



**Position:** Recreation Maintenance Worker  
**Type:** Permanent Part-Time  
**Reports to:** Recreation Maintenance Supervisor  
**Salary Range:** Level 1 (\$21.07- \$24.45 per hour)  
**Work Hours:** 0.71 Full-Time Equivalent (FTE), variable schedule

The Town of Stratford is proud to be an Equal Opportunity Employer. We are committed to fostering and maintaining a diverse and inclusive work environment. All qualified applicants will be considered for employment regardless of race, color, religion, gender, gender identity or expression, sexual orientation, nationality, age, disability, or any other status protected by applicable law.

As a vibrant and growing municipality, we are dedicated to providing excellent public services, fostering a welcoming environment, and enhancing the quality of life for our residents. If you are a dependable, hands-on individual with a strong work ethic and a commitment to safety and community service, we encourage you to apply for the Recreation Maintenance Worker position and contribute to the continued care and enjoyment of Stratford's parks, trails, and recreational facilities.

#### **JOB SUMMARY**

The Recreation Maintenance Worker plays an important role in supporting the maintenance, repair, and safe operation of the Town's recreational assets and infrastructure. This position works closely between the Recreation and Infrastructure Departments assists with the upkeep of trails, active transportation corridors, buildings, properties, equipment, and recreational facilities, as well as occasional utility-related operations. Working as part of a collaborative team, the Recreation Maintenance Worker helps ensure that public spaces are safe, functional, and welcoming for residents and visitors year-round.

#### **DUTIES AND RESPONSIBILITIES**

- Inspect, repair, and maintain trails and active transportation corridors throughout the Town.
- Assist with routine and preventative maintenance of Town, utility, and recreational buildings, equipment, and properties in accordance with established standards.
- Maintain, repair, and operate vehicles, machines, tools, and equipment as directed.
- Respond to emergency repair and maintenance calls, as required.
- Assist in the preparation and ongoing maintenance of recreational surfaces and sport fields, including turf management and irrigation activities.
- Support snow removal, de-icing, grass cutting, landscaping, and general maintenance operations.
- Assist in the construction, installation, inspection, and maintenance of playground equipment, fitness equipment, and other recreation-related assets.
- Assist in preparing buildings and grounds for special events and restoring facilities following events.
- Perform other duties as assigned by the Recreation Maintenance Supervisor.

#### **SKILLS AND COMPETENCIES**

- Demonstrates a strong commitment to workplace safety and compliance with established policies and procedures.
- Ability to work independently and as part of a team in a physically demanding environment.
- Strong problem-solving skills with the ability to assess conditions and determine appropriate repairs or actions.
- Effective interpersonal and communication skills when interacting with coworkers, contractors, and members of the public.
- Reliable, dependable, and adaptable, with a positive attitude and strong work ethic.
- Maintains organized and safe work areas, including compliance with safety regulations and confined space requirements.

#### **DESIRED QUALIFICATIONS**

- Minimum Grade 12 education or equivalent and must be bondable.
- Training or experience in carpentry, mechanical work, or other relevant trades, including minor electrical and plumbing repairs.
- Proficiency in the operation and maintenance of a variety of vehicles, tools, and equipment.
- Valid Class III Prince Edward Island Driver's License with an excellent driving record.
- Knowledge of hazards and safety precautions related to parks, playgrounds, trails, buildings, and equipment.

#### **HOW TO APPLY**

Please submit a cover letter, detailed résumé, and references by email to [massiah@townofstratford.ca](mailto:massiah@townofstratford.ca). Your email must be clearly marked with the subject line "Application for Recreation Maintenance Worker" and received no later than 12:00 p.m. (noon) on February 2, 2026. Late submissions will not be considered. Only those applicants selected for an interview will be contacted.