

REGULAR MONTHLY COUNCIL MEETING

June 8, 2016

Approved Minutes

DATE: June 8, 2016
TIME: 4:30 p.m. – 6:45 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Steve Ogden; Diane Griffin; Patrick Carroll, Director of Planning, Development and Heritage; Kim O’Connell, Director of Finance and Technology; Jeremy Crosby, Director of Infrastructure, Joanne Weir, Recreation Director; Wendy Watts, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

REGRETS: Councillor Gary Clow; Councillor Keith MacLean; Councillor Gail MacDonald; and Robert Hughes, CAO

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor Dunphy called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Diane Griffin and seconded by Councillor Steve Ogden that the agenda be approved as presented. Motion Carried.

3. MINUTES

It was moved by Deputy Mayor Cooper and seconded by Councillor Diane Griffin that the Regular Monthly Meeting Minutes of May 11, 2016 be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Councillor Ogden stated that he had asked at a previous meeting that the monthly financial statements be put in a format a layperson can understand, and he reiterated that request.

5. PRESENTATIONS FROM THE FLOOR

At this time Commanding Officer Rob Alain, who was accompanied by Chief Petty Officer Chris Watt – Coxswain at HMCS Queen Charlotte, addressed Council.

Good afternoon, and once again thank you for the tremendous support from the Town of Stratford during our Battle of the Atlantic Parade. What a fantastic location to host such an important remembrance, and the post-parade reception was beyond our highest expectation.

At this time Commanding Officer Rob Alain presented Mayor Dunphy with a framed photo of the parade which Mayor Dunphy graciously accepted. Mayor Dunphy stated that we all appreciate your service, and the Town of Stratford was certainly happy to be part of the event.

PRESENTATIONS OF WATERSCHOOL AWARDS

Mayor Dunphy addressed Councillors, Staff, Parents, and Students.

On behalf of Town Council, it is a great honour to welcome the students and their families here today. The Town of Stratford places great importance on our environment, and is very concerned with maintaining the quality of our water, the health of our streams, forests, wetlands, and wildlife.

*This was a special year for the Town of Stratford and the Stratford Area Watershed Improvement Group, as they successfully completed their fifth year of the **Waters Cool!** Water Conservation, and Watershed Education Program. The feedback from this initiative has been tremendous over the years, demonstrating the desire of our community and those within the watershed's boundaries, to become a more sustainable place to live, work and play. Through "**Waters Cool!**" the Town and the watershed group are instilling a sense of environmental responsibility into the students who attend. They leave here eager to change how they use water and treat the natural world around them. It is you, students, who will continue to share your new knowledge with your family, friends, and community.*

You were chosen to be here today because we know you can make a change. We believe that you carry the message of water conservation and watershed protection better than anyone, and we believe all of you will go out and make a difference in your world.

*Today we want to honour you for your achievement in winning the "**Waters Cool!**" Calendar Art Contest. Your artwork sends a clear and beautiful message that your water and environment are important to you. This award isn't just about sharing what you have learned with everyone you know, but being a leader of change in the way you live and in your way of thinking. It is a lifetime commitment of striving to change for the good of our environment. The results of this commitment will be far-reaching, and will be passed on to future generations.*

So congratulations students, we are very proud of you. As a way to honour you here today, we have for you a framed piece of your artwork. Each piece of art will represent a month in next year's school calendar. The calendars will be given out to every child at Stratford Elementary and Glen Stewart schools, and to the participating classes at Grace Baptist, Prince Street, and Vernon River schools before the end of this school year.

As I call your name, please come forward to receive your framed artwork. Your winning artwork will also be displayed on the overhead screen for everyone to view.

The winning artwork for the month of:

July - Jayden Somers	August – Clio Duncan	September – Jasmine Kennedy
October – Luke Mutch	November – Neely Johnston	December – Luke Jenkins
January – James Morrissey	February – Lexi Clements	March – Maggie Power
April – Gracie MacKenzie	May – Charlotte Russell	June – Lauren McLaine

Each year there is one drawing that stands out for its unique message or slogan and is chosen for the cover of the calendar. This year's winner of the calendar cover and the month of **June** is **Lauren McLaine**.

The mayor thanked Kelley Arnold and Billy Ramsay for another successful program, and thanked the students, their parents and their grandparents for attending the award presentations.

Presentation from Deputy Mayor Cooper

Deputy Mayor Cooper stated that on Saturday, June 4, the 'Michael Thomas Race' took place. He noted that the numbers were up this year and he took a moment to thank those who supported the run.

Deputy Mayor Cooper presented the Town with some Michael Thomas Race hats noting that these hats were also given to each person who participated in the race. Mayor Dunphy thanked Deputy Mayor Cooper and noted that unfortunately, he was unable to attend the race as he was attending the FCM Conference in Winnipeg.

6. CARI REPORT
No Report

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Along with Joanne Weir, attended the Stratford Army Cadets Annual Ceremony Review.
- Along with Wendy Watts, visited local businesses on the Stratford Road and had an excellent conversation with the business owners. Thank you to Wendy for organizing the visits. Also presented some welcome kits and plaques to new Stratford businesses.
- Attended the Dandelion Festival and gave the opening remarks.

- Along with Wendy Watts and CAO Robert Hughes, attended a round-table discussion with local businesses. They were updated on the upcoming bylaw review, sign bylaw changes, and the wastewater treatment plant.
- Attended the Junior Achievement of PEI Business Hall of Fame dinner where Stratford residents Blair MacLauchlan and Elwood Lawton were inducted into the PEI Business Hall of Fame. Entrepreneurship is alive and well in Stratford!
- Met with Noel Keelan, who is the Chairperson of Monaghan County, Ireland. He was on PEI as part of the Fort Augustus Irish Descendants Delegation.
- Attended the FCM Annual Conference in Winnipeg. Excellent workshops, study tours, and plenaries. Along with Councillors Griffin and MacDonald, visited six skateparks in Winnipeg, and spoke with staff and skateboarders who provided some valuable information.

9. CHIEF ADMINISTRATIVE OFFICER

No Report

Jeremy stated that he heard from our CAO Robert Hughes, and he is recovering well from his surgery.

10. SAFETY SERVICES

a) Report

Councillor Ogden gave an overview of his report noting that the speed bumps will be left in various locations for a month at a time, with the exception of Marion Drive where the two that are there will remain until the school year is over.

b) Street Light Report

Councillor Ogden noted that the committee discussed the addition of street lights and recommended that five additional lights be added to the Georgetown Road. This is to cover the section of sidewalk that will be added in the near future.

There was also some discussion about installing an additional light on Sunnyside Drive. It was noted that one home owner doesn't want it and a second home owner is alright with it - as long as it doesn't affect his tree line. The committee discussed the situation and agreed that if the light was installed across the road on the corner, it should not disrupt residents in any way.

c) RCMP Report

No Report

d) Humane Society Report

The Humane Society Report for the month of May was included in the meeting package for Council to review.

Councillor Ogden noted that the Town is currently dealing with a dog issue, and both the RCMP and the Humane Society are aware of it. He added that we are also dealing with a cat issue, and there will be some information in the newsletter that we hope will help address it.

e) Transit Report

The Transit Report for the month of May was included in the meeting package for Council to review. It was noted that there was a substantial increase in ridership in May. Mayor Dunphy wondered what would have caused the increase and Councillor Ogden replied that he feels people are now seeing transit as a viable option.

f) Fire Company

No report

11. INFRASTRUCTURE

a) Report

Deputy Mayor Cooper noted that things are going well. He stated that we had better luck this year with the odour at the waste water treatment plant. He noted that there was a media release put out to let residents know what work is being done on the plant, and he commended the staff for all their hard work.

A letter was sent to all residents of the Rankin area, to let them know that the Rankin water project is going ahead this spring.

It was noted that the grass cutting contract was awarded to a new company this year, C&W Landscape, and the contract started on May 17, 2016.

Deputy Mayor Cooper noted that a student, Fredrico Watson, from the Energy System Engineering and Technology Program at Holland College, worked with the Town for his on-the-job-training by doing an energy audit of the Crossroads Community Centre. Fredrico made a presentation to the committee on his findings.

b) Resolution INC06-2016 CWWF 2016

Moved by Deputy Mayor Cooper

Seconded by Councillor Diane Griffin

WHEREAS the projects and budget estimates outlined in the following table have been selected for the period 2016 through 2018 under the Clean Water Wastewater Fund (CWWF).

PRIORITY	PROJECT DESCRIPTION	COST
1	Town of Stratford Wastewater Delivery System to the Charlottetown Pollution Control	\$9,211,000
2	Mixed Membrane Bioreactor Mechanized	\$15,029,300
3	Hopeton Road and Horton Park Watermain	\$620,950
4	Eastern Realities Subdivision Phase I	\$1,542,200
5	Eastern Realities Subdivision Phase II	\$1,587,850

AND WHEREAS the Town of Stratford is applying to the CWWF program in the amount of \$27,991,300 to complete the above water projects in the period 2016 through 2018. Please note that the two options for the replacement of the lagoon system are both included in the application due to the short window of opportunity to file applications and after consultation with the provincial government. Further consultation with the residents will occur prior to the final option being selected.

BE IT RESOLVED that these projects are designated as priorities one (1) through (5) as outlined in the above table of the CWWF projects applied for under the most recent call for applications closing June 17, 2016. In addition, Council understands and commits that it will be responsible for its' designated share of the eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

Discussion: It was noted that we will either have our own treatment plant which would be fully enclosed, or we will ship to Charlottetown.

Question: **CARRIED**

11. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the package for Council to review. Councillor Griffin gave an overview of the report noting that preparations for the opening of summer activities kept the staff busy during the month of May.

To date, soccer registrations have reached 400+ participants for 2016 and the premier teams began play the last week of May.

Current GO PEI Program "Continue to Run (5K) Group" meets every Monday at the Town Centre. In partnership with GO PEI, we are offering two 'senior chair yoga programs' at the Mutch Drive Seniors Complex.

Intro to Sports for youth between the ages of 3 – 5 years will be offered again this summer. This program will be offered each Wednesday evening from 5:30 p.m. to 7:30 p.m. at Glen Stewart School, and will start the first week in July.

Preparations for the Canada Day celebrations are coming along nicely. A wide host of activities will again be presented throughout the afternoon. It was noted that we have confirmation of funding (\$3500) from the National Canada Day Committee.

The 10th Dandelion Festival was held on Monday May 23 from 10:00 a.m. – 3:00 p.m. and more than 500 people attended this great event.

The Stratford Farmers Market will be held at Cotton Park, and will open for the season on Saturday, June 25. It will run each Saturday from 9:00 a.m. to 2:00 p.m. until Saturday, September 24, 2016.

12. FINANCE AND TECHNOLOGY

a) No Report

b) Financial Statements

Report included in the package.

c) Resolution FT009-2016- 2015 Utility Projects Loan Approval

Moved by Deputy Mayor Cooper

Seconded by Councillor Steve Ogden

WHEREAS a loan for the Stratford Utility Corporation was sent to tender to cover the 2015 Utility projects that included the wastewater treatment screener, completion of Rosebank Water and Sewer, Georgetown/Bellevue Sewer, SCADA upgrades, and completion of Business Park Phase 2 in the amount of \$637,200.00; and

WHEREAS the amount of the capital loan requested is \$637,200.00; and

WHEREAS we requested proposals from the following financial institutions:

- National Bank
- Bank of Montreal
- Metro Credit Union
- CIBC
- Royal Bank
- TD Bank
- Scotia Bank

AND WHEREAS the following quotes were received:

	BMO		Royal	National	TD
Term	Rate		Rate	Rate	Rate
1 year	1.77%		1.52%		
2 year	1.78%		1.75%	called to say	
3 year	1.87%		1.92%	not	1.82%
4 year	1.97%		1.95%	submitting	
5 year	2.14%		2.14%		2.08%
10 year	2.81%		2.95%		2.74%
15 year	not avail		3.41%		3.10%
20 year	not avail		3.65%		3.20%

BE IT RESOLVED that the tender for the loan with an amortization of 20 years be awarded to the lowest bidder with the best combination of rates and term – which was a 20 year term from TD Bank at a rate of 3.20%.

Discussion: This resolution bears the recommendation of the Finance and Technology Committee via an email poll.

Question: **CARRIED**

13. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

Included in the package for Council to review.

b) Permit Summary

The permit summary was included in the package for Council to review. Councillor Griffin noted that we were ahead with housing starts this year.

c) Resolution PH005-2016 – DP006-16-Sobey's Inc. – Commercial Use Intensification – 9 Kinlock Road

Moved by Councillor Diane Griffin

Seconded by Councillor Steve Ogden

WHEREAS an application has been received from Sobeys Inc. to renovate and expand the existing Sobeys store on parcel number 859637, located at 9 Kinlock Road within the Town Centre Commercial Zone (TCC); and

WHEREAS the expansion will include the addition of 11,083 sq. ft. of floor area as well as a complete redesign of the exterior and interior of the building; and

WHEREAS Sobeys is located within the Town Centre Core Area (TCCA) it must be designed in accordance with the Design and Development Standards for the TCC Zone. All aspects of the conceptual design plans submitted have been reviewed and meet the

design standards for the TCC Zone and are consistent with the Core Area Plan as well as Official Plan policies; and

WHEREAS the applicant was required to include minor site landscaping elements under the Bylaw, but agreed to treat the expansion as if the parking lot was being developed as new, which resulted in additional landscaping and buffering.

BE IT RESOLVED that preliminary approval be granted to application DP006-16, which proposes to renovate and expand the existing Sobeys store on parcel number 859637, located at 9 Kinlock Road within the Town Centre Commercial Zone (TCC), subject to the following conditions:

1. Conformance with the conceptual drawings as attached to the application submitted to the Town;
2. That a Building shall be designed in accordance with the 2010 National Building Code, and;
3. All other relevant provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are satisfied prior to the issuance of the Development Permit.

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

With the aid of the overhead projector Patrick displayed the site plan and explained the request. He noted that it is consistent for the commercial area and it met or exceeded the standards.

Councillor Ogden stated that he appreciates the fact that Sobeys is expanding in the Town.

Patrick did note that our parking requirements are severely exaggerated and he hopes as we go through the bylaw, we are able to come up with some kind of a compromise. The new parking lot will be a major concern regarding the storm water management.

Councillor Griffin noted that what we can do is ask Council for a variance to the bylaw. This is something that can be worked out, but we don't want to hold up development.

Deputy Mayor Cooper stated that he would like to see it approved with the existing parking and reviewed only if needed.

Question: **CARRIED**

d) **Resolution PH006-2016 – VA001-16-Andrew and Kelli Inc – Front Yard Variance Request – 8 MacNeill Crescent**

Moved by Councillor Diane Griffin

Seconded by Deputy Mayor Cooper

WHEREAS an application has been received from Andrew and Kelli Ing for a front yard variance to parcel number 603688, located at 8 MacNeill Crescent in order to construct one Single Family Dwelling on an existing lot within the Single Family Large Residential Zone; and

WHEREAS the applicants are proposing to construct based on the Passive Home Design approach and by moving the dwelling closer to the front it allows for better southern exposure and prevents the need for the possible removal of established trees on rear of the lot; and

WHEREAS the front yard variance request is for twenty feet (20 feet), or 40% closer to the front property boundary than the bylaw permits, which is 50 feet for a single family dwelling located within the Single Family Residential Large Zone (R1-L). The applicant, therefore, is seeking a variance to the front yard setback from 50 feet to 30 feet; and

WHEREAS notification letters were sent to property owners who own parcel(s) of land which are located (or part) within sixty meters (200 feet) from any lot line of the parcel being proposed for variance. Three inquiries had been received regarding the variance asking for clarification on the proposal but all had no objection; and

WHEREAS this application is consistent with the vision for the Town, Sustainability Plan and the Official Plan.

BE IT RESOLVED that approval be granted to the application received from Andrew and Kelli Ing requesting a front yard variance of 20 feet, (or 40%) to the minimum front yard setback requirement of 50 feet for a single family dwelling located within the Single Family Residential Large Zone (R1-L), on parcel number 603688, located at 8 MacNeill Crescent for the construction of a Single Family Dwelling.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Patrick reiterated that the planning department received three responses and there were no significant concerns.

Question: **CARRIED**

e) **Resolution PH007-2016 – RZ001-16-7711557 Canada Inc. – Rezoning Request – R2 to R3 – 29 Stratford Road**

Moved by Councillor Diane Griffin

Seconded by Councillor Steve Ogden

WHEREAS an application has been received from 7711557 Canada Inc. to rezone a portion of parcel number 328021 (0.54 acres) from the Two-Family Residential Zone (R2) to the Multiple Family Residential Zone (R3). The remnant portion of this parcel of land (0.26 acres) is currently zoned Multiple Family Residential Zone (R3); and

WHEREAS the proposed rezoning is to allow for the development of a 20 unit, 3 story multi-unit building with underground parking; and

WHEREAS the current Bylaw requirement within an R3 zone would allow for 17.2 units on this 0.8 acre property but the applicant is proposing a 20 unit building. This would require a variance of 2.8 units (or 16.3%) to the current R3 zone allowance; and

WHEREAS the developer has engaged the services of a traffic engineer to study the proposed development and the conclusion stating that the traffic impact resulting from the proposed apartment building will be negligible, and the project may proceed as planned without risking exceeding the capacity of the road; and

WHEREAS with regard to the Official Plan, this application is in consistency with relevant policies in the Plan.

BE IT RESOLVED in accordance with Section 24 of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw, that Council call a public meeting to solicit input from residents on the application from 7711557 Canada Inc. to rezone a portion of parcel number 328021 (0.54 acres) from the Two-Family Residential Zone (R2) to the Multiple Family Residential Zone (R3) on July 27, 2016 at 7:00 pm.

Discussion: It was noted that this resolution is just for a public meeting and was approved by the Planning, Development and Heritage Committee.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

Nil

SUSTAINABILITY

a) No Report

17. ACCOUNTABILITY AND ENGAGEMENT

a) No Report

18. HUMAN RESOURCES

- a) The next Human Resource meeting will be held on June 27 at 12 noon.

19. OTHER COMMITTEES

a) Stratford Seniors Complex

The report was included in the package for Council to review.

20. PROCLAMATIONS

Declaration of Canadian Rivers Day

WHEREAS Canadian Heritage declared in 2002 the 2nd Sunday in June to be Canadian Rivers Day; and

WHEREAS the Hillsborough River plays an important role in the Town of Stratford's history and future; and

WHEREAS the Hillsborough River Association is encouraging those along the Hillsborough River to recognize Canadian Rivers Day.

THEREFORE, BE IT RESOLVED that I, the Mayor of the Town of Stratford do hereby proclaim the day of June 12, 2016 as Canadian Rivers Day.

21. OTHER BUSINESS

The Mayor and Council took a moment to congratulate Deputy Mayor Cooper on his new position as President of the Pownal Minor Hockey Association.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:45 p.m.

Mayor David Dunphy

Robert Hughes, CAO