

REGULAR MONTHLY COUNCIL MEETING
April 14, 2021
Approved Minutes

DATE: April 14, 2021
TIME: 4:33 p.m. – 6:40 p.m.
PLACE: Council Chambers – Public Via Facebook Live

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO, and Director of Infrastructure; Kevin Reynolds, Director of Planning, Development, and Heritage; Jeremy Pierce, Director of Recreation, Culture, and Events; Kim O’Connell, Director of Finance and Technology; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

GUESTS: RCMP Representative Corporal Dudley

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:33 p.m. and welcomed those who were viewing via social media.

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Steve Gallant that the agenda be approved as circulated. Motion Carried.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Jill Burridge and seconded by Deputy Mayor Gary Clow that the Regular Meeting Minutes of March 10, 2021, and the Special Council Meeting Minutes, to approve the budget, on March 24, 2021 be approved as circulated. Motion Carried.

5. BUSINESS ARISING

Nil

6. PRESENTATIONS FROM THE FLOOR

Nil

7. MAYOR'S REPORT

The report was included in the agenda package for Council to review.

- Met on two occasions with Minister James Aylward to discuss Town issues and the proposed community campus;
- Met with Minister of Education Natalie Jameson to discuss the new Stratford High School;
- Attended the inaugural meeting of the Community Campus Implementation Committee. Mayor Ogden congratulated Councillor Jill Burridge on her leadership of the excellent committee;
- Along with CAO Hughes, met with the Hon. Lawrence MacAulay regarding ICIP funding requests and several other Town issues;
- Capital and Operating Budgets were approved on March 24, 2021;
- Met with the Council of the Disabled representatives and a partner organization about a proposed housing and educational project;
- Participated in a teleconference with a consultant doing the mid-term review of the 2017 Provincial Police Study;
- Participated in an anti-racism virtual workshop;
- Had the honour of presenting the 2020 Volunteer of the Year awards to – Senior Volunteer of the Year – Mary Hughes; Youth Volunteer of the Year – Tyler Beaver-Hounsell; and Adult Volunteer of the year – Clare Cudmore;
- Participated in Bell's 'Let's Talk' ice cream sale by staff to raise money to combat mental illness.

Councillor Smith thanked everyone for the ice cream sale for mental health illness. Mayor Ogden agreed that we need to be cognizant of people who may be suffering.

Councillor MacDonald asked for an update from the meeting with Minister Jameson and Councillor Burridge replied that we briefed her on where we stand at this point. The two main topics of the discussion were the community campus concept and the Town working with the province. Minister Jameson is new to her position and she was there to listen.

The second topic was enrollment and projections and whether the Public Schools Branch and the Department of Education will look into it further. Mayor Ogden added that we

stressed the importance of this issue and he felt that they really listened. The province has stated that it will be 2023 before they break ground and anticipate opening the school in 2025.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

The report was included in the agenda package for Council to review. The CAO highlighted a few items noting that he is waiting to hear back from Maritime Electric regarding a Utility scale solar farm. This item will be brought back once we know the benefits and costs. He also participated in a CADC Board meeting and met with the consultant who developed the CADC strategic plan (a copy of the strategic plan will be circulated to Council). The CAO added that the Town's representative, who is also a member of our Sustainability Committee, was very strong in keeping the Town values included.

9. SAFETY SERVICES

a) Report

The report was included in the agenda package for Council to review. Councillor Smith noted that the committee met on March 15, 2021 and the report is included in the agenda package. He asked if anyone had any questions he would be happy to answer them. No questions were asked.

b) Street Lights

No Report

c) RCMP Report

The report for the month of March was included in the agenda package. Councillor Smith noted that Ottawa has put a hold on the 'Capture Program' which is a voluntary camera registry program - due to privacy issues. The program will remain on hold until these issues have been addressed.

Councillor Smith noted that our clerk has accepted a position with the federal government, and she will be moving on. Councillor Smith also mentioned Greg McCormac who creates our statistic sheets does a lot of work for the Town and it is greatly appreciated.

Councillor Smith asked about the number of thefts in the last month, and Corporal Dudley replied that there was a culprit (who has since been caught) responsible for several 'gas and dash' incidents in Stratford and surrounding areas and that spiked the theft numbers. Deputy Mayor Clow continued to see RCMP vehicles around the Town and the visibility has definitely increased. He felt that the new facility has probably helped to keep the

officers in the Town. Deputy Mayor Clow congratulated the officers for the work done over the past month.

There were 47 tickets issued for the month and the breakdown is included in the report. Councillor MacDonald asked that the report specify 'total number of calls for the community or something of that nature.'

d) Humane Society Report

The report for the month of March was included in the agenda package for Council to review. Councillor Smith stated that it was a standard month for the Humane Society.

e) Transit

The report for the month of March was included in the agenda package for Council to review. Councillor Smith noted that the transit file is being worked on. He noted that with Covid we need to look at other avenues and discussions are on-going.

The infrastructure director noted that TRIUS and KARI are working together, and they hope to create an on demand app and have it ready for September. He also noted that the new busses have arrived.

Deputy Mayor Clow wanted to note for the record that Ward 3 is still waiting. He added that ridership might pick up if we get our campus going. Councillor Smith stated that unfortunately, Covid has a lot of people still working from home who would normally take the bus to get to work.

f) Cross Roads Fire Department

The report for the month of March was included in the agenda package.

Councillor Smith stated that he would like to advise Council and the people in the Cross Roads Fire District of the following:

This Monday past, the Cross Roads Fire Board has decided to launch a pilot project where fire fighters will be able to seek help for both their physical and mental well-being if so needed. This program is in its early stages, but it is hoped to be in place in the near future. As we all know fire fighters face high stress levels in their line of work. This in turn sometimes take a heavy toll on themselves as well as their immediate families. This program will be able to help in these situations where coverage might not happen under normal conditions.

Looking out for the volunteers of our fire department is an important step in helping the overall health of those who do such important work in our communities. It is believed that this program might be one of the first on PEI.

Mayor Ogden was happy to hear about the program for the fire fighters as they do very important work for the community.

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package for Council to review. Councilor Gallant highlighted some of the items from the report as follows:

Recreation, Culture, and Events Committee – the committee met on March 8, 2021 to discuss art and recreation programs, future events, receive updates on the waterfront park plan and community campus project. There was a substantial discussion on the planning processes for spring and summer programs and facilities.

Arts and Culture - the Arts and Culture Committee was forced to postpone its monthly meeting due to scheduling conflicts. The next meeting will be in early May.

Artist Gerald Beaulieu is in the initial phases of developing a new public art piece for Pondside Park entitled “Leap” which will focus on the natural habitat of frogs and lily pads. The piece will be a wonderful addition to a growing community park.

Stratford Youth Centre and Council – the youth centre program continues to run Drop-In programs and Clubs with 60 youth members. The Centre is at Covid capacity and will not be taking any further registrations until September.

Courts and Sport Fields – Town staff is in the early stages of field maintenance. Maintenance preparation plans have been established for all sport fields complete with aeration and fertilization with an anticipated opening date of May 21, 2021 if all goes according to schedule. The Town is in the process of meeting with respective sport organizations to ensure scheduling expectations can be met.

The Town has purchased some disc golf cages to install at Fullerton’s Creek Conservation Park. The sport of disc golf is increasing in popularity and is played in natural outdoor environments. The temporary cages will serve as a trial to determine the potential for future disc golf course developments in the community.

Town Centre Recreation - The Town Centre gym and fitness areas continue to be well utilized, with recreational programming taking place each morning, afternoon, and evening. Approximately 200 to 250 people per day enjoy the Town’s recreational amenities. It was a great vision by former Mayor Mike Farmer.

Councillor Smith asked if our summer programs are maxed out and Jeremy noted that during the prime time we are trying to work with others, but we are strapped. We are aiming for all our fields to be open the first weekend in May.

Deputy Mayor Clow asked about using Bunbury and Pondsides for pickle ball and Jeremy replied that we set aside from 8 am. to 12:00 p.m. for access. The grounds are too soft to open at this point. It is really astounding how much pickleball has grown and cricket as well.

11. FINANCE AND TECHNOLOGY

a) Report was included in the agenda package for Council to review. Councillor MacDonald highlighted what department staff is working on:

- attend weekly Townsuite sessions on both the recreation and planning modules;
- working on a new monthly financial spreadsheet for the managers to monitor monthly expenditures;
- working on the Safe Restart expenditures to get everything finalized;
- getting the paper copies of the utility bills ready to go out, e-bills have already been sent out; and
- staff is planning to start training on the asset management in Townsuite.

b) **Financial Statements**

Included in the agenda package. Councillor MacDonald briefly reviewed the statements.

c) **Resolution FT007-2021 Grants and Donations Bylaw – Bylaw #38 – Revised Schedule A**

Moved by Councillor Gail MacDonald

Seconded by Councillor Derek Smith

WHEREAS Council established a Grants and Donations Bylaw, Bylaw #38, to allow any person, group or organization seeking a municipal grant, donation, in kind service, loan or loan guarantee; and

WHEREAS Schedule A of the bylaw contains the grant amounts that can be amended by simple resolution; and

WHEREAS it is desirable to amend the Grant Program schedule under section 5.2 – Annual Grants to Community Organizations to include an Ecole Francois Buote Graduation Prize in the amount of \$300.

BE IT RESOLVED that the attached amended Schedule A, Grant Programs, of the Grants and Donations Bylaw, Bylaw #38, be hereby approved.

Discussion: This resolution bears the recommendation of the Finance and Technology Committee.

Councillor Smith wondered if the amount should be left open ended. However, Kim felt it was better to have the exact amount in the schedule. It can be changed at a later date if required.

Question: **CARRIED**

12. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

The report was included in the agenda for Council to review. Councilor Burrridge noted that there was a virtual workshop, and 26 developers who work in Stratford took part in the workshop, and one of the topics was the National Building Code.

There is now a panel on the Heritage wall that tells the story of the bricks that came from the Mutch house to create the wall.

Applications continue to increase, but they are currently meeting their turn around time. However, times may be longer if the applications that are submitted continue to increase.

Councillor Smith asked if there was a plan for St. John Avenue area and Kevin replied that the planning department hasn't received an application in yet.

Foxwood – the Foxwood design went from five lots to six but kept the same footprint. The Planning board wondered if there should be a consultation, but after discussions recommend the request for change be granted because it did not change the footprint and they felt the change was not significant.

b) Permit Summary

Included in the agenda package. Councillor Burrridge briefly reviewed the summary.

c) Resolution PH005 – 2021 – (SD007-21) – Z & C Flourish – Foxwoods Revised Development Scheme – Major Subdivision

Moved by Councillor Jill Burrridge

Seconded by Deputy Mayor Gary Clow

WHEREAS in May of 2017 Z & C Flourish International received preliminary approval to subdivide parcel number 398552 into 154 lots including 129 Single Dwelling lots and 25 Semi-Detached lots, for a total of 179 Units to be approved as a Sustainable Subdivision; and

WHEREAS early in 2019 the developers began the process to revise the original development scheme changing the number of units to 110 Single Dwelling lots and 47 semi-detached lots, for a total of 204 units; and

WHEREAS On August 29, 2019, an open house was held to present the proposed revisions to the Development Scheme; and

WHEREAS the area off the end of Windsor Drive was presented having 5 lots in 2019 but has further been revised to now have 6 lots; and

WHEREAS the area off the end of Windsor Drive and the two new lots on Cardiff Lane are acceptable to both the Town and Department of Transportation and Infrastructure (DOTI) so it has been suggested that this area be forwarded for preliminary approval and the remaining lands will be back for consideration after the necessary revisions have been made.

BE IT RESOLVED that preliminary approval be granted to an application received from Z&C Flourish International Inc. to revise the Foxwoods Subdivision Development Scheme for the new Phase 2 section on parcel number 398552 to create 8 Single Dwelling lots as a Sustainable Subdivision, subject to the following conditions:

1. Conformance with the Development Scheme (Phase 2) showing Lots 150 to 157 prepared by CBCL Limited, Drawing SK1 (CBCL File Number 212619.00), Issued for Approval dated March 30, 2021, including the lot requirements for this development.
2. That the proposed subdivision meets all other requirements of relevant Town of Stratford bylaws and policies except for the lot standards which are being approved as part of the development scheme. (See condition 1. above)
3. That a stormwater management plan be designed by a licensed engineer using Low Impact Development guidelines approved by both DOTI and the Town of Stratford.
4. That the proposed parkland areas, as shown on the Development Scheme, be deeded to the Town of Stratford as parkland dedication.
5. That the concept design must meet all the Department of Environment requirements and a plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.

6. That proposed public roads shall be designed in accordance with the provincial road standards of the P.E.I. Department of Transportation, Infrastructure and Energy and that a subdivision road agreement shall be executed.
7. That the sewer and water systems shall be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement shall be executed along with the payment of all applicable capital contribution fees required by the Utility Corporation.
8. That the developer makes an agreement with Canada Post and meets Canada Post's requirements for establishing Community Mailbox(s) in new subdivisions.
9. That all other relative provisions of the Town of Stratford Zoning and Development Bylaw, Bylaw #45 are met.
10. That Preliminary approval shall be valid for a period of 3 years.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Using the overhead, the planning director Kevin Reynolds demonstrated the area of discussion. He noted that recently the Town received the preliminary servicing drawings which had been delayed.

Kevin noted that the revision was reviewed by planning staff and our sustainability coordinator, and it was felt that the number of units was as much of a concern as keeping the green space, and we didn't think it triggered another consultation with the public. After a lengthy discussion planning board decided to recommend it to Council.

Councillor Smith asked if sustainability coordinator Maddy Crowell had walked the area and Kevin replied that yes she has been through the area. When the original design was done the trees were to be preserved and the developer did a good job saving the majority of the trees.

The CAO noted that this issue was discussed earlier today, and a sustainable subdivision is different than a regular subdivision because they are required to consult with the public regarding their subdivision plans, and they also need to demonstrate the sustainability of the subdivision as well as being scored on a number of criteria. When the subdivision comes back, we will be asking them to re-analyze the subdivision against the sustainable subdivision criteria. With this particular change of five to six lots they are not following the sustainable subdivision criteria. The CAO added that there is nothing in the sustainable subdivision criteria in regard to an amendment – only the original subdivision, but he felt that the same process should be followed. He added that from his perspective there is a little bit of risk if it is appealed.

Councillor Smith asked if there was a timeline and Kevin replied that there is a sense of urgency this time of year, and a month is a considerable amount of time when it comes to a developer. I would prefer to see Council defer if they are not comfortable with it. But he is also okay with Council voting.

It was noted that the public was consulted in 2019 but there was a change since then. Does Council feel comfortable voting tonight. Councillor Burrridge noted that she does struggle with it.

Is this change big enough to warrant a consultation? Mayor Ogden asked each Councillor to give their thoughts – Councillor MacDougall felt that it was a healthy change. Councillor Burrridge noted that it would be setting a precedent for future sustainable developments.

Kevin noted that it is a gray area due to the wording of the bylaw and he asked what comfort level Council had for voting, and Councillor MacDougall stated that he would be inclined to vote in favour of it unless there is a requirement that it should go before the residents first. Deputy Mayor Clow had no problem with the concept but felt that if there are risks perhaps we should defer it. Councillors Smith, Gallant, and MacDonald would like to defer the issue until next month.

RESOLUTION

It was moved by Councillor Derek Smith and seconded by Deputy Mayor Gary Clow that this item be deferred until next month or whenever appropriate.

Discussion: None

Question: **CARRIED**

d) Resolution PH006 – 2021 – Greener Properties Inc – Subdivision Street Names

Moved by Councillor Jill Burrridge

Seconded by Councillor Darren MacDougall

WHEREAS the Green Properties new subdivision has four new private streets that require naming to meet civic addressing guidelines for the province; and

WHEREAS on the 1880 atlas there are brick kilns noted that are within this area, two on the south side of the road, and another on the north side; and

WHEREAS the one on the north side would be in the preserved green area (wetland); and

WHEREAS the Heritage Committee has suggested the following street names associated with this industry:

- Brick Maker Lane
- Kiln Way
- Keystone Row
- Red Clay Lane

BE IT RESOLVED that approval be granted to the following street name for the Green Properties new subdivision:

- Brick Maker Lane
- Kiln Way
- Keystone Row
- Red Clay Lane

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

The 911 administration was satisfied with the names. Councillor Smith stated that Doug Kelly has done a lot of research on these names and it was an excellent piece of work for which he should be commended.

Question: **CARRIED**

13. INFRASTRUCTURE

a) Report

The report was included in the package for Council to review. Deputy Mayor Clow highlighted some of the items from the report:

Wastewater Collection System to the Charlottetown Pollution Control Plant – the new pump station is operating well and had no issues throughout the excessive wet weather experienced earlier this month. The contractor continues to provide a warranty period services and to address deficient items on the project. The liquid from the lagoon cells is being pumped to the Charlottetown Pollution Control Plant and is anticipated to be complete by early May. Infilling of the lagoon cells and landscaping of the site is to be complete by the end of June.

Inflow and Infiltration Reduction Strategy – we continue to monitor and assess the sanitary sewer collection system to identify any areas requiring repair that will reduce the amount of surface and groundwater entering the collection system.

Investing in Canada Infrastructure Program Update

- **Sewer Lift Station Upgrades** – Coles has finalized the report and a meeting has been scheduled to discuss the phase 1 design and tendering process. The proposed upgrades to the Corish pump station, including redirecting the flow to the trunk main, have been estimated by Coles Associates to cost \$4.5M. This will be phased over several years.
- **Water Station Upgrades** – Hansen Electric has begun the work at the Pondsides water station and is anticipated to be complete by mid-May.
- **Applications for the second call of Investing in Canada Infrastructure Program Funding** – will be submitted by April 30, 2021 for projects to be constructed in 2022 and 2023.
- **Provincial Active Transportation Fund** – the Keppoch Road multi-purpose trail project is currently out for tender and closing on April 21. Construction is anticipated to begin in May.

The infrastructure staff has been busy with the following:

- Trail repair following washouts and issues experienced after heavy rains earlier in the month;
- Inspection of sidewalks to identify trip hazards due to heaved sections and other areas needing repair;
- Preparing for scheduled spring maintenance of water and sewer infrastructure, such as sewer pump station cleaning and water valve exercising;
- Snow clearing and de-icing operations have essentially ended, although personnel are still prepared and on call if needed;
- The outdoor rink season has ended;
- Several new surveillance cameras have been installed throughout Town properties; and
- Preparation for water bottle filling stations to be installed at both the Town Hall and the Emergency Services Centre.

During the month of March there were no major issues with our water distribution or wastewater collection system.

Councillor Smith asked about the blue frogs and Jeremy noted that that some have been sold and the rest are up for tender and we are hopeful that they will also be sold.

14. COMMITTEE OF THE WHOLE

a) **Resolution CW005-2021 Investing in Canada Infrastructure Application**

Moved by Deputy Mayor Clow

Seconded by Councillor Derek Smith

WHEREAS applications are due by April 30 for projects that will begin in 2022 or 2023 under the Investing in Canada Infrastructure Program (ICIP); and **WHEREAS** the following capital projects have been identified for ICIP funding in the 2021, 2022 and 2023 Town five-year capital plan, in priority order:

BE IT RESOLVED that the Town of Stratford apply to the Investing in Canada Infrastructure Program for the above noted projects in the priority order shown. In addition, Council understands and commits that it will be responsible for its' designated share of the eligible costs of the projects and will assume responsibility for any and all operating and maintenance costs resulting from the projects.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

15. SUSTAINABILITY COMMITTEE

- a) Report was included in the agenda package for Council to review. Councillor MacDougall noted that the draft tree policy was discussed and Maddy is currently working on it. He added that there is a lawyer on our committee who gave her some great tips.

PACE Atlantic - Originally, we were going to look after the loans, but the finance director and her staff looked at it and determined that our existing software is not setup for loans. PACE Atlantic came back to us to see if we would be interested in having them do the loan side of things at a cost, and this issue will be discussed in more detail at the Committee of the Whole.

LED lights and the business survey were also discussed. Councillor MacDougall stated that we are currently in the process of getting the Gray Group to come in and do another presentation for the committee.

The committee touched on CADIC now that it is up and running again. The Town's representative is Michael Fleishman and who is a committee member.

16. ACCOUNTABILITY AND ENGAGEMENT

- a) Report was included in the agenda package for Council to review. Mayor Ogden highlighted some of the items in the report as follows:

The committee looked at the engagement strategy and things that have come up over the years since the strategy was put in place. There was discussion on ways to motivate people to get involved, specifically young people and newcomers, and we received some great feedback from the younger members of the committee.

The key performance indicators were also reviewed.

b) Resolution AE001 – 2021 Procedural Bylaw Amendments – 1st Reading

Moved by Councillor Gail MacDonald

Seconded by Councillor Darren MacDougall

WHEREAS there are new requirements in the Municipal Government Act for the conduct of electronic meetings which must be enabled in the Council Procedural Bylaw; and

WHEREAS it is desirable to enable the consolidation of bylaws for ease of reference by users which must be enabled in the Council Procedural Bylaw; and

WHEREAS a number of minor wording mistakes were identified during the review of the Council Procedural Bylaw for the previous items.

BE IT RESOLVED that attached Bylaw # 47A, a bylaw to amend the Council Procedural Bylaw (Bylaw # 47), be hereby read and approved a first time.

Discussion: This resolution bears the recommendation of the Accountability and Engagement Committee and the Committee of the Whole.

Mayor Ogden noted that this revolves around electronic meetings and when we can have them.

Robert explained that in March of 2020 the Minister said do what is required to deal with the Covid situation. If we are going to continue to have electronic meetings we must amend the bylaw. Committee meetings are enabled during non-emergency times, but Council can only hold electronic meetings in times of emergency.

Question: **CARRIED**

17. HUMAN RESOURCES

Deputy Mayor Clow noted that the committee will hold a meeting in the near future.

18. INQUIRIES BY MEMBERS OF COUNCIL

Nil

19. OTHER COMMITTEES

a) Stratford Community Seniors

Deputy Mayor Clow noted that Doucette Brothers has been awarded the contract to replace the copper pipe on the recirculation of the water lines. A notice will be sent to tenants to let them know that the work will be done the week of April 19.

Our previous cleaner Mae Affleck has retired, and a new cleaner has been hired for the complex.

Winter maintenance is being completed, and new electronic monitoring equipment will be placed on the oil tanks to prevent them from running out of oil.

20. APPOINTMENTS TO THE COMMITTEE

Nil

21. PROCLAMATIONS

National Organ and Tissue Donation Awareness Week April 18 – 24, 2021

WHEREAS more than 4,400 Canadians need an organ or tissue transplant, and every year an average of 250 patients die waiting; and

WHEREAS more than 90% of Canadians support organ and tissue donation; yet fewer than 32% have registered their decision to donate; and

WHEREAS Bill C-202 enacted National Organ Donor Week in Canada in 1997; and

WHEREAS only through education and increased public awareness can individuals be encouraged and inspired to join Canada's Lifeline and register to donate their organs and tissues.

THEREFORE, I Steve Ogden, Mayor of Stratford, do hereby proclaim April 18 - 24, 2021 National Organ and Tissue Donation Awareness Week in Stratford, and I encourage all citizens to register their decision to become organ and tissue donors and share their decision with their family.

22. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:40 p.m.

Mayor Steve Ogden

Robert Hughes CAO