REGULAR MONTHLY COUNCIL MEETING
March 10, 2010
Approved Minutes

DATE: March 10, 2010
TIME: 7:40 p.m. - 8:15 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Sandy McMillan; Councillors Steve MacDonald; Emile Gallant; Gary Clow; Patrick Ross; Robert Hughes, CAO; Ron Fisher, Recreation Director; Jeremy Crosby, Manager Public Works and Utility; Kim O'Connell, Manager of Finance and Administration; Vahid Ghomoshchi, Director of Planning and Mary McAskill, Recording Clerk

REGRETS: Councillor Diane Griffin

CHAIR: Mayor Kevin Jenkins

1. CALL TO ORDER

Mayor Kevin Jenkins called the March 10, 2010 Regular Monthly Council Meeting to order at 7:30 p.m.

2. APPROVAL OF AGENDA

It was moved by Councillor Patrick Ross and seconded by Deputy Mayor Sandy McMillan that the agenda be approved with the following change: Item #13 Planning and Heritage be moved up in the agenda to become Item # 9.

Discussion: None
Question: **CARRIED**

3. MINUTES

It was moved by Councillor Gary Clow and seconded by Councillor Steve MacDonald that the Regular Monthly Meeting Minutes of February 10, 2010, be approved as circulated.

Discussion: None
Question: **CARRIED**

4. PRESENTATIONS

Nil

5. CARI REPORT

Report is included in the package for Council to review.

6. CORRESPONDENCE

Included in the meeting package for Council to review is a list of all correspondence received since the last Council meeting.

Councillor Ross noted that we received a thank you letter from Glen Stewart School for our support of the DARE program. He noted that he attended the graduation and it was very well done. He added that principal Pat Campbell spoke and thanked the Town for its support of the program.

7. MAYOR'S REPORT

Included in the package for Council to review. Mayor Jenkins gave a brief overview of his report noting that the winter carnival went quite well and attendance was good.

8. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review.

9. PLANNING AND HERITAGE

a) Report

Councillor Clow noted that the committee met on March 8 and two new members, Bobbi-Jo Dow-Baker and Danielle Gillan, have replaced the two members who resigned from the committee.

b) Permit Summary

Included in the package.

c) Resolution PH002-10 - Marshall MacPherson Ltd. - 25 Unit Town House Development PURD Zone - Kinlock Road

Moved by Councillor Gary Clow
Seconded by Councillor Emile Gallant

WHEREAS an application has been received from Marshall MacPherson Ltd. (DP-004-10) to construct twenty-five (25) Town House Units on parcel number 613299, (Approximately 2.7 Acres), located on the corner of the Kinlock and Stratford Road; and

WHEREAS the land is located in the Planned Unit Residential Development Zone (PURD) and pursuant to subsection 12.2(1)(iii) Town House Dwellings or Row House Dwellings are permitted up to six (6) units (owned individually, or as Condominiums); and

WHEREAS the total area of the proposed land is almost 2.7 acres, the area of the "Environmentally Sensitive Land" is almost 0.8 acres and the buildable area of the land is almost 1.9 acres. According to Section 12.2 of the Town's Development Bylaw:

The maximum density in a PURD Zone shall be no greater than ten (10) Dwelling

Units per acre, provided however that where the Developer is required to retain environmentally sensitive areas in their natural state, Council may permit the balance of a Parcel of land to be developed at a proportionately higher density per acre.

Council may grant the developer a proportional higher density per acre in the buildable area of land.

BE IT RESOLVED that Council grant approval to the proposed application from Marshall MacPherson Ltd. (DP-004-10) to construct twenty-five (25) Town House Units on parcel number 613299, in accordance to the concept plan designed by BDA Landscape Architects and subject to the following provisions:

A. That a final concept plan be submitted to show the following requirements identified by the planning board at the March 8, 2010 meeting:

1. Plant trees and shrubs as shown in conceptual drawings
2. Construct a trail as shown on the concept plan A
3. Retain brick skirting as shown in concept plans (in building sides facing Kinlock Rd).
4. Retain dormers on both sides of the units, with brick/stone face to ground.
5. The units of the two buildings along Stratford Road designed in different centre lines.

B. That a stormwater management plan be designed by a qualified engineer and submitted for review by the Town.

C. All other relevant provisions of the Town's bylaw are met.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

The planning director demonstrated the request with the aid of an overhead projector.

There was some discussion on the trail, but it was felt that we should leave it to the designer to design the trail that best suits the new building design. There was also some discussion on the environmentally sensitive land.

Question: **CARRIED**

d) **Resolution PH003-2010 - Zoning Amendment to Bylaw #29 - RZ001-10 Terry Ferrier - R1 to R2 - Aintree Drive Call a Public Meeting**

Moved by Councillor Gary Clow
Seconded by Councillor Emile Gallant

WHEREAS an application has been received from Terry Ferrier to re-zone parcel number 399725 (6.07 acres) from the Single Family (R1) zone to the Two-Family Residential Zone (R2); and

WHEREAS the request to re-zone the said parcel(s) of land is to accommodate the development of R2 lots which will require a change to the zoning classification on the Zoning Map from Single Family Dwelling Zone (R1) to a Two-Family Residential Zone (R2); and

WHEREAS after reviewing the re-zoning request considering the general criteria including: conformity with the Town's Official Plan and Bylaw, compatibility with the surrounding land uses, adequate existing infrastructure and the potential impacts of future development, the Planning Board recommends that a public meeting be held on the re-zoning request; and

WHEREAS pursuant to Section 24.2 Stratford's Zoning and Development Bylaw, as a requirement of amendment procedures, *Council shall hold a public meeting to solicit input from residents on the proposed amendment request*.

BE IT RESOLVED that Council hold a public meeting to solicit input from residents on the proposed re-zoning request.

Discussion: It was noted that this resolution bears the recommendaiton of the Planning and Heritage Committee.
Question: **CARRIED**

e) **Resolution PH004-10 Public Meeting for the Town Heritage Policy and Bylaw and Proposed Amendments to the Development Bylaw**

Moved by Councillor Gary Clow
Seconded by Deputy Mayor Sandy McMillan

WHEREAS the Town of Stratford Official Plan recognizes the need for a strategy to identify and examine aspects of the Town's heritage resources; and

WHEREAS the Stratford Heritage Policy and Bylaw is intended to protect the Town's valuable community assets, ensuring their economic viability and promoting their cultural value, to promote the long-term conservation, use and viability of heritage resources within Stratford; and

WHEREAS the Town of Stratford is proposing a strategy and incentive program be implemented to encourage the retention and sustainable development of identified heritage resources; and

WHEREAS the Planning Committee, at a meeting held on March 8, 2010, reviewed and approved the final draft of Stratford's Heritage Policy and Bylaw, prepared by the Heritage sub-committee, including: Heritage Strategy, Heritage Incentive

Program, Development Bylaw Amendments; the Heritage Covenant and the Heritage Appreciation.

BE IT RESOLVED that Council hold a Public Meeting to present the Heritage Policy and the proposed amendments to the Development Bylaw text attached to this Resolution.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

There was some discussion on the meeting date and it was suggested that we could hold one public meeting sometime in April. Councillor Ross noted that our annual meeting will also be held in April (date to be determined) and it was suggested that both the AGM and the public meeting could be held on the same date.

Question: **CARRIED**

9. PUBLIC WORKS AND PROPERTY

a) Report

Included in the package for Council to review.

10. STRATFORD UTILITY CORPORATION

a) No Report

Deputy Mayor McMillan gave a verbal report noting that tenders have been put out for a water and sewer project in the Lantz subdivision and a water project in the Glen Cove Drive/Rogerson subdivision. She also noted that a letter has been sent to the residents of the Glen Cove Drive/Rogerson subdivision residents advising them that there will be an information meeting on April 8, 2010 at 7:00 p.m.

Deputy Mayor McMillan noted that the plans for the wastewater treatment plant options are moving along. She stated that our staff has met with the Charlottetown staff and we are awaiting final figures from Charlottetown. Mayor Jenkins noted that he wants to keep this issue moving forward, adding that Mayor Lee is waiting for a copy of the final report.

11. RECREATION REPORT

a) Report

A complete written report was included in the package for Council to review. Councillor MacDonald gave a brief overview of the report noting that the Events Committee was pleased with the Winter Carnival turnout held February 25 - 28. There was a wide host of activities provided throughout the four days and the Lions Club once again did a marvelous job serving more than 500 people at the pancake breakfast. The Celebration of Island Life had a great turnout and the youth dance was well attended. Mayor Jenkins agreed that the Celebration of Island Life was a spectacular event with wonderful entertainment.

Councillor Ross took a moment to congratulate the mini boys and girls basketball teams who represented Stratford at the provincials last weekend and took home the gold.

Ron Fisher took a moment to congratulate the Youth-Can-Do on their production of Shakespeare's MacBeth. This was the first time they produced and directed the play themselves and it went over quite well.

12. FINANCE & ADMINISTRATION

a) No Report

The Finance and Administration Committee did not hold a meeting in February.

Councillor Ross noted that the auditors have been here over the past few weeks and we should have a draft of the financial statements within the next week.

b) Resolution FA004-2010 Travel and Meal Allowance Policy

Moved by Councillor Patrick Ross

Seconded by Councillor Gary Clow

WHEREAS the travel and meal allowance rates have not been reviewed in some time and the daily flat rate for vehicle usage has been identified as a taxable benefit; and

WHEREAS the Town purchased a Hybrid vehicle in 2009 so that local travel by employees would be more sustainable and employees would not have to use their own vehicle for all local travel.

BE IT RESOLVED that the attached Travel and Meal Allowance Policy be adopted, Policy #2010-FA-01, be adopted.

Discussion: It was noted that this resolution bears the recommendation of the Finance and Administration Committee and the Committee of the Whole.

Question: **CARRIED**

b) Resolution FA005-2010 Pownal Minor Hockey Association

Moved by Councillor Patrick Ross

Seconded by Councillor Steve MacDonald

WHEREAS a request for financial assistance was received from the Pownal Minor Hockey Association who is hosting the Bantam AA Female Hockey Atlantics; and

WHEREAS there will be the best Bantam AA female teams from the Atlantic provinces competing in this tournament and the Town of Stratford is a proud supporter of the Pownal Minor Hockey Association; and

BE IT RESOLVED that $500.00 be donated to the Pownal Minor Hockey Association.

Discussion: Councillor Ross noted that due to time constraints this request did not go to the Finance Committee.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

Nil

15. SAFETY SERVICES AND ENVIRONMENT

a) No Report

The next Safety Services and Environment Committee meeting will be held on Monday, March 15, 2010.

b) Street Light Report

No Report

c) RCMP Report

The RCMP report for the month of February was included in the meeting package for Council to review. There was a brief discussion on the report.

d) Humane Society Report

The Humane Society report for the month of February was included in the package for Council to review.

e) Fire Company

Councillor Gallant noted that he attended the last fire company meeting and the fire company has placed an order for a new truck.

f) **Transit Report**

Included in the package. Councillor Ross asked if we could get the numbers for the noon and three o'clock runs. Councillor Gallant replied that these additional runs are a Trius initiative, but he will ask them to provide us with the ridership numbers from these additional runs.

16. ECONOMIC DEVELOPMENT COMMITTEE

a) Report

A complete written report was included in the package for Council to review.

17. HUMAN RESOURCE COMMITTEE

a) No Report

18. OTHER COMMITTEES

a) Stratford Seniors Complex

A complete written report was included in the package for Council to review. Councillor MacDonald gave a brief overview of the report noting that everything is going well at the complex.

Councillor MacDonald noted that he and finance manager Kim O'Connell will be meeting with a representative from CMHC Moncton. She will be advising us what is available for new housing. However, the representative did state that if we were to add a new building they would help with the planning of it, but it would not be subsidized by CMHC. Any new buildings would have to be self supportive. Councillor MacDonald noted that once they meet with the representative he will bring more information forward.

19. PROCLAMATION

Nil

20. OTHER BUSINESS

a) FPEIM Board Nomination

RESOLUTION

It was moved by Councillor Ross and seconded by Councillor MacDonald that Councillor Diane Griffin be nominated to serve on the FPEIM Board.

Discussion: None

Question: **CARRIED**

b) Request from the Library

Councillor McMillan stated that she wanted to inform Council that the library is contemplating some renovations to their existing space in regards to shelving, flooring and computer stations. She noted that they have a budget of approximately $5,700. Councillor Gallant stated that they should be informed that any requests for funding need to be put forward in time for budget deliberations.

c) Councillor Sandy McMillan

Councillor McMillan noted that she has heard informally that we have received $21,000 in funding for our cultural spaces study.

21. ADJOURNMENT

There being no further business, the meeting adjourned at 8:15 p.m.

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Kevin Jenkins, Mayor **Robert Hughes, CAO**