

REGULAR MONTHLY COUNCIL MEETING

June 9, 2010

Approved Minutes

DATE: June 9, 2010

TIME: 4:30 p.m. - 5:40 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Sandy McMillan; Councillors Steve MacDonald; Emile Gallant; Gary Clow; Patrick Ross; Robert Hughes, CAO; Jeremy Crosby, Manager Public Works and Utility; Vahid Ghomoshchi, Director of Planning; Ron Fisher, Recreation Director and Mary McAskill, Recording Clerk

REGRETS: Councillor Diane Griffin and Kim O'Connell, Manager of Finance and Administration

CHAIR: Mayor Kevin Jenkins

1. CALL TO ORDER

Mayor Kevin Jenkins called the June 9, 2010 Regular Monthly Council Meeting to order at 4:30 p.m.

2. APPROVAL OF AGENDA

It was moved by Councillor Patrick Ross and seconded by Councillor Gary Clow that the agenda be approved with the following addition: item #19 - Proclamation of National Automotive Heritage Week.

Discussion: None

Question: **CARRIED**

3. MINUTES

It was moved by Councillor Emile Gallant and seconded by Councillor Gary Clow that the Regular Monthly Meeting Minutes of May 12, 2010, be approved as circulated.

Discussion: None

Question: **CARRIED**

4. PRESENTATIONS

Nil

5. CARI REPORT

Report is included in the package for Council to review. Ron noted that CARI will play host to the 2012 ESSO Cup, which is Canada's National Female Midget Hockey Championships.

6. CORRESPONDENCE

Included in the meeting package for Council to review is a list of all correspondence received since the last Council meeting.

7. MAYOR'S REPORT

Included in the package for Council to review. Mayor Jenkins noted that he and Councillor MacDonald attended the launch of go!PEI which is an initiative focusing on encouraging Islanders to increase their physical activity. He also noted that he attended the Glen Stewart School Spring Fling and was pleased with the great turnout for the event. Deputy Mayor McMillan stated that in Mayor Jenkins absence, she attended the Cricket Association Dinner.

8. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review.

9. PUBLIC WORKS AND PROPERTY

No Report. A Public Works and Property Committee meeting was not held since the last Council meeting. Councillor Ross asked about the lights for Keppoch Park and Robert replied that he hasn't received a proposal back from the LED people he spoke with, but he will add it the next agenda for followup.

10. STRATFORD UTILITY CORPORATION**a) Report**

Included in the package for Council to review. Deputy Mayor McMillan gave a brief overview of the report noting that the wellfield exploration is in a 'holding pattern' at the moment. Jeremy gave a brief update on the current projects noting that the Sundance water project is well underway and they will be starting the Lantz Subdivision sewer and water project on Monday, June 14. Jeremy also noted that Delcom Engineering Ltd, our new consultant, is very easy to deal with and he is impressed with the work they have done so far.

b) Financial Statements

Included in the package for Council to review.

11. RECREATION REPORT**a) Report**

A complete written report was included in the package for Council to review. Ron noted that a joint venture (musical performance) of the Town and the Stratford Community Choir was held on May 30, with proceeds going to support the Canadian Red Cross Haitian Relief.

Mayor Jenkins noted that the park opening was moved up this year, and next year we will try to have it in the budget to open the parks on the Victoria Day long weekend.

Mayor Jenkins asked about the progress for the new washrooms for Tea Hill and Jeremy replied that we are hoping to have something for Council to review next week.

Councillor Ross asked about the soccer nets. He stated that he knows s that there is no money in the budget for them this year, but asked if something was to come in under tender could the nets be considered. Councillor MacDonald replied that there is a waiting list and the nets are at the bottom of the list, so it would have to be discussed by the Recreation Commission.

Councillor Ross asked about the recreational needs study that was to be taken back to the Recreation Commission for discussion, and Council MacDonald replied that it has not yet been discussed, but he will ensure that it is on their next agenda.

Councillor Ross asked why practices are not allowed on the fields at the soccer complex and Ron Fisher replied that we want the fields to have some down time, and it was a joint agreement to not allow practices on this field.

12. FINANCE & ADMINISTRATION

a) No Report

Included in the package for Council to review. Councillor Ross gave a brief overview of the last meeting noting that the lease for our present copiers will expire at the end of August 2010, and we will be putting out a request for proposal for new machines. We will be outsourcing our large print jobs, so we are researching what print companies have to offer us - such as bundling, folding etc. We are now waiting to receive final proposals and will bring them back to July's Council meeting.

Councillor Ross noted that our insurance coverage also expires in August of 2010, and a sub-committee has been struck to evaluate the tender documents once they have been received. This item will also come back to Council in July.

b) Financial Statements

Included in the package.

Mayor Jenkins stated that he would like to receive a full financial statement each month, as we have only been receiving the income statement.

13. PLANNING AND HERITAGE

a) No Report

Councillor Clow noted that there is no written report, as the committee just met on Monday.

b) Permit Summary

Included in the package.

c) Resolution PH012-2010 - Strawberry Hill Subdivision

Moved by Councillor Gary Clow

Seconded by Councillor Steve MacDonald

WHEREAS on June 10, 2009, Council passed resolution PH014-09 and granted preliminary subdivision approval to an application received from Gordon MacPherson to subdivide the land including parcel No. 859009 and Parcel No. 924928, with the total area of 26.22 acres, located off the Georgetown Road, and zoned Two-Family Residential (R2); and

WHEREAS on July 8, 2009, Council passed a subsequent resolution PH017-09 for a revision to the preliminary plan creating a more efficient public right-of-way and replacing a private road with a public road; and

WHEREAS Mr. MacPherson is now proposing to modify one of the proposed open spaces in phase 2 by swapping the green space on the south side of the road into a lot and enlarging the green space in the centre of the new crescent street; and

WHEREAS the Town staff has reviewed the proposed revision in consultation with the recreation department and see no issues with this proposed change.

BE IT RESOLVED that the Preliminary Approval for Strawberry Hill subdivision as approved by Council previously on June 10, 2009 and subsequently on July 8, 2009 (PH014-09 and PH017-09) shall be revised as shown on the attached concept plan.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

Vahid demonstrated the request with the aid of an overhead projector.

Mayor Jenkins asked if we have plans for the green space and Ron replied that this is why the plan was revised and outlined the possibilities for the green space.

Question: **CARRIED**

d) **Resolution PH013-2010 - SD015-1- Connor Holdings Ltd. - 17 Lot Subdivision - Rosebank Road**

Moved by Councillor Gary Clow

Seconded by Councillor Emile Gallant

WHEREAS an application has been received from Connor Holdings Ltd. to subdivide parcel numbers 329342, 444133, and 399295 into 17 single family dwelling lots; and

WHEREAS this subdivision is located within the Single Family Residential Large Zone (R1-L) and is proposed to be fully serviced with municipal sewer and water; and

WHEREAS the proposed subdivision has land fronting on the Charlottetown Harbour and, therefore, in accordance with the bylaw, at least one access to the beach or watercourse shall be provided every 200m (656 ft.) of watercourse frontage and shall measure at least 5m (16.4 ft) in width; and

WHEREAS due to the location of the proposed subdivision between the Rosebank and Langley Road(s) the planning department staff felt it would be good planning to allow for future road access to the adjacent parcel of land, currently owned by Dave Swan, which in turn could then be connected to the Langley Road in the future; and

WHEREAS the developer and his consultant strongly disagree with the planning department staff in regards to the requirement for a future connection road and have asked for the concept plan to be reviewed by planning board and Council, prior to any further time and resources being spent on the project for and a decision to be made in regards to such a road.

BE IT RESOLVED that approval in principle be granted to concept plan submitted by Connor Holdings Ltd. to subdivide parcel numbers 329342, 444133, and 399295 into 17 single family dwelling lots subject to the following conditions:

- a) Conformance with the Conceptual Subdivision Design, drawn by P. Wood and Associates, Consulting Planners.
- b) All other relative provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw must be satisfied prior to obtaining a formal preliminary approval.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

Vahid explained the problem from staff's prospective is a future connection road. For clarification purposes Councillor Ross stated that you want access in case there is future development and Vahid replied that is correct.

Question: **CARRIED**

e) **Resolution PH014-10 - VA001 - 10 Gordon Lavers - Lot Size Variance - Marion Drive**

Moved by Councillor Gary Clow

Seconded by Deputy Mayor McMillan

WHEREAS an application has been received from Gordon Lavers to construct a semi-detached dwelling on parcel number 328161 (lot #13) located at 23 Marion Drive which is currently zoned R2; and

WHEREAS The Town's Development Bylaw considers building Duplex or semi Detached Dwelling up to 20 percent of units in block as Permitted use; and

WHEREAS In 2005 (approx.) the Town completed a land use inventory of the older section of Marion Drive and concluded a maximum of 8 semi-detached units can be constructed within this block of lots. The proposed application will be the eighth and last semi-detached permitted along Marion Drive without requiring a conditional permit from Council; and

WHEREAS The Bylaw requires a minimum lot area for a semidetached Dwelling is 14,000 sq.ft with a minimum 100 ft frontage. The proposed lot has the required lot frontage of 100 feet but the area is 13,068 sq.ft. Therefore, a lot size variance of 932 sq.ft. (or 6.66%) is required to accommodate the applicant's request.

BE IT RESOLVED that approval be granted to an application from Gordon Lavers for a lot size variance request of 932 sq.ft. (or 6.66 %) to build a semi-detached dwelling on parcel number 328161 located at 23 Marion Drive.

Discussion: It was noted that this resolution bears the recommendation of the Planning and Heritage Committee.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE**a) Resolution CW004-2010 - Amendment to Donations Policy**

Moved by Gary Clow

Seconded by Emile Gallant

WHEREAS the Donations Policy was reviewed at the request of the Mayor and it was determined that a change was warranted, and that the Chief Administrative Officer's approval threshold for donations be increased from \$250 to \$500.

BE IT RESOLVED that the attached amended Donations Policy be approved.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

b) Resolution CW005-2010 - Sustainable Strategic Plan - Adoption

Moved by Councillor Emile Gallant

Seconded by Councillor Patrick Ross

WHEREAS Council adopted "Imagine Stratford 2028" - a sustainability plan and decision making framework, on September 10, 2008; and

WHEREAS the Town of Stratford embarked on a collaborative planning process with interested residents to develop a Sustainable Strategic Plan in order to articulate strategies that will move the town towards a more sustainable future in accordance with the sustainability principles contained in "Imagine Stratford 2028"; and

WHEREAS the Sustainable Strategic Plan represents a process for moving from vision to action, as it provides direction for the actions over which the Town has jurisdictional control.

BE IT RESOLVED that the attached Sustainable Strategic Plan be approved.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

- c) **Resolution CW006-2010 - Appointment of CADC Board Member Representative**

Moved by Councillor Patrick Ross

Seconded by Councillor Steve MacDonald

WHEREAS Frank MacIntyre has served as the Town's representative on the CADC Board in accordance with the share purchase agreement allowing a voting representative to the Board; and

WHEREAS Mr. MacIntyre has agreed to serve another term as the Town's representative.

BE IT RESOLVED that Frank MacIntyre be hereby re-appointed as the Town's representative on the CADC Board until the next CADC annual meeting in 2011.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

15. SAFETY SERVICES AND ENVIRONMENT

a) Report

Included in the package for Council to review.

b) Street Light Report

No Report

c) RCMP Report

The RCMP report for the month of May was included in the meeting package for Council to review.

a) Humane Society Report

The Humane Society report for the month of May was included in the package for Council to review.

b) Fire Company

No Report.

c) **Transit Report**

Included in the package.

16. **ECONOMIC DEVELOPMENT COMMITTEE**a) **Report**

Included in the package for Council to review.

b) **Resolution ED01-2010 Rotary Run for Mikinduri - Request for Support**

Moved by Councillor Patrick Ross

Seconded by Councillor Steve MacDonald

WHEREAS the Rotary Club of Stratford is partnering with the Mikinduri Children of Hope Foundation in the Third Annual Run for Mikinduri, and is requesting support from the Town in the amount of \$1,000; and

BE IT RESOLVED that a donation of \$1,000 be granted to the Rotary Run for Mikinduri and that the committee overseeing the event be directed to spend at least half of the money on supplies/awards for the event in Stratford.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED** (2 Abstentions - Deputy Mayor McMillan and Councillor Emile Gallant)

17. **HUMAN RESOURCE COMMITTEE**

Nil

18. **OTHER COMMITTEES**a) **Stratford Seniors Complex**

Included in the package for Council to review.

19. **PROCLAMATION**

Whereas the National Association of Automobile Clubs of Canada (NAACC) passed a resolution at their Annual General Meeting designating July as **NAACC National Automotive Heritage Month**; and

Whereas a request has been received from the Provincial Coordinator of NAACC to proclaim July 11 - 17, 2010 as National Automotive Heritage Week to recognize people and/or automotive related businesses.

Be it Resolved that I Kevin Jenkins, Mayor of Stratford, do hereby proclaim July 11 - 17, 2010 as *National Automotive Heritage Week* in the Town of Stratford.

20. **OTHER BUSINESS**

21. **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:40 p.m.

Kevin Jenkins, Mayor

Robert Hughes, CAO