

REGULAR MONTHLY COUNCIL MEETING

February 14, 2018

Approved Minutes

DATE: February 14, 2018

TIME: 7:34 p.m. – 9:12 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Gary Clow; Steve Ogden; Gail MacDonald; Keith MacLean; and staff members Robert Hughes, CAO; Kim O’Connell, Director of Finance and Technology; Jeremy Crosby, Director of Infrastructure; Kevin Reynolds, Director of Planning, Development and Heritage; Joanne Weir, Recreation Director; Wendy Watts, Community Engagement Coordinator; and Mary McAskil, Recording Clerk

Guests: Staff Sgt. Shane Hubley and Nicolle Phillips, Citizens on Patrol

REGRETS: Nil

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor Dunphy called the Regular Monthly Council Meeting to order at 7:34 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Randy Cooper and seconded by Councillor Steve Ogden that the agenda be approved with one change – Safety Services will become #10, and Infrastructure will become # 15.

3. MINUTES

It was moved by Councillor Gary Clow and seconded by Councillor Gail MacDonald that the Regular Monthly Meeting Minutes of January 10, 2018 be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

Included in the package for Council to review. Deputy Mayor Cooper noted that there is a lot of maintenance work going on at CARI and he wondered if the Town received any requests for funding, and the recreation director replied that a request for funding was received last week.

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Along with Deputy Mayor Cooper, Robert Hughes CAO, Jeremy Crosby, Infrastructure Director and Kevin Reynolds, Planning Director - met with staff of the Department of Transportation, Infrastructure and Energy (TIE) to discuss the proposed roundabout for the TCH/Mason Road area. The same group of people met with Minister Biggar on February 6 to discuss infrastructure issues of importance to the Town.
- Along with Wendy Watts – attended a Municipal Working Group on newcomer retention hosted by the Town.
- A meeting was held with Staff Sgt. Shane Hubley to discuss the RCMP report and policing in Stratford (Mayor Dunphy, Councillor Gary Clow, Robert Hughes, CAO, and Jeremy Crosby, Infrastructure Director were in attendance).
- A meeting was held with the Baseball Association (Councillors MacDonald, Jackson and staff members Robert Hughes, Joanne Weir and Rachel Arsenault were also in attendance).
- Attended the retirement party for Adele Gillis which was a tremendous celebration!
- Attended a birthday celebration at Andrews of Stratford for Phyllis MacDonald who turned 90 years of age, and Irene MacGowan who turned 95 years of age.
- Made a presentation to the electoral boundaries commission on a mixed member proportional representation map to be used as an educational piece for the planned referendum on electoral reform during the next provincial election.
- Attended a surprise 70th birthday celebration for Gerry O'Connell who looks after the Town's seniors complex.
- Attended the Diversity and Inclusion Committee meeting - the committee is organizing the International Day for the Elimination of Racial Discrimination event planned for March 21.
- Along with Councillors MacLean and MacDonald, I attended an "Open Door Outreach Community Changers Breakfast." A presentation was made by Gordon

Garrison of the Province of PEI on their “Bridge” program. The purpose of the Bridge Program is to reach “at risk” individuals using a collaborative approach with many government and community organizations participating.

At this time Mayor Dunphy took a moment to speak about what happened at Our Lady of Assumption Church (graffiti). He noted that this is something that we would work to prevent, as we are an inclusive community and we want to ensure everyone in the community feels welcome and safe.

Councillor Ogden asked about the MacKinnon Drive discussion with Minister Biggar and asked for confirmation that Minister Biggar’s position was that the road will not be completed until the traffic study is done. Mayor Dunphy replied that the province, in collaboration with the Town is undertaking a traffic study of the area. Councillor Ogden asked about the timing of the study and Mayor Dunphy replied it will be three to four months, and it was agreed that both the infrastructure director and the planning director will be involved with the study.

9. CHIEF ADMINISTRATIVE OFFICER

Report was included in the package. Robert noted that he met with a resident on a few occasions about the possibility of establishing a ‘Grandma Caring Program’ where senior residents are paired with young families to provide occasional help and support. He added that we will work with those residents to advance that goal.

Robert noted that Blaine Yatabe has been chosen as the new Town Planner and the planning director Kevin Reynolds is quite happy to have someone in the position.

Met with Elections PEI and representatives of Charlottetown, Summerside and Cornwall regarding the required preparation for the 2018 election, in particular the need for a new bylaw for each municipality to reflect the requirements of the Municipal Government Act (MGA). Elections PEI has since advised that they would prefer the municipalities to coordinate the drafting of a new bylaw themselves.

Robert stated that he attended a Police Services Transition Steering Committee, of which he is a member, and he feels the committee is taking a very refreshing approach.

10. SAFETY SERVICES

a) No Report

The January report was included in the package for Council to review. Councillor Clow noted that the committee met again on February 12 and there was a presentation made by Greg McCormick and John Fitzgerald on *intelligence supporting front line policing*. He noted that it would be a good presentation for Council to hear.

b) Street Light Report

No Report

c) RCMP Report

Included in the package for Council to review. Councillor Clow briefly reviewed the report.

Councillor Clow noted that the Town will be getting a new Corporal and he/she should be in place by mid-March. It was also noted that there are some new RCMP members in the Town and they are working out well.

Mayor Dunphy, Councillor Clow, Councillor Jackson, and Deputy CAO Jeremy Crosby had a good meeting in January with Staff Sgt. Hubley to address the concern of backed up traffic when there is an accident on the bridge. There is going to be a meeting of several groups to see if there is something that can be done to help alleviate the line ups.

Deputy Mayor Cooper noted that the number of thefts was up and Councillor Clow agreed noting that this was due to it being Christmas time and things being taken from cars. Staff Sgt. Hubley noted that the person who was responsible for these thefts has been apprehended.

Councillor Jackson noted that on the topic of the Hillsborough Bridge there is a movement to encourage putting up a barrier, cameras and a phone, and he would like to see the Safety Services Committee keep this item on the agenda. Councillor Clow stated that there was a committee struck in Charlottetown, but we can keep it on the committee agenda as well. Mayor Dunphy noted that it can also be added to the Infrastructure Committee agenda under active transportation.

d) Humane Society Report

The Humane Society Report for the month of January was included in the meeting package.

e) Transit Report

The Transit Report for the month of January included in the meeting package. It was noted that the numbers are down a little and it was felt that this is due to school cancellation days.

There is currently a promotion underway among the three municipalities running from February 12 to 16 on social media using #transitlove. On February 16 the prize will be drawn from the entries that were received during the week. It was also noted that wifi is now available on the busses.

f) Fire Company

Councillor Clow noted that for the month of January there were 13 calls and 9 of the 13 were from Stratford. He added that there were no fires in Stratford for the month of January. There were alarm calls, one motor vehicle accident – medical first responders, a car fire and a propane scare.

Councillor Clow noted that we have the Citizens on Patrol Acting Chair Nicolle Phillips in attendance this evening. He stated that he attended their meeting at the Assumption Parish recently and there was great attendance from the volunteers. Councillor Clow had asked Nicolle if they did a yearly report and he received it today.

Councillor Clow read into the record the following excerpt from the report:

Citizens on Patrol (COP) – Stratford, was initiated in 2008 by the Town of Stratford and the RCMP – Queens District. The volunteer program is designed to encourage residents of Stratford, Prince Edward Island to contribute to the safety of their community by observing and reporting suspicious events. Committed to crime prevention, COP volunteers are ‘an extra set of eyes and ears’ for the RCMP. Currently, the COP has 14 active volunteers.

The primary activity of COP is to patrol the Town in pairs by car on Friday and Saturday nights all year round. Each patrol shift is from 9:30 p.m. to 12:30 a.m. and patrollers advise the RCMP Operational Communications Centre as to when they are beginning and ending their shift.

From January 1 to December 31, 2017 the total number of volunteer hours contributed by COP members was 736 which is excellent. They are also open to assisting Town Council or the RCMP during the day or evening in any way they can, including parking cars at events.

Citizens on Patrol is confident that the role it plays in the community is a positive one. COP volunteers continue to be committed to serving the Town of Stratford through patrolling and contributing at events. After some reflection and research in 2017, the group plans to adopt an organizational plan in 2018 that will identify and/or confirm its priorities, roles, responsibilities, establish processes, and outline communication strategies. It is hoped that such a move will further improve recruitment efforts, accountability, and sustainability.

Councillor Clow will circulate a copy of the report to the CAO and to Council.

Nicolle took a moment to thank CAO Robert Hughes and RCMP Constable Tara McBride, who really came together and initiated the program for Stratford.

11. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the package for Council to review. Councillor MacDonald reviewed the report noting that the second term of the Town's fall/winter program schedule resumed after the Christmas break. The afterschool arts and crafts program is offered to youth in grades 1 – 3. The program began January 11 and operates every Thursday and will run for a 10 week period.

GO PEI programs are still being offered, and the pickle ball program continues on Mondays and Wednesdays.

Newline is revisiting the skate park concept design to bring down the budget estimate. Complete detailed design and tender ready document will be ready this week which will allow them to put out a tender in early March.

There are two free public skates remaining at the Pownal Sports Centre – one on February 17 and the second on March 17. Skate times are from 3:20 p.m. to 4:20 p.m.

The Annual Winter Carnival now called 'Stratford Winter Fam Fest' will be held from February 16 to 19. There will be a wide host of activities; however, due to the lack of snow most of the outside events will be cancelled, with the exception of the sleigh ride which will go ahead on Saturday from 2:00 p.m. – 4:00 p.m. It was also noted that the Stratford Youth Council plan to assist with the Winter Fam Fest.

The Stratford Youth Centre is offering a new leadership program at the Youth Centre on Thursday evenings. There will be a regular leadership program for youth in grades 7 - 12 and a junior leadership program for youth in grades 5 – 6. The program is designed to introduce youth to skills that will help them through life. Topics will include brainstorming, teamwork, budgeting, scheduling and much more.

The Stratford Art Club, led by Tricia MacNeil Balwin, meets every Thursday evening. Tricia also leads the pre-school program at the library each Tuesday morning and it is sponsored by the Town's Arts and Culture Committee.

Mayor Dunphy encouraged Council to attend as many 55+ games as they can, or attend to cheer on the athletes.

b) Resolution RC001-2018 – Naming of the former sales office/library located at Robert L.Cotton Park

Moved by Councillor Gail MacDonald

Seconded by Deputy Mayor Cooper

WHEREAS the Town of Stratford owns and operates parks, playing fields and facilities which are available to the public for their use; and

WHEREAS the former sales office/library at Robert L Cotton Park does not have a name and the building is currently used for recreational and cultural programming; and

WHEREAS Robert and Gertrude Cotton are well known for their philanthropy, particularly rural beautification and the donation of large tracts of land for provincial parks including Strathgartney, Selkirk and Brudenell.

BE IT RESOLVED that former sales office/library at Robert L Cotton Park be hereby named the Gertrude Cotton Building.

Discussion: This resolution bears the recommendation of the Recreation, Culture and Events Committee and the Committee of the Whole.

Question: **CARRIED**

11. FINANCE AND TECHNOLOGY

a) Report

The report was included in the package for Council to review. Other than bringing business forward from the meeting held previously, the committee discussed the 2018 budget and will continue to discuss it in preparation for the budget approval at the March Council meeting. Deputy Mayor Cooper took a moment to thank both Council and staff for all the efforts put forth in preparing the budget. It was noted that there will be another meeting on Wednesday, February 21 to continue the budget discussions.

Mayor Dunphy thanked the Deputy Mayor for his work on the budget noting that there is a lot of work done by staff and Council as you will see by the document that will be presented at the March Council meeting.

Councillor Ogden thanked staff and the committee for getting answers to his questions. He knows that a lot of work went into getting those answers and he appreciated the effort.

13. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

The report was included in the package for Council to review.

a) **Permit Summary**

Included in the package for review.

b) **Resolution PH001-2018 – (DP004-18) – Home Hardware Redevelopment – 14 Kinlock Road**

Moved by Councillor Keith MacLean

Seconded by Councillor Jody Jackson

WHEREAS an application has been received from Sable Arc Studios to renovate and redevelop the former Home Hardware property on parcel number 1011782, located at 14 Kinlock Road within the Mason Road Commercial Zone (MRC) into a number of commercial uses; and

WHEREAS the renovation will include a complete redesign of the exterior and interior of the building and well as revisions to the site plan and landscaping; and

WHEREAS this building is located within the Mason Road Commercial (MRC) and it must be designed in accordance with the Design and Development Standards for the MRC Zone. All aspects of the conceptual design plans submitted have been reviewed and meet the design standards for the MRC Zone.

BE IT RESOLVED that Council grant preliminary approval to an application from Sable Arc Studios to renovate and redevelop the former Home Hardware property on parcel number 1011782, located at 14 Kinlock Road within the Mason Road Commercial Zone (MRC) into a number of commercial uses, subject to the following conditions:

1. Conformance with the conceptual drawings as submitted to the Town by Sable Arc Studios, Project No. 1706, dated 2017-01-16;
2. That a building shall be designed in accordance with the 2010 National Building Code, and;
3. All other relevant provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are satisfied prior to the issuance of the Development Permit.

Discussion: It was noted that this resolution bears the recommendation of the Planning & Heritage Committee.

The planning director displayed a conceptual drawing and site plan, and explained the request to renovate and redevelop the property into a

number of uses. He also displayed the renderings that were submitted by the architect.

Councillor Ogden asked how close the freight entrance at the back of the building would be to the Greenway development and the planning director replied that it would be quite a distance. He noted that there are three residential homes, a single family dwelling, and two duplexes before you get to the entrance of the Greenway property.

Councillor Jackson stated that it is nice to see different size spaces that would accommodate different size businesses, and asked if there are restrictions on what type of business can go there, based on the former tenant. The planning director replied that there are still restrictions on what type of business will be allowed, but the purchaser of the property would be made aware of any restrictions and they would all have time limits attached to them and some would expire over time.

Question: **CARRIED**

c) Resolution PH002-2018 Southside Greens Phase 2 Street Names

Moved by Councillor Keith MacLean

Seconded by Councillor Gary Clow

WHEREAS Southside Greens development Phase 2 has a number of privately owned streets and also a new public street that require naming to meet the civic addressing guidelines for the province; and

WHEREAS Phase 2 requires four private street names; and

WHEREAS the developer has suggested the following street names:

- **HeatherDrake** (Heather is Shaun's wife)
- **Fiddler's Green** (Popular song by Canadian hero Gord Downie)
- **RetaGerry** (Reta is Shaun's mother and Gerry is Kevin's mother)
- **Clarey** (Norman Clarey is one the of the landowners in Southside Greens and a longtime friend of Joe Smallwood's; and

WHEREAS the Heritage Committee reviewed the names and had no comments as none of these names have historical significance; and

WHEREAS the Planning committee made the following amendments:

- HeatherDrake → Heather Drake (add a space between the names)
- RetaGerry → Reta Gerry (add a space between the names)

BE IT RESOLVED that Council grant approval to the following street names for the Southside Greens development Phase 2:

- ***Heather Drake Way***
- ***Fiddler's Green Way***
- ***Reta Gerry Lane***
- ***Clarey Way***

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Question: **CARRIED**

d) Resolution PH003-2018 Foxwoods Subdivision Street Names

Moved by Councillor Keith MacLean

Seconded by Councillor Steve Ogden

WHEREAS Foxwoods Subdivision has a number of public streets that require naming to meet the civic addressing guidelines for the province; and

WHEREAS the developer has suggested the following street names:

- Flourish Heights
- Maple-leaf Row
- Tulip Crescent
- Hyacinth Crescent
- Lavender Lane
- Jasmine Crescent
- Dandelion Court
- Burgundy Court; and

AND WHEREAS the developers rationale for these street names are as follows:

"We decided to use Flourish Street as our main street name, with six assorted colour flower names for other six roads. Flourish means prosperity, which give people an image about a lot of flowers booming, so we choose six different colour flowers as our

remainder roads. Also, in Chinese, 6 and 7 are a lucky number; 6 means everything goes very well and 7 means a colourful and meaningful life; thus, 6+1 names include both these two meanings. Besides, all these flowers can be easily found on the island because we hope islanders can feel the street names are close to our life..."; and

WHEREAS The Heritage subcommittee reviewed these street names but because they are not of heritage significance they provided no comment on the names; and

WHEREAS the Heritage Committee did note that the names seemed disjointed and suggested that they switch Burgundy out for one of the other names. If Papaver is chosen it was suggested to change it to the more common name of Poppy; and

WHEREAS the Planning Committee amended the names to remove the hyphen from "Maple-leaf."

BE IT RESOLVED that Council grant approval to the following street names for the Foxwoods Subdivision:

- ***Flourish Heights***
- ***Maple Leaf Row***
- ***Tulip Crescent***
- ***Hyacinth Crescent***
- ***Lavender Lane***
- ***Jasmine Crescent***
- ***Dandelion Court***
- ***Poppy Court***

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Question: **CARRIED**

e) **Resolution PH004-2018 Koughan Heights Street Name**

Moved by Councillor Keith MacLean

Seconded by Gail MacDonald

WHEREAS Koughan Heights Subdivision has a new public street that requires naming to meet civic addressing guidelines for the province; and

WHEREAS the developer has suggested the following street name:

- Craigavon Court;

AND WHEREAS Craigavon is a Northern Settlement in Ireland, which is where the land owner's ancestors are from; and

WHEREAS the Heritage subcommittee reviewed this request and agreed it has relative historical significance.

BE IT RESOLVED that Council grant approval to the following street name for the Koughan Heights Subdivision:

- ***Craigavon Court***

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

For clarification, Mayor Dunphy asked if the street names are approved by the province before being approved by Council, and the planning director replied that they are screened by the province to ensure there are no conflicts.

Question: **CARRIED**

RE: Pan American Properties – Rezoning Request – Southport Motel Property

UPDATE

Council held a public meeting on January 3, 2018 in order to receive comments from the public on the proposed application.

Council has received a number of comments from resident to try and ensure adequate public parklands are obtained along this section of the waterfront.

Council has the authority to determine whether an amendment request is approved, modified, or denied.

Based on the concerns Council heard from residents – they directed Town representatives to meet with the developer to discuss the proposed modifications to the rezoning application, per Council's direction, and these discussions to date have gone favourably.

The next steps for this application is the modified rezoning application which will be forwarded to Planning Board for a recommendation and then onto council for a decision.

12. COMMITTEE OF THE WHOLE

a) Resolution CW001-2018 Committee Member Appointment

Moved by Councillor Steve Ogden

Seconded Jody Jackson

WHEREAS Council has established Special Committees and sub-committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

WHEREAS the Accountability and Engagement Committee and the Infrastructure Committee are in need of members; and

WHEREAS Tammy Wall has put her name forward to serve as a member of the Accountability and Engagement Committee and Dave Barrett has put his name forward to serve as a member of the Infrastructure Committee.

BE IT RESOLVED that Tammy Wall be appointed to the Accountability and Engagement Committee and Dave Barrett be appointed to the Infrastructure Committee - for the remainder of the two year term ending November 30, 2018.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

b) Resolution CW002-2018 Electoral Boundary Review

Moved by Councillor Steve Ogden

Seconded by Councillor Gary Clow

WHEREAS a Commission must be established to review the boundaries of the electoral wards after every third municipal election in accordance with Section 141 of the Stratford Election Bylaw, Bylaw #31; and

WHEREAS a Terms of Reference has been created for the Electoral Boundary Review to aid the Commission; and

WHEREAS the Commission will consist of the Chair who must be a current or former Judge of the PEI Supreme Court, a former Council member, and a resident member who is neither a judge nor an ex Council member; and

WHEREAS former Justice John McQuaid has agreed to Chair the Commission and former Mayor Kevin Jenkins has agreed to serve as a member of the Commission and both members will select a third member who will be a resident, but not a former judge nor Council member of the Town.

BE IT RESOLVED that the attached Terms of Reference be approved and that former Justice John McQuaid and former Mayor Kevin Jenkins be appointed to the Commission.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

13. INFRASTRUCTURE

a) Report

Waste Water Treatment Facility Update – the facility continues to function well with the exception of some elevated numbers during colder temperatures.

Inflow and Infiltration Study – we met with the consultant and are finalizing the report. We will be completing work on the system over the next several years to minimize inflow into the system.

Wastewater Collection System to the Charlottetown Pollution Control Plan – the design of the system continues.

Metering – staff continues to be busy developing the installation program to be implemented in 2018. They are also busy developing the communication plan to residents. There will be information meetings in the near future to discuss the installation process, billing, and to answer any questions.

Emergency Services Facility – we are working with the architect to finalize the plan.

MacNeill House Energy Upgrade – the infrastructure supervisor and the project manager met with Doug Coles to reiterate that a tender document is required for upgrade work. Coles will prepare a cost estimate of scope of work identified by the energy audit then recommend the scope that meets the \$25,000 budget. Coles will prepare a complete tender document for the scope of work agreed upon. Doug to arrange a site visit with Joe – tentatively scheduled for February 8.

Stratford Skate Park – the consultant submitted 100% design drawings and technical specification which have been reviewed and mark-ups were returned to the consultant on January 22. On January 31, the consultant noted that the markups have not been reviewed, but will be addressed in the front end of the tender document and will be added to the specifications and submitted for review.

Policy for Accessibility in Active Transportation- The new project manager Jeannie Gallant has begun seeking information and guidance on what standards and/or guidelines are available to reference for implementing an accessibility policy in active transportation. This task is ongoing.

Sewage Pumping Stations – the project manager has begun a review of the pump station sewersheds to assess and identify areas that may need upgrades or areas that could be redirected to alleviate capacity in other sewersheds. This task is ongoing.

The infrastructure maintenance staff continues to be busy with some office renovations and salting and sanding operations. They are also continuing with the maintenance and videoing of sanitary sewer collection system.

During the month of January there were no issues with the sanitary sewer collection system or water distribution system.

At this time Mayor Dunphy gave an update on his meeting with the ministers. Councillor Ogden asked if there was any discussion with Charlottetown regarding the active transportation plan on their side of the bridge, and Mayor Dunphy replied that the province will work with the Town and with the City to find a solution. It was also noted that a subcommittee was established to deal with the issue and our CAO and our infrastructure director will be on the committee and involved with the process.

Councillor Clow asked if there would be an impact on traffic when they start putting pipes across to Charlottetown and the infrastructure director replied that the alignment that is being looked at will minimize the amount of traffic disruption.

14. SUSTAINABILITY

a) Report

The report was included in the package for Council to review. Councillor Jackson gave a brief overview of the report noting that the committee reviewed the workplan for 2018 and there was a good discussion on priorities. He noted that the Diversity and Inclusion Committee is busy working on the event for the National Day for the Elimination of Racial Discrimination.

There was an update from the Smoke Free Sub-committee and the draft bylaw was discussed. Councillor Jackson noted that we are waiting on the results of the questions regarding smoke free places that were included in the resident survey and the results should be ready by the end of March.

There was an update on Stratford's Program for Energy Audits and Renewables (SPEAR) program at the January meeting, and a presentation by energy coordinator Ben Grieder on the mobile energy lab at the February meeting. It was noted that the lab contains many activities for kids to teach them about green technology and he hopes that all of Council gets a chance to see the lab.

Councillor Jackson took a moment to congratulate the City of Charlottetown on their smoke free bylaw which will likely receive final approval at their next council meeting. Mayor Dunphy also noted that they 'held the line' on the infestation clause of their pesticide bylaw, with Mayor Lee breaking the tie.

17. ACCOUNTABILITY AND ENGAGEMENT

a) No Report

The report was included in the package for Council to review. Councillor Ogden briefly reviewed the report noting that the committee reviewed and agreed on a work plan for 2018. It was also noted that the paper copies of the resident survey went out last week and the deadline for submission is February 26, 2018. The online version remains on the Town's website and all residents are encouraged to give the Town their feedback. The results are very important as they help Council in their decision making in regard to a number of important issues.

The committee will review and update the engagement strategy, which is five years old, to ensure that it is still relevant in engaging residents.

The Town continues to work with Civic Live on the new website which will be launched later this year – early June is the anticipated launch date.

Councillor Ogden stated that the committee made a recommendation regarding the Federal Smart Cities Challenge and it will be forwarded to the Committee of the Whole. The deadline is April 26, and we want to be sure the public has an opportunity for input. Councillor Ogden stated that the committee meets again on February 15 and hopes to set a work plan for meeting the deadline. The CAO added that we are looking at March 12 from 6 – 10 for a public meeting with March 20 as a storm date. Another point of interest is that we have been asked to do a potential joint submission with other

municipalities and UPEI, but Council will have to determine if they want to go it alone or jointly because we cannot do both.

18. HUMAN RESOURCES

a) No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

The report was included in the package for Council to review. Councillor MacDonald noted that everything is going well at the complex. She noted that Mayor Dunphy was in attendance at the last meeting and gave a report on affordable housing which was of interest to all.

It was noted that Mayor Dunphy and CAO Robert Hughes will be meeting with Minister Mundy on February 15 to discuss affordable housing.

Mayor Dunphy noted that an RFP for \$5.2 million - based on a lump sum capital costs funding not subsidy based like CMHC - was issued on January 30, 2018. The 20 units are for Summerside, and the 30 units are only for Charlottetown - not surrounding areas. Our CAO contacted the department to find out why Stratford had been excluded and was told that it was to meet the demand according to the waiting lists for provincially owned buildings. They chose to only go with the province's existing buildings and not those in other areas, Mayor Dunphy stated that he and the CAO are meeting tomorrow with Tina Mundy, Minister of Family and Human Services to once again discuss this issue.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Councillor Ogden took a moment to compliment those who wore something purple to bring awareness to family violence.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 9:12 p.m.

Mayor David Dunphy

Robert Hughes, CAO