REGULAR MONTHLY COUNCIL MEETING
August 12, 2009
Approved Minutes

DATE: August 12, 2009
TIME: 4:35 p.m. - 5:03 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Councillors Steve MacDonald; Emile Gallant; Diane Griffin; Robert Hughes, CAO; Kim O'Connell, Manager of Finance and Administration; Jeremy Crosby, Manager Public Works and Utility; Ron Fisher, Recreation Director and Mary McAskill, Recording Clerk

REGRETS: Deputy Mayor Sandy McMillan; Councillor Patrick Ross; Councillor Gary Clow and Vahid Ghomoshchi, Director of Planning

CHAIR: Mayor Kevin Jenkins

1. CALL TO ORDER

Mayor Kevin Jenkins called the August 12, 2009, Regular Monthly Council Meeting to order at 4:35 p.m.

2. APPROVAL OF AGENDA

It was moved by Councillor Emile Gallant and seconded by Councillor Steve MacDonald that the agenda be approved with the following addition: under item #20 Other Business - Date for Special Council Meeting.

Discussion: None
Question: **CARRIED**

3. MINUTES

It was moved by Councillor Diane Gallant and seconded by Councillor Steve MacDonald that the Regular Monthly Meeting Minutes of July 8, 2009 and the Public Meeting Minutes of July 22, 2009 be approved as circulated.

Discussion: Councillor Gallant stated that he wanted to make a clarification concerning the Crime Stoppers donation request. He stated that he presented a donation request from Crime Stoppers at the June Committee of the Whole meeting. He noted that we do not grant donation requests where organizations are already soliciting funds directly from residents, so he spoke with Councillor Clow who informed him that this donation request is for general operations. The soliciting done by telephone is for specific projects.
Question: **CARRIED**

4. PRESENTATIONS

Nil

5. CARI REPORT

No Report.

6 CORRESPONDENCE

Included in the meeting package for Council to review is a list of all correspondence received since the last Council meeting.

7. MAYOR'S REPORT

Included in the package for Council to review. Councillor Griffin noted that the media coverage on the meeting with Rod Dempsey regarding the sustainability project reflects very well on the Town.

8. CHIEF ADMINISTRATIVE OFFICER

No Report.

9. PUBLIC WORKS

a) Report

No Report. Councillor Griffin noted that the committee did not meet in July. The next Public Works and Property Committee meeting will be held in late August.

Councillor Griffin asked the public works manager, Jeremy Crosby, to give a brief update on the sidewalks and bikepaths. Jeremy noted that the sidewalks are complete on the Georgetown Road and the area is now being sodded. It looks like everything will be completed in time for the Canada Games. He noted that the design is now being done for the Keppoch Road - from Kinlock to Sundance and we hope to tender it very soon.

10. STRATFORD UTILITY CORPORATION

a) Report

A complete written report was included in the package for Council to review.

b) Financial Statements

Included in the agenda package for Council to review.

c) Resolution SUC-09-2009 Building Canada Fund Communities Component Application Amendment for the New Wellfield Project

Moved by **Councillor Diane Griffin**
Seconded by **Councillor Steve MacDonald**

WHEREAS the estimated budget for the new well field project is $2,600,000.00; and

WHEREAS in order to have the project completed by the fall of 2009 the drilling of the wells must be removed from the funding agreement to expedite the project which will also allow this portion of the project to be administered under Prince Edward Island Department of Environment and Energy regulations; and

WHEREAS the estimated amount to complete the drilling of the wells and well field development is $240,000.00, and

WHEREAS the utility would be required to pay 1/3 of this amount as per the funding agreement.

BE IT RESOLVED that the Building Canada Fund - Communities Component Application be amended as outlined above.

BE IT FURTHER RESOLVED that a supplementary capital budget in the amount of $160,000 be approved for the drilling of the wells and wellfield development.

Discussion: It was noted that this resolution bears the recommendation of the Utility Board.

Question: **CARRIED**

11. RECREATION REPORT

d) Report

A complete written report was included in the package for Council to review. Councillor MacDonald gave a brief overview of the report and asked the recreation director, Ron Fisher, to give an update on Emmalee Park. Ron noted that he met with some residents who had privacy issues regarding the new playground equipment that was being installed. He noted that he met with them again yesterday to discuss their concerns and it was agreed that trees would be installed as a buffer. Ron added that the playground equipment will be installed within the week and ready to be enjoyed by residents for the balance of the summer, and for years to come.

Councillor Gallant asked about the Bunbury Rink noting that this may be the opportunity to think about long term plans, as there seems to be some interest from provincial funding and Councillor Griffin agreed.

12. FINANCE & ADMINISTRATION

a) Report

No Report. The Finance and Administration Committee did not hold a meeting in July. The next meeting will be held in late August.

b) Financial Statements

Included in the package for Council to review.

13. PLANNING & HERITAGE

a) Report

No Report.

b) July 2009 Permit Summary

Included in agenda package.

c) Resolution PH021 - 2009 - DP099 Eastern School District - Temp Mobile Classrooms - Glen Stewart Drive

Moved by Councillor Emile Gallant

Seconded by Councillor Diane Griffin

WHEREAS an application has been received from the Eastern School District for a temporary permit to locate two (2) Mobile Classrooms at the rear of Glen Stewart Elementary School to be used for the music program for the 2009-2010 school year.

BE IT RESOLVED that approval be granted to an application from the Eastern School District for a temporary permit to locate two (2) Mobile Classrooms at the rear of Glen Stewart Elementary School to be used for the music program for the 2009-2010 school year subject to the following:

i That a Building Code Design Certificate shall be submitted by a licensed architect and/or engineer certifying that the building has been designed to meet the building code requirements.

ii Upon completion of the new school in 2010, the mobile classrooms shall be removed immediately.

Discussion: It was noted that this resolution bears the approval of planning staff.

Question: **CARRIED**

d) Resolution PH022-2009 - DO102-09 - Department of Transportation and Public Works, Grades 4 - 6 Elementary School - 50 Glen Stewart Drive

Moved by Councillor Diane Griffin

Seconded by Councillor Emile Gallant

WHEREAS an application has been received from the Department of Transportation and Public Works to construct a new grade 4-6 Elementary School on the rear of the existing Glen Stewart School property, parcel number 482430, located on Glen Stewart Drive; and

WHEREAS the new school shall consist of single storey non-combustible construction with a group A-2 Occupancy and shall be centrally serviced for sewer and water with an internal sprinklered fire protection system. The new school will be approximately 4997.5m2 (53,792 sq.ft.) and will have 14 spaces with a bus parking area and 47 spaces within a staff/visitor parking lot. The school will also have a dedicated drop-off / pick-up area which is segregated from the bus/visitor parking areas; and

WHEREAS the Department of Transportation and Public Works are only applying for approval for Phase I construction of the site and foundation of the school currently and will apply for the remaining structure of the building once all plans have been finalized.

BE IT RESOLVED that approval be granted to an application received from the Department of Transportation and Public Works to construct a new 4997.5m2 (53,792 sq. .ft.) grade 4-6 Elementary School on the rear of the existing Glen Stewart School property, parcel number 482430, located on Glen Stewart Drive subject to the following:

1. Conformance with the preliminary design drawings submitted to the Town of Stratford prepared by BGHJ Architects, File Name: 9211, dated 07/28/09.

2. That the paved public road shall be constructed to extend to the endo of the development required for the proposed new school.

3. That a Building Code Design Certificate be submitted from the Architect and/or Engineer.

4. That a Certificate of Compliance be submitted from the Architect and/or Engineer upon building construction completion.

5. That comments and/or approvals shall be received from the following:
   i. Stratford Utility Corporation
   ii. Department of Transportation and Public Works

iii. Department of Environment, Energy & Forestry

iv. Provincial Fire Marshall

6. That a stormwater management plan be designed by a qualified engineer and submitted for review by the Town.

7. That an engineering record drawing and profile shall be submitted to illustrate the location(s) and size(s) of the utility sanitary sewer line and waterline connections.

8. That all other relative provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw shall be satisfied prior to obtaining a Development Permit.

Discussion: It was noted that this resolution bears the recommendation of the planning staff. CAO Robert Hughes gave some background information noting that we do have the detailed site plan information. We have 90% drawings for the architectural, but the resolution is for the entire building. They have only applied for the foundation and the site works permit, but it just a matter of them bringing in the 100% detailed drawings for the engineering and satisfying the other requirements. We thought it might be prudent to do the resolution for the whole project and issue the permits in phases, as we receive the information.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

a) Nil

15. SAFETY SERVICES AND ENVIRONMENT

a) Report

A complete written report was included in the package for Council to review.

b) Street Light Report

Nil

c) RCMP Report

The RCMP report for the month of July was included in the meeting package for

Council to review.

d) Humane Society Report

No Report.

e) Fire Company

No Report.

f) Transit Report

Councillor Gallant noted that a representative from Trius Tours attended the Safety Services and Environment Committee meeting, and the placement of the bus shelters and promotion of the system was discussed. It was also noted that the numbers are down, but this is attributed to holidays. Councillor Gallant noted that Trius is looking at making some route changes and will be presenting their proposal to the committee**.**

16. ECONOMIC DEVELOPMENT COMMITTEE

a) Report

A complete written report was included in the package for Council to review.

b) Resolution ED01-2009 Rotary Run for Mikinduri - Request for Assistance

Moved by Councillor Diane Griffin

Seconded by Councillor Steve MacDonald

WHEREAS the Rotary Club of Stratford is partnering with the Mikinduri Children of Hope Foundation in the Second Annual Run for Mikinduri, and is requesting support from the Town in the amount of $1,000.

BE IT RESOLVED that a donation of $1,000 be granted to the Rotary Run for Mikinduri.

Discussion: It was noted that this resolution bears the recommendation of the Economic Development Committee.

Question: **CARRIED (Councillor Gallant abstained)**

17. HUMAN RESOURCE COMMITTEE

a) No Report

18. OTHER COMMITTEES

a) Stratford Seniors Complex

A complete written report was included in the package for Council to review. Councillor MacDonald noted that Canada Mortgage and Housing Corporation (CMHC) announced a program to assist in the renovation and retrofit of existing social housing and we have submitted an application for funding. The finance manager, Kim O'Connell, stated that she contacted CMHC for the status of our application and was informed that they are still processing applications and it will be another few weeks before we hear back from them.

19. PROCLAMATION

Nil

20. OTHER BUSINESS

a) Mayor Jenkins stated that we need a special meeting of Council to deal with some planning issues and after a brief discussion it was agreed that a special meeting of Council will be held on August 17, 2009 at 12:00 noon.

21. ADJOURNMENT

There being no further business, the monthly Council meeting adjourned at 5:03 p.m.

Kevin Jenkins, Mayor

Robert Hughes, CAO