

REGULAR MONTHLY COUNCIL MEETING

October 13, 2010

Approved Minutes

DATE: October 13, 2010

TIME: 7:30 p.m. - 9:30 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Sandy McMillan; Councillors Steve MacDonald; Gary Clow; Diane Griffin; Emile Gallant; Patrick Ross; Robert Hughes, CAO; Jeremy Crosby, Manager Public Works and Utility; Ron Fisher, Recreation Director; Kim O'Connell, Manager of Finance and Administration; Vahid Ghomoshchi, Director of Planning; and Mary McAskill, Recording Clerk

REGRETS: Nil

CHAIR: Mayor Kevin Jenkins

1. CALL TO ORDER

Mayor Kevin Jenkins called the October 13, 2010 Regular Monthly Council Meeting to order at 7:30 p.m. and welcomed those in attendance.

2. APPROVAL OF AGENDA

It was moved by Councillor Gary Clow and seconded by Councillor Steve MacDonald that the agenda be approved as circulated.

Discussion: None

Question: **CARRIED**

3. MINUTES

It was moved by Councillor Diane Griffin and seconded by Deputy Mayor McMillan that the August 25, 2010, Public Meeting Minutes; the September 8, 2010 Regular Monthly Council Meeting Minutes; the September 27, 2010 Emergency Council Meeting Minutes; and the September 29, 2010 Public Meeting Minutes be approved as circulated.

Discussion: None

Question: **CARRIED**

4. PRESENTATIONS

a) Introduction of New RCMP Commanding Officer Tracy Hardy

Commanding Officer Hardy was unavailable to attend this evening's meeting.

b) Presentation by Bus Gay

Mayor Jenkins welcomed Bus Gay to the meeting. Mr. Gay took a moment to thank Mayor Jenkins, Council and staff for all the work they do for the Town.

Mr. Gay noted that he contacted the administrators of Souris, Montague and Cornwall, who all have a smaller population than Stratford, and all have three service stations. He stated that he made a presentation to IRAC regarding the proposed service stations for Stratford and asked when a decision would be made, and was told that there will be a decision by the end of the month. Mr. Gay noted that he has heard that we will be getting one station, but added that we will have to wait until the end of the month for confirmation.

Mr. Gay gave a brief overview of some of the other things he has been working on such as the intersection of Kinlock Road by Sobey's and Home Hardware.

Councillor Ross arrived at this time.

Mayor Jenkins thanked Mr. Gay for his presentation noting that he appreciates his community spirit, and thanked him for everything he has done for the Town over the past seven years.

c) Presentation by Daphne Campbell and Neil MacDonald - Sister Cities Reunion September 13-19, 2012

Mayor Jenkins welcomed Neil MacDonald and Daphne Campbell to the meeting. Ms. Campbell gave some background information on the sister cities reunion noting that the reunions have been taking place for a number of years. A copy of the budget and a copy of the minutes from the last meeting was circulated. Ms. Campbell noted that a tentative schedule of events is included in the minutes, and added that the budget that was circulated is also tentative, as the event is still two years away.

Ms. Campbell noted that there will be approximately 100 people attending the reunion. The registration fee will be \$150 and we will be selling tickets to our concert, but we will still be \$6,500 short and are hoping that the Town will be able to provide some funding. She also noted that we are hoping to have the pancake breakfast and the banquet here at the Town Centre.

Mayor Jenkins thanked Ms. Campbell and Mr. MacDonald and noted that their request for funding will certainly be considered in the budget deliberations.

Mr. MacDonald and Mr. Campbell left the meeting at this point.

5. CARI REPORT

No Report.

6. CORRESPONDENCE

Included in the meeting package for Council to review is a list of all correspondence received since the last Council meeting.

7. MAYOR'S REPORT

Included in the package for Council to review.

8. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review. Robert gave a brief overview of his report noting that the project launch of the Performance Management Framework (balanced scorecard) for staff is set for October 21. He noted that over the next few months staff will be spending time developing the Stratford sustainable scorecard.

Robert noted that we held a table top ice storm exercise which was developed and led by Canadian forces Liaison Officer Captain George Williams. Everyone agreed that we should have more sessions like this in the future, as it helps ensure that we are prepared for an emergency.

9. PUBLIC WORKS AND PROPERTY**a) Report**

Included in the meeting package for Council to review. Councillor Griffin gave an overview of the report noting that construction is complete on the Kinlock Creek trail and the trail is open to the public. This trail is the largest section completed to date and is one of the nicest trails, as it borders the salt marsh at the base of the subdivision.

Stonington Phase Five Trail Areas - Councillor Griffin noted that the public works department is in the process of constructing four trail access points into the green space located in this new subdivision.

Councillor Griffin noted that the architect has the tender documents prepared for the Tea Hill washroom building and we are proceeding to tender. She noted that construction could begin as early as November 1, 2010.

Snow Removal - it was noted that we will be exercising the optional year for our snow tendering.

b) Resolution PW006-2010 Collaborative GIS Aerial Photo and Data Project

Moved by Councillor Diane Griffin

Seconded by Councillor Emile Gallant

WHEREAS the Town of Stratford, together with the City of Summerside and the Towns of Cornwall, Montague and Kensington are interested in working together to acquire GIS data to allow the communities to better plan and maintain its' information; and

WHEREAS the project is a collaboration of five communities, which will allow each community to learn from each other and from the successful consultant, to better take advantage of the power of the GIS technology; and

WHEREAS the essential elements of the project include taking aerial photographs of each community and providing colour orthophotos and physical attribute data for each community based on their needs; and

WHEREAS the budget estimate for this project is as follows:

	Summerside	Stratford	Cornwall	Montague	Kensington	Totals
Total Project Cost	\$41,750	\$40,750	\$40,750	\$13,750	\$13,500	\$150,500
CBF Funding Application	\$27,833	\$27,167	\$27,167	\$9,167	\$9,000	\$100,333
Net Project Cost	\$13,917	\$13,583	\$13,583	\$4,583	\$4,500	\$50,167

BE IT RESOLVED that the Town of Stratford apply to the NDCC Capacity Building Fund for the amount of \$150,500 needed to complete the above project.

BE IT FURTHER RESOLVED that each community will be responsible for its designated share of the project, as outlined in the table above. In addition, Council understands and commits that it will be responsible for its' designated share of the eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

Discussion: It was noted that this resolution bears the recommendation of the Public Works and Property Committee.

Question: **CARRIED**

10. STRATFORD UTILITY CORPORATION

a) **Report**

Included in the meeting package for Council to review. Deputy Mayor McMillan gave an overview of the report.

Wellfield exploration - there have been ongoing discussions with the land owners and we are hopeful that we will come to an agreement soon.

Glencove Rodgerson water project - this project is complete with the exception of the landscaping and all test results for the system have been submitted to the Utility for approval.

Lantz Subdivision water and sewer - this project is complete with the exception of the landscaping and all test results for the sewer and water systems have been submitted to the Utility for approval.

The Sundance Cove sewer project is substantially complete. However, there are several deficiencies that must be fixed, and some landscaping is still underway.

Three rfp's have been submitted to the Utility sub-committee for the sewer and water rate study. The sub-committee will rate the rfp's and forward their recommendation to the Utility Board.

b) Financial Statements

Included in the package for Council to review.

11. RECREATION REPORT

a) Report

A complete written report was included in the package for Council to review. Councillor MacDonald noted that a total of 20 teams registered for the Annual 'Hit & Hunt' Golf Tournament that was held at Fox Meadow on September 18, and hosted by our local Rotary Club and Town of Stratford.

Councillor MacDonald noted that all programs began the second week in October and there are more than 40 programs and special events in this year's recreation newsletter.

It was noted that our partnership with GO PEI has enabled the recreation department to offer several 'free' programs to the public.

Ron gave an update on the parks noting that this is the time of year that the maintenance and park upgrades are done.

Deputy Mayor McMillan asked about lighting for the MacNeill field in the main baseball diamond and Ron replied that we have talked about this over the years, but it is a \$300,000 project. Ron noted that the priority right now is field development. Mayor Jenkins stated that the lighting is something that should be included on our budget 'radar.'

12. FINANCE & ADMINISTRATION

a) Report

A complete written report was included in the package for Council to review. Councillor Ross gave a brief overview of the report noting that the public consultation meeting is set for December 1 and an ad will be placed in the newspaper to remind residents and groups that all requests are to be received by this date.

Councillor Ross noted that the committee felt that information should be available to the public before the December 1 meeting to give residents an opportunity to review the requests as they come in.

b) Financial Statements

Included in the package.

c) Resolution FA016-2010 Supplemental Capital Budget Council Laptop Purchase

Moved by Councillor Patrick Ross

Seconded by Councillor Diane Griffin

WHEREAS the Town of Stratford has implemented a paperless meeting system, and each councillor is provided with a laptop at the beginning of their electoral term to access committee and council agenda packages and their town email; and

WHEREAS the Town of Stratford municipal election falls on November 1, 2010 and the elected officials will be sworn in on November 15, 2010. The new councillors will need to have the new laptops available for use as of November 15, 2010.

BE IT RESOLVED that a supplemental capital budget in the amount of \$11,000 be approved for the purchase of seven (7) laptops.

Discussion: It was noted that this resolution bears the recommendation of the Finance and Administration Committee.

Question: **CARRIED**

13. PLANNING AND HERITAGE

a) No Report

Councillor Clow noted that the committee met on October 6 and most of the meeting was centered around the three resolutions that follow.

b) Permit Summary

Included in the package.

c) Resolution PH023-2010 - Official Plan Amendment

Moved by Councillor Gary Clow

Seconded by Deputy Mayor McMillan

WHEREAS the Sustainable Subdivision Policy and Bylaw aims to preserve the natural environment and ecology; improve social amenities and cultural inclusion; increase energy and water efficiency; improve the Town's active and public transportation networks and reduce the cost of building and maintaining the Town's infrastructure systems; and

WHEREAS a public meeting was held on August 25, 2010 to consult with residents on the Sustainable Subdivision Policy and no negative comments were received; and

WHEREAS another public meeting was held on September 29, 2010 to solicit input from residents on the draft Policy PR-3 Sustainable Subdivision Policy and no negative comments were received; and

WHEREAS the Planning Committee reviewed the comments from both public meetings and recommended that Council grant approval to the Official Plan Amendment.

BE IT RESOLVED that the Town's Official Plan, which was adopted on December 5, 2003 be hereby amended by adding the following Policy PR-3, Sustainable Subdivision Policy:

Policy PR3: Sustainable Subdivision

It shall be the policy of Council to enable and encourage the development of sustainable subdivisions within areas that are designated as residential on the General Land Use Plan with the aim to:

- preserve the natural environment and ecology;
- improve social amenities and cultural inclusion;
- increase energy efficiency and reduce fossil fuel energy consumption;
- improve the Town's active transportation network;
- reduce the cost of building and maintaining the Town's infrastructure; and
- encourage innovation and solar orientation design.

Plan Action

- A new Sustainable Subdivision Overlay Zone shall be added to the Development Bylaw and Zoning Map.
- The Development Bylaw shall establish minimum requirements for sustainable subdivisions which, if met, will allow Council to designate the subdivision as a sustainable subdivision and approve development standards and land uses that may differ from those in the zone that would normally apply.

- The Development Bylaw will establish the standards to be used by Council in assessing sustainable development proposals and will set forth the nature of the implementing Subdivision and/or Development Agreement.
- An increase or redistribution of density shall be permitted in order to encourage sustainable development and to preserve environmentally sensitive areas.
- The Sustainable Subdivision Overlay Zone shall act as an alternate zone which, at the developer's request and subject to meeting the requirements for a sustainable subdivision, shall replace the requirements of the zone that would normally apply.

In the event of any inconsistency between Policy PR3 and any other Official Plan provisions governing residential land use, this Policy PR3 shall prevail.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee. Robert stated that he would like to publicly acknowledge the work that Vahid has put into this project.

Question: **CARRIED**

d) **Resolution PH024-2010 - Bylaw #29-D Amendment to Bylaw #29 Amendments to Section 1, Section 18 Sustainable Subdivision Overlay Zone and Zoning Map 1st Reading**

Moved by Councillor Gary Clow

Seconded by Councillor Steve MacDonald

WHEREAS the Sustainable Subdivision Policy and Bylaw aims to preserve the natural environment and ecology; improve social amenities and cultural inclusion; increase energy and water efficiency; improve the Town's active and public transportation networks and reduce the cost of building and maintaining the Town's infrastructure systems; and

WHEREAS a public meeting was held on August 25, 2010 to solicit input from residents on the Sustainable Subdivision Policy and preliminary draft Amendments to the Development Bylaw #29 and no negative comments were received; and

WHEREAS a public meeting was held on September 29, 2010 to solicit input from residents on the final draft Development Bylaw and the Zoning Map and no negative comments were received; and

WHEREAS the Planning Committee reviewed the comments from both public meetings and recommended that Council grant approval to the proposed Bylaw Amendments.

BE IT RESOLVED that Bylaw Number 29 “D” a Bylaw to amend the Stratford Zoning and Subdivision Control (Development) Bylaw, Bylaw # 29 be hereby read and approved a first time.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

Question: **CARRIED**

e) **Resolution PH025-2010 - Home Occupation - Marian & Robert Curran - 26 Aylward Drive**

Moved by Councillor Gary Clow

Seconded by Councillor Diane Griffin

WHEREAS an application has been received from Marian and Robert Curran to operate a Home Occupation (Now n Zen Massage Therapy and Yoga) out of their home located at 26 Aylward Drive; and

WHEREAS the applicant has declared that the business will only have one client at a time on site and there is one off street paved parking space to be used for the client. The applicant also proposes to have an exterior sign (smaller than 465 sq. inches.) on the front lawn; and

WHEREAS the proposed Home Occupation does not fall within any of the uses listed in the Town’s Development Bylaw Section **5.9 Home Occupation**, the application has been forwarded to Planning Board to determine if the proposed use may create a nuisance;

BE IT RESOLVED that approval be granted to the proposed application from Marian and Robert Curran to operate a Home Occupation (Now n Zen Massage Therapy and Yoga) out of their home located at 26 Aylward Drive subject to the applicant entering into a Development Agreement pursuant to which the property owner agrees with the Town’s bylaw requirements as outlined in section **5.9 Home Occupation** of the Towns Development Bylaw # 29.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

Question: **CARRIED**

14. **COMMITTEE OF THE WHOLE**

a) **Resolution CW010-2010 - Request for Sponsorship for 2011 ECMA’s**

Moved by Councillor Diane Griffin

Seconded by Councillor Steve MacDonald

WHEREAS a request for a \$5,000 sponsorship for the 2011 ECMA's has been received.

BE IT RESOLVED that the Town sponsor the 2011 ECMA's in the amount of \$5,000 - subject to the Town of Stratford being a title sponsor of an ECMA event in the Town.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED** (1 Against - Councillor Ross)

15. SAFETY SERVICES AND ENVIRONMENT

a) No Report

A complete written report was included in the package for Council to review.

b) Street Light Report

No Report

c) RCMP Report

The RCMP report for the month of September was included in the meeting package for Council to review.

d) Humane Society Report

No Report.

e) Fire Company

No Report.

f) Transit Report

Included in the package.

16. ECONOMIC DEVELOPMENT COMMITTEE

a) A complete written report was included in the package for Council to review.

17. HUMAN RESOURCE COMMITTEE

Nil

18. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that everything is going well at the complex.

b) Land Acquisition Committee

No Report.

19. PROCLAMATIONS
Restorative Justice Week

***WHEREAS** in the face of crime or conflict, restorative justice offers a philosophy and approach that views these matters principally as harm done to people and relationships; and*

***WHEREAS** restorative justice approaches strive to provide support and opportunities for the voluntary participation and communication between those affected by crime and conflict (victims, offenders, community) to encourage accountability, reparation and a movement towards understanding, feelings of satisfaction, healing and closure; and*

***WHEREAS** this year's theme for Restorative Justice Week is "Reflexions Past, Present and Future." It is an opportunity to learn, educate and celebrate along with other communities across the country about restorative justice during the week.*

***THEREFORE, BE IT RESOLVED** that I, Kevin Jenkins, Mayor of Stratford, do hereby proclaim November 14 - 21, 2010 as Restorative Justice Week in the Town of Stratford.*

***IN WITNESS WHEREOF**, I have set my hand and caused the seal of the Town of Stratford to be affixed hereto.*

20. OTHER BUSINESS

Mayor Jenkins offered his congratulations to Councillor Gallant and Councillor MacDonald on their election win by acclamation, and offered his best wishes to others who are running.

It was noted that Halloween will be held on Sunday, October 31, 2010.

21. ADJOURNMENT

There being no further business, the meeting adjourned at 9:30 p.m.

Kevin Jenkins, Mayor

Robert Hughes, CAO