REGULAR MONTHLY COUNCIL MEETING
April 11, 2018
Approved Minutes

DATE: April 12, 2017

TIME: 7:33 p.m. – 9: 25 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

PRESENT: Deputy Mayor Randy Cooper; Councillors Gail MacDonald; Jody Jackson; Gary Clow; Steve Ogden; Keith MacLean; Robert Hughes; CAO; Jeremy Crosby, Director of Infrastructure; Kim O'Connell, Director of Finance and Technology; Kevin Reynolds, Director of Planning, Development and Heritage; Joanne Weir, Director of Recreation; Wendy Watts, Community Engagement Coordinator; and Mary McAskill, Recording Clerk.

REGRETS: Nil

CHAIR: Mayor David Dunphy

1. CALL TO ORDER

Mayor David Dunphy called the Regular Monthly Council Meeting to order at 7:33 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Steve Ogden and seconded by Councillor Keith MacLean that the agenda be approved with the following permanent change - Safety Services will become item #10, and Infrastructure will become item #15. Motion Carried.

3. MINUTES

It was moved by Deputy Mayor Randy Cooper and seconded by Councillor Jody Jackson that the Regular Monthly Meeting Minutes of March 14, 2018 be approved as presented. Motion Carried.

4. BUSINESS ARISING FROM MINUTES

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

No Report

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Embarked on a vacation to sunny Florida!
- Attended a meeting with the Stratford Baseball Association to discuss planning for the upcoming baseball season.
- Made a brief presentation on Stratford's anti-smoking/tobacco-free plans at the PEI Tobacco Reduction Alliance Spring Workshop - held at Stratford Town Centre.
- Attended the event for the International Day for the Elimination of Racial Discrimination which was jointly hosted by the Town and the PEI Association of Newcomers to Canada (PEIANC). It was an excellent event and all of the provincial leaders were in attendance. Many thanks go to the Diversity and Inclusion Committee, PEIANC, Wendy Watts and other staff members who helped organize the event.
- Attended a public presentation hosted by the Town and Neptune (Neptune is the company that will be installing our water meters) on the Town's water meter project, and approximately 40 residents attended. Excellent job by staff in the preparation of the presentation and the delivery on the information. Very positive feedback from residents who attended the meeting.
- Attended the paver stone fundraising event for the Skatepark.

9. CHIEF ADMINISTRATIVE OFFICER (CAO)

Included in the package. Robert gave a brief overview of his report noting that the Electoral Boundaries Commission work is going well. Elections PEI provided their support, and the planning department provided some forecast numbers of future electors to try and make a balance. It was noted that there will be a public consultation on May 8 from 7:00 p.m. – 8:30 p.m., with a presentation at 7:15 p.m.

12. SAFETY SERVICES

a) Report included in the agenda package for Council to review. Councillor Clow took a moment to thank Councillor Ogden for looking after things in his absence.

b) Street Light Report
No report

c) RCMP Report
The report for the month of March was included in the agenda package. Councillor Clow noted that visibility is up and response time is good, and we have received good feedback from residents.

Councillor Jackson asked Staff Sgt. Hubley if someone from the RCMP could attend a Smoke Free Committee meeting, and Staff Sgt. Hubley replied that Stratford's new Corporal, Corporal Dudley excels in this area, and he would be the officer to invite to the meeting.

Mayor Dunphy thanked Staff Sgt. Hubley for the excellent improvement in the stats that are noted in the report.

d) Humane Society Report
The report for the month of March was included in the agenda package.

e) Transit Report
The report for the month of March was included in the agenda package. Councillor Clow stated that the number of riders continues to improve. He also noted that we now have five additional bus shelters.

There was a demonstration of the electric bus scheduled for March 26, but it was postponed and a new date has not yet been set.

Flags at crosswalks - Councillor Clow noted that Jeremy did some research on the flags that Charlottetown is placing at intersections. The cost would be $200 for 30 flags and 2 holders. Charlottetown did experience a few flags being stolen at first, but that has since stopped and they feel the project is successful. The committee is considering doing something similar for the Town's crosswalks.

Mayor Dunphy noted that the crosswalk at Horton Park is dangerous and some residents have requested that an overhead light be put in. He asked that the province be contacted again regarding this issue and Councillor Clow replied that he will add it to his agenda.

Councillor Jackson asked if there was any update on the request from residents of Callaway Court regarding the light. He noted that there is a light stand there, but no light. Councillor Clow replied that he will look into it.

Councillor Ogden asked if there was any update on the traffic study that was undertaken. He noted that there were a number of residents who expressed concern about the traffic on Glen Stewart Drive and Stratford Road. Kevin replied that the last time he spoke with the consultant was the last week of March and he told us he would be looking to get some additional data from the Town in mid-April. He added that he did call the consultant who is doing the work on behalf of the province, but he hasn't heard back from him yet.

f) Fire Company

Councillor Clow stated that there were 10 calls received - 4 fire alarms; 3 motor vehicle accidents; 2 medical responses; and 1 miscellaneous (a cat stuck in a tree).

11. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the package. Councillor MacDonald gave an overview of the report noting that all recreational programs continue to operate at full speed; however, most of the Town programs operating at Glen Stewart School ended in March.

Federal and provincial grant applications have been received from agencies such as Human Resources Development Canada, PEI Employment Development Agency, and the Provincial Canada Day Committee, and they are being prepared for submission before their respective deadlines.

The recreation department will once again offer a full summer day camp program. Camp is available to youth between the ages of 8 and 12, with a maximum number of 30 youth per week.

The Stratford Soccer Association opened online registration, and held in-person registration on April 7 at the Stratford Town Centre.

Registration date for the minor baseball and softball is Saturday, April 21 from 10:00 a.m. – 12:00 p.m. at the Stratford Town Centre.

The contract with GO PEI ended on March 31 and we are hoping the province will extend the program for another year.

Minor basketball completed their season with the hosting of the 14th Annual Stratford Jamboree.

The Stratford Youth Centre participated in the 2018 'Bowl for Kids Sake' event and raised more than $1600 for Big Brothers Big sister of PEI.

The Art Club continues to meet once a week in the Gertrude Cotton Building. The spring session began on April 5 and will finish on June 7.

As noted earlier by Mayor Dunphy, the launch of the "Pathway of Support" engraved paver stone campaign was held on Saturday, April 7. It was a great kick off and $1700 was made in sales. It was also noted that there was a lot of interest shown from the business community.

b) **Resolution RC002 – 2018 Stratford Skateboard Park Tender Award**

Moved by Councillor Gail MacDonald
Seconded by Councillor Jody Jackson

WHEREAS the Stratford Skate park tender closed on Thursday March 29, 2018, and

WHEREAS the following tender was received (HST Excluded):

Contractor/Company	Tender Price (HST Excluded)
Propour Concrete Services Inc.	$332,400.00

WHEREAS a capital budget of $340,000 was approved for the construction of this project and the Skate park Committee raised $36,328.00 for a total 376,328.00; and

WHEREAS $32,603.00 has been spent for engineering cost and additional $11,178 to come for a total of $43,781.00; and

WHEREAS the total cost of the project is $332,400.00 excluding HST.

BE IT RESOLVED that the project be awarded to Propour Concrete Services Inc. in the amount of $332,400.00 excluding HST.

Discussion: This resolution bears the recommendation of the Recreation, Culture and Events Committee.

Deputy Mayor Cooper asked where Propour Concrete Services Inc. was located and Councillor MacDonald replied they are a company from Nova Scotia.

It was noted that we had a number of contractors take out the tender, but we only received one bid. However, the company will be hiring some local subcontractors.

Question: **CARRIED**

13. <u>FINANCE AND TECHNOLOGY</u>

a) Report

The report was included in the package for Council to review.

Deputy Mayor Cooper noted that the committee has been reviewing some bylaws and some bylaw amendments that are a requirement of the new Municipal Act. There is also a resolution for the asset management program, and a loan that went to tender today.

The committee was also updated on the Town's metering project.

b) Financial Statements

Included in the package for review.

c) <u>Resolution FT011 – 2018 – FCM Municipal Asset Management Program Funding Application</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Keith MacLean

WHEREAS Stratford is developing an asset management program so that we can better manage and plan for the replacement of our assets.

BE IT RESOLVED that the Stratford Town Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Completion of the Financial Asset Inventory.

BE IT FURTHER RESOLVED that the Town of Stratford commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Activity 1: Completing the Financial Asset Inventory
- Activity 2: Implementing the new Financial/Asset Management Software
- Activity 3: Developing an Asset Condition Assessment Approach

BE IT FURTHER RESOLVED that the Town of Stratford commits $11,140 from its budget toward the costs of this initiative.

Discussion: This resolution bears the recommendation of the Finance and Technology Committee.

Deputy Mayor Cooper stated that last year we were turned down in our application to the Federation of Canadian Municipalities (FCM), but we didn't provide them with enough information, so they didn't really understand our request. Robert added that if we receive the funding the project will be 78% funded; the total cost of the asset management program is $51,000.

Question: **CARRIED**

d) <u>Resolution FT012 – 2018 – Tax Rate Group Bylaw, Bylaw #34 – Second Reading</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Jody Jackson

WHEREAS the new Municipal Government Act (MGA) provides municipalities with additional authority and autonomy, together with additional accountability via a requirement that actions be enabled by bylaws; and

WHEREAS a bylaw is required to enable the application of differential tax rates for different properties Stratford has a different tax rate for commercial and non-commercial properties

BE IT RESOLVED that the attached Tax Rate Group Bylaw, Bylaw #37, be hereby read and approved a second time.

Discussion: This resolution bears the recommendation of the Finance and Technology Committee.

Question: **CARRIED**

e) <u>Resolution FT013 – 2018 – Tax Rate Group Bylaw, Bylaw #34 – Adoption</u>

Moved by Deputy Mayor Cooper
Seconded by Councillor Gail MacDonald

WHEREAS Bylaw #37, Tax Rate Group Bylaw, was read and approved a first time on March 14, 2018; and

WHEREAS Bylaw #37, the Tax Rate Group Bylaw, was read and approved a second time on April 11, 2018.

BE IT RESOLVED that Bylaw #37, Tax Rate Group Bylaw, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: None
Question: **CARRIED**

f) <u>Resolution FT014 – 2018 – Borrowing Bylaw – Bylaw #40 – Second Reading</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Steve Ogden

WHEREAS the new Municipal Government Act (MGA) provides municipalities with additional authority and autonomy, together with additional accountability via a requirement that actions be enabled by bylaws; and

WHEREAS a bylaw is required to enable short term and long term borrowing and Stratford must borrow funds from time to time to cover the cost of operations or interim financing of capital projects, due to the timing of the receipt of revenue and infrastructure funding, and to finance infrastructure projects over the longer term

BE IT RESOLVED that the attached Borrowing Bylaw, Bylaw #40, be hereby read and approved a second time.

Discussion: None
Question: **CARRIED**

g) <u>Resolution FT015 – 2018 – Borrowing Bylaw – Bylaw #40 – Adoption</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Jody Jackson

WHEREAS Bylaw #40, Borrowing Bylaw, was read and approved a first time on March 14, 2018; and

WHEREAS Bylaw #40, Borrowing Bylaw, was read and approved a second time on April 11, 2018.

BE IT RESOLVED that Bylaw #40, the Borrowing Bylaw, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: None
Question: **CARRIED**

h) <u>Resolution FT016 – 2018 – Utility Loan Approval – 2017 Capital Projects</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Jody Jackson

WHEREAS a loan for the Stratford Utility Corporation was sent to tender to cover the 2017 Utility projects in the amount of $1,187,100.00; and

WHEREAS the amount of the capital loan requested is $1,187,100 which covers the Utility's portion of the following government funded capital projects of 2017:

- Eastern Realties Phase 1 Water Project - $266,586
- Eastern Realties Phase 2 Water Project - $386,039
- Hopeton Road Water Project - $128,037
- Phase 1 Metering Project - $369,005
- Small Capital Projects - $37,433

WHEREAS the amount of the loan requested of $1,187,100 is within the 10% capital debt threshold of the Town of Stratford. The current borrowing limits for the Town of Stratford including the Stratford Utility Corp and Stratford Business Park based on our total assessed tax base ($764,949,889 x 10% = $76,494,989) of which we are using $9,534,648 as of December 31,2016 ; and

WHEREAS we requested proposals from the following financial institutions:

- Scotiabank
- Bank of Montreal
- Provincial Credit Union
- CIBC
- Royal Bank
- TD Bank
- National Bank

AND WHEREAS the following quotes were received:

Term	BMO Rate	Royal Rate	TD Rate	Provincial Rate	National Rate	CIBC Rate	Scotiabank Rate
1	2.82%	2.38%		2.85%	2.74%	2.98%	2.66%
2	3.05%	2.62%		2.95%	3.06%	3.33%	3.15%
3	3.25%	2.74%		3.10%	3.26%	3.50%	3.38%
4	3.34%	2.86%		3.30%	3.38%	3.62%	3.53%
5	3.40%	3.10%	3.31%	3.40%	3.53%	3.71%	3.66%
10	3.58%	3.62%	3.61%		3.92%		
15	3.76%	4.04%	3.74%				
20	3.85%	4.16%	3.81%				

BE IT RESOLVED that the tender for the loan with an amortization of 20 years be awarded to the lowest bidder with the best combination of rates and term - which was a 20 year term from TD Bank at a rate of 3.81%.

Discussion: This resolution was approved by the Finance and Technology Committee.

Robert stated that there is a limit in the Act that states no municipality can borrow more than 10% of their current assessed value for the Town and all controlled corporations of the Town. The bylaw that was just passed required this information be stated in the resolution - what the amount is and that you are within that limit.

Question: **CARRIED**

Deputy Mayor Cooper took a moment to thank everyone in the finance department who worked on the bylaws and Robert for all his work and for attending the last few finance meetings to update the committee. Mayor Dunphy thanked both the chair and the vice-chair for their work on the bylaws.

Mayor Dunphy took a moment to acknowledge the actions and accomplishments of Deputy Mayor Cooper's 17 year old son Dillon. Over the past month, he made a $500 donation to the QEH Foundation, and on April 9 he was in Halifax for a science competition for Sanofi Biogenesis. As part of that competition, he was interviewed by Global Atlantic and he did a tremendous job.

14. <u>PLANNING, DEVELOPMENT AND HERITAGE</u>

a) Report

Included in the package for Council to review. Councillor MacLean gave an overview of his report noting that the committee did discuss an application for a sustainable subdivision, and because there is still some information being reviewed, it will go to the Committee of the Whole before it goes back to the committee.

c) Permit Summary

The permit summary was included in the package for Council to review. Councillor MacLean noted that when the planning department gets this many requests for permits this time of year, it does put a bit of a strain on the department. He noted that we are substantially over last year's numbers.

d) Resolution PH009 - 2018 – DP021-2018 – Pan American Properties – 79 Unit 5 Storey Apartment Building – Height Exemption – Michael Thomas Way Extension

Moved by Councillor Keith MacLean
Seconded by Gail MacDonald

WHEREAS an application has been received from Pan American Properties to construct a 79 unit, 5-storey Apartment Building on parcel number 327973 (Lot E - approx. 1.21 acres) which is located on the Southport Motel property along the extension of Michael Thomas Way; and

WHEREAS The 79 unit, 5-storey Apartment Building will be fully serviced with municipal sewer and water, contain underground parking for 55 vehicles and surface parking for 26, will have a sprinkler system for fire protection, an enclosure for IWMC waste bins, will be serviced with an elevator and have an overall roof height of 54 feet; and

WHEREAS the apartment building is proposed to be located with the Waterfront Residential Zone (WR), which is currently within a rezoning process and the lot requirements within the Waterfront Residential Zone are as follows:

Apartments

Minimum Lot Area	**N/A**
Minimum Lot Frontage	**N/A**
Minimum Front Yard	**0 m (0 ft.)**
Maximum Front Yard	**3 m (10 ft.)**
Minimum Rear Yard	**3 m (10 ft.)**

Minimum Side Yard	**0 m (0 ft.)**
Minimum Flankage Yard	**0 m (0 ft.)**
Maximum Flankage Yard	**3 m (10 ft.)**
Maximum Building Height	**4 stories, 15 m (50 ft.)**
Minimum Building Height	**3 stories, 13 m (40 ft.)**

AND WHEREAS a height exemption is required for the project to proceed and comments have now been received from the local Fire Company regarding the height; and

BE IT RESOLVED that Council grant to an application for a height exemption for Pan American Properties to construct a 79 unit, 5-storey Apartment Building on parcel number 327973 (Lot E - approx. 1.21 acres) which is located on the Southport Motel property along the extension of Michael Thomas Way subject to the following conditions:

(i) the design and construction are in accordance with the Town of Stratford Building Bylaw;

(ii) provision is made for unobstructed access around the Building exterior year round for firefighting purposes;

(iii) the Building contains a sprinkler system with adequate fire rated central water pressure or an internal standpipe system with adequate water capacity and pressure;

(iv) In accordance with comments obtained from the Crossroads Rural Community Fire Company:

   a) Unobstructed access to the site must be maintained during the construction of the building and after completion of the road indicated on the building plans.
   b) The building design must be reviewed by a third party for fire protection and risk assessment to ensure that the building design is in line with NFPA 1141.

(v) Building design components such as building material, scale, and form are to be reviewed and approved by Council in accordance with the Design Brief as submitted by the applicant on March 8, 2018 prior to the issuance of the development permit.

Discussion: It was noted that this resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor MacLean stated that they are looking at a five (5) storey and this would put it four feet over the maximum allowed height. He noted that this resolution is for the height exemption only.

Kevin stated that the developer wants to be sure he has the height variance for the fifth storey before he hires an architectural firm to design the building to meet the guidelines for the waterfront core area.

Robert noted that the resolution is missing an important word – and we can do a friendly amendment so that it reads - that Council grant approval to the application.

Friendly Amendment ***BE IT RESOLVED*** that Council grant **approval** to an application for a height exemption for Pan American Properties to construct a 79 unit, 5-storey Apartment Building on parcel number 327973 (Lot E - approx. 1.21 acres) which is located on the Southport Motel property along the extension of Michael Thomas Way subject to the following conditions:

Councillor Ogden stated that he would like to have it on record that he would be quite comfortable with a much higher building if it helped make the building look better. His main concern regarding the building was that it is the first impression of the Town. It is important that it be designed in such a way that it will be a great building to look at, and he would be happy to entertain a higher height exemption – for example if a peak roof is needed, as it is important that the building look as good as possible. Councillor MacLean felt it was good to have it on the record to see what they come back with.

Question: **CARRIED**

e) <u>Resolution PH010 - 2018 – 754653 Alberta Ltd. (Koughan Heights) 36 Lot Subdivision (R1-L Zone) – Keppoch Road</u>

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Jody Jackson

WHEREAS Council granted preliminary subdivision approval on October 11, 2017 to an application (SD003-2017) from 754653 Alberta Ltd. (Koughan Heights) to subdivide parcel number 516021 into 35 Single Family Dwelling lots, subject to conditions;

AND WHEREAS the total area of the proposed subdivision is approximately 27.23 acres and the Developer was proposing to create 35 Single Family Residential Lots;

AND WHEREAS the Developer had proposed 2.63 acres (9.7% of total area) for open space to the Town of Stratford pursuant to Section 25.7(1) of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw, not including the 0.9 acres proposed for dedication to the Town for stormwater management;

AND WHEREAS the Developer proposed to pay a Park dedication fee for the remaining 0.3% pursuant to Section 25.7(2) Town of Stratford Zoning and Subdivision Control (Development) Bylaw;

AND WHEREAS the proposed stormwater management system has been required to be redesigned to meet DOTIE's approval which in turn redesigned some of the lots within the subdivision;

AND WHEREAS the revised subdivision plan of 27.19 acres now shows 36 lots with a proposed parkland dedication of 2.60 acres (9.56%) not including 0.76 acres proposed for dedication to the Town for stormwater management;
AND WHEREAS if the flooded area within the proposed dry retention pond were to be included in the parkland dedication area the total would be 2.77 acres (10.07%);

AND WHEREAS the Developer is proposing to pay a park dedication fee for the remaining 0.12 acres (0.44%) pursuant to Section 25.7(2) Town of Stratford Zoning and Subdivision Control (Development) Bylaw.

BE IT RESOLVED that Council grant preliminary subdivision approval to application SD003-2017 from 754653 Alberta Ltd. (Koughan Heights) to subdivide parcel number 516021 into 36 Single Family Dwelling lots, subject to the following conditions to be satisfied prior to receiving Final Subdivision Approval:

A. Conformance with the Survey Plan by Mantha Land Surveys Inc., Dwg. No. M-18-50-rev1, showing Lots 17-1 to 17-36, dated April 6, 2018.
B. That a stormwater management plan be designed by a registered engineer in conformance with the relevant Town of Stratford Official Plan policies and be approved by both the Town, and P.E.I. Department of Transportation, Infrastructure and Energy.
C. that the proposed parkland areas, as shown on the Survey Plan, be deeded to the Town of Stratford as Parkland Dedication, totaling 2.60 acres (9.56% of total

area) and that the Developer pay a Park dedication fee for the remaining 0.12 acres (0.44% of total area), pursuant to Section 25.7(2).

D. That the sewer and water systems shall be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement shall be executed along with the payment of any applicable fees required by the Utility Corporation.
E. That proposed public roads shall be designed in accordance with the provincial road standards of the P.E.I. Department of Transportation, Infrastructure and Energy and that a subdivision road agreement shall be executed.
F. That the developer makes an agreement with Canada Post and meets Canada Post's requirements for establishing Community Mail Box(s) in new subdivisions.
G. That all other relative provisions of the Town of Stratford Zoning and Subdivision Control (Development) Bylaw are met.
H. Preliminary approval shall be valid for a period of 3 years.

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor MacLean noted that we did have this approved, but when the developer went to the province there were some revisions requested on the stormwater management, and this new plan takes that into consideration.

Councillor Ogden voted against this request in October. He felt it needed its own exit onto the Keppoch Road for safety, so he can't support the request. Both Councillor MacLean and Kevin Reynolds stated that the province wanted the number of roads coming out limited, because each road creates a potential conflict.

Councillor Jackson stated that if the Department of Transportation, Infrastructure and Energy felt another road is not needed, he is okay with that. He noted that some residents on the top of Emmalee and Creekside were hoping when the new parkland gets added, the trees would be left where they are. Councillor MacDonald noted that she did go forward with that information and checked with staff and the trees will remain in the parkland dedication area.

Question: CARRIED (1 Nay – Councillor Ogden)

14. COMMITTEE OF THE WHOLE

a) Resolution CW001-2017 Regional Aquatic Facility Board Appointment

Moved by Councillor Gail MacDonald
Seconded by Councillor Gary Clow

WHEREAS the Town of Stratford, through the agreement with Capital Area Recreation Inc. (CARI), must appoint a representative to the Board of Directors of CARI, a not for profit company that was created to design, construct and operate the regional aquatic facility; and

WHEREAS Joanne Weir served as the Town's representative to the CARI Board of Directors in 2016 and has agreed to serve again.

BE IT RESOLVED that Joanne Weir be re-appointed to the CARI Board for the year 2018, to represent the Town's interest on the Board.

Discussion: None
Question: **CARRIED**

15. INFRASTRUCTURE

a) The report was included in the package for Council to review. Mayor Dunphy noted that some of the items being worked on by the infrastructure department are as follows:

Waste Water Treatment Plant Update – the facility continues to function well, with the exception of some minor fluctuations in some of the parameters. Staff is monitoring the system closely in preparation for the spring turnover.

Inflow and Infiltration – we have the final report and are developing a work plan to address the issues that are outline in the report.

Wastewater Collection System to the Charlottetown Pollution Control Plant – Stantec has prepared construction cost estimates of three proposed phases of work: Phase I – civil pipe works, Phase II – pumping station construction and Phase III – lagoon decommissioning. The total estimate cost is $10,000,000, excluding engineering. Stantec has proposed a construction start for the pipe work in July with the pumping station installation starting in August. Lagoon decommissioning would take place in 2020.

Water Metering Program - the public information session was held on April 5, 2018 with approximately 40 residents in attendance. The session went very well with many residents staying after the presentation to ask questions about the installation process. On April 6, 2018 Neptune began water meter installations.

Emergency Services Facility - we continue to work with the architect so we can go to tender by July 18, 2018 on this project.

Cross Roads Community Centre Energy Upgrades – the tender package is being finalized. Construction cannot start until June 4, 2018, as preschool will be using the facility until that time. The tender will be advertised May 1, 2018 with a closing of May 15, 2018.
Stratford Skateboard Park – tenders closed on March 29, 2018 with one submission from Propour Concrete Services Inc.

Affordable Seniors Housing – there was an internal meeting with staff to discuss options for affordable senior housing.

During the month of March there were no major issues with the sanitary sewer collections system or water distribution system.

b) Resolution INC003-2018 – Bylaw 21-G - Amendment to Bylaw #21, Water and Sewer Customer Service Regulations Bylaw Amendment – 2nd Reading

Moved by Deputy Mayor Randy Cooper
Seconded by Councillor Keith MacLean

WHEREAS Bylaw #21, the Town of Stratford Customer Service Regulations Bylaw, must be amended to enable universal metering; and

WHEREAS the utility wishes to include a penalty for the refusal to install a water meter in Schedule A outlined in the attached document.

BE IT RESOLVED that Bylaw #21G, a Bylaw to amend the Town of Stratford Customer Service Regulations Bylaw, Bylaw #21, be hereby read and approved a second time.

Discussion: None
Question: **CARRIED**

c) Resolution INC004-2018 – Bylaw 21-G - Amendment to Bylaw #21, Water and Sewer Customer Service Regulations Bylaw Amendment – Adoption

Moved by Deputy Mayor Cooper
Seconded by Councillor Steve Ogden

WHEREAS Bylaw #21-G, a Bylaw to Amend the Town of Stratford's Customer Service Regulations Bylaw, Bylaw #21, was read and approved a first time on March 14, 2018; and

WHEREAS Bylaw #21-G, a Bylaw to Amend the Town of Stratford's Customer Service Regulations Bylaw, Bylaw #21, was read and approved a second time on April 11, 2018.

BE IT RESOLVED that Bylaw #21-G, a Bylaw to amend the Town of Stratford Customer Service Regulations Bylaw, Bylaw #21, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: None

Question: **CARRIED**

16. **SUSTAINABLITY**

a) No meeting was held in March. The next meeting will be held on Thursday, April 12, 2018. Councillor Jackson stated that we received some good feedback from the entrepreneur forum in March, and we are eagerly waiting for the results of the resident survey so we can continue our work with the Smoke-free Sub-commiittee.

17. a) ACCOUNTABILITY AND ENGAGEMENT

No meeting was held in March. The next meeting will be held on April 19, 2018. Councillor Ogden noted that the Smart Cities Challenge Application is being compiled – many ideas were shared at the resident workshop and on the online survey. Councillor Ogden took a moment to thank everyone in the community who participated and shared their ideas with the Town.

It was noted that the annual resident survey is expected to be released in early May. It was also noted that work on the website continues between the Town and Civic Live.

The Electoral Boundaries review is underway and a public meeting is scheduled for May 8 at 7:00 p.m.

Councillor Jackson asked how many residents participated in the resident survey and Robert replied that it was more than 900.

In response to Mayor Dunphy's inquiry, Councillor Ogden noted that the number of media releases and public announcements is part of the report that is done monthly and is included in the Accountability and Engagement Committee report. Mayor Dunphy suggested doing something similar to Safety Services and put the information right in the Council package.

18. HUMAN RESOURCES

a) No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that the committee did not meet in March, but everything is running smooth at the complex. She noted that they are currently accepting quotes for gardening services.

Mayor Dunphy would like to know how many people are on the waiting list for an apartment. It appears that the provincial government strategy on affordable housing is going to be based on demand, and the only way to measure that is with waiting lists. Mayor Dunphy noted that a lot of people don't put their name on the list – they will just call to see if anything is available. We need to do some work to get people who are interested in affordable housing, to come forward and leave their name with us. We want to match the supply to the demand for affordable housing.

Councillor Jackson asked if the complex was smoke free and Councillor MacDonald replied that it is smoke free; however, there is one person who does smoke and was grandfathered in.

20. PROCLAMATIONS

21. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business, the meeting adjourned at 9:25 p.m.

______________________________________ ______________________________________

Mayor David Dunphy **Robert Hughes, CAO**