

REGULAR MONTHLY COUNCIL MEETING

January 11, 2017

Approved Minutes

DATE: January 11, 2017

TIME: 7:43 p.m. – 8:25 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Gary Clow; Gail MacDonald; Keith MacLean; and staff members Robert Hughes, CAO; Kim O’Connell, Director of Finance and Technology; Jeremy Crosby, Director of Infrastructure; Patrick Carroll, Director of Planning, Development and Heritage; Joanne Weir, Recreation Director; Erin Clarke, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

Guest: Corporal Dan D’Amour - Stratford RCMP

REGRETS: Councillor Steve Ogden

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor Dunphy called the Regular Monthly Council Meeting to order at 7:43 p.m. and welcomed those in attendance.

Mayor Dunphy stated that Erin Clarke is filling in for our community engagement coordinator Wendy Watts who is on maternity leave.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Randy Cooper and seconded by Councillor Gary Clow that the agenda be approved with the addition of two finance resolutions under item #12. Motion Carried.

3. MINUTES

It was moved by Councillor Keith MacLean and seconded by Councillor Gail MacDonald that the Regular Monthly Meeting Minutes of December 14, 2016 be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. **PRESENTATIONS FROM THE FLOOR**

Nil

6. **CARI REPORT**

No Report

7. **CORRESPONDENCE**

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. **MAYOR'S REPORT**

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Attended the volunteer Christmas reception
- Met to review the committee member applications with subcommittee members Erin Clare and Thilak Tennekone
- Another very successful levee – Mayor Dunphy thanked the staff for all their hard work getting everything ready for the levee
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Deputy Mayor Randy Cooper reiterated Mayor Dunphy's comments regarding the staff. He noted that the Levee keeps getting better each year thanks to the hard work of the staff.

9. **CHIEF ADMINISTRATIVE OFFICER**

Report included in the package. Robert noted that it has been quiet as there were no meetings held in December. He added that once the committees are appointed later in the agenda we will be back in full force.

10. **INFRASTRUCTURE**

a) **Report**

Mayor Dunphy stated that he is now chair of the Infrastructure Committee and thanked Jeremy in advance for his help as he takes over the role.

Waste Water Treatment Facility – the plant is running well. We are currently working with the federal and provincial governments on a long term solution for the facility and hope to have an answer by the end of January. Included in the package is a table with the average effluent results for the plant over the past year.

Inflow and Infiltration Study – the data collection is complete and we have some preliminary information regarding the collection. The report is still not complete, but we do have enough information to budget for some repairs in 2017.

Sidewalk Construction - we are currently in the process of designing the continuation of the Georgetown Road project for 2017.

Budget 2017 – the second draft of the budget has been presented to Council and we are in the process of reviewing the draft and making any required adjustments.

Metering Program - staff is currently in the process of preparing a tender for the purchase and installation of the meters for the 2017/2018,

Outdoor staff has been busy with interior repairs to some of our buildings and with snow removal. The Utility staff is busy completing winter maintenance on our systems. Utility staff did have to deal with a water main leak in the Reeves Estates Subdivision on January 1, 2017. The leak was fixed quickly and there was minimal disruption to the residents in the area.

Mayor Dunphy noted that the Christmas decorations this year were great and Councillor Clow agreed. It was noted that many positive comments were received on the decorations this year.

Mayor Dunphy stated that he is looking forward to working with the Infrastructure Committee over the next two years, and hopefully accomplishing some great things.

11. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the package for Council to review. Councillor MacDonald noted that the afterschool Arts and Crafts program was re-introduced and program and registration fees are identified in the winter program guide that was recently released to the public.

The Stratford Minor Basketball Association has stated league play for youth in grades 1 – 6. There are approximately 181 youth registered in five divisions and play will run until March.

The Bunbury Rink outdoor skating surface is up and running and staff is currently preparing the Pondsides Park skating surface, and hopefully the weather will cooperate.

The month of December was extremely busy with special events. The staff and the Events Committee members hosted the children's Christmas party and the Town Levee. Both of these events were very well attended. Plans are underway for the upcoming winter carnival which will be held February 17 to 20. There will be a wide host of

activities offered again this year and a full itinerary will be released through local media, social media, retail, schools and the Town website.

The youth centre had a strong year in 2016. The average daily attendance was 18 youth, and there are 54 registered members. The 54 registered members have a combined total of 1249 volunteer hours with the youth centre and within the community.

Island artist Audrey Bunt was the guest instructional artist on December 8. This was the last meeting of the art club; the winter session began on January 10 and will finish March 14.

Councillor MacLean noted that the number of volunteer hours performed by the youth is very impressive. He asked that once the members leave the program do we keep in contact with them, and Joanne replied that some of them do come back and help us out.

Councillor Clow asked if we record the numbers of our walking track and Joanne replied that we do. It was also noted that the track is always very busy the first few weeks of January and then it drops off. Councillor MacDonald will get the numbers and bring them back to the next meeting.

12. FINANCE AND TECHNOLOGY

a) No Report

Deputy Mayor Cooper stated that we are closing the books for 2016, and we are now working on the 2017 budget. All things are pointing that we will finish 2016 in the black and meet our debt reduction target.

13. PLANNING, DEVELOPMENT AND HERITAGE

a) No Report

The committee did not hold a meeting in December.

a) Permit Summary

The permit summary was included in the package for Council to review. Councillor MacLean stated that the fourth public meeting on the bylaw review will be held on January 18 at 7:00 p.m. Our numbers have doubled since last year, and half was for commercial and non-single family residential, so our diverse family housing is beginning to be reflected and we hope it will continue to move forward in that direction.

13. COMMITTEE OF THE WHOLE

a) No Report

b) Resolution CW001-2017 Committee Member Appointments

Moved by Councillor Gail MacDonald

Seconded by Councillor Gary Clow

WHEREAS Council has established Special Committees and sub-committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations.

BE IT RESOLVED that the following residents be appointed to the Special Committees and their sub-committees for a two year term from January 1, 2017 to November 30, 2018, as follows:

Sustainability Committee

- Chris Jones
- Andrew Davies
- Joel Ives
- Rosemary Curley
- Aaron MacDougall

Finance and Technology Committee

- Charlene Morrison
- Paulette Solomon
- Troy Bradley
- Kerry Taylor
- Carol Anne Duffy

Recreation, Culture and Events Committee

- Ted Lawlor
- Kathleen Brennan
- Jody Jackson
- Adam Ramsay
- Farahnaz Rezaei

Arts and Culture Sub-Committee

Kate Sharpley

- Elizabeth Kamps
- Carrie St. Jean
- Mary Ellen MacMillan
- Bernadette Milner
- Ayse Kayisoglu
- Shaun MacNeill

Planning, Development and Heritage

- Deputy Mayor Randy Cooper
- Rob DeBlois
- Jill Burridge
- Danny Neuffer
- Norman Lalonde

Diversity and Inclusion Sub-Committee

- Thilak Tennekone, Chair
- David Ing
- Sherry Huang
- Heather McGrath
- Angela McNally
- Mohamed Ghandar
- Lynne Zhang
- Diane Sankar

Events Sub-Committee

- Mike Chapman
- Pat Martel
- Hema Rajapaksa
- Gordie Clow
- Amanda Gay
- Robyn Kamps
- Bill McKinnon

Heritage Sub-Committee

- Mike Farmer
- Doug Kelly
- Lana Beth Barkhouse
- Robert Wood
- Anne Sinclair
- Elaine Gaudet
- Elizabeth Deblolis

Infrastructure Committee

- David Godkin
- Cliff Campbell
- Scott Christian
- Nicole Phillips

Active Transportation Sub-Committee

- Doug Murray
- Holly Smith
- Beth Grant
- Dan Larter
- Michael Spidel
- Peter Murdoch

Accountability and Engagement Committee

- Kim Doyle
- Kevin Jenkins
- Ronnie MacPhee
- Adam Ross
- Patrick Leveque

Safety Services Committee

- Wilfred MacDonald
- Derek William Smith
- Steve Gallant
- Melanie McCarthy
- Sharon Cameron

Discussion: Mayor Dunphy noted that residents were asked to submit an application telling us a little about themselves. This way we were able to put them on a committee where we felt they would be most beneficial to the Town. The reason for the change was to try and give our committees more diversity.

Question: **CARRIED**

c) Resolution CW002 – 2017 – Committee Member Appointment – Community Energy Plan Committee

Moved by Deputy Mayor Randy Cooper

Seconded by Councillor Gail MacDonald

WHEREAS Council has established Special Committees and sub-committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

WHEREAS the Community Energy Plan Committee wishes to add the Community Energy Plan Champion - Len Currie, and the Green Energizer - Lily Hickox to the Committee; and

WHEREAS the Committee's former vice-chair Diane Griffin has resigned as a Councillor and has taken a position as a Senator in Ottawa; and

WHEREAS Councillor Keith MacLean has agreed to sit as vice-chair of the Committee.

BE IT RESOLVED that Len Currie and Lily Hickox be appointed to sit on the Community Energy Plan Committee, and that Councillor Keith MacLean be appointed to sit as vice-chair on the Community Energy Plan Committee.

Discussion: Nil

Question: **CARRIED**

14. SAFETY SERVICES

a) No Report

b) Street Light Report

No Report – the committee did not meet in December.

c) RCMP Report

- d)** Corporal Dan D'Amour was in attendance and gave an update. Our traffic tickets have increased, but there is lots of room for improvement. With the screen cutter being put away we hope our break and enter calls are reduced. There is a lot of black ice with the fluctuations in the temperatures, and we are facing some accidents, and we would caution people to slow down.

Councillor Clow stated that he looks forward to working with the RCMP over the next two years.

e) Humane Society Report

The Humane Society Report for the month of December was included in the meeting package for Council to review.

f) Transit Report

The Transit Report for the month of December was included in the meeting package for Council to review.

Councillor Clow stated that the Stratford Ridership for December 2016 was down 60 passenger fares compared to December 2015. The total 1633 passenger fares, excluding 135 Milestone's fares and 243 Murphy's fares for the School Care Programs was encouraging, as we had one less operating day in December 2016 versus 2015 and there were three storm day cancellations in December 2016 compared to none in December 2015.

g) Fire Company

No Report

h) Resolution SS01-2017 Appointment of Directors to the Cross Roads Rural Community Fire Company

Moved by Councillor Gary Clow

Seconded by Deputy Mayor Cooper

WHEREAS the Town of Stratford has a right and responsibility to appoint seven members to the Board of Directors of the Crossroads Rural Community Fire Company; and

WHEREAS it is desirable to have new persons appointed each year to represent the Town on the Fire Company Board.

BE IT RESOLVED that the following persons be appointed to serve on the Board of Directors of the Cross Roads Rural Community Fire Company for the year 2017.

Town Council Representative:

- Councillor Gary Clow

Community Representatives:

- David Milligan
- David Swan
- David Panton
- Cynthia Chugg
- Ross Wheatley

Discussion: Mayor Dunphy noted that we are short one member for this community and we hope to have that filled by next month.

Question: **CARRIED**

16. SUSTAINABILITY

a) No Report

There was no sustainability meeting in December. Mayor Dunphy noted that he will be chairing the committee until we have a new Councillor to in place. However, the Community Energy Plan committee, which is a sub-committee of sustainability, did meet on January 10.

Mayor Dunphy noted that we did recognize our new Stratford Energy Champion Len Currie, and our Green Energizer Award winner Lily Hickox. He also noted that Councillor Keith MacLean will be appointed vice-chair of the committee at the next Council meeting.

17. ACCOUNTABILITY AND ENGAGEMENT

a) No Report

No meeting was held in December.

18. HUMAN RESOURCES

a) No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Things are running smoothly at the complex and all units are rented. The furnace and generator required some repairs and they were completed in December.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 p.m.

Mayor David Dunphy

Robert Hughes, CAO