

REGULAR MONTHLY COUNCIL MEETING

September 9, 2015

Approved Minutes

DATE: September 9, 2015
TIME: 4:30 p.m. – 5:04 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Diane Griffin; Gary Clow; Gail MacDonald; Keith MacLean; and staff members Robert Hughes, CAO; Jeremy Crosby, Director of Infrastructure; Kim O’Connell, Director of Finance; Joanne Weir, Recreation Director; Patrick Carroll, Director of Planning; Wendy Watts, Community Engagement Coordinator, and Mary McAskill, Recording Clerk

REGRETS: Councillor Steve Ogden

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Deputy Mayor Cooper called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance. (Mayor Dunphy had advised he would be arriving late).

2. APPROVAL OF THE AGENDA

It was moved by Councillor Diane Griffin and seconded by Councillor Gail MacDonald that the agenda be approved as circulated. Motion Carried.

3. MINUTES

It was moved by Councillor Diane Griffin and seconded by Councillor Gary Clow that the Regular Monthly Meeting Minutes of August 12, 2015 be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

No Report

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Mayor Dunphy briefly reviewed his report as follows:

- Attended the Diversity and Inclusion Meeting with Thilak, Robert and Wendy
- Attended Andrews of Stratford Barbeque
- Attended the Humane Society of PEI Golf Tournament at Fox Meadow
- Attended the Canada 300 Conference at UPEI. Excellent event organized by Duncan MacIntosh reflecting on what Canada might be 150 years from now
- Along with Robert, met with Dr. Alaa Abd-El-Aziz, President of UPEI to discuss ways in which Stratford and UPEI may collaborate more in the future.

9. CHIEF ADMINISTRATIVE OFFICER

Robert gave an update on his report noting that Blake Wood decided to donate a piece of environmentally sensitive land to the Town. With the help of Councillor Griffin, we were able to get through the process of transferring the property from Mr. Wood to the Town. A more formal ceremony will be scheduled to recognize the gift from Mr. Wood.

Deputy Mayor Cooper wanted to pass on his thanks to all those who were involved in the property transfer and a special thanks goes to Blake Wood for his generous donation.

10. INFRASTRUCTURE

- a) Report is included in the agenda package. Councillor Clow gave an overview of his report as follows:

Waste Water Treatment Facility – the system continues to improve with Faecal and Carbonaceous Biochemical Oxygen Demand (CBOD) values well within the required parameters. Total suspended solids are also improving, but not to the level we expect. We are also experiencing some difficulties with the level of ammonia in the facility. Staff and the Blue Frog representatives are working on a solution to the issue. Blue Frog representatives continue to be in close contact with our operators and will be returning to the site in late September/early October.

Inflow and Infiltration Study – the RFP for engineering services closed on August 19, 2015. There were three proposals received and CBCL Limited was the successful consultant chosen to complete the work. Work will start immediately and should be complete by spring 2016. This is one of the most important studies the Utility will complete. It will identify issues with the system and what we can do to correct them. It is imperative that we control the water that is getting into our system in order to decrease the stress on the system during heavy rain and snow melt conditions. We also suspect that many residents have their sump pumps, perimeter drains and roof drains connected into our system and this is prohibited in our bylaw.

Bellevue Road Sewer - construction is approximately 90% complete and the project is proceeding as planned. A further update will be provided at the next meeting.

Rankin Water - funding for this project has been approved and surveying/design is underway. Due to the late announcement of funding, we are proposing to complete the design and tender the project this year, and complete the work in the spring of 2016. Trying to complete a project of this magnitude in late fall/winter is difficult and construction costs increase significantly.

Sidewalk Construction – the province has agreed to provide ditch infilling on the Georgetown Road to continue our sidewalk/bike lane program. Based on the funding provided, we should be able to complete an additional 400 metres of sidewalk and bike lanes. The majority of the work can be completed this year with the remainder of the paving being completed in the spring of 2016.

Trails – construction of trail from the intersection of Jubilee and Shakespeare to Williams Gate is almost complete. This section of trail is approximately 380 metres in length and will eventually connect to the Trans Canada Trail on the Mason Road.

In addition to the above, the infrastructure staff has been very busy with speed hump installations, locating all water valves with the Town for repair and maintenance, grass cutting on several of our properties, trail maintenance and upkeep, gardening and landscaping, and enforcing the Town's bylaws as required.

There were no major issues with the sanitary collection or water distribution system during the past month.

b) Resolution INC003-2015 Stratford Town Hall Emergency Generator

Moved by Councillor Gary Clow

Seconded by Councillor Randy Cooper

WHEREAS the Stratford Town Hall emergency Generator tender closed on Wednesday, August 26, 2015; and

WHEREAS the following tenders were received (HST included):

Contractor/Company	Tender Price (HST Included)
R. Cudmore Electric Ltd.	\$185,677.50
Hansen Electric Ltd.	\$198,360.00
Entire Electrical	\$199,241.22
Olympia Electric	\$207,138.00

AND WHEREAS a capital budget of \$260,000 was approved for the purchase and installation of the generator and associated infrastructure; and

WHEREAS once the engineering and contingency costs of \$25,000 are applied to the project, the total cost for the project is \$210,677.50.

BE IT RESOLVED that the award of the tender to R. Cudmore Electric Ltd. In the amount of \$185,677.50 (HST included) be confirmed.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

13. RECREATION, CULTURE AND EVENTS

Report is included in the package for Council to review. Councillor MacDonald reviewed the report noting that the recreation staff has been busy hosting special events, looking after maintenance requirements, and winding up festivities for several of the Town's summer program activities.

Councillor MacDonald congratulated the Stratford Bantam AA Athletics who hosted, and won, the 2015 Baseball PEI Bantam AA Eliminations. Stratford won the final 7-6 over the Summerside Chevys.

A highlight for the recreation department was a presentation at this year's Gold Cup and Saucer Parade. The youth from the summer camp designed and created the Town's float and the theme was 'Sports.' Many thanks are extended to the summer staff and to the youth for their wonderful efforts.

The 2015/16 Fall and Winter Program Flyer is expected to be delivered to households the third week of September. The recreation staff is excited in presenting the largest and most diverse range of programs to date. All programs will begin operations the first week in October.

Maria Brychuk will be the Artist in Residence and will be providing a dance movement enrichment program to the grade six students at Stratford Elementary. It will begin in early October and run until the first week in December.

Kate Sharpley will be the Artist in Residence providing a visual arts enrichment program to grade 1 students at Glen Stewart Primary School from October to December.

Marion Curran of Now N Zen Yoga Studio is the Artist in Residence for the Movement/Wellness program for seniors called 'Life to the Fullest' beginning October 2 and will run to

December 18. This program is open to all Stratford seniors at no cost and is limited to 15 participants.

The Stratford and Area Watershed Improvement Group was approached by a member of the Quaker Christian Group about hosting a tree planting activity during their annual national conference. The event took place on August 19 and the group planted 72 trees in 1.5 hours. Both the Town and the watershed group would like to recognize these volunteers for helping to beautify our wonderful new section of trail.

Stratford Culture Days will be held Friday, September 25 to Sunday, September 27 at the Town Centre.

The Stratford Youth Centre plans to open for the season on September 14.

Councillor MacDonald took a moment to say a special thank you to Mr. Bus Gay for his contribution to the Stratford skate park in memory of his son Wellington Gay.

Councillor Griffin noted that *Hamlet* was spectacular and the costumes were superb, as was the acting.

14. FINANCE AND TECHNOLOGY

a) No Report

Deputy Mayor Cooper noted that there were no meetings in July or August. The next meeting of the Finance and Technology Committee will be held in September.

Councillor Cooper noted that our expenses are right on target or just below, so things are working out quite well.

b) Finance Statements

Included in the package

15. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

Councillor Griffin noted that the report is included in the package. She added that August was a quiet month so there are no resolutions.

Councillor Griffin stated that the committee is looking at updating and possibly drafting a new bylaw to reflect what was approved in the official plan last year.

b) Permit Summary

The permit summary is included in the package.

11. SUSTAINABILITY

a) No Report.

16. COMMITTEE OF THE WHOLE

Nil

17. SAFETY SERVICES

a) No Report

The committee did not hold a meeting in August. Councillor MacDonald noted that the stats that were requested from the RCMP are included in the package.

b) Street Light Report

No Report

c) RCMP Report

No Report

d) Humane Society Report

Included in the package for Council to review.

e) Transit Report

Included in the package for Council to review. On October 6 there will be a celebration to celebrate the transit system's 10 years in operation.

f) Fire Company Report

No Report

17. ACCOUNTABILITY AND ENGAGEMENT

a) No Report.

18. HUMAN RESOURCES

a) No report

19. OTHER COMMITTEES

a) Stratford Seniors Complex – Councillor Macdonald noted that the new fire alarm system is currently being installed, and the installation will include five strobe alarms for the hearing impaired. The committee and staff are starting to look at the capital projects for the next three years.

20. PROCLAMATION

Whereas prostate cancer is the most common cancer to affect Canadian men; and

Whereas one in eight Canadian men will be diagnosed with the disease in his lifetime; and

Whereas an estimate 24,000 Canadian men will be diagnosed with prostate cancer this year; and

Whereas the survival rate for prostate cancer can be more than 90% when detected early; and

Whereas those with a family history of the disease or those of African or Caribbean descent are at a greater risk of developing prostate cancer; and

Whereas Prostate Cancer Canada recommended that men get a PSA test in their 40's to establish their baseline.

Therefore, Be it Resolved that I David Dunphy, Mayor of Stratford do hereby proclaim September 2015 as Prostate Cancer Month in Town of Stratford.

In Witness Whereof I have set my hand and caused the seal of the Town of Stratford to be affixed hereto this 9th day of September 2015.

21. OTHER BUSINESS

It was noted that the pre-budget meeting will be held on November 18, 2015 (tentative time 7:00 p.m.)

22. ADJOURNMENT

There being no further business the meeting was adjourned at 5:04 p.m.

David Dunphy, Mayor

Robert Hughes, CAO