

REGULAR MONTHLY COUNCIL MEETING

May 12, 2010

Approved Minutes

DATE: May 12, 2010
TIME: 7:30 p.m. - 8:25 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Sandy McMillan; Councillors Emile Gallant; Gary Clow; Patrick Ross; Robert Hughes, CAO; Jeremy Crosby, Manager Public Works and Utility; Kim O'Connell, Manager of Finance and Administration; Vahid Ghomoshchi, Director of Planning; Ron Fisher, Recreation Director and Mary McAskil, Recording Clerk

REGRETS: Councillor Steve MacDonald and Councillor Diane Griffin

CHAIR: Mayor Kevin Jenkins

1. CALL TO ORDER

Mayor Kevin Jenkins called the May 12, 2010 Regular Monthly Council Meeting to order at 7:30 p.m.

2. APPROVAL OF AGENDA

It was moved by Councillor Patrick Ross and seconded by Councillor Gary Clow that the agenda be approved with the following addition: 4 c - Library Presentation.

Discussion: None

Question: **CARRIED**

3. MINUTES

It was moved by Councillor Emile Gallant and seconded by Councillor Patrick Ross that the Regular Monthly Meeting Minutes of April 14, 2010 be approved as circulated.

Discussion: None

Question: **CARRIED**

4. PRESENTATIONS

- a) **Presentation of Framed Henry Purdy Print "Tide Watch" to Marie O'Hanley**
Deputy Mayor McMillan explained that there is a painting by Henry Purdy in the front office of the Town Centre, and we held a contest asking residents to submit suggestions for naming the painting. Marie O'Hanley was the winner with her submission of 'Tide Watch' and tonight we will present Ms. O'Hanley with a print of the painting. Scott Cudmore of the Arts and Culture Committee, and Deputy Mayor Sandy McMillan presented the painting to Ms. O'Hanley. Photographer Winston Maund was on hand to take photos of the presentation.

b) Presentation by Billy Ramsay to Water Conservation Calendar Winners

Mayor Jenkins - On behalf of Town Council, it is a great honour to welcome the grade five students from Glen Stewart Elementary School and their families who are here with us this evening. The vision of our Town "Stratford" is very clear "A Sustainable Community." The decision has been made, the framework is in place and we are well on our way to becoming a more sustainable place to live, work and play. It is not enough to have a vision alone. You see, we can have the seeds of sustainability, but in order for them to grow they must be planted somewhere, in someone. In order for these seeds to take root they must be cared for and watered regularly (but remember, when watering the seeds, to water in early morning or late evening because you can lose up to 50% through evaporation, and we don't want to waste any water).

The seeds must be planted in fertile ground, and the fertile ground must possess certain characteristics. It must be certain of its purpose. It must have a willingness to share its resources and it must be passionate about achieving its goal.

You students here today are the fertile ground in which the seeds have been planted. You were chosen to be here this evening because we know you can effect change. We believe that you can carry the message of Water Conservation better than anyone, and we want you to know that we believe in all of you.

Tonight we want to honour you for your achievement in winning the Water Conservation Calendar Art Contest. Your artwork sends the message loud and clear that conserving water is important. Along with your reward comes a great responsibility. We are counting on you to help in delivering this message. The message isn't just sharing with as many people as you can, although that is important, rather it is a style of life that you model in front of others that will have the greatest impact. It is a lifetime commitment of striving to change for the good of the environment in which we live. The result of your commitment will be far reaching, passing it on from generation to generation.

So Congratulations boys and girls for a job well done. We are very proud of you. As a way to honour you here this evening, we have for you a framed piece of your artwork. Each piece of artwork will represent a month in next year's school calendar. The calendars will be given out to every child at Glen Stewart School before the end of this school year.

As I call your name please come forward. Your winning artwork will be displayed on the overhead screen and Billy Ramsay and Deputy Mayor Sandy McMillan will present the winning artwork to the students.

The winning artwork for the month of:

July	Breanna Kiley	October	Nathan Durden
August	Parker Whitlock	November	Lily McLaine

September	Nichole Derry	December	Da Gyeong Lee
January	Payton Brown	May	Kelly McCardle
March	Bret Cheverie	June	Kamren Chaisson
April	Innis Wheatley		

Each year there is one drawing that stands out for its unique message and is chosen for the cover of the calendar. This year's winner of the calendar cover, as well as the month of February, is Liam MacDonald.

Photographer Winston Maund took photos of the presentations.

c) Library Presentation

Librarian Jane McKinney introduced herself noting that she is the librarian at the Stratford Public Library. She noted that this is her annual visit and she would like to thank the town for the support they give the library such as utilities, maintenance promotion space in the town newsletter etc.

A copy of the annual statistics for the 2009 - 2010 was circulated and Ms. McKinney noted that since her last visit the library hours have increased from 18 per week to 30 per week, and she now has an assistant on Tuesday mornings to help with the book drop and mail delivery. She noted that we are now housing 2000 more books in the same space, so space is an issue. Ms. McKinney noted that the Confederation Centre Library has stepped in with some shelving units to help out until we are able to get a larger space. Don Scott, the chairman of the library board also extended his thanks to the town for all the support it has given the library.

Mayor Jenkins thanked Ms. McKinney for all her hard work noting that he has heard a lot of positive comments about the library.

d) Bus Gay

Mr. Gay introduced himself and explained that he is a member of the Town's Public Works and Property Committee. He stated that he would first like to congratulate the councillors and His Worship. As well as the town administrator on doing a top notch job.

Mr. Gay stated that he has a concern about a very important safety issue. On the corner of the Stratford and Kinlock Road the ditch is five feet deep and he is concerned that someone is going to get hurt. He noted that he has spoken with the local MLA but nothing has been done. He asked that anyone who has a concern about this to call their MLA and asked for that ditch to be filled in. Thank you. Mayor Jenkins thanked Mr. Gay for his presentation.

5. CARI REPORT

Report is included in the package for Council to review.

6. CORRESPONDENCE

Included in the meeting package for Council to review is a list of all correspondence received since the last Council meeting.

7. MAYOR'S REPORT

Included in the package for Council to review. Mayor Jenkins noted that this morning he made a brief presentation to the Charlottetown Executive Association at the Rodd Royalty Inn.

8. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review. Robert gave a brief overview of his report noting that on Saturday, May 15 the entire staff will be taking the Adventure Group team building ropes exercise.

9. PUBLIC WORKS AND PROPERTY**a) Report**

Included in the package for Council to review.

b) Resolution PW004-2010 Grass Cutting Tender

Moved by Councillor Gary Clow

Seconded by Councillor Emile Gallant

WHEREAS tenders were received for grass cutting for properties owned by the Town of Stratford, the Stratford Utility, the Stratford Business Park and the Southport Seniors complex for a two year contract with an option year; and

WHEREAS the following tenders were received (GST included);

Company	Year	Town Properties	Seniors Property	Utility Properties	Business Park	Totals
Grassroots Lawn Care	2010	\$26,250.00	\$1,575.00	\$5,250.00	\$1,680.00	\$34,755.00
	2011	\$27,300.00	\$1,680.00	\$6,300.00	\$1,785.00	\$37,065.00
	Option yr	\$28,350.00	\$1,785.00	\$7,350.00	\$1,890.00	\$39,375.00
Greenmeadows Landscape (SRD)	2010	\$19,367.00	\$1,926.00	\$2,782.00	\$4,066.00	\$28,141.00
	2011	\$19,367.00	\$1,926.00	\$2,782.00	\$4,066.00	\$28,141.00
	Option yr	\$20,330.00	\$1,926.00	\$2,889.00	\$4,173.00	\$29,318.00
Superior Lawn Care	2010	\$54,600.00	\$1,575.00	\$3,675.00	\$2,625.00	\$62,475.00
	2011	\$54,600.00	\$1,575.00	\$3,675.00	\$2,625.00	\$62,475.00
	Option yr	\$54,600.00	\$1,575.00	\$3,675.00	\$2,625.00	\$62,475.00
Signature Lawn Care	2010	\$25,375.00	\$992.25	\$4,420.50	\$1,575.00	\$32,362.75
	2011	\$27,375.00	\$992.25	\$4,420.50	\$1,575.00	\$34,362.75
	Option yr	no bid	no bid	no bid	no bid	no bid

Hourly Rate for additional work by Greenmeadows Landscaping is \$30.00 hour. All other bidders ranged from \$45 to \$60 per hour; and

WHEREAS the tenders were reviewed at a regular monthly meeting of the Public Works and Property Committee held on April 29, 2010; and

WHEREAS the Public Works and Property Committee reviewed the tenders and recommends that the tender submitted by Greenmeadows (SRD) Landscaping be accepted, as it meets the tender requirements, the equipment proposed is adequate, and the cost is the lowest.

BE IT RESOLVED that the grass cutting tender submitted by SRD Landscaping be accepted as outlined in the above table.

Discussion: Councillor Ross asked if the equipment is sufficient for our needs noting that last year some of the grass at the parks were not getting cut often enough. Jeremy replied that both he and Joe Driscoll have reviewed the equipment and feel it is adequate for the Town's needs. He also noted that we will be monitoring to be sure things are being done correctly.

Question: **CARRIED**

10. STRATFORD UTILITY CORPORATION

a) Report

Included in the package for Council to review. Deputy Mayor McMillan gave a brief overview of the report noting that wellfield explorations are complete and we are now in discussions for the next step which is negotiations with the land owners.

It was also noted that discussions with the City of Charlottetown regarding the lagoon are on-going.

Deputy Mayor McMillan stated that there was an information meeting held on April 26 for the residents of the Lantz subdivision regarding the sewer and water project.

b) Financial Statements

Included in the package for Council to review.

11. RECREATION REPORT

a) Report

A complete written report was included in the package for Council to review. In Councillor MacDonald's absence, Councillor Clow gave a brief overview of the report noting that registration for the two major summer programs (soccer and baseball) are underway.

The recreation staff is working with members of the Stratford Community Choir to present a musical performance at Park Royal United Church for Sunday May 30, and proceeds will be going to support the Canadian Red Cross Haitian Relief Fund.

Councillor Clow stated that preparations are on-going for the annual Canada Day celebrations and more details will be provided at a later date.

It was noted that the Youth Can Do hosted the Provincial Youth ConneXt PEI Symposium on April 23 and 24 and plans are already underway to host the 2011 Youth ConneXt.

12. **FINANCE & ADMINISTRATION**

a) Report

Included in the package for Council to review. Councillor Ross gave a brief overview of the report noting that there is a staff sub-committee reviewing the printing needs for the Town, as our lease is up on our current copiers on June 30.

Councillor Ross stated that letters have gone out to two organizations to remind them that funds have been allocated to their organization from the Town's 2010 operating budget.

b) Financial Statements

Included in the package.

c) Resolution FA009-2010 Pat and the Elephant Donation

Moved by Councillor Patrick Ross

Seconded by Councillor Gary Clow

WHEREAS a request for financial assistance was received from Pat and the Elephant; and

WHEREAS the Town of Stratford has historically supported Pat and the Elephant, who provides a much needed service to residents of the Town; and

WHEREAS the Finance and Administration Committee has recommended that a \$2,000 grant be provided to Pat and the Elephant.

BE IT RESOLVED that \$2,000 be donated to Pat and the Elephant.

Discussion: This resolution bears the recommendation of the Finance and Administration Committee.

Question: **CARRIED**

d) **Resolution FA010-2010 Charlottetown Rural Graduation Report**

Moved by Councillor Ross

Seconded by Councillor Emile Gallant

WHEREAS a request was received from the Charlottetown Rural High School Graduation Committee for a graduation award; and

WHEREAS the Town of Stratford has annually donated a \$250 award to be granted to a graduating Stratford student who is actively involved with the community of Stratford - a community ambassador.

BE IT RESOLVED that \$250 be donated to the Charlottetown Rural High School Graduation Committee, to be awarded to a graduating Stratford resident who is actively involved with the community of Stratford.

Discussion: It was noted that this resolution bears the recommendation of the Finance and Administration Committee.

Deputy Mayor McMillan would like to suggest that next year we consider giving more than one award.

Question: **CARRIED**

13. **PLANNING AND HERITAGE**

a) **No Report**

Councillor Clow noted that the Planning and Heritage Committee did not hold a meeting since our last Council meeting. He noted that the planning department has been quite busy with applications for single family dwellings and duplexes.

Councillor Clow noted that interviews will be held on Thursday, May 13 for the new position of building inspector.

b) **Permit Summary**

Included in the package.

- c) **Resolution PH010-10 - Heritage Bylaw Amendment, Amendments to Section 1 and Section 4.18 of the Town's Development bylaw, Bylaw #29 - 2nd Reading**

Moved by Councillor Gary Clow

Seconded by Councillor Emile Gallant

WHEREAS the Town of Stratford Official Plan recognizes the need for a strategy to identify and examine aspects of the Town's heritage resources; and

WHEREAS the Planning Committee, at the meeting held on March 8, 2010, reviewed and approved the final draft of Stratford's Heritage Policy and Bylaw, prepared by the Heritage sub-committee, including: Heritage Strategy, Heritage Incentive Program, Development Bylaw Amendments; the Heritage Covenant and the Heritage Appreciation; and

WHEREAS A bylaw to amend the Town of Stratford Zoning and Subdivision Control (Development) Bylaw # 29, was read and approved a first time by Council on April 14, 2010.

BE IT RESOLVED that the Bylaw # 29 C, A bylaw to amend the Town of Stratford Zoning and Subdivision Control (Development) Bylaw # 29, be hereby read and approved a second time.

Discussion: None

Question: **CARRIED**

- d) **Resolution PH010-10 - Heritage Bylaw Amendment, Amendments to Section 1 and Section 4.18 of the Town's Development bylaw, Bylaw #29 - 2nd Reading**

Moved by Councillor Gary Clow

Seconded by Councillor Emile Gallant

WHEREAS the Town of Stratford Official Plan recognizes the need for a strategy to identify and examine aspects of the Town's heritage resources; and

WHEREAS the Planning Committee, at the meeting held on March 8, 2010, reviewed and approved the final draft of Stratford's Heritage Policy and Bylaw, prepared by the Heritage sub-committee, including: Heritage Strategy, Heritage

Incentive Program, Development Bylaw Amendments; the Heritage Covenant and the Heritage Appreciation; and

WHEREAS A bylaw to amend the Town of Stratford Zoning and Subdivision Control (Development) Bylaw # 29, was read and approved a second time by Council on May 12, 2010.

BE IT RESOLVED that Heritage Bylaw Amendment, Amendments to Section 1 and Section 4.18 of Town's Development Bylaw # 29 be formally adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to formally declare the said bylaw to be passed.

Discussion: None

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

Nil

15. SAFETY SERVICES AND ENVIRONMENT

a) Report

Included in the package for Council to review. Councillor Gallant noted that we have received many complaints regarding speeding in certain areas of the town and letters have been sent to residents asking that they watch their speeds, and advising them that the speed radar trailer will be deployed to these problem areas. He noted that there will be further discussion on this issue at the next Safety Services and Environment meeting to try and find a more long term solution.

Mayor Jenkins noted that we have also received a request to deploy the speed radar trailer on the Kinlock Road.

b) Street Light Report

No Report

c) RCMP Report

The RCMP report for the month of April was included in the meeting package for Council to review.

a) Humane Society Report

The Humane Society report for the month of April was included in the package for Council to review.

b) Fire Company

No Report.

c) Transit Report

Included in the package.

16. ECONOMIC DEVELOPMENT COMMITTEE**a) Report**

Included in the package for Council to review.

Deputy Mayor McMillan noted that the first meeting of the new Diversity and Inclusion Committee was held. She noted that attendance was good and there was a good discussion on what the committee can do to welcome and retain newcomers.

17. HUMAN RESOURCE COMMITTEE

Nil

18. OTHER COMMITTEES**a) Stratford Seniors Complex**

Included in the package for Council to review.

Kim noted that a letter has been received from CMHC stating that our application to the Renovation and Retrofit Funding Program has been selected for the inspection process. Our inspection date will be sometime within the month of May and the inspector will prepare a report and submit it to the CMHC Ottawa office for review.

19. PROCLAMATION

Nil

20. OTHER BUSINESS

- a)** Mayor Jenkins took a moment to congratulate everyone who was involved in the naming of the new school voting process- particularly Deputy Mayor McMillan and Councillor Ross who did a lot of work behind the scenes. He would also like to acknowledge the support of school board.

Councillor Ross noted that the Sea King Crew arrived back last week safe and sound and they have expressed their gratitude for all the support that the Town has shown them.

Deputy Mayor McMillan noted that there has been an issue recently with debris and garbage down along the Kinlock Road. She noted that she did contacted one of the owners and developers regarding this issue and asked if the department has done anything further to get this cleaned up. Robert replied that he had received a thank you note from the complainant stating that they were happy with the cleanup and we thought it was done, but he will do a followup with the developer of the subdivision.

21. ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 p.m.

Kevin Jenkins, Mayor

Robert Hughes, CAO