REGULAR MONTHLY COUNCIL MEETING
June 12, 2013
Approved Minutes

DATE: June 12, 2013
TIME: 4:30 p.m. – 6:30 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Councillors Emile Gallant; Diane Griffin; Steve MacDonald; Randy Cooper; Steve Ogden; Robert Hughes, CAO; Joanne Weir, Assistant Recreation Director; Kim O'Connell, Director of Finance and Technology; Vahid Ghomoshchi, Director of Planning, Development and Heritage; Jeremy Crosby, Director of Infrastructure and Mary McAskill, Recording Clerk

REGRETS: Deputy Mayor Gary Clow

CHAIR: Mayor David Dunphy had to leave the meeting at 5:45 p.m. to attend another engagement and Councillor MacDonald took over as chair.

1. CALL TO ORDER

Mayor David Dunphy called the Regular Monthly Council Meeting to order at 4:32 p.m. and welcomed those in attendance. He noted that every year in June we honour our water school calendar contest winners, and it is a very exciting meeting for Council. He added that the June Council meeting is one of our best attended meetings and having both parents and young people attend is very positive.

Mayor Dunphy also welcomed MLA James Aylward, and watershed group president Paul MacCormack to the meeting.

2. APPROVAL OF THE AGENDA

The agenda was approved with two changes - #13 Planning, Development and Heritage will be moved up to precede #10, and #16 Sustainability Committee will follow Planning Development and Heritage.

3. MINUTES

It was moved by Councillor Diane Griffin and seconded by Councillor Emile Gallant that the Regular Monthly Meeting Minutes of May 8, 2013 be approved. **Motion Carried.** It was moved by Councillor Steve MacDonald and seconded by Diane Griffin that the Public Meeting Minutes of May 22, 2013 be approved as circulated. **Motion Carried.**

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATIONS FROM THE FLOOR

Water Conservation Artwork Contest Winners

Mayor Dunphy welcomed all the students and their parents to the Council meeting noting that it is his favourite meeting of the whole year. Mayor Dunphy stated that Billy Ramsay and Kelly Arnold are the staff members who put on the program, and it is a program that Billy started a number of years ago. He noted that he attended water conservation session in the past, and this year he attended Kelly's watershed presentation which is also a great presentation for adults. Mayor Dunphy noted that the Chamber of Commerce Business Mixer was held at the Town Centre the same week as the water school, and we brought in the shower demonstration which was a big hit with those attending the mixer. This all speaks to what we are trying to accomplish here in Stratford, and that is to build the best community possible and have a sustainable community for Stratford.

Award Presentations

Councillors, staff, parents and students, on behalf of Town Council it is a great honour to welcome the Grade 5 students from Stratford Elementary and their families here with us today. The Town of Stratford places great importance on our environment, and is especially concerned with maintaining the quality of our water, the health of our streams, forests, wetland and wildlife.

After a successful pilot year in 2012, the Town of Stratford and the Stratford Area Watershed Improvement Group expanded and continued with "Water's Cool!" Water Conservation and the Watershed Education Program. The feedback from this initiative has been tremendous; demonstrating the desire of our community and those within the watershed's boundaries to become a more sustainable place to live, work and play. Through this school the seeds of sustainability are being planted in the students. Students such as those here today are keen and interested in learning how to care for and preserve our water and local environment. It is you the students who will continue to share your new found knowledge with your family, friends and community members.

You were chosen to be here this afternoon because we know you can make a change in both your community and beyond. We believe that you, even though you are quite young, can carry the message of water conservation and watershed protection better than anyone, and we want you to know that we believe all of you will go forward in your lives with the motivation to make a difference in the world.

Today we want to honour you for your achievement in winning the "Water's Cool!" Calendar Art Contest - Congratulations. Your artwork sends a message loud and clear that your water and local environment are important to you. Along with this reward comes a great responsibility, as we are counting on you to help deliver this message. This message isn't just about sharing it with everyone you know, but modeling a change in lifestyle and way of thinking. It is a lifetime commitment of striving to change for the good of our environment. The results of this commitment will be far reaching, and will be passed onto future generations.

So congratulations students for a job well done; we are very proud of you here at the Town of Stratford. As a way to honour you here today we have for you a framed piece of your artwork. Each piece of art will represent a month in next year's school calendar and the calendars will be given to every child at Stratford Elementary before the end of this school year.

Mayor Dunphy asked CAO Robert Hughes to read the names of each winner, as he will be having his photo taken with the students as they come forward to receive their framed art work. He also noted that there will be a group photo taken once everyone has received their art work.

Robert asked the students to come forward as there their name was called. He also noted that the winning artwork will be displayed on the overhead screen.
The winning artwork is as follows:

July - Autumn Chandler	**August – Gracie Power**	**September – Kelly Shi**
October – Izzy Tatlock	**November – Tyler Phelan**	**December – Jacob Bennett**
January – Shania Cook	**February – Cole Lund**	**March – Madelyn MacDonald**
April –Not present	**May – Lilly MacIntyre**	

Robert stated that each year there is one drawing that stands out for its unique message or slogan and is chosen for the cover of the calendar. **This year's winner of the calendar cover and the month of June is Madison Cochrane.**

Mayor Dunphy congratulated all the students who participated in the program.

Councillor Cooper arrived at this point.
He apologized for his tardiness and took a moment to congratulate the children who won the calendar contest adding that it is a wonderful program.

6. CARI REPORT

Included in the package for Council to review.

7. CORRESPONDENCE

Included in the package is a list of all correspondence sent and received since the last Council meeting.

8. MAYOR'S REPORT

Included in the package for Council to review. Mayor Dunphy gave a brief overview of his report noting that since the last Council meeting he attended the following events and meetings:

- attended the Buy Local Citizen Reference Panel public meeting on May 13, 2013 and recommendations were presented to the public for their comments. There was a good turnout of residents and a great dialogue between residents and the committee members.
- attended the water school "watershed" presentation by Kelley Arnold to the grade 5 students from Stratford Elementary.
- the Town hosted the Chamber of Commerce Business Mixer on May 15 and the event was well attended.
- attended the opening ceremonies of the first Annual Filipino Sports Fest on May 18 that was held in the Town's gymnasium.
- attended the 7^{th} Annual Dandelion Festival held in the Town's gymnasium. It was a very successful and well attended event.
- attended the public meeting on May 22 regarding the development of the Smallwood property.
- attended the Annual FCM Conference in Vancouver and took in many of the seminars and study tours. A few items of particular interest were the bike lanes in Vancouver, and an exhibitor who was there to discuss on-line voting for municipal elections.
- there was an interview with CBC on June 5 regarding the odour issue of our lagoon. This has been an on-going issue with the town, especially the last month.
- Glen Stewart School dedicated a piece of art done by the grade 3 students and it is called 'Respect – Reflect." Every grade 3 student took part in the art piece and it was part of our artist in residence program.
- attended the Senior's Regular Monthly meeting that was hosted at Councillor MacDonald's home, and Mayor Dunphy took a moment to thank both Councillor MacDonald and his wife Sally for hosting the luncheon meeting.

9. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review. Robert gave an update on his report noting that work continues toward getting the engagement strategy up and running. He noted that the communications team has completed the social media training during the past month, and the social media strategy was received last Friday. Robert noted that this week there was training on the civic ideas platform which is an on-line engagement tool that we will be using as part of our new website.

Councillor Cooper asked if there was any update regarding the revenue sharing agreement for municipalities, and Robert replied that there was a meeting with the Deputy Minister, CAO's and the Director of Municipal Affairs and it was a meeting for sharing of values and ideas. There was no discussion on negotiations, it was more of an attempt to get back to the table and try to understand each other, so although not much happened discussions have started again. Councillor Cooper stated that it is good to hear that discussions may be starting again. He added that he hopes it is turning around and he knows that our Town's CAO will look after the interest of the Town.

Councillor Ogden took a moment to congratulate Robert on being elected First Vice-President of the Canadian Association of Municipal Administrators (CAMA) adding that it is well deserved. Mayor Dunphy also offered his congratulations to Robert on his election.

10 PLANNING, DEVELOPMENT AND HERITAGE

a) Report

Included in the package for Council to review. In Deputy Mayor Clow's absence, vice-chair Steve Ogden gave a brief overview of the report noting that there was a meeting held on June 3, 2013. He noted that there was some discussion on the issue of usable parkland around a few of the proposed subdivisions. There was also a presentation on a concept for a development on the waterfront. The committee discussed the storm water management issue on phase II of Clearview Estates. Councillor Ogden noted that most of the items discussed will be brought forward in the form of resolutions.

b) Permit Summary

Included in the package for Council to review. It was noted that we are down about 60% compared to last year and this was expected due to the market and the economy.

c) Resolution PH005-2013 – Shepard Drive Street Name Amendment

Moved by Councillor Steve Ogden
Seconded by Councillor Emile Gallant

WHEREAS the new street off of the Stratford Road adjacent to the CGI Building was named Shepard Drive to honour the family of David Shepard and Kesiah Wilson who resided in Stratford and whose descendants constitute more than fifty percent of the Black community of PEI today; and

WHEREAS it was brought to our attention by local historian Jim Hornby that the original spelling of the Sheppard name was with two p's; and

WHEREAS the Black Island Cooperative and the Heritage Committee were consulted and agree that we should spell the street name with two p's.

BE IT RESOLVED that the spelling of the street name be changed to *Sheppard Drive*.

Discussion: Nil
Question: **CARRIED**

d) Resolution PH006-2013 – Landfest – Waterfront Development Southport Landing

Moved by Councillor Steve Ogden
Seconded by Councillor Randy Cooper

WHEREAS a concept plan has been received from Landfest Company Limited to construct a 29,357sq.ft. mixed use style building on Lots 5 and 6 (27,000 sq.ft. approx.) within CADC's new subdivision in the Waterfront Core Area; and

WHEREAS the applicant is proposing a Commercial Use on the ground level of the entire building which is partly located within the Waterfront Residential Zone; and

WHEREAS in accordance with Section 28 – Waterfront Residential Zone (WR) of the Development Bylaw, a commercial use on the ground floor of a building is a Conditional Use subject to such terms and conditions as shall be imposed by Council; and

WHEREAS the overall height of the building on the corner is proposed to be 5 stories with an overall roof height of 60.17 feet; and

WHEREAS in accordance with Section 28.5(3) of the Development Bylaw, buildings having a height greater than four stories may be approved by Council where the impact on view planes of the waterfront are minimized, adequate parking is provided, adequate fire protection facilities are provided and impact on streetscape is minimized via building design features.

BE IT RESOLVED that approval be granted to a request from Landfest Company Limited to construct a building with a commercial use on the ground floor in the Waterfront Residential Zone and a maximum height of 60.17 feet on Lots 5 and 6 within CADC's property in the Waterfront Core Area, as in accordance with the concept plan A001 prepared by Michael Napier Architecture dated on November 23, 2012 subject to meeting all relative provisions of the Town's bylaws prior to obtaining a Development Permit.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor Ogden stated that the developer is proposing to construct a building with a commercial use on the ground floor in the waterfront residential zone.

Councillor Gallant asked if this was discussed with the fire department and Councillor Ogden replied that this building will have a sprinkler system. He also noted that we already have buildings higher than what is being proposed here. Robert added that the fire department is aware of the original concept.

Mayor Dunphy noted that in the event of a fire having an internal sprinkler system helps the fire fighters.

Question: **CARRIED**

e) <u>Resolution PH007-2013 – Reddin Farm Equipment Industrial Building – 11 Hollis Avenue</u>

Moved by Councillor Steve Ogden
Seconded by Councillor Diane Griffin

WHEREAS an application has been received from Reddin Farm Equipment Ltd. to construct a 20,000 sq.ft. Industrial Building on Lot 13-1, parcel number 490243 (approx. 2.34 acres) located at 11 Hollis Avenue which is currently zoned M1; and

WHEREAS the proposed building is a warehouse space in a newly subdivided lot which is located at the rear of the existing Farm Equipment dealership; and

WHEREAS the proposed industrial building will be serviced by the Town's municipal Sewer and water system in accordance with the requirements of the Stratford Utility Corporation Servicing Standards; and

WHEREAS in accordance with the Town's Development Bylaw, the proposed building is classified as an "Industrial" development which must receive approval from Stratford Town Council before issuance a Development Permit.

BE IT RESOLVED that approval be granted to an application received from Reddin Farm Equipment Ltd. to construct a 20,000 sq.ft. Industrial Building on Lot 13-1, parcel number 490243 (approx. 2.34 acres) located at 11 Hollis Avenue subject to meeting all relative provisions of the Town's bylaws prior to obtaining a Development Permit.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Mayor Dunphy stated that that the reason we are voting on this resolution is because it is a conditional use within the industrial area.

Question: **CARRIED**

f) Resolution PH008-2013 – Clifton Farms – Preliminary Concept Plan

Moved by Councillor Steve Ogden
Seconded by Councillor Randy Cooper

WHEREAS an application has been received from Clifton Farm Inc. to subdivide parcel No. 688209 located between the Mason Road and Duffy Road and currently zoned R1 (Single Family Residential); and

WHEREAS the total area of the proposed subdivision is approximately 45 acres and the developer is proposing to create 111 new Single Family Residential lots and dedicate 4.5 acres to the Town to meet the Development bylaw requirement on parkland and open space; and

WHEREAS on May 24 a meeting was held with Department of Transportation and Infrastructure Renewal (DOTIR), the developer (CBCL and Masons) and Hambly Enterprises Ltd (the adjacent land owner) to discuss the future of Duffy Road. The developer (Masons) agreed to contribute (33% of the costs) to the Duffy Road development.

BE IT RESOLVED that preliminary approval be granted to Alan Mason's proposal to subdivide parcel no. 688209 to create 111 new single family lots subject to the following conditions:

1. Conformance with the Preliminary Plan "G" showing Lots 1 to 111 prepared by CBCL, Drawing No. C1, dated May 2, 2013.
2. That a storm water management plan be designed by a licensed engineer using Low Impact Development guidelines approved by both DOTIR and the Town of Stratford.
3. That the proposed 4.5 acres parkland area, as shown on the concept plan, be deeded to the Town of Stratford as parkland dedication. The area of the proposed parkland shall be at least 10% of the subdivision area.
4. That the concept design meets all the Provincial Government requirements and is approved by the Department of Environment.
5. That the sewer and water systems be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement be executed between the Developer and the Stratford Utility Corporation. The developer shall also pay a one-time non-reoccurring payment of $1500 per lot for the supply of water to the subdivision.
6. That the developer makes an agreement with Canada Post and meets Canada Post's requirements for establishing Community Mail Box(s) in new subdivisions.

7. That all other relative provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are met.
8. Preliminary approval shall be valid for a period of 3 years.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor Ogden noted that the committee did make a site visit to the area.

Question: **CARRIED**

g) <u>Resolution Ph009-2013 Greenway Realty – Special Permit Use – Kinlock Road</u>

Moved by Councillor Steve Ogden
Seconded by Councillor Randy Cooper

WHEREAS an application has been received from Greenway Realty to subdivide and develop parcel number 588665 (16.5 acres±) located within the PURD (Planned Unit Residential Development) zone, currently owned by Joseph Smallwood; and

WHEREAS the developer is proposing to build a combination of Townhouses, Community Care Facilities and Apartments on the proposed land; and

WHEREAS the proposal includes a 24 unit apartment building in a PURD zone and section 12 of the Town's Development Bylaw classifies Apartments as Special Permit Use and Council shall hold a public meeting on the proposal with neighboring property owners and residents and acquire their inputs before making a decision; and

WHEREAS 85 notification letters were sent to the neighboring property owners and a public meeting was held on May 22, 2013. Nearly 50 residents attended the public meeting. Most of the issues and concerns raised at the public meeting were related to the design and development of the overall subdivision and focused on storm water and watershed management and natural features of the area, and not significant negative comments received on the proposed 24 unit apartment specifically; and

WHEREAS The Town of Stratford is committed to working with residents to protect the natural features of the area and prevent and/or mitigate any potential negative impacts of the proposed development on surrounding areas.

BE IT RESOLVED that approval be granted to Greenway Realties request for a special permit use of one 24 unit apartment building in their proposal on Parcel no. 588665 subject to satisfactorily addressing the storm water and watershed issues in collaboration with residents and stakeholders, Stratford Watershed Improvement Group, Department of Transportation and infrastructure Renewal, and Department of Environment and meeting all relative Town's bylaws requirements prior to granting a preliminary subdivision approval.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor Ogden stated his understanding, based on the presentation provided by the developer to the planning board and the public meeting, is that it is designed to address the needs identified in the housing study – which identified affordable seniors housing as a need in the Town. He noted that it appears that this apartment building, in terms of seniors, is part of a three stage development orientated towards seniors. The first step would be moving into a smaller house, then into a seniors friendly apartment, and then to a seniors care facility. However, Councillor Ogden stressed that this resolution is only about the apartment building.

Councillor Ogden stated that most of the concerns raised at the public meeting were not about the apartment building, but more about the drainage.

To clarify, Mayor Dunphy stated that this proposal would include an apartment building, and in order for an apartment building to be in a PURD zone it would have to be a special permitted use and needs Council approval. Mayor Dunphy added that this is not approving a subdivision or a concept plan – that would come after the developer has the approval to build the apartment building. He noted that the objective, based on the public meeting, was to have a collaborative effort among the Town, the developer and the residents to address the issues that were raised during the public meeting. Councillor Ogden replied that yes, it would be a collaborative process involving the people in the area.

Councillor Gallant stated that if he understands correctly they have to prepare a storm water plan for the whole property to receive their building permit for the 24 unit building, and Mayor Dunphy replied that they can't get a building permit until they have subdivision approval. When the subdivision application comes forth the developer will be aware of this condition. There are definitely some storm water issues in that area, and as part of the process there will be a public meeting to address issues. The storm water plan is one of the major issues that will need to be dealt with before any subdivision can be approved. Councillor Ogden added that the developer has indicated that he is willing to work with Council and the residents to address the issues. Mayor Dunphy added that the residents will definitely be involved in the process.

Question: **CARRIED**

h) <u>Resolution PH010-2013 Karen MacDonald – Home Occupation</u>

Moved by Councillor Steve Ogden
Seconded by Councillor Steve MacDonald

WHEREAS an application has been received from Karen MacDonald to operate a Home Occupation (Antique sales and Artisanal work area) as well as a 3 room Bed and Breakfast out of her rental home (currently owned by Paquet & Choi Properties Inc.) located at 10964 Trans-Canada Highway; and

WHEREAS in accordance with Section 5.9 Home Occupation:

- *not more than 25 % of the total Floor Area of the Dwelling is devoted to the Home Occupation;*
- *not more than 50% of the total Floor Area of any Accessory Building(s) is devoted to the Home Occupation;*
- *Premise Signs shall be restricted to a maximum of 0.3 sq. m. (465 sq. in.) and are non-illuminated;*
- *there is no Open Storage or Display area;*
- *the level of intensity of the Use shall not be increased to a level which would damage the integrity of the existing Neighbourhood; and*

The following types of Uses shall be permitted in a Home Occupation:

- *Business and professional Uses which in the opinion of Council would not create a nuisance due to issues such as traffic generation, noise or hours of operation;* and

WHEREAS the applicant is prepared to meet all Development Bylaw requirements and enter into an agreement with Town on the proposed "Home Occupation."

BE IT RESOLVED that approval be granted to an application received from Karen MacDonald to operate a Home Occupation (Antique sales and Artisanal work area) as well as a 3 room Bed and Breakfast out of her home located at 10964 Trans-Canada Highway subject to the applicant meeting all of the Development Bylaw requirements for a Home Occupation and entering into an agreement with the Town therefore.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor Ogden explained it would be a business where the driveway goes onto the Trans Canada Highway. It is across the road from two farm market operations. It is an older farm house and has a long driveway and be understands there are some issues with the compliance of some of the requirements and conditions. One issue raised at the planning meeting was it being a retail business, but it was not unanimous. The majority of the committee felt we should be pro-business, and antiques and B & B's are very low impact for the most part, and if they comply with the requirements they should be allowed to operate out of their home.

Mayor Dunphy asked if the planning staff had an opinion on this request and Councillor Ogden replied that the recommendation of the planning staff was not to permit it.

Councillor Gallant stated that there are other retail businesses on the highway in that vicinity and Mayor Dunphy stated that those businesses (sale of fruits and vegetables) fall under a different part of the bylaw. However, Councillor Gallant stated that he is thinking about safety the side of it and he would not have a problem supporting the request.

Councillor Cooper stated that he feels there are enough restrictions in place and if the guidelines are followed he will support the motion.

Question: **CARRIED**

11. <u>SUSTAINABILITY</u>

a) Report

Report included in the package for Council to review. Mayor Dunphy noted that the main discussion at the last meeting was whether the Town would entertain developing phase II of the business park. There was no decision reached, but the committee will be continuing the discussion.

It was noted that the Diversity and Inclusion Committee is planning a July 1 celebration at Tea Hill Park.

Mayor Dunphy stated that the Filipino community held their first Sports Fest at the Town Hall on Saturday and it was very well attended.

It was also noted that the Town hosted the Chamber Mixer on May 15 and there were more than 200 people in attendance.

b) **<u>Resolution ST001-2013 – CADC Board Appointment</u>**

Moved by Councillor Diane Griffin
Seconded by Councillor Emile Gallant

WHEREAS Andrew Davies has served as the Town's representative on the CADC Board in accordance with the share purchase agreement allowing a voting representative to the Board; and

WHEREAS Mr. Davies has agreed to serve another term as the Town's representative.

BE IT RESOLVED that Andrew Davies be hereby re-appointed as the Town's representative on the CADC Board until the next CADC annual meeting in 2014.

Discussion: Nil
Question: **CARRIED**

Mayor Dunphy left the meeting at this point and Councillor Steve MacDonald took over as chair of the meeting.

12. INFRASTRUCTURE

a) Report

b) Included in the package for Council to review. Councillor Gallant noted that we have had a number of calls regarding the odour coming from the lagoon, and staff has been looking at several options to address the issue. He noted that this is something that happens every year, but this year it seems to be lasting longer. Councillor Gallant noted that the Town is looking at a long term decision regarding the lagoon. There are some options being considered which include building a new treatment plant, or partnering with the City of Charlottetown, so the Town is moving forward on the issue.

It was noted that staff is being kept quite busy with summer related projects.

c) Resolution INC005-2013 Keppoch Road Sidewalk Extension 2013

Moved by Councillor Emile Gallant
Seconded by Councillor Steve Ogden

WHEREAS the Keppoch Road Sidewalk Extension from the Bonavista Avenue to Park Lane tender closed on Friday, May 10, 2013, and

WHEREAS the following tenders were received (HST included);

Contractor/Company	Tender Price (HST Included)
Island Coastal Services Ltd.	$588,910.68
Duffy Construction Ltd.	$606,627.06
Birt and MacKay Backhoe Services Ltd.	$656,626.41

AND WHEREAS the Prince Edward Island Department of Transportation and Infrastructure Renewal has agreed to pay approximately $275,000 for their portion of this project; and

WHEREAS a capital budget of $450,000 was approved for the Towns share of the construction of the sidewalk extension;

BE IT RESOLVED that the award of the tender by Island Coastal Services Ltd. in the amount of $588,910.68 (HST included) be confirmed.

Discussion: It was noted that this resolution bears the recommendation of the Infrastructure Committee and the Committee of the Whole.
Question: **CARRIED**

d) <u>Resolution INC006-2013 Library Lease</u>

Moved by Councillor Emile Gallant
Seconded by Councillor Diane Griffin

WHEREAS a Request for Proposals was issued for the lease of 3215 square feet of space for the Stratford Library for a short term (minimum two years) closing on Friday, April26, 2013, and

WHEREAS two proposals were received, one from CADC for the CGI building and one from Parkdale Holdings for the former liquor store building in the Bunbury Mall; and

WHEREAS it was determined that three years would be the preferred length of the lease term to allow the Town time to better analyze the long term space needs for the Stratford library; and

WHEREAS the cost of the rentable lease space for both facilities is $20 per rentable square foot for a three year term.

WHEREAS the RFP's were evaluated by Town and Provincial Library staff based on the criteria outlined in the proposal call as follows:

CGI Building Lease Space	**Max pts**	**Score**
Visibility of proposed Facility	10	8
Lease cost incl improvements	50	50
Efficiency of Space	10	9
Accessibility and ease of access	20	18
Proximity to public transit	10	10
Total	**100**	**95**

Parkdale Holdings Lease Space Former Liquor Store	**Max pts**	**Score**
Visibility of proposed Facility	10	10

Lease cost incl improvements	50	50
Efficiency of Space	10	7
Accessibility and ease of access	20	20
Proximity to public transit	10	10
Total	**100**	**97**

AND WHEREAS the RFP submitted by Parkdale Holdings Ltd scored highest on the evaluation;

BE IT RESOLVED that the RFP submitted by Parkdale Holdings Ltd in the amount of $20 per rentable square foot for a three year term commencing August 1, 2013 be accepted.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Councillor Griffin stated that she feels this will be very well received by our citizens. Councillor Cooper agreed adding that the library committee has provided the Town with the information showing that they have outgrown the present library.

It was noted that the opening date of the new library will be middle to late July – depending on the delivery of the furniture.

Question: **CARRIED**

12. <u>RECREATION, CULTURE AND EVENTS</u>

a) Report

Included in the package for Council to review. Vice chair Diane Griffin gave a brief overview of the report. She noted that staff is exceeding busy this time of year. She stated that there is a new community garden going in on the Bunbury Road just across from the present library. It is great to see the garden in place and both staff and volunteers have been working on it.

It was noted that instructional tennis will be provided again this year at Pondside Park.

The Stratford Recreation, Events and Culture Committee has partnered once again with GO PEI, and GO PEI will provide $4,000 to the Town in two installments to works toward achieving the seven core principals.

Baseball registration has reached a total of 177 players and soccer registration has reached 676 participants for 2013.

Councillor Griffin noted that the Canada Day Celebrations are coming along very nicely. There will be some new events held in the morning including a pancake breakfast and an antique car show. In the afternoon the Annual Canada Day celebrations will continue at Tea Hill Park.

The Stratford Royal Canadian Army Cadet Corps is doing exceeding well. They held their 1st Annual Ceremonial Review for the 20 cadets on May 23 at the Town Hall and the Mayor was the reviewing officer for the evening.

Both the youth-can-do and the cadets helped with the Red Shield Appeal on May 16.

Councillor Griffin noted that one very important item is that the nomination forms for the volunteer of the year award are available at the Town Hall and the deadline for submissions is June 19. The award will be presented at the Canada Day Celebrations.

Councillor Gallant noted that in the report it states that there is to be a meeting held on the issue of the skateboard park and he asked if a date was set for the meeting, and Joanne Weir replied that the Shake Board Committee will be giving a presentation to the Recreation, Culture and Events Committee on June 26, 2013. Councillor Griffin noted that any Councillors who have an interest on this issue should attend the presentation.

13. <u>FINANCE AND TECHNOLOGY</u>

a) No Report

Included in the package for Council to review. Councillor Cooper gave an overview of his report noting that both Robert Hughes and Jeremy Crosby attended the last meeting to provide information on the waste water treatment plant – where we are and where we are going. The May 21 meeting was a recap of the last meeting regarding the waste water treatment plant, and it will be a large bill whichever option is chosen. In the interim we are doing everything we can to manage the plant.

b) Financial Statements

Included in the package for Council to review. The Town is still operating in relatively good shape. He added that a lot of projects are just getting underway at this time.

c) <u>Resolution FA005-2013 Charlottetown Rural Graduation Award</u>

Moved by Councillor Randy Cooper
Seconded by Councillor Diane Griffin

WHEREAS a request was received from the Charlottetown Rural High School Graduation Committee for a graduation award; and

WHEREAS the Town of Stratford has annually donated funds for two graduation prizes. One $300 award is to be granted to a graduating Stratford student who is actively involved with the community of Stratford - a community ambassador, and another prize of $300 is to be presented to a deserving student who has shown a sustainable commitment to the community.

BE IT RESOLVED that $600 be donated for two graduation awards of $300 each be donated to the Charlottetown Rural High School Graduation Committee, to be awarded to a graduating Stratford resident who is actively involved with the community of Stratford and a graduating student who has shown a sustainable commitment to the community.

Discussion: It was noted that this resolution bears the recommendation of the Finance and Technology Committee.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

Nil

15. SAFETY SERVICES

a) Report

Included in the package for Council to review. Councillor Ogden stated that he would like to take a moment to recognize residents Harry Hibbs and Brian Hill from the Rosebank Road. He noted that he, along with Harry MacLellan, Safety Services Committee member, and MLA James Aylward met with these residents regarding some concerns they had about safety and the conditions of the Rosebank Road. The main thing with regards to that meeting is the hope that there will be some agreement from the Department of Transportation and Infrastructure Renewal (TIR) to install some speed bumps as a first step. Jeremy noted that there was a meeting with members from TIR and they discussed the traffic safety plan that the Town wants to roll out. One of the items discussed were enhancements to the roads where we have an issue with speeding in the Town. Jeremy stated that they are taking it under advisement and will get back to us, so we are hopeful that we will be able to use one of the roads, such as the Rosebank Road as a trial to see if these measures will work.

Councillor Ogden added that this will be discussed at the Safety Services Committee and hopefully be able to make a recommendation to the Committee of the Whole and ultimately to Council.

Councillor Gallant stated that he is happy that a meeting was held with the province and asked if we can now implement the whole traffic safety report or do we have to wait for their blessing, and Robert replied that we did meet with them two weeks ago and generally they were favourable towards the report. They had some specific concerns about the speed zones, and about what streets are designated as collectors and local collectors, so they want to have further discussion on those issues. There is another meeting scheduled for next week to try and see if we can resolve those issues and go forward from there.

b) Street Light Report

Councillor Cooper stated that there were requests made for street lighting on some of the new sidewalk extensions, specifically between Keppoch and Isleview Drive, and Jeremy replied that this is a section where we are trying to do a pilot project with LED lighting, but we have been having difficulty getting the information we need from Maritime Electric. He noted that he and Robert are going to make contact with Maritime Electric again in the hopes of moving forward with the project. Jeremy noted that they did install some lights along the Keppoch Road about two years ago, but we would like to see that continued and we find that the LED lights are a better functioning light for sidewalk areas.

c) RCMP Report

The RCMP Report for the month of May and the Performance Plan were included in the package and Councillor Ogden gave a brief overview of the Performance Plan.

Councillor Gallant asked about the new intelligence officer position and Councillor Ogden replied that they haven't completed their discussions on this issue yet. A request has been made to the RCMP for more information.

d) Humane Society Report

The Humane Society Report for the month of May was included in the package for Council to review. One of the areas the committee is looking at in regards to the Humane Society is the issue of cats and how our bylaws could better address cat related issues.

e) Transit Report

Included in the package. For the month of May we are still showing a stable number, however it is a substantial decline in ridership from last May. We are investing a lot of money and we would like to get more people to use the system. There is some information in the agenda package about some marketing that was done from January to April of this year, but unfortunately the number of riders has not increased.

f) Fire Company

No Report

16. <u>ACCOUNTABILITY AND ENGAGEMENT</u>

a) Report included in the package for Council to review. Councillor Griffin noted that the biggest item the committee has been dealing with is the key performance indicators (kpi's) – picking targets and thresholds. This information will be brought to the Committee of the Whole at a later date, and to Council.

b) Google Analytics Report on Visits to our Website.

Councillor Griffin noted that in May of 2009 there were 1,600 visits to our website and in May 2013 there were more than 4,500 visits. We also have a lot of Facebook and Twitter followers.

17. **HUMAN RESOURCES**

a) Nil

18. PROCLAMATIONS

a) National Automotive Heritage Week – July 7 – 13, 2013

Whereas *the National Association of Automobile Clubs of Canada (NAACC) designated July as* ***NAACC National Automotive Heritage Month;*** *and*

Whereas *a request has been received from the Provincial Coordinator of NAACC to proclaim July 7 – 13, 2013 as National Automotive Heritage Week.*

Be it Resolved *that I David Dunphy, Mayor of Stratford, do hereby proclaim July 7 – 13, 2013 as* ***National Automotive Heritage Week*** *in the Town of Stratford.*

In Witness, Whereof *I have set my hand and caused the seal of the Town of Stratford to be affixed hereto.*

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Kim noted that the annual inspection was completed this month on the building and everything is in good shape. She also noted that they will be working on capital items during the summer.

20. ADJOURNMENT

There being no further business the meeting adjourned at 6:30 p.m.

Mayor David Dunphy	**Robert Hughes, CAO**