

REGULAR MONTHLY COUNCIL MEETING

February 8, 2017

Approved Minutes

DATE: February 8, 2017

TIME: 7:36 p.m. – 9:42 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Gary Clow; Gail MacDonald; Steve Ogden; and staff members Robert Hughes, CAO; Kim O’Connell, Director of Finance and Technology; Jeremy Crosby, Director of Infrastructure; Patrick Carroll, Director of Planning, Development and Heritage; Joanne Weir, Recreation Director; Erin Clarke, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

REGRETS: Councillor Keith MacLean

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor Dunphy called the Regular Monthly Council Meeting to order at 7:36 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Steve Ogden and seconded by Councillor Gary Clow that the agenda be approved as circulated. Motion Carried.

3. MINUTES

It was moved by Deputy Mayor Randy Cooper and seconded by Councillor Gail MacDonald that the Regular Monthly Meeting Minutes of January 11, 2017, be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

No Report

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- attended budget meetings;
- attended public meetings regarding the bylaw review;
- was interviewed by CBC on Stratford's recent committee appointments and the new process to achieve more diversity on committees;
- made a presentation to the Public School Branch (public meeting) to give a Stratford perspective on the school review report;
- attended the Stratford newcomer welcome reception – it was well attended and a very successful event for the Town. Thank you to Erin Clarke for her work organizing the event, as well as other staff members who participated from various Town departments;
- along with Councillor Clow and Robert Hughes – met with Dave Swan of the Cross Roads Fire Company to discuss issues of importance to the fire company;
- attended the 'March in Silence' in honour of the people who died in the shooting at the Mosque in Quebec;
- Statistics Canada released the stats and Stratford's growth for the past five years showed an increase of 13.2%.

Councillor Ogden noted that the presentation given on February 1 by Mayor Dunphy to the Public School Branch was excellent. He also noted that there was a very big discrepancy in the numbers for Stratford, and it was good to be able to correct the misinformation.

9. CHIEF ADMINISTRATIVE OFFICER

Report included in the package. Robert briefly reviewed the report noting that there was a natural areas workshop to start the process of identifying, protecting and preserving natural areas in the Town.

10. INFRASTRUCTURE

a) Report

Mayor Dunphy noted that the first meeting of the new committee was held on January 31.

Waste Water Treatment Plant - Staff gave an update on the waste water treatment plant in terms of the outflows.

Trails - the Mason Road trail is moving forward. Staff will be meeting with the provincial representatives, and we hope to be allowed to construct the trail similar to the trail on Shakespeare, with PVC as opposed to concrete, as this would decrease the cost.

Sidewalks – The Georgetown Road sidewalk will continue - pending funding from the province for the ditch infilling.

Metering – The committee discussed metering, and the plan is to meter 50% of the water customers in 2017.

Mayor Dunphy stated that Robert has been meeting with Charlottetown officials regarding the waste water treatment plant proposal, and there is nothing new to report at this time. Councillor Ogden asked if we are going to put out a press release to let our residents know what is happening, and Mayor Dunphy replied that it would be best to wait until we have more information.

Deputy Mayor Cooper stated that the message that residents are getting is incorrect. He noted that there was an article in the Guardian that stated Charlottetown sent in an application for funding on Stratford's behalf - which they cannot do, and he feels that Councillor Ogden's concern is quite valid. It is very unfair to say Stratford is holding things up. The province doesn't want to give us funds to build our own plant, so we need to be sure the proposal is fair to Stratford.

Mayor Dunphy stated that once we found out there would not be any funding to build a plant in Stratford, we have been trying to work with the City of Charlottetown to come up with an acceptable agreement, and we would like to get this issue resolved within the next month.

11. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the package for Council to review. Councillor MacDonald noted that the second term of the fall and winter program is well underway. The after school arts and crafts program is offered to youth in grades 1 – 3.

'GO PEI' programs are still being offered. The Go Healthy Lifestyles 50+ program is being offered every Wednesday and there are 12 people registered for the eight week program.

The outdoor ice surface at the Bunbury Rink is available to the public, and staff is continuing to work on the ice at Pondsides Park.

The annual winter carnival festivities will be held from February 17 – 20. In an effort to rejuvenate the carnival, the Events Committee has agreed to a slight name change to reflect all activities being offered. It will now be called the Stratford Winter Fam Fest which is short for family festival. A host of activities are being provided and there will be some new additions to the festivities.

The youth centre continues to run its regular drop-in times. There are 40 active youth centre members who participate regularly, and the centre is offering a number of new programs and events.

The Stratford Youth Council continues to meet regularly every Monday evening to discuss youth issues in the Town, volunteering opportunities, fundraising ideas and possible new program suggestions.

Councillor Clow took a moment to congratulate the chair and her committee on changing the name of the winter festival and he hopes there will be a great turnout of families this year. Councillor Ogden also added his thanks for the name change.

12. FINANCE AND TECHNOLOGY

a) Report

There was a meeting on January 31, 2017 and the Finance Committee reviewed the budget for the final time. Deputy Mayor Cooper also brought the committee up to date on what is happening with the waste water treatment plant.

Deputy Mayor Cooper stated that in terms of the revenue sharing there is no major change for Stratford.

2017 BUDGET PRESENTATION – Presented by Deputy Mayor Randy Cooper

Welcome, members of Council, media and residents and staff of the Town of Stratford. It is my pleasure to present to you the 2017 Town of Stratford budget. I am pleased to present another balanced budget where we are able to continue to provide all of our current services and programs, a few new initiatives, and address some requests from our residents, community organizations, and partners. We also have some significant new capital projects, as well as a number of capital projects that are carried over from previous years. These include the continuation of the Georgetown Road sidewalk, completion of the Trans Canada Trail along the Mason Road, and another phase of Fullerton's Creek Conservation Park development.

Our property tax revenue has slowed down as a result of the Island's cooling real estate market, and also due to the provincial government's funding formula change made in 2008 from a tax credit to a grant system for municipalities. We remain optimistic that the current provincial government will make good on their promise to reinstate the tax

credit system which will see monies previously reallocated to the province returned to municipalities.

Since Stratford is a thriving community, with a strong real estate market, our property tax assessments remain high. However, our municipal tax rate remains the lowest in the province, amongst full serviced municipalities. Residents continue to, and deserve to be, proud to live, work, and play in Stratford.

There are great things happening in Stratford and your Council, alongside Town staff, continues to work hard on your behalf every day. We are ready to work with you to make the tough decisions, to find ways to continue to grow the Town, and to provide the services that you as a resident count on.

TOWN REVENUE

In the 2017 Town budget, we are forecasting revenue of \$5,086,800 and expenses of \$5,145,400, with a resulting deficit of \$58,600; however, on a cash flow basis we have a surplus of \$71,400.

The Majority of the Town's revenue, more than 3.5 million dollars, is from property tax and the Municipal Support Grant which is just over one million dollars. Town revenue is up 6% from 2016.

TOWN EXPENSES

Town expenses for 2017 are up 5% over the 2016 budget.

GENERAL GOVERNMENT

The expenses in the General Government category includes all of the expenses that are not attributable to the four line departments such as police protection, fire protection, Council expenses, CAO's office expenses, street lighting, transit, sustainability, citizen engagement, library and animal control.

One of our signature sustainability initiatives, the development of a Community Energy Plan, will be completed in 2017. Council has also earmarked \$15,000 to move into the implementation phase of the plan to work with residents and businesses to reduce their energy use/cost and greenhouse gas emissions. We will apply for additional funding from the FCM Municipal Green Fund to stretch our investment further. Other highlights for the General Government section of the 2017 operating budget include:

- the development of an electronic records management strategy to ensure that electronic records are retained and accessible;

- the development of a strategy to identify, protect, and preserve natural areas in Stratford in perpetuity. A workshop was recently held with experts, residents and stakeholders to identify the economic, ecological, social and cultural value of natural areas with a view to developing a natural areas lens to facilitate the first step – identification of areas to protect;
- the beginning of an interpretive signage program to educate residents and others of the value of natural areas;
- an allowance for an increase in Council remuneration pending Council's review of an independent report of Council and staff remuneration;
- an allowance of \$30,000 to upgrade the Town's website to improve engagement, transparency and accountability;
- a 1.2% increase in staff salaries to match the 2016 cost of living increase for PEI;
- a 2% increase in fire dues levied by the Cross Roads Rural Community Fire Company

In the capital budget, there is an allowance of \$500,000 for the development of a park on the waterfront, subject to the acquisition of land in the form of a parkland dedication from the developer, and funded from the New Deal program. There is also funding for additional transit infrastructure to take advantage of funding that has not been spent from the federal/provincial transit infrastructure program, and funding in the amount of \$200,000 for a solar energy installation at the Stratford Town Centre, subject to funding from other levels of government. This will save an estimated 110,000 Kwh of electricity, at a cost of approximately \$15,000 per year and reduce the Town's greenhouse gas emissions by 32.4 tonnes per year.

FINANCE AND TECHNOLOGY

In the Finance and Technology department budget, the largest expense outside of staff expenses is the interest payment on the Town debt. Each year the interest on the Town's long term debt has been decreasing. We budget for a cash flow surplus to ensure that our annual principal payments on long term debt are satisfied.

Some of the additional investments we are making in order to build the best community possible include:

- The introduction of a web portal module which would allow customers to access their utility accounts and pay their bill online. This will also allow us to switch to electronic billing.
- Purchase integrated software that will encompass all Town of Stratford departments. This project is subject to approval of a funding application.

RECREATION, CULTURE AND EVENTS

The Recreation, Culture and Events department budget continues to support close to 100 programs and events that the Town offers and/or supports each year. We have focused a lot of our time on expanding our youth centre and have seen growth in the number of participants taking part in our family oriented events and youth centre drop in times. We will be offering a March Break and Summer Day Camp for school age children in 2017.

Other investments from the Recreation, Culture and Events budget to help make Stratford the best community possible included:

- Funding in the capital budget for the continued development of parks and playgrounds (\$90,000), splash pad (\$158,000), and resurfacing of the Bunbury outdoor rink (\$38,000).
- Funding of \$340,000 in the capital budget to develop a partnership for a skateboard park in Stratford to support our active youth.
- Funding of \$180,000 in the capital budget to continue the development of Fullerton's Creek Conservation Park – a new multi-use municipal park. This phase will include a multi-purpose playing field, benches, garbage receptacles, 5-tier bleachers, and two sport shelters. This will be funded from the New Deal Funding.
- Funding for the Pownal Rink in the amount of \$50,000, and the CARI pool in the amount of \$15,000.
- Continued funding for arts and culture programming to ensure that the residents can strengthen at all aspects of their physical, mental and spiritual health.

INFRASTRUCTURE

The Infrastructure department budget includes the maintenance of all Town owned facilities, equipment, trails, and sidewalks. Some of the targeted investments to help make Stratford the best community possible include:

- Completion of the Trans Canada Trail along the Mason Road. This work is being completed to finish the trail section and create trail loops throughout the Town. The capital budget amount is \$240,000 which is funded through the New Deal Funding;

- Sidewalk and Bike Lane Construction - an allowance of \$430,000 is included in the capital budget, funded by New Deal Funding. This project is contingent on the Provincial Department of Transportation, Infrastructure and Energy (TIE) infilling the ditches along any proposed alignment. The main section being considered for this year is the continuation of the Georgetown Road and crosswalk landing areas;
- Town Centre capital repairs and additions in the amount of \$269,000 which include: solar panel array, new LED lighting, Council Chambers storage, fencing and concrete apron for garbage storage area, and paving in front of the Town Centre entrance;
- Forty five thousand (\$45,000) in upgrades to the Cotton Park Youth/Seniors Centre which include: roof replacement, wall sill plate replacement, and a new firewall;
- Twenty five thousand (\$25,000) worth of energy efficiency upgrades to the MacNeill Centre.

PLANNING, DEVELOPMENT AND HERITAGE

In 2017, the focus of the Planning, Development and Heritage department will be to continue with the development of our new Development bylaw, which will largely implement the Town's Official Plan adopted in 2015.

In order to continue to improve the planning and development control function in the Town, the priorities are as follows:

- With the aid of professionals to help with the drafting and marketing of the new Development Bylaw, the staff and the Committee will proceed with the drafting of the new bylaw;
- In order to celebrate Stratford's Heritage, \$5,400 will be added to the existing heritage fund to allow for the new Heritage sub-committee to complete Town heritage projects, including the planned book release for *Stratford's Heroes of WWI*, the development of the Town of Stratford Wikipedia main page and continuing with the historical maps now displayed in the Town Hall.

CAPITAL BUDGET

Residents will also likely know that the province has indicated that they are not prepared to provide infrastructure funding for the Stratford plant option based on their belief that pumping our sewer to the Charlottetown plant is the best option economically and environmentally, overall. While it is not the Town's preferred option,

Council has indicated that they could accept it if the cost to ratepayers was not more than our own plant option and if there was some control mechanism to protect Stratford from future rate shocks.

We have included \$8,600,000 in the capital budget for the construction of the delivery system that is required to pump our sewer to Charlottetown Plant. Council has not authorized the project to proceed, and will not authorize the project to proceed until we are satisfied that we have addressed the concerns of residents about cost and control.

To pay for the cost of the plant upgrade or replacement, the rates will be increased in phases over a three year period.

We are budgeting for revenue of \$2,254,000 which is from our unmetered and metered customers. Expenses are budgeted at \$2,178,800, resulting in a \$75,000 surplus; however, once our debt payments are made, we actually end up with a cash flow surplus of \$352,200.

Some of the targeted investments within the Utility budget include:

- Water servicing to the Hopeton Road and Horton Park Subdivision area (\$636,500, contingent on funding from the Clean Water and Waste Water Fund);
- Water servicing to the Eastern Realities Areas (\$3,208,300, contingent on funding from the Clean Water and Waste Water Fund).

SUMMARY

In summary, we will be looking closely at our long term Utility needs in 2017, with a view to developing a long term financial plan. We will also be continuing to analyze expenses through the rate model to ensure that rates are equitable among our customers, sufficient to meet our long term needs, stable fair, and predictable for our customers. Detailed revenue and expense tables for the Utility are included in this document.

Members of Council, ladies and gentlemen that concludes my budget presentation. Thank you for your attention.

b) Resolution FT001-2017 Adoption of the 2017 Operating Budget

Moved by Deputy Mayor Cooper

Seconded by Councillor Gail MacDonald

BE IT RESOLVED that the 2017 Town of Stratford Operating Budget with revenue of \$5,086,800 and expenses of \$5,145,400 for a deficit of \$58,600 but with a cash flow surplus of \$71,400 be approved in accordance with the attached revenue and expense tables:

Operating	Actual 2015	Budget 2016	Budget 2017
Property Tax	\$3,368,421	\$3,467,400	\$3,575,500
CUSA Grant	\$905,747	\$914,900	\$1,044,100
Salary Recovery	\$9,000	\$10,000	\$10,000
Rent Income	\$221,539	\$240,300	\$243,300
Police Fines	\$53,990	\$58,000	\$58,000
Fees and Permits	\$47,181	\$45,000	\$80,000
Interest Income	\$7,375	\$1,500	\$900
Recreation	\$68,397	\$79,300	\$75,000
Other	\$143,838	\$0	\$0
Total Revenue	\$4,825,488	\$4,816,400	\$5,086,800

Operating	Actual 2015	Budget 2016	Budget 2017
General Government Expenses	\$2,078,293	\$2,214,000	\$2,301,800
Finance Expenses	\$523,228	\$529,300	\$530,800
Recreation Expenses	\$630,812	\$636,200	\$696,800
Infrastructure Expenses	\$660,508	\$681,800	\$731,600
Planning Expenses	\$279,157	\$316,500	\$324,400
Depreciation	\$611,339	\$511,000	\$560,000
Total Expenses	\$4,783,337	\$4,888,800	\$5,145,400

Operating	Actual 2015	Budget 2016	Budget 2017
Total Surplus	\$42,151	(\$72,400)	(\$58,600)
Add: Depreciation	\$611,339	\$511,000	\$560,000
Less: Principal payment	(\$366,532)	(\$406,000)	(\$430,000)
Total Cash Flow Surplus	\$286,958	\$32,600	\$71,400

BE IT FURTHER RESOLVED that the non-commercial municipal tax rate be set at \$0.44 per \$100 of assessment for 2017.

BE IT FURTHER RESOLVED that the commercial municipal tax rate be set at \$0.99 per \$100 of assessment for 2017.

Discussion: This resolution bears the recommendation of the Committee of the Whole. Deputy Mayor Cooper noted that these resolutions also bear the recommendation of the Finance Committee.

Question: **CARRIED**

c) **Resolution FT002-2017 Adoption of the 2017 Capital Budget**

Moved by Deputy Mayor Cooper
Seconded by Councillor Gary Clow

BE IT RESOLVED that the attached 2017 Capital Budget be approved in the amount of \$2,905,500 less New Deal funding of \$1,628,000, less Canada 150 funding of \$43,500, less Provincial Infrastructure Funding of \$200,000, less TIE sidewalk/bike lane partnership of \$200,000, Skate Park Funding of \$200,000, CWWF –Clean Water and Waste Water fund of \$115,500, Green Municipal Fund of \$100,000 and other grants of \$84,000 for a net Town Capital Budget of \$334,500.

Capital	Budget 2016	Budget 2017	
Park Development	\$70,000	\$90,000	
Recreation Centre Equipment	\$8,000	\$8,000	
Recreation Capital Projects	\$8,000	\$20,000	
Sidewalk/Bike Path Construction	\$860,000	\$430,000	
Trail Construction	\$104,000	\$240,000	***
Canada 150 Projects	\$85,500	\$87,000	
	\$0		
Equipment Replacements/Additions	\$77,500	\$21,000	
Town Centre Capital Repairs/Additions	\$80,000	\$69,000	
Cotton Park Building Repairs/Additions	\$20,000	\$45,000	
Other Building/Grounds Repairs/Additions	\$0	\$25,000	
Public Art	\$12,000	\$0	
Computer Hardware	\$139,000	\$185,500	***
Skateboard Park	\$350,000	\$340,000	***
Entry and Waterfront Landscaping	\$250,000	\$500,000	***
Diversity and Inclusion Park		\$50,000	
Transit	\$89,900	\$72,000	
Splash Park	\$100,000	\$158,000	***
Community Energy Initiatives		\$200,000	
Wellfield Park	\$275,000	\$180,000	
Paving		\$30,000	
Shore Access		\$155,000	
Total Capital Expenses	\$2,528,900	\$2,905,500	
*** projects not completed in 2016 and re-budgeted in 2017.			

Capital Funding	Budget 2016	Budget 2017
New Deal Funding	\$1,558,900	\$1,628,000
CWWF Fund	\$0	\$115,500
Canada 150 Fund	\$42,700	\$43,500
Skatepark Fundraiser	\$200,000	\$200,000
TIE sidewalk/bikelane Partnership	\$270,000	\$200,000
Provincial Infrastructure Fund	\$150,000	\$200,000
NDCC-Municipal Strategic Component	\$62,500	
Other Grants	\$0	\$184,000
Total Capital Funding	\$2,284,100	\$2,571,000
Net Capital Expenditure	\$244,800	\$334,500

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole and the Finance Committee.

Question: **CARRIED**

d) Resolution FT003-2017 Adoption of the 2017 Utility Operating Budget

Moved by Deputy Mayor Cooper

Seconded by Councillor Steve Ogen

BE IT RESOLVED that the attached 2017 Stratford Utility Corporation operating budget with revenues of \$2,254,000 and expenses of \$2,178,800 for a surplus of \$75,200 be approved as follows:

Operating	Actual 2015	Budget 2016	Budget 2017
Unmetered Sales	\$1,676,957	\$1,812,300	\$2,025,200
Metered Sales	\$135,796	\$126,300	\$156,400
Frontage Charges	\$47,610	\$48,600	\$53,700
Penalty Charges/Late Fees	\$29,771	\$11,000	\$15,000
Connection Fees	\$2,640	\$2,500	\$2,100
Interest Income	\$2,913	\$1,500	\$1,500
Other Income	\$0	\$100	\$100
Donated Capital	\$169,559	\$0	\$0
Total Revenue	\$2,065,246	\$2,002,300	\$2,254,000

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Operating	Actual 2015	Budget 2016	Budget 2017
Salaries	\$431,811	\$433,700	\$464,500
Property Taxes	\$5,160	\$6,500	\$6,500
Interest & Service Charges	\$14,500	\$20,000	\$20,000
Interest on Long Term Debt	\$268,947	\$265,000	\$270,000
Workers Compensation	\$6,663	\$8,000	\$8,000
Honorariums	\$1,000	\$1,000	\$1,000
Electricity	\$186,219	\$159,000	\$162,600
Telephone	\$21,371	\$18,500	\$20,000
Snow Removal	\$11,143	\$7,700	\$7,700
Repairs & Maintenance	\$178,878	\$140,000	\$151,500
Office Expenses	\$11,467	\$12,400	\$12,400
Software Maintenance	\$9,736	\$19,300	\$19,300
Postage	\$11,753	\$14,800	\$14,800
Summer Maintenance - Grass	\$3,270	\$5,000	\$3,700
Professional Fees	\$13,275	\$14,000	\$14,000
Consulting	\$44,143	\$60,000	\$80,000
Rentals - Office	\$0	\$22,700	\$22,700
Rentals - maintenance bldg., tractor	\$0	\$14,600	\$14,600
Meetings & Travel	\$9,617	\$10,000	\$10,000
Dues & Fees	\$0	\$2,200	\$2,500
Insurance	\$12,757	\$13,000	\$13,000
Tools & Equipment	\$6,919	\$8,000	\$8,000
Vehicle	\$20,429	\$18,000	\$19,000
Tree Planting/Water Conservation	\$16,140	\$18,000	\$18,000
Miscellaneous	\$0	\$0	\$0
Contingency	0	5,000	5,000
Depreciation	\$773,734	\$720,000	\$810,000
Total Expenses	\$2,058,932	\$2,016,400	\$2,178,800

Total Surplus	\$6,314	-\$14,100	\$75,200
Less: Donated Capital	(\$169,559)		
Add: Depreciation	\$773,734	\$720,000	\$810,000
Less: Principal payment	(\$551,353)	(\$555,000)	(\$533,000)
Total Cash Flow Surplus	\$59,136	\$150,900	\$352,200

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole and the Finance Committee.

Question: CARRIED

e) Resolution FT004-2017 – Adoption of the 2017 Utility Capital Budget

Moved by Deputy Mayor Cooper

Seconded by Councillor Gail MacDonald

BE IT RESOLVED that the attached 2017 Stratford Utility Corporation Capital Budget be approved with total capital expenditures of \$13,152,800 less CWWF- Clean Water and Wastewater funding of \$9,333,600 for a net capital expenditure of \$3,819,200.

Capital	Budget 2016	Budget 2017	
Misc Capital Items	\$100,000	\$145,000	
Replacement Aptos Pumping Station	\$160,000		
Water and Sewer Extensions	\$1,000,000	\$3,844,800	
Replace Treatment Plant		\$8,600,000	
Small Equipment Purchases			
SCADA System upgrades.			
Metering	\$375,000	\$563,000	***
New Utility Truck	\$60,000		
Total Capital Expenses	\$1,695,000	\$13,152,800	
Capital Funding	Budget 2016	Budget 2017	
Build Canada Funding	\$666,700		
CWWF Funding		\$9,333,600	
NDCC- Municipal Strategic Component	\$80,000		
Total Capital Funding	\$746,700	\$9,333,600	
Net Capital Expenditure	\$948,300	\$3,819,200	
*** projects not completed in 2016 and re-budgeted in 2017.			

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole and the Finance Committee.

Question: CARRIED

f) **Resolution FT005-2017 – Approval of the 2017 Utility Tariff**

Moved by Deputy Mayor Cooper
Seconded by Councillor Steve Ogden

WHEREAS a comprehensive review of water and sewer expenses, as well as a projected 5 year capital plan was completed in 2015; and

WHEREAS these projections were analyzed through utility rate models to determine the rates for the water and sewer rate payers.

BE IT RESOLVED that the attached Stratford Utility tariff for 2017, which incorporates the following, be approved as follows:

- the water for a single family dwelling (SFD) will go from \$68.25 to \$72.25 per quarter as of July 2017;
- the sewer for a single family dwelling (SFD) will go from \$82.25 to \$95.00 per quarter as of July 2017;
- the consumption charge for metered water will go from \$0.805 to \$0.8526 per cubic metre; and
- the consumption charge for metered sewer will go from \$0.9706 to \$1.1210 per cubic meter.

Discussion: This resolution bears the recommendation of the Committee of the Whole and the Finance Committee.

Question: **CARRIED**

Mayor Dunphy thanked both staff and Council for all their hard work in getting the budget ready for 2017.

Deputy Mayor Cooper also thanked Council and staff for the enormous time and effort that was put into preparing the budget.

13. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

In the absence of Councillor MacLean, vice-chair Councillor MacDonald gave the planning report. She noted that there is a meeting set for Thursday, February 9 for the 'Design Open House' for a proposed sustainable subdivision; however, because there is a storm watch, we will let residents know if the meeting will be going ahead on Thursday morning.

Councillor Clow asked about a storm date and the planning director replied that if we need to cancel the meeting, we will hold the first meeting on the second meeting date, and residents have that date in the letter they received.

b) Resolution PH001-2017 - Trevor Abbott - 18 Unit Apartment Building 47 Glen Stewart Drive

Moved by Councillor Gail MacDonald

Seconded by Deputy Mayor Randy Cooper

WHEREAS an application has been received from Trevor Abbott to develop an 18-unit, 3 storey apartment building on parcel number 1035468 (1.24 acres) located at 47 Glen Stewart Drive; and

WHEREAS the proposed 3-storey building will be fully serviced with municipal sewer and water and all stormwater runoff within the development must be designed by a professional engineer and approved by both the Town and DOTIE; and

WHEREAS the building will be serviced with an elevator and the site will contain 29 at grade parking spaces, a turnaround for service vehicles, IWMC waste bin enclosures, various landscaping trees and beds, as well as bicycle racks; and

WHEREAS the concept plan has been reviewed by planning department staff and revisions have been made to ensure the required core area development design guidelines, which are incorporated in the concept. Attention has been given to building placement, parking lot layouts, pedestrian linkages, and landscaping features. The site will include a second building in the future of similar design and a condominium corporation will be created for the proposed development.

BE IT RESOLVED That preliminary approval be granted to an application from Trevor Abbott to develop an 18-unit, 3 storey apartment building on parcel number 1035468 (1.24 acres) located at 47 Glen Stewart Drive, subject to the following:

1. Conformance with the proposed concept plan as well as all relevant Bylaw provisions.
2. A detailed servicing plan must be submitted for approval to the Stratford Utility Corporation.
3. A detailed storm water management plan must be prepared by a qualified engineer and approved by both the Town of Stratford and DOTIE.
4. All other relevant provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are met.

Discussion: The planning director gave an overview of the request for those who were not familiar with it and he added that it is a permitted use.

Councillor Clow asked if there would be a concern later with the lot, and the planning director stated that it would be a very difficult design to challenge.

Councillor Ogden wondered at what point we will get another road to accommodate the extra traffic.

Question: **CARRIED**

c) Permit Summary

The permit summary was included in the package for Council to review.

13. COMMITTEE OF THE WHOLE

a) No Report

b) Resolution CW003-2017 Transit Fund Application

Moved by Councillor Gary Clow

Seconded by Councillor Steve Ogden

WHEREAS the Town of Stratford is party to an agreement with the City of Charlottetown, Town of Cornwall and Trius Transit to operate a seamless transit service in the three municipalities; and

WHEREAS there is additional funding available in the federal Public Transit Infrastructure Fund for capital upgrades and the Transit Coordinating Committee has identified the need for additional shelters, signage and technology for improved customer service.

BE IT RESOLVED that the Town of Stratford supports the application to the Public Transit Infrastructure Fund in the amount of \$448,320 (net of federal HST), of which 25% is the municipal share (\$112,082), of which 15% is the Town of Stratford's share (\$16,812).

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

14. SAFETY SERVICES

a) Report

Included in the package for Council to review. Councillor Clow stated that the committee held their first meeting on January 16. He feels it is a great committee with great members and he is looking forward to working with them over the next two years.

Councillor Clow stated the committee held a discussion on the street lighting policy. They were also provided with some information to help them become familiar with the process involved when a street light is requested.

Cpl. D'Amour attended the meeting and advised the committee that Staff Sgt. Crowther has been re-stationed and it may be two to three months before a new corporal is stationed in Stratford. In the interim Cpl. D'Amour will be in charge.

One of the members of Citizen's on Patrol was in attendance and gave the committee an update on how they operate.

b) Street Light Report

No Report

c) RCMP Report

The RCMP Report for the month of January was Included in the meeting package for Council to review.

d) Humane Society Report

The Humane Society Report for the month of January was included in the meeting package for Council to review.

e) Transit Report

The Transit Report for the month of January was included in the meeting package for Council to review.

Councillor Clow wanted to make everyone aware of the two 'Park and Go' locations - one at the Town Centre, and one at the Stratford Library. He noted that there is a concern regarding late busses. Currently, there is no way to let residents know if a bus is going to be late, and the committee discussed what could be done to resolve this issue. Another issue that needs to be addressed is the bus stops – they are not all marked on the route schedule.

f) Fire Company

Dave Swan attended the Safety Services meeting and gave a report on fire calls and false alarms. There was some discussion on doing something on social media to bring more awareness to the public on the false alarms, as each false alarm costs the fire department \$1,000.

16. SUSTAINABILITY

a) Report

Mayor Dunphy gave a brief overview of the report noting that in the area of diversity and inclusion there was a welcome reception and it was a very successful event. Someone from each town department was present to answer questions. Our

community energy plan coordinator Ben Grieder was also in attendance to answer any questions on the community energy plan.

The next diversity and inclusion event will be on March 21 which is the International Day for the Elimination of Racial Discrimination. Mayor Dunphy stated that currently, the Town of Stratford is the only community on PEI to hold such an event.

Mayor Dunphy noted that Ben Grieder is coming up with some potential initiatives for the Town to achieve a reduction in greenhouse gas emissions.

Councillor Ogden referred to a section of the Sustainability Committee meeting minutes where Mayor Dunphy asked the committee members for suggestions on what the Town could do differently to be more proactive in encouraging commercial growth. He noted that anything the committee can do to be proactive in terms of encouraging commercial growth would be good for the Town. Mayor Dunphy agreed noting that all suggestions are welcome.

17. ACCOUNTABILITY AND ENGAGEMENT

a) Report

Councillor Ogden noted that the committee held their first meeting on January 26. He reviewed the committee report noting that the terms of reference were discussed. It was also noted that it has been three years since the engagement strategy has been put in place and the committee is looking at what needs to be done next.

Councillor Ogden stated that with the introduction of the new Municipalities Act, it will be a big task to oversee the legislative function of the Town to look at periodic reviews of the bylaws and make recommendations for any changes. One of the items in the Act is that all meetings will become open to the public, and this is something we will need to deal with in regards to privacy issues and confidentiality.

The committee would like to develop and enhance partnerships with individuals, organizations, corporations, and other levels of government to help us improved accountability, transparency and engagement.

It was noted that the Accountability and Engagement Committee will provide advice to Council on matters of accountability, transparency and engagement.

18. HUMAN RESOURCES

a) No Report

19. OTHER COMMITTEES

- a) Stratford Seniors Complex – no report

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business, the meeting adjourned at 9:42 p.m.

Mayor David Dunphy

Robert Hughes, CAO