**REGULAR MONTHLY COUNCIL MEETING**
**September 13, 2017**
**Approved Minutes**

**DATE:** September 13, 2017

**TIME:** 4:36 p.m. – 6:30 p.m.

**PLACE:** Stratford Town Centre, 234 Shakespeare Drive

**PRESENT:** Deputy Mayor Randy Cooper; Councillors Gail MacDonald; Gary Clow; Steve Ogden; Jody Jackson; Robert Hughes, CAO; Jeremy Crosby, Director of Infrastructure; Kim O'Connell, Director of Finance and Technology; Joanne Weir, Director of Recreation, Culture and Events; Patrick Carroll, Director of Planning, Development, and Heritage, Erin Clarke, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

**REGRETS:** Councillor Keith MacLean

**CHAIR:** Mayor David Dunphy

1. **CALL TO ORDER**
Mayor Dunphy called the Regular Monthly Council Meeting to order at 4:36 p.m. and welcomed those in attendance.

2. **APPROVAL OF THE AGENDA**
It was moved by Councillor Steve Ogden and seconded by Councillor Jody Jackson that the agenda be approved with the following changes: Infrastructure will become #16, and Sustainability will become #10. Motion Carried.

3. **MINUTES**
It was moved by Deputy Mayor Randy Cooper and seconded by Councillor Gail MacDonald that the Regular Monthly Meeting Minutes of August 9, 2017 be approved with one spelling correction – under item #12 complement should be compliment.

4. **BUSINESS ARISING FROM MINUTES**
Nil

5. **PRESENTATIONS FROM THE FLOOR**
Mayor Dunphy introduced Mr. Eddie Oldfield, Regional Climate Advisor for the Federation of Canadian Municipalities (FCM), and the Chair of the New Brunswick QUEST Caucus.

Mr. Oldfield – *Thank you Mayor and Council for the opportunity to address the Council and for hosting us for the past two days – first to hold a workshop on FCM Partners for Climate*

*Protection (PCP), and second to hold a forum on Energy Data with relevant PRI stakeholders. Mr. Oldfield noted that they also held a meeting of the Municipal Working Group to facilitate sharing of lessons learned and address issues/barriers to advancing community energy plans.*

*I am affiliated with QUEST, a national organization that works to advance Smart Energy Communities, and we are the regional advisor for FCM PCP. I am 'boots on the ground' to help municipalities in PEI to advance through the program, access resources, and to profile successes through the national network. The PCP program has five milestones starting with a greenhouse gas emission inventory (corporate and community wide), setting target for GHG reduction, developing an action plan/community energy plan to reduce GHGs, implementing the plan and measuring reductions.*

*FCM provides access to several resources, a national network, and new funding up to 80% of studies, plans, and projects. This may include projects noted in your Community Energy Plan. The Town of Stratford, through efforts of staff and Council, is advancing a CEP to meet milestone 3 of PCP with benefits to the community such as reducing GHGs/addressing climate change, energy cost reduction/keeping energy dollars local, improving quality of life, sustainability, and improving local resilience.*

*It is clear that Stratford has a vision of sustainability. We feel Stratford can be an example for other PEI municipalities, as well as across the strait. Congratulations on your CEP / leading by example; we look forward to receiving your submission to FCM for milestone 3 and to share your successes going forward. Thank you for your time.*

Mayor Dunphy thanked Mr. Oldfield for his presentation. He noted that we will be voting on a Community Energy Plan later in the agenda, as sustainability is one of the core values of the Town.

**6. <u>CARI REPORT</u>**

Included in the package for Council to review.

**7. <u>CORRESPONDENCE</u>**

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

**8. <u>MAYOR'S REPORT</u>**

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Along with Councillor Ogden - attended the Efficiency PEI Electric Car demonstration held on Sheppard Drive in Stratford
- Along with Deputy Mayor Cooper, and CAO Robert Hughes - met with the Hon. Alan McIsaac to discuss the proposed intersection at Mason Road
- Was interviewed by Angela Walker of CBC Radio re proposed emergency services building for Stratford
- Attended the official opening reception of the new Foxwoods Subdivision at Fox Meadow Golf Club
- Along with Deputy Mayor Cooper, CAO Robert Hughes, and infrastructure director Jeremy Crosby – met with Minister Biggar and acting Deputy Minister Chaisson of the PEI Department of Transportation, Infrastructure and Energy (TIE).

**9. CHIEF ADMINISTRATIVE OFFICER (CAO)**

Included in the package. Robert gave an overview of his report noting that a consultant has been engaged for the installation of the solar panel for the Town Centre, but it may be difficult to put it on the roof of the recreation centre; the structural design capacity would need to be shored up. He noted that we don't have the official report yet, but it looks like we may have to mount it on the ground.

Councillor Ogden asked about the meeting with the transit operator. Robert replied that it will be an agenda item for the next Committee of the Whole meeting. He added that it was on the last agenda, but because of time constraints it was deferred.

**10. SUSTAINABILITY**

a) Report included in the package. Councillor Jackson gave an overview of his report. He noted that the committee reviewed the final draft of the Community Energy Plan and made a recommendation that Council adopt the plan. He took a moment to thank community energy coordinator Ben Grieder, and the Steering Committee members for all their hard work on the energy plan.

It was noted that the committee also had a good discussion on the entrepreneur summit. The plan is to meet with entrepreneurs who can tell us about their experience setting up a business in Stratford. The idea is to identify what is working well and what can be improved to make Stratford more entrepreneur friendly.

Councillor Jackson stated that Stratford was the first community to adopt a Tobacco Free Policy for our indoor and outdoor facilities in cooperation with Sport PEI, and we are now looking at setting up a sub-committee to discuss the possibility of becoming the first 'smoke free community.'

Councillor Jackson welcomed John and Lynn Dunphy, owners of Target Tours who recently moved to Stratford.

**b) Resolution SC002-2017 – Adoption of the Community Energy Plan**

**Moved by Councillor Jody Jackson**
**Seconded by Councillor Gary Clow**

***WHEREAS*** the Town of Stratford is a member of the Federation of Canadian Municipalities (FCM) Partners for Climate Protection program wherein municipalities commit to doing their part to reduce Greenhouse gas emissions to combat global warming; and

***WHEREAS*** the Town of Stratford has conducted both Corporate and Community Greenhouse Gas emission inventories that established a baseline for future reporting of emissions from government operations and the community at large; and

***WHEREAS*** the Town of Stratford has adopted the Greenhouse Gas Emission Reduction Target of 20% below 2015 levels for the town corporation, and a Greenhouse Gas Emission Reduction Target of 6% below 2015 levels for the Community, by the year 2026; and

***WHEREAS*** a Community Energy Plan has been created, with funding assistance from FCM, to reduce energy use and greenhouse gas emissions, increase renewable energy use and resilience and reduce energy costs and increase local economic activity for both the community and the Town corporation; and

***BE IT RESOLVED*** that the attached document titled *Stratford's Community Energy Plan to Reduce Greenhouse Gas Emissions, Stratford's Third Milestone of the Partners for Climate Protection Program* be hereby adopted.

Discussion: This resolution bears the recommendation of the Sustainability Committee and the Committee of the Whole.

Councillor Ogden stated that the plan is an excellent piece of work and very well done. He stated that we also need to have an implementation plan, and he would like to see the financial plans. Robert stated that we hope there will be federal and provincial funding programs that will be rolled out as part of the carbon tax initiative. He added that it is difficult to do a forecast, so we proposed to take each initiative and analyze it on its own merit, so it will be a balancing act for a few years. Robert also noted that we have already tapped into the Federation of Canadian Municipalities (FCM) funding twice.

Mayor Dunphy stated that he is fairly confident that there will be federal and provincial funding that we can access.

Councillor Ogden felt that it is important that Council has a good understanding of the total financial liability that this plan represents to the tax payers. He feels that we should present as much information as possible to the residents. He added that he is totally in favour of the plan and it is much needed, but our obligation is to make sure the tax payers understand the total financial liability, and that we understand it going in.

Deputy Mayor Cooper stated that it all comes down to cost and he believes that people are willing to spend reasonable dollars. We want to do things as energy efficient as possible, and he hopes that the federal and provincial governments that collect our tax dollars will supplement our plan.

Councillor Jackson stated that the right mix of programs and education will help. We will lead by example – small changes can make a big difference and he hopes that is what residents will take from this plan.

Mayor Dunphy stated that the science is there, and as we move forward we have to work with our partners the provincial and federal governments.

Councillor Ogden stated that he will be supporting the plan. However, he would like to see some work being done on what the best practices are for the implementation of the energy plan; because he wants to be sure residents know the cost of the implementation.

Question: **CARRIED**

## 11. <u>RECREATION, CULTURE AND EVENTS</u>

### a) Report

The report was included in the package for Council to review. Councillor MacDonald highlighted a number of items from the report as follows:

The recreation staff has been busy hosting special events, looking after maintenance requirements, and winding up festivities for several of the Town's summer program activities.

All minor baseball programs have finished for the 2017 season. Councillor MacDonald extended congratulations to the Bantam AAA Eastern Express Team who won the PEI Provincials. Players from Stratford were Tyler Taylor, Noah Brehaut, Brady Storey, Rhys Storr and Rhyan Storr.

The Provincial 13 Peewee AA Championships – The Stratford Athletics defeated the Charlottetown Royals 13 – 7 to win the Provincial 13 U/Peewee AA Championships in Conception Bay South in Newfoundland September 15 – 17.

The provincial 15/Bantam AA Championship was won by the Stratford Athletics getting by Charlottetown 8 – 7, and Stratford will represent PEI, along with the host Summerside #1 Chevys, at the Baseball Atlantic 15U AA Championship in Summerside September 15 – 17.

The Recreation, Culture and Events Committee continue to plan for the hosting of additional special events. The Stratford Community Expo will be Saturday, September 30 from 8:00 a.m. to 12:00 p.m. Local businesses have been invited to participate in the Expo, and the Stratford Lions Club will again be hosting their pancake breakfast in support of the Glen Stewart School and the Stratford Elementary School breakfast programs.

The Stratford Culture Day event will be held alongside the Expo on Saturday, September 30 from 8:00 a.m. to 11:00 a.m. The Stratford Arts and Culture Committee has chosen carving and sculpting as the theme for the 2017 Culture Day Event. Many local Artists will be on hand to demonstrate their carving and sculpting skills. Artists will be using wood, clay, stone, metal, and textiles to create their art.

Samantha Sambrooke is the Artist in Residence providing a Yoga/Mediation Enrichment program to the grade 6 students at Stratford Elementary School from October to December.

Tricia MacNeil Balwin is the Artist in Residence providing a Visual Arts Enrichment program to the grade 1 students at Glen Stewart Primary from October to December.

Donna MacLeod – Happy Potter is the Artist in Residence for the Pottery Program for Stratford adults from October 2 to December 11.

The Stratford Youth Centre will be opening for the fall on September 25. The Stratford Youth Council recently took part in their leadership tour from August 8 to 13. The group took part in leadership and team building activities, and visited a number of historical attractions in each city.

The Stratford Skate Park Steering Committee continues to meet on a regular basis. The project is ready to move forward with detailed design and preparation of documents for a construction tender.

Councillor Jackson took a moment to congratulate the teams that won and wished them well at the Atlantics.

## 12. FINANCE AND TECHNOLOGY

**a) No Report**

Deputy Mayor Cooper stated that the committee did not meet in August.

**b) Financial Statements**

Included in the package.

**c) Resolution FT011 – 2017 Supplementary Capital Budget for Community Garden Expansion**

**Moved by Deputy Mayor Cooper**
**Seconded by Councillor Gail MacDonald**

***WHEREAS*** In 2013, the Town of Stratford constructed a community garden consisting of 36 plots as one of our *Sustainable Stratford – Results Matter* initiatives. The demand for the community garden has been substantial and there has been a waiting list for new garden plots for the past few years; and

***WHEREAS*** there was $10,000 allocated to expanding the Community Gardens by another 30 plots in the 2017 capital budget, contingent on the town acquiring a grant for $5000. We did not receive the grant, and must also use some of the allocated funding to replace portions of the existing gardens that are rotting with more sustainable materials.

***BE IT RESOLVED*** that a supplementary capital budget of $12,000 be approved to expand the community gardens.

Discussion: This resolution bears the recommendation of the Committee of the Whole. It was noted that if the resolution is approved, the work will be completed this year.

Question: **CARRIED**

## 13. PLANNING, DEVELOPMENT AND HERITAGE

**a) Report**

Included in the package for Council to review. In Councillor MacLean's absence - Councillor MacDonald gave a brief overview of the report.

**b) Permit Summary**

The permit summary was included in the package for Council to review.

**c) Resolution PH012-2017 – Ray MacLeod – Commercial Development (M2 Zone) Hollis Ave**

**Moved by Councillor Gail MacDonald**
**Seconded by Deputy Mayor Randy Cooper**

***WHEREAS*** an application has been received proposing a commercial development on Parcel Number 1043736 within the Business Park Zone (M2). This application requires Council approval as a commercial permit as well as Business Park approval under the Business Park policies, including design. This will follow consideration by Council; and

***WHEREAS*** this application is not proposing specific uses for leased spaces at this time, but is proposing that the building's use be designated as Business and/or Professional Offices. Lease spaces must fit within this use category, or additional parking may be required; and

***WHEREAS*** the is assessed as 1.78 acre but is shown on the plan by Mantha Land Surveys (attachment 6b1) as 1.56 acres, or 6293 sq m (67,737 sq ft). This exceeds the minimum lot size in the M2 Zone by 37,737 sq ft and Committee will note that the landowner intends to propose an additional commercial development toward the rear of the proposed lot; and

***WHEREAS*** the applicants design renderings shall be subject to Business Park Corporation review, but staff highlight that the orientation of the building relative to the public street places an increased importance on the side view renderings in this application; and

***WHEREAS*** the proposal includes 43 spaces as shown on the site plan for the first phase of development (7500 sq ft in floor area), with another 14 being added in the second phase along with the development of another 8980 sq ft within a second building. The Bylaw requirements are set by the proposed use of Business and Professional Offices, requiring one space for every 300 sq ft of floor area. This proposal will exceed the requirement by 18 spaces in the first phase and will exceed the Bylaw minimum by 2 spaces at full build out;

***BE IT RESOLVED*** That Council grant preliminary approval to application DP113-17 from Ray MacLeod to permit a commercial development having 7500 square feet in total floor area on parcel number 1043736 on Myrtle Street within the Stratford Business Park for Business and Professional Office Use, subject to the following conditions:

1. Conformance with the proposed concept plan, as well as all relevant Bylaw provisions.

2. A detailed servicing plan must be submitted for approval to the Stratford Utility Corporation.

3. A detailed stormwater management plan must be prepared by a qualified engineer and approved by both the Town of Stratford and DOTIE.

4. A detailed site plan that outlines landscaping and signage features pursuant to Section 2b of Development Standards for the Stratford Business Park.

5. That the proposed Development meets all other requirements of the Stratford Business Corporation's Development Standards for the Stratford Business Park, including the building materials outlined in Section 2c.

6. All other relevant provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are met.

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

The planning director Patrick Carroll noted that there were two attachments added to the agenda package late in the day and it was to do with the reduction of the parking. Patrick proposed an amendment to the resolution to remove the following ***WHEREAS*** paragraph:

***WHEREAS*** the proposal includes 43 spaces as shown on the site plan for the first phase of development (7500 sq ft in floor area), with another 14 being added in the second phase along with the development of another 8980 sq ft within a second building. The Bylaw requirements are set by the proposed use of Business and Professional Offices, requiring one space for every 300 sq ft of floor area. This proposal will exceed the requirement by 18 spaces in the first phase and will exceed the Bylaw minimum by 2 spaces at full build out.

**And replace it with:**

***WHEREAS*** the proposal includes 36 parking spaces as shown on the site plan for the first phase of development (7500 sq ft in floor area), with more parking spaces to be required if and when a second building is applied for by the developer. The bylaw requirements are set forth by the proposed use of Business and Professional Offices Use, requiring one space for every 300 sq ft of floor area. This proposal will exceed the requirement by 11 spaces in the first phase.

Patrick noted that the reason for the amendment was because the developer removed some of the parking in the first phase, and is not as certain when or if he will be moving forward with the second proposal.

Patrick gave an overview of the amended resolution.

Deputy Mayor Cooper asked if the standards changed, as he felt that others in the business park are not really landscaped - mostly just grass, and the Patrick replied that grass usually satisfies the requirements. He added that we asked to see the landscape plan and this is what was presented. Because it is a triangular lot it is a tough lot and they will have more challenges in the next phase.

Mayor Dunphy asked why the developer wouldn't want to do it all at once and Patrick replied that the decision is yet to be made on the second phase.

Question: **CARRIED**

## 14. COMMITTEE OF THE WHOLE

### a) Resolution CW009-2017 – Approval of Committee Member Appointments

**Moved by Councillor Gail MacDonald**
**Seconded by Councillor Gary Clow**

***WHEREAS*** Council has established Special Committees and sub-committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

***WHEREAS*** the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

***WHEREAS*** the Diversity and Inclusion Committee, the Arts and Culture Committee, the Recreation Committee, and the Cross Road Fire Company Board is in need of members.

***BE IT RESOLVED*** that Barbara Cairns and Sarah Xie be appointed to the Diversity and Inclusion Committee; Ghislaine O'Hanley be appointed to the Arts and Culture Committee; Kyle Hann be appointed to the Recreation Committee; and Norm MacDonald he appointed to the Cross Roads Community Fire Company Board - for the remainder of the two year term ending November 30, 2018.

Discussion: This resolution bears the recommendation of the Committee of the Whole.
Question: **CARRIED**

**15. <u>SAFETY SERVICES</u>**

**a)** Report included in the agenda package for Council to review. Councillor Clow noted that the Town will be getting two permanent speed bumps and the committee discussed where they should be located and proposed putting them on Marion Drive. The committee also had a good discussion on crosswalks within the Town. Councillor Clow stated that the Department of Transportation, Infrastructure and Energy (TIE) agreed that there should be a crosswalk at the end of the Town Centre out to Shakespeare Drive. A crosswalk was discussed for Stratford Road by the former Stogies Store, but the province felt putting a crosswalk at that location would be dangerous because of the turn, but they would consider Marion Drive for a crosswalk.

Councillor Clow noted that traffic issues along the Stratford Road, Glen Stewart, and St. John Avenue were discussed and the province is considering an additional lane, or a possible mini roundabout. Jeremy added that they plan to consider the options over the fall and winter, and get back to us in the spring.

Councillor Clow noted Mayor Dunphy had mentioned that the speed limit was too high along the Kinlock Road from the Trans Canada Highway to Stratford Road, and was happy to report that the speed limit will be decreased from 60 to 50 from Stratford Road to the Trans Canada Highway.

The lighting on the Bunbury Road from Horton Park to No Frills was discussed and the province agreed that something needs to happen there. They did want the Town to pay for it; however, cost sharing was also discussed. Councillor Clow added that something will be done within the next few months.

**b) Street Light Report**
No report

**c) RCMP Report**
The detailed report for the month of August was included in the agenda package. Councillor Clow noted that the new staff sergeant is now in PEI and the committee would like to invite him to the next meeting.

Councillor MacDonald noted that there were 26 speeding charges laid in August and she asked if we could get the location of where the tickets were issued and Councillor Clow replied that he will forward that information to her. Mayor Dunphy noted that the number of tickets issued is going up, so we are moving in the right direction.

Councillor Jackson noted that he received phone calls from residents who are concerned about the merge lane onto the bridge. The volume of traffic is at least three times what it used to be and it is getting dangerous. He asked if anyone has talked to the province about the issue. Councillor Clow noted that at some point down the road there may be a traffic circle at the Needs intersection, but the merge lane will not be closed. It was suggested that education is needed on how to merge (people are actually coming to a complete stop in a merge lane). However, it was noted that this remains a TIE issue.

For clarification, Deputy Mayor Cooper asked Councillor Clow if both permanent speed humps were going on Marion Drive and Councillor Clow replied that was the proposed location of the committee. Deputy Mayor Cooper asked why only one street was chosen, and Jeremy replied that it is a trial basis and it will be discussed further at the Safety Services Committee, and there will be public consultation before they are installed. Jeremy added that it was felt Marion Drive would be the best choice because it is a school zone and heavily travelled, and there have been complaints in that area for a long time. He noted that we still have our portable speed humps that can be placed in other areas. If the trial goes well over the fall and winter months, we would be prepared to put in another set in another location in the spring.

**d) Humane Society Report**
The report for the month of August was included in the agenda package.

**e) Transit Report**
The report for the month of August was included in the agenda package. Councillor Clow stated that we are happy to see the numbers going up.

**f) Fire Company**

There was no written report; however, Councillor Clow noted that in August, the fire company had seven calls to Stratford.

## 16. INFRASTRUCTURE

**a) Report**

The report was included in the agenda package for Council to review.

Mayor Dunphy noted that paving is currently taking place in our parking lot below the gymnasium, and in front of the Town Centre and the Public Schools Branch.

*Wastewater Treatment Plant Update* – the facility is working well.

*Wastewater Collection System to the Charlottetown Pollution Control Plant* – the RFP for engineering services has been reviewed and a recommendation will be put forward once we have an agreement signed with Charlottetown.

*Mason Road Trans Canada Trail Extension* – the project is nearing completion. The multi-use trail has been paved and reinstatement is underway.

*Hopeton Road/Horton Park Water Extension* – the project is substantially complete and customers are now able to connect to the system.

Eastern Realties Phase I and Phase II Water Extension – the tenders have closed and there is a resolution coming forward. The project should begin by the end of September.

*Clearview Estates Nature Trails* – some natural paths were cut throughout the Clearview Estates open space and pond area and work continues on this section of the trail.

*Metering* – the meter installation tender has closed and the submissions are being reviewed. There will be a recommendation made in time for the October Council meeting.

*Emergency Services Facility* – the RFP for architectural and engineering services closed on September 6, 2017. We received seven submissions and they are being reviewed in conjunction with the Cross Roads Community Fire Company. There should be a recommendation come forward within the next few weeks.

Councillor Jackson asked if the pride crosswalk is going to be repainted, and Mayor Dunphy replied that it will be repainted.

Mayor Dunphy noted that he, Deputy Mayor Cooper, CAO Robert Hughes, and infrastructure director Jeremy Crosby met with the Minister of TIE to discuss a number of Town issues recently.

**b) No. INC002-2017 Eastern Realties Phase I/II Subdivision Water Extension**

**Moved by Deputy Mayor Randy Cooper**
**Seconded by Councillor Jody Jackson**

***WHEREAS*** Eastern Realties Phase I Subdivision Water Extension tender closed on August 24, 2017, and Phase II closed on August 31, 2017, and

***WHEREAS*** the following tenders were received (HST included):

Eastern Realties Phase I

| Contractor/Company | Tender Price (HST Included) |
|---|---|
| Island Coastal Services Ltd. | $2,443,957.00 |
| Birt and MacKay Backhoe Services Ltd. | $2,552,688.52 |

Eastern Realties Phase II

| Contractor/Company | Tender Price (HST Included) |
|---|---|
| Birt and MacKay Backhoe Services Ltd. | $2,434,059.01 |
| Island Coastal Services Ltd. | $2,764,025.00 |

***AND WHEREAS*** a capital budget of $3,130,150.00 was approved for the Eastern Realties Phase I and II Subdivision water extension; and

***WHEREAS*** the combined tendered amount for both phases is $4,878,016.01; we are currently over budget by $1,747,866.01. After reviewing the project, we are able to reduce the scope of work by $1,753,446.15 by removing the section of watermain along the Keppoch Road from Bonavista Avenue to Park Lane, and by removing Radcliff Drive and Shore Drive. After removing the $1,753,446.15, the total project amount including engineering of $143,000 and taxes, is $3,267,569.86. Based on the information above the project is over budget by approximately $137,419.86.

***BE IT RESOLVED*** that we award Phase I of the project to Island Coastal Services Ltd and Phase II to Birt and MacKay Backhoe Services Ltd., with the proposed amendments noted above and as described in the attached memo and plan.

***BE IT FURTHER RESOLVED*** that we approve a supplementary capital budget in the amount of $140,000 to cover the shortfall in the budget.

Discussion: It was noted that this resolution bears the recommendation of the Infrastructure Committee.

Deputy Mayor Cooper noted that we only received two bids. He noted that with all the infrastructure funding that has been allocated on PEI, we are seeing significant increases in prices. The engineering firm pointed out that it did increase the budget to allocate for some of the high costs that were coming in, but not near as high as what was projected.

The Town has gone through a public process and we only received two bids. Unfortunately, we will be removing Radcliffe Drive and Shore Drive from the project. Deputy Mayor Cooper feels that the recommendation that has been brought forward by the Infrastructure Committee and verified by the engineers is sound, and he endorsed the plan as presented in the resolution.

Mayor Dunphy thanked Jeremy and his staff for the great job they did on this; it is a large project – two phases and a lot of homes will be connected to the water system. Unfortunately, the current conditions are such that there is a lot of work on the go right now and it is having a big impact on pricing. He felt staff did a good job working with the consultant to come up with a solution after receiving higher than expected bids. We will address the area not being done separately when we are able to obtain funding for them.

Councillor Ogden asked if the $140,000 will be added to the debt of the Utility and Jeremy replied that it will. Councillor Ogden asked what the total amount of debt was, as he knows we will be adding to it in future (wastewater treatment plant). Does the $140,000 have an impact on our capital debt and how does it project into the future. Deputy Mayor Cooper replied that it does have an impact on the capital debt, but it would be more of an impact if the whole project went ahead. There would be another $400,000 added to the capital debt of the Utility. Mayor Dunphy added that we chose not to do that, as we want to get the pricing down to a manageable level. He also noted that the long term debt of the Utility is currently 3.4 million dollars.

Robert explained that when we started this expansion program in 2001, we did a calculation of what the resident contribution would be if we were to get one-third funding for the capital, and that is why we have the capital contribution for the water and the sewer. When the system is expanded, the revenue that is generated by the customers, and the capital contribution pays for the additional debt, so that it doesn't affect existing customers.

Councillor Ogden asked if the people who will not be included in this project will stay on top of the list, and Mayor Dunphy replied that they would definitely be high on the priority list.

Councillor Ogden asked if the home owners (35 property owners) who will not be getting water this year been notified, and Jeremy replied that they will be notified and there will be an explanation included.

Question: **CARRIED**

## 17. ACCOUNTABILITY AND ENGAGEMENT

No Report

## 18. HUMAN RESOURCES

**a) No Report**

## 19. OTHER COMMITTEES

**a) Stratford Seniors Complex**

The report was included in the package for Council to review. Councillor MacDonald stated that the capital plan has been accepted by CMHC and they are giving a 'top up' of $52,000 to do some capital work this year which will include the roof, an automatic switch for the generator, a new hot water tank, and repairs to the stair railings leading down to the parking lot. The annual capital reserve fund from CMHC going forward will increase from $6,000 per year to $30,000 per year.

Councillor MacDonald noted that a committee member who resides at the complex resigned from the committee and we will need to appoint a new liaison person.

The draft operating budget for 2018 for the complex was presented and accepted by the committee and will go to the next Committee of the Whole meeting for approval.

Councillor MacDonald noted that we had originally planned to plant a tree in honour of Alma Birt; however, because there are already many well established trees on the property at the complex, a memorial bench in Alma's name was thought to be a better option.

At this time Councillor Gail MacDonald passed on her condolences to committee member Stevie MacDonald who lost his wife Sally at the end of August.

Robert took a moment to acknowledge the work that Kim did on the capital replacement plan. She put a lot of time and effort into the plan, as she is trying to ensure that when the Town takes over the building from CMHC it will be in good shape.

**20. PROCLAMATIONS**

Nil

**21. OTHER BUSINESS**

Nil

**22. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:30 p.m.

_______________________________________ _______________________________________

**Mayor David Dunphy** **Robert Hughes, CAO**