

REGULAR MONTHLY COUNCIL MEETING

August 12, 2015

Approved Minutes

DATE: August 12, 2015
TIME: 4:30 p.m. – 5:38 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Diane Griffin; Gary Clow; Gail MacDonald; Keith MacLean; Steve Ogden; and staff members Robert Hughes, CAO; Patrick Carroll, Director of Planning; Wendy Watts, Community Engagement Coordinator, and Mary McAskill, Recording Clerk

REGRETS: Jeremy Crosby, Director of Infrastructure; Kim O'Connell, Director of Finance and Technology; and Joanne Weir, Recreation Director

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor Dunphy called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Randy Cooper and seconded by Councillor Diane Griffin that the agenda be approved as circulated. Motion Carried.

3. MINUTES

It was moved by Councillor Gary Clow and seconded by Councillor Steve Ogden that the Regular Monthly Meeting Minutes of July 8, 2015 be approved as circulated. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATION TO JILL CHAPMAN – Youth Volunteer of the Year

Mayor Dunphy - It gives me great pleasure to name Jill Chapman the 2015 Stratford Youth Volunteer of the Year. Jill has volunteered over a number of years through various activities for her Island, school, and community.

Since June of 2013, Jill has served as a volunteer at the Queen Elizabeth Hospital (QEH) working in the rehab unit, and bringing patients to and from the physical medicine department. During the winter months she volunteers at the hospital's pantry which is run by

the QEH Auxiliary. She has also served as a volunteer in the hospital's emergency department.

Jill has volunteered at Glen Stewart School, Our Lady of the Assumption Parish, the Soup Kitchen, the Food Bank, CHANCES, and worked on projects such as Ryan's Well, and Free the Children, as well as sitting on the Gay-Straight Alliance Committee.

In 2013, Jill served as Youth Organizer for a program called the Rudolph Campaign where she organized a very successful drive aimed at helping lower-income families.

Jill attends Charlottetown Rural High School and has been actively involved in school life. She has been a committee member with the program 'Empowering Youth through Engagement in Service' which raised \$1,400 for the QEH Foundation.

Jill is also a Duke of Edinburg Silver Medal recipient (2015), and has volunteered to serve as the Duke of Edinburgh Awards Delegate for Prince Edward Island.

Congratulations Jill on behalf of myself and Council.

At this time MLA James Aylward congratulated Ms. Chapman and presented her with a certificate to recognize all her contributions.

Photographer Winston Maund was on hand to take photos of the award presentations.

6. PRESENTATIONS FROM THE FLOOR

Nil

7. CARI REPORT

No Report

8. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

Councillor Ogden asked about the correspondence regarding the seaweed relocation, and Robert replied that he would forward that information to him by email.

9. MAYOR'S REPORT

Mayor Dunphy briefly reviewed his report as follows:

- Hosted a meeting with Mayor MacDonald from Souris and Mayor Collins from Montague, to discuss Stratford's Diversity and Inclusion efforts - particularly in

regards to newcomers. Mayor Lavandier of Georgetown was unable to attend. The meeting was facilitated by Yvette Doucette of the PEI Association of Newcomers to Canada.

- Met with Robert Hughes and Wendy Watts to review the Town's communication strategy and discuss various aspects of communication to residents and to the media.
- The Sustainability Committee, Council, and staff met with Josh Clark of Terrapin Water (Blue Frog System). Mr. Clark gave an update on their efforts to address the effluent and odour issues at the waste water treatment plant (WWTP).
- Interviewed by Nancy Russell of CBC regarding the completion of the Diversity Fountain.

10. CHIEF ADMINISTRATIVE OFFICER

Report is included in the package for Council to review. Robert briefly reviewed his report noting that a revised price has been received from the contractor regarding the waterfront landscape gateway and they have been given the 'go ahead.' Hopefully, they will be mobilizing in the next couple of weeks. Robert noted that once the details of the electronic signboard are finalized it will be installed.

11. SUSTAINABILITY

a) No Report.

b) Resolution SC004-2015 Cosmetic Pesticide Bylaw, Bylaw #35 – 2nd Reading

Moved by Councillor Diane Griffin

Seconded by Councillor Steve Ogden

WHEREAS municipalities in Prince Edward Island have been granted authority to regulate the application of Non-Domestic Pesticides for the control of landscape pests; and

WHEREAS residents have indicated their support for the enactment of a bylaw to regulate Non-Domestic Pesticides for the control of landscape pests in the 2015 resident survey; and

WHEREAS the precautionary principle encourages the Town to take action to protect human health even if the scientific evidence is not conclusive that pesticides cause harm to human health; and

WHEREAS the Province is planning to amend their legislation to allow for broader access to low risk pesticides, including a similar list of allowable pesticides as in the proposed bylaw; and

WHEREAS both lists should be harmonized to reduce confusion.

BE IT RESOLVED that Appendix A – Allowable Pesticides be amended as follows:

- add “Chondrostereum Purpurem Strain PFC2139” to the list
- add “Liquid Corn Gluten” to the list
- add “Streptomyces Acidiscabies Strain RL-110T” to the list
- replace “Spinosad (Pelletized)” with “Spinosad”

BE IT FURTHER RESOLVED that Bylaw #35, the Cosmetic Pesticide Bylaw, be hereby read and approved a second time as amended.

Discussion: It was noted that this resolution bears the recommendation of the Sustainability Committee and the Committee of the Whole.

Councillor Griffin stated that it is important that Stratford be as compatible with everyone who may or may not be dealing with cosmetic pesticides. She noted that the province regulates communities and municipalities in PEI that do not have a bylaw, and it is extremely important that the province and the Town of Stratford are dealing with the same list of allowable products; otherwise it is totally confusing. Councillor Griffin commended Town staff for getting together with provincial staff to make this amendment happen, and it has improved the Town’s bylaw. Also important before we considered the second draft was the input received from residents who attended the open house, sent an email, or called the Town with their comments.

Deputy Mayor Cooper stated that we spent a considerable amount of time on the bylaw and we have had some great discussions. He noted that the first presentation we had from Pesticide Free PEI was in 2013 and he commends them for starting the process to bring it to the Town’s attention. He noted that there was no group given more time by Council than Pesticide Free PEI. However, things got ‘dicey’ when Council wanted to gather all the pertinent information from both sides, as well as get the results back from the survey. He was disappointed that Pesticide Free PEI was not happy with this. But what he is proud of is that we had people come in from both sides of the issue and we had an informed discussion. However, the science is still inconclusive and we are still sitting on the fence.

Mayor Dunphy noted that he was away during this process, but added that due diligence is very important and he definitely agreed with how things unfolded. He noted that the Town does a survey every year and every year one or two new issues are added, so the survey was not done just because of the cosmetic pesticide issue. However, the survey did indicate

74% of residents did want restrictions or a ban. He thanked both staff and Council who worked hard during this process.

Mayor Dunphy stated that we have always embraced environmental sustainability in the Town. He emphasized that it is important that residents feel safe and comfortable, and he is strongly in favour of this bylaw.

Councillor Ogden clarified that the decision to draft a bylaw wasn't based solely on the survey; it was just one of the tools.

Councillor Cooper added that at least we are a Council that is willing to take a controversial issue and make a decision.

Question: **CARRIED (1 Against – Councillor Cooper)**

c) Resolution SC005-2015 – Cosmetic Pesticide Bylaw, Bylaw #35 – Adoption

Moved by Councillor Diane Griffin

Seconded by Councillor Keith MacLean

WHEREAS the Cosmetic Pesticide Bylaw, Bylaw #35, was read and approved a first time on July 8, 2015; and

WHEREAS the Cosmetic Pesticide Bylaw, Bylaw #35, was read and approved a second time on August 12, 2015, with amendments to Appendix A – Allowable Pesticides.

BE IT RESOLVED that the attached Bylaw, Bylaw #35 Cosmetic Pesticide Bylaw, as amended, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to formally declare the said Bylaw as passed.

Discussion: This resolution bears the recommendation of the Sustainability Committee.

Question: **CARRIED (1 – Against Councillor Randy Cooper)**

12. INFRASTRUCTURE

Report is included in the package. Councillor Clow gave an overview of his report as follows:

Waste Water Treatment Facility – the system is slowly returning to normal operations. The Faecal and Carbonaceous Biochemical Oxygen Demand (CBOD) values are well within the required parameters. The total suspended solids are also improving and with the alterations completed to the piping in the system, this parameter should also be achieved. Blue Frog

representatives continue to be in close contact with our operators and will be returning to the site in September.

Inflow and Infiltration Study – the RFP for engineering services has gone out and is due August 19, 2015. This study is one of the most important studies the Utility will complete. It will identify issues with the system and what we can do to correct them. It is imperative that we control the water that is getting into our system to decrease the stress on the system during heavy rain and snow melt conditions. We also suspect that many residents have their sump pumps, perimeter drains and roof drains connected into our system, which is prohibited by law.

Bellevue Road Sewer – Construction is approximately 50% complete and the project is proceeding as planned. A further update will be provided at the next meeting.

Trials - Construction will start on a section of trail from the intersection of Jubilee and Shakespeare to Williams Gate. This section of trail is approximately 380 m in length and will eventually connect to the Trans Canada Trail on the Mason Road.

In addition to the above, the infrastructure staff has been very busy with the following items:

- speed bump installations
- locating all water valves within the Town for repair and maintenance
- grass cutting on several of our properties
- trails maintenance and upkeep
- gardening and landscaping; and
- enforcing the Town's bylaws as required.

It was noted that during the past month there were no major issues with the sanitary collection system, or the water distribution system.

Deputy Mayor Cooper asked if the speed humps were removed from Rosebank and Heron Drive and Robert replied that we didn't realize that we had to replace the anchors each time the humps are moved, but once the new ones arrive, the speed humps will be relocated. A flier will be given to the residents to explain where the humps are going to be located and that they are only temporary. Robert also noted that a neighbourhood day is in the planning stages for Rosebank Road.

13. RECREATION CULTURE AND EVENTS

Report included in the package for Council to review. Councillor MacDonald reviewed the report noting that the hosting of tournaments and special events and the ongoing supervision

and maintenance of summer recreational activities provided for a busy month for the recreation staff. Special events included the Canada Day celebrations and the Pride Week flag raising ceremony.

Maintenance continued in July on the sport fields and playground sites, along with initial work on some field projects. The tennis courts at Pondside were painted and the Kinlock tennis courts were resurfaced and will be painted by the end of August.

The summer camp program has 19-25 children in attendance each week and takes place at various locations within the Town.

The Annual Volunteer of the Year Award for 2015 was presented to Gordie Cox at the Canada Day celebrations. New this year was the Youth Volunteer of the Year Award which we awarded to Jill Chapman at the beginning of the meeting.

Councillor MacDonald expressed her thanks to the recreation staff for another great Canada Day event.

The Stratford Community Garden is in its third year of operation and it has been a tremendous success with all 36 plots rented.

The Stratford Farmer's Market opened for the season on June 27 at the Cotton Park and it will run until September 26, 2015.

A Community Theatre (ACT) is in rehearsals for Shakespeare's Hamlet. Performances will be held on August 29 and 30, and September 5, 6 and 7 at 4:00 p.m. at Cotton Park.

The Town held a ceremony to recognize Pride Week on July 27 and Councillors Diane Griffin, Keith MacLean and Steve Ogden were on hand to help raise the flag.

The Intro to Sports program continues to gain interest with 40 children registered in the program.

14. FINANCE AND TECHNOLOGY

a) No Report

Deputy Mayor Cooper noted that there were no meetings held in July or August. The next meeting of the Finance and Technology Committee will be held in September.

b) Finance Statements

Included in the package for Council to review. Deputy Mayor Cooper noted that looking at the financial statements it looks like we are running behind; however, due to the accounting rules, we have to project our revenue for government grants whether we have received them or not.

15. PLANNING, DEVELOPMENT AND HERITAGE

a) No Report

Councillor Griffin noted that the Heritage Sub-Committee has been very busy and one of their latest projects was to acquire the deed for lot 48 – which Stratford is located in. They have successfully located the original deed, negotiated and raised the money to pay for it. Councillor Griffin congratulated Mike Farmer and the sub-committee members, as they are doing great work.

b) Permit Summary

The permit summary is included in the package.

c) Resolution PH008-2015 Forest Trail Development Plan Revision 12-15

Moved by Councillor Diane Griffin

Seconded by Deputy Mayor Cooper

WHEREAS Council granted approval to the Development Scheme for the Forest Trail subdivision consisting of 113 units including 67 Townhouses; 24 Semi-detached; and 22 Single Family dwellings on January 14, 2015; and

WHEREAS in accordance with Section 18.5 Lot Requirements of the Sustainable Subdivision Overlay Zone:

- (1) *Each application for a Sustainable Subdivision shall include a Development Scheme that sets forth proposed Lot Areas, types and numbers of Dwellings, Frontages, Setbacks, Lot Coverages and Building Heights*
- (2) *Council shall approve the lot requirements for each Sustainable Subdivision based on the guidelines and requirements set forth in the annexed Appendix “B” and may approve variations from the zone requirements that would normally apply.*
- (3) *The lot requirements approved for the Sustainable Subdivision under Section 18.5(2) shall not be altered without Council’s approval.*

WHEREAS the developer is proposing to change the original development scheme on Lot 12 changing the approved 3-6 Unit buildings and 1-5 unit building to 6-4 unit buildings; and

WHEREAS in order to prevent adding an additional unit to the overall plan the developer is proposing to remove the single family dwelling unit on Lot 19; and

WHEREAS the Development Scheme still consists of 113 units having 68 Townhouses; 24 Semi-detached; and 21 Single Family dwellings; and

WHEREAS a review of the new concept plan against the Sustainable Subdivision criteria and scoring system shows the sustainable subdivision including wetland areas, open spaces, stormwater management, public road and infrastructure and the trail system remain unchanged and the new concept meets the minimum requirements for a sustainable subdivision designation; and

BE IT RESOLVED that approval be granted to the proposed revision to the Development Scheme for the Forest Trail subdivision consisting of 113 units including 68 Townhouses; 24 Semi-detached; and 21 Single Family dwellings subject to the following:

- a. Conformance with the Forest Trails Subdivision – Lot 12 Servicing drawing prepared by CBCL Limited drawing SK1, dated July 22, 2015.
- b. The single family dwelling on Lot 19 shall be removed from the original Development Scheme keeping the overall number of units at 113 for the entire subdivision.
- c. All developments within the subdivision must meet the requirements set forth in the Development Scheme for Lot Areas, types and number of Dwellings, Frontages, Setbacks, Lot Coverages and Building Heights. The lot requirements approved for the Sustainable Subdivision shall not be altered without Council's approval.
- d. That all other relative provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw is met.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee. Councillor Griffin noted that although it is a very minor change to have to bring to Council, it is in a sustainable subdivision and any change from the original approval has to come back to Council.

Question: **CARRIED**

d) Resolution PH009-2015 Private Street Names – Autumn Lane

Moved by Councillor Diane Griffin

Seconded by Councillor Steve Ogden

WHEREAS a new private right of way is to be constructed off of Hollis Ave on parcel No 289512 (Lot 12) in the Forest Trails Subdivision; and

WHEREAS the Civic Address Guidelines require that a private right of way with three or more houses be assigned a unique name. (Section 4.1.9); and

WHEREAS a written request has been submitted to name the private right of way Autumn Lane; and

WHEREAS the proposed name Autumn Lane meets Civic Addressing and Canada Post standards.

BE IT RESOLVED that approval is granted to name the private right of way Autumn Lane, located off Hollis Ave on parcel No. 289512 (Lot 12).

Discussion: None

Question: **CARRIED**

16. COMMITTEE OF THE WHOLE

a) Resolution CW012-2015 – A section of Trail to be Named after Dr. David McKenna

Moved by Councillor Gail MacDonald

Seconded by Councillor Gary Clow

WHEREAS a request was received from Our Lady of the Assumption Parish Council to dedicate the section of the Stratford Trail, crossing Our Lady of Assumption's land, to the late Dr. David McKenna to honour his great commitment to the church and to the community; and

WHEREAS Dr. McKenna lived in Stratford and was heavily involved with the community, serving a term as MLA for Stratford-Kinlock, and sitting on countless committees, including parish committees and Town committees; and

WHEREAS a Commemorative Naming Policy was drafted and approved in order to deal with such requests.

BE IT RESOLVED that the request from Our Lady of Assumption Parish to name the section of the Stratford Trail, crossing Our Lady of the Assumption's land, in honour of the late Dr. David McKenna be approved.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

17. SAFETY SERVICES

a) No Report

Councillor Ogden noted that the committee did not hold a meeting in July. He stated that a meeting will be organized with the RCMP and the school board to determine if a

crossing guard(s) is required and if so, where they would be placed. A recommendation will be made to Council at a future date.

Councillor Ogden noted that the Town received a petition to remove the speed humps in Rosebank. He noted that an event is being organized to bring the people of the area together for an evening to discuss the issue and to let the residents know that the humps will be relocated, because he doesn't feel that is understood. Robert added that he spoke with the residents who presented the petition, and they were not aware that the humps were only temporary and that it was part of an overall traffic safety initiative. They did acknowledge that there was speeding on the road, as well as some other issues, and that is why we are organizing an event to get together with the residents of the area.

Mayor Dunphy asked about the comparative numbers from the RCMP and Councillor Ogden replied that he emailed everyone the information on June 28, but if further information is required let him know and he will request it.

b) Street Light Report

No Report

c) RCMP Report

No Report

d) Humane Society Report

Included in the package for Council to review.

e) Transit Report

Included in the package for Council to review.

Councillor Ogden noted that a transit user group meeting will be setup as soon as possible – hopefully early in September.

f) Fire Company Report

No Report

The fire company did not hold a meeting in July.

17. ACCOUNTABILITY AND ENGAGEMENT

- a)** Report included in the package for Council to review. Councillor MacLean noted that updates were given on the Stratford Citizen Charter, the Commemorative Naming Policy, Cosmetic Pesticide Bylaw and the resident survey. The KPI's were also reviewed at the meeting and the review will continue at the next meeting.

Councillor MacLean stated that our engagement statistics are going up and he thanked our engagement coordinator Wendy Watts for doing a great job in engaging people. Overall our social media stories are positive and when he reviewed what is being said

about the community there are some very positive comments with very little negative. Councillor MacLean feels that Town is doing a good job in getting our messages out to the residents.

It was noted that we are looking for a new member to join the committee. Mary Jane Webster has advised the committee that she will have to resign, as she is moving out of the community.

Mayor Dunphy gave a ‘shout out’ to Wendy who has been with the Town since the first of June, and as noted earlier our engagement statistics have gone up.

18. HUMAN RESOURCES

- a) No report

19. OTHER COMMITTEES

- a) **Stratford Seniors Complex – No meeting held in July**

Councillor MacDonald noted that fire alarms are being installed in the building which will bring the building up to code regarding fire alarms.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business the meeting was adjourned at 5:38 p.m.

David Dunphy, Mayor

Robert Hughes, CAO