

REGULAR COUNCIL MEETING
November 9, 2022
Approved Minutes

DATE: November 9, 2022
TIME: 4:30 p.m. – 6:10 p.m.
PLACE: Council Chambers

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Gail MacDonald; Darren MacDougall; Jill Burridge; Steve Gallant; Jeremy Crosby, CAO; Kevin Reynolds, Director of Planning, Development, and Heritage; Kim O’Connell; Director of Finance and Technology; Jeremy Pierce, Deputy CAO and Director of Recreation, Culture, and Events; Jeannie Gallant, Director of Infrastructure; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

GUESTS: Incoming Councillor Gordie Cox

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed incoming Councillor Gordie Cox. Mayor Ogden noted that this is a regular monthly meeting, but it is very significant because it is the last meeting of the current Council.

Mayor Ogden *“I want to sincerely thank each and every member of this Council for all of their contributions over the past four years. It would not have been possible to get all the things we got done over the past four years without the contributions from each and every one of you. I want to thank you all for everything that you have done; I really appreciate it and I really mean that. I think everyone worked hard and everyone did their homework and I hate to lose each and every one of you. We are going to have new people coming in with new perspectives and new viewpoints, and that is our democracy at work. I think it is important that people know that everyone around this table worked hard and did everything they could to help this Town progress – so thank you everyone.”*

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the Indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

Councillor Jill Burridge would like to add under Other Committees 19 c) Canada Mortgage and Housing - Housing Supply Challenge. It was moved by Councillor Jill Burridge and seconded by Councillor Steve Gallant that the agenda be approved with the noted addition. Motion Carried.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Jill Burridge and seconded by Deputy Mayor Gary Clow that the Regular Council Minutes of October 12, 2022, be approved as circulated. Motion Carried.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. PRESENTATIONS FROM THE FLOOR

Nil

7. MAYOR'S REPORT

"Before I start my report, I think it is important that with Remembrance Day coming on Friday, we express our gratitude to those who put their lives on the line for our freedom and that we commemorate and honour all those who have died while serving Canada. Yesterday, I had the honour of attending a Remembrance Day Ceremony at Andrews of Stratford and laid a wreath on behalf of the Town. Today, we unveiled a plaque for the 'Veterans Memorial Green' which is the area surrounding the Cenotaph and we had the benefit of paying tribute to six brave airmen who lost their lives here on PEI, and it is important to be cognizant of all those who have sacrificed so much for our freedom, and the democracy we enjoy today – Lest we forget."

Report was included in the agenda package for Council to review. Mayor Ogden reviewed his report as follows:

- Congratulations to the successful candidates on Monday's Civic Election
- Congratulations to RCMP Constable Kim Dudley on receiving the 2022 PEI Crimestoppers Police Officer of the Year Award
- Congratulations to Mary Hughes for winning the 2021 Provincial Volunteer of the Year Award which was presented recently at a ceremony at Government House
- Chaired the regular monthly meeting of the Committee of the Whole Council
- Chaired the regular monthly meeting of Town Council

- Along with Councillors Gallant and MacDougall and CAO Crosby, had an excellent meeting with the Commanding Officer of the RCMP on PEI – Chief Superintendent Derek Santosuosso regarding current and future policing needs in Stratford
- Interviewed on three occasions by CBC about the impact of Hurricane Fiona on the Stratford trails (along with Recreation Director/Deputy CAO Jeremy Pierce), and also interviewed on Compass and Island Morning regarding the Civic Election
- Along with Duane Pineau, Youth Coordinator, and Jeremy Pierce, Director of Recreation, met with members of the Duffy family to plan the Memorial Walk for the late Cheryl Duffy that had to be rescheduled due to Hurricane Fiona and the new date is November 26 and it will be held indoors.

8. CHIEF ADMINISTRATIVE OFFICER (CAO) REPORT

Report was included in the agenda package. The CAO noted that there was an HR meeting with the consultant to discuss the building official's position. He noted that we are having a bit of trouble filling the position; it's a very competitive market and we needed a bit of advice.

The CAO gave an overview of his report as follows:

- Department head meeting to discuss Town projects and initiatives with the management team
- CADC meeting to review projects and financial information
- Community campus implementation meeting
- Switch program update meeting
- HR meeting with consultant to discuss the hiring process for the building official
- Asset Management Committee meeting
- Town Council meeting
- Meeting to discuss the Tourism Levy Bylaw
- Conducted interviews for the building inspector position
- Meeting with the president of Kinsmen Canada regarding support for Stratford projects
- Meeting to discuss staff team building day
- Monthly CAO department meeting
- Building official candidate discussion and selection process
- Meeting with the Gray Group regarding their development plans
- Attended the Federation of PEI Municipalities (FPEIM) Municipal Climate Action Plan Conference
- Attended the annual Chamber of Commerce golf tournament
- Charlottetown Area Development Corporation (CADC) board meeting
- Housing supply working group meeting update
- Meeting with provincial RCMP Superintendent to discuss the Town's priorities and discussions about developing a five year policing plan
- Meeting with a representative from the Stratford Minor Ball Association

- Meeting with provincial and Town of Cornwall representatives regarding coordinated tree and debris removal on residential properties
- CATCC Transit meeting to discuss electrification project, expanding routes, and provincial operating subsidy.

In addition to the above, conducted meetings with staff, prepared for the municipal election, updated the Stratford Switch program file, reviewed infrastructure projects and timelines, spent considerable time on the Housing Demand Study file, and dealt with various staff HR related issues. In addition, I attended to other Town and Utility related business as required.

The CAO stated that he has enjoyed working with the present Council and he wished them all the best in their future endeavours and thanked them for all their support over the years.

9. SAFETY SERVICES

a) No Report – the committee did not hold a meeting in October.

b) Street Light

No Report

c) RCMP

Index Checks

There were 92 index checks completed during the month of October at the Stratford RCMP Detachment.

Mental Health Act:

The Stratford RCMP received two calls under the Mental Health Act.

911 Act:

The Stratford RCMP responded to four 911 Act calls – all were non-emergency.

Municipal Bylaws Act:

The Stratford RCMP received three complaints under the Municipal Bylaws Act – two were completed as solved and one had insufficient evidence.

d) Humane Society Report

The report for the month of October was included in the agenda package.

e) Transit

The report for the month of October was included in the agenda package. The numbers are good, the buses are full, and the future of transit looks positive. Councillor Smith noted that unfortunately, we were not able to get transit into ward 3, but the new Council will be made aware of the issue, and hopefully consider taking on the initiative.

f) Cross Roads Fire Department

The report for the month of October was included in the agenda package.

Councillor Smith – *“I want to thank all the committees that I served on. The RCMP for their dedication, the fire company for their professionalism, transit for their services, the Humane Society for their dedication, Citizens on Patrol – a great group of people, and of course the Safety Services Committee. I wish everyone all the best in the future. I thank everyone on staff, and I appreciated their service.”*

“I want to thank all the Council members for their service – you will be missed. I had some good times, and it was fun.”

“Congratulations to the Mayor and Councillor Gallant on your re-election – well done. I want to welcome new members of Council and thank those who ran but didn’t get in.”

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package. Councillor Gallant gave an overview of his report as follows:

Planning - the Town is actively working with consultants on two major development projects for the Town – the site engineering for the community campus, and the boardwalk engineering for the waterfront park. The Town would expect both site engineering projects to be tendered in the new year.

Events – with Fall Fest cancelled due to Hurricane Fiona, the Town is now planning for Remembrance Day. It will be the first in-person Remembrance Day Service since 2019. The service holds a special place in the hearts of many Stratford residents. We are honoured to once again be able to host the Remembrance Day Service in the Veteran’s Memorial Green on November 11. The service begins at 10:45 a.m. led by Sergeant (Retired) Debbie Reid and joined by Karen and Jim Spears, with an address from Julie Pellissier-Lush. We invite all residents to come to the Town Centre for the service and the reception that follows.

Following the Remembrance Day Service, the focus shifts to holiday season planning. Christmas in the Park is scheduled for Thursday, December 1 from 6:00 p.m. to 7:30 p.m. at the Robert L. Cotton Memorial Park. The Stratford Town Centre will play host to a free family movie *“The Santa Clause”* on Friday, December 2 in the gymnasium beginning at 6:30 p.m. Tentative plans are in place for the Santa Claus motorcade to visit Stratford neighbourhoods on Saturday, December 3, 2022.

Arts and Culture – Adult art programs began in early October and are being offered in the fall season.

Stratford Youth Centre and Council – Youth centre members proudly showcased Robert L. Cotton Park through the annual Spooktoberfest event on October 29 and 30. Approximately 50 people attended the ‘Movie in the Park’ and 600 navigated the Trick or Treat Trail, while 300 braved the Haunted Trail. Special thanks to the 29 youth volunteers who planned and volunteered throughout the event. Spooktoberfest also included a home decoration contest which was judged by the Stratford Youth Council. There were some great homes decorated throughout Stratford.

The new date for the Cheryl Duffy Memorial Walk is Saturday, November 26 – indoors at the Stratford Town Centre’s gymnasium and walking track. There are currently 65 people who have pre-registered as members of teams, with registration being accepted until the day of the event.

The youth centre members will be helping with the Remembrance Day Ceremony on November 11, and will once again be running the Town Centre drop off site for the Stratford and Area Food Drive on Saturday November 19 from 9:00 a.m. until 2:00 p.m. The youth centre will also be looking to sponsor some families in need over the Christmas holidays. The centre continues to have strong participation numbers with new members joining every week. Currently, there are 52 registered youth members enjoying clubs and activities.

Programs – The Town has partnered with tennis players to offer a new tennis training program for youth and adults. The program is being offered in partnership with tennis instructor Brian Hall.

The pickleball community hosted the Garth Matthews Memorial Pickleball Tournament on October 15. The annual event is growing by the year and recognizes the pickleball efforts of Mr. Matthews, as he worked tirelessly to get the now popular game into Island gyms.

The gym recently hosted PEI’s best badminton players on October 21 and 22. The two day badminton event anticipates more players and more days in the coming years as the sport continues to experience growth across PEI.

The Stratford 9 hole disc golf course was used to host a fun night disc golf event on Saturday, October 29 – thanks to Stratford resident Jacob Smith for coordinating this event.

Met with family of the late Harry James. The family took some of Harry's lights from the residence and donated the remainder of the lights to the Town.

11. FINANCE AND TECHNOLOGY

a) The report was included in the agenda package for Council to review. Councillor MacDonald gave a brief review of her report as follows:

- The tourism levy consultation was completed, and the information was forwarded to Council
- Attended a Switch meeting
- Met with directors to work on the long term forecast spreadsheet
- Met with the Provincial Credit Union regarding the Town's banking needs
- Attended virtual meetings to work on the Sustainable Procurement Policy with Reeve Consulting
- Attended the planning board meeting to learn about short term rental regulations
- Attended a demonstration on VueWorks platform for GIS, work orders, and complaint tracking
- Attended meeting to discuss new committees
- Met with staff to work on the Hurricane Fiona disaster relief program information for submitting a claim to the province
- Met with staff and insurance adjusters on Hurricane Fiona damage to Town properties
- Currently gathering consumption data on our utility customers based on dwelling type
- Utility bill payments are due on November 17
- Currently gathering information to work on future lease with the Public Schools Branch
- Staff is busy with day to day tasks.

b) Financial Statements

Included in the agenda package for Council to review. Councillor MacDonald briefly reviewed the statements. She noted that the revenue is down 2.2% and the expenses are down 5.4%. She noted that we are very close to where we thought we would be at this time of year. Under utility, the revenue is up 5% and the expenses are down 1.1%.

Councillor MacDonald - *"thank you to the residents of the Town for having faith in me over the past eight years. I have enjoyed my time here and I hope I made some wise decisions as we brought the Town forward together as a team. I want to wish the new Council all the very best over the next four years. I know a few of them personally and I know they will be great. This Town is special, and it is growing quickly, and it needs good guidance and governance. Good luck to Mayor Ogden, CAO Crosby, along with staff and*

the new Council. I also want to thank the staff both past and present for all their work and in particular their guidance to me over the past eight years. I would be amiss if I didn't thank the volunteers and their willingness to serve on Town committees."

12. PLANNING, DEVELOPMENT AND HERITAGE

- a) The Report was included in the package for Council to review.

Councillor MacDougall noted that the committee had a good discussion on short term rentals, as the Town is currently engaged in drafting a bylaw for short term rentals. He noted that it is a topic that is touching most communities. It hasn't generated the issues that it has in Charlottetown yet, but we are anticipating that it will, so the best way to approach it is to have regulations and bylaws in place. Our planning department will spend a lot of time on this issue, because it is important to get it right.

Councillor MacDougall stated that finance director Kim O'Connell attended the meeting and there was some discussion on the tourism levy.

- b) Permit Summary

Included in the agenda package for Council to review. Councillor MacDougall briefly reviewed the summary. The planning director Kevin Reynolds noted that we are where we anticipated we would be at this time of the year.

Councillor Smith asked about the upcoming Gray Group public meeting and the planning director replied that the meeting is scheduled for November 23 at 7:00 p.m. at the Town Centre and we have all three rooms if required. The planning director added that the ad for the meeting ran in today's paper, and the letters were sent out on Monday. The infrastructure staff is in the process of erecting eight signs throughout the core area which will identify the parcel of land from many different directions, and it will also be shared on social media. It was noted that the meeting will also be broadcast live on Facebook and YouTube for anyone who can't attend in person.

Mayor Ogden asked about the process of integrating the new zones into our official plan. The planning director replied that the beginning part of the process is that an application is brought forward and discussed at planning board. Planning board makes a recommendation to Council to call a public meeting, and Council called a public meeting at the September Council meeting. The date for the public meeting is scheduled for November 23 at 7:00 p.m. We are in the midst of doing the notifications by letter to households within 150 meters of the subject property. We are posting signage on the property in eight different locations, and we are running two newspaper ads. The application will be discussing a number of amendments to some land use designations

which are attached to the official plan, and also zoning classifications which are attached to the development bylaw. There are proposed amendments to both the land use map and the zoning map. They are outlined in the ad and in the individual letters that were sent to each household. The letters that were sent to each household also have additional descriptions of the two new proposed zones. The consultant who produced the plan on behalf of the Gray Group will be attending the meeting and will be presenting. They will also have their traffic engineer with them. The Provincial Department of Transportation will also have representation at the meeting. After the public meeting ends there will be an additional week allowed for people to review the recorded meeting and provide any final comments. Those final comments will be brought back to the planning board for a recommendation to Council. However, with the changeover of committees we don't expect that will happen until January 2023, so there will be some delay between the public meeting and any recommendation that comes forward to Council. The planning director stated that it is the normal process for any rezoning or official plan amendment.

Councillor Burridge asked where the actual official plan review stands, and the planning director replied that one of the things we were waiting on was the Regional Housing Demand Study so we could incorporate some of the projections that are in the study. He noted that we also want to wait and see what happens with the Gray Group, but we hope to complete the plan in 2023.

The planning director wanted to mention the Heritage Committee's 'Interpretive Panel Unveiling' that took place today. He noted that a lot of work and research went on behind the scenes to complete the project. He added that it really added to the unveiling to have Mr. Carl Hamm attend the unveiling, as he was an eye witness to the actual plane crash and was able to tell the story. He was a school boy at the time and was one of two people first on the scene – Jack Farquharson was the second. Having Mr. Hamm on hand really personalized the event. The planning director took a moment to thank everyone who worked on the project.

Councillor MacDougall –*“This is my last Council meeting and I want to thank my fellow Councillors and the Mayor for a very rewarding four years on Council. I certainly learned a lot. There are challenges here within the Town and the next four years particularly may be the most demanding on Council and staff that the Town has ever had. That being said unfortunately, I won't be part of it as my life has been too chaotic to commit to running in this past election, but I have comfort in knowing that particularly the staff we have employed here – their abilities and their work ethic collectively as a group, and as a resident now, it's very comforting to know that people, many who are in this room right now, are going to be responsible for helping to shape this community over the next four*

years. Obviously, Councillors like Gary Clow who has been here for 18 years, and Councillor MacDonald who has been here for eight years had a significant role on bringing the Town to where it is today. There is a new crew coming on board that I think is up to the challenge. But again, for me as a resident, it is very comforting to know that the staff that we have on board to answer to this challenge are exceptional people and exceptional workers and that is one of my biggest takeaways from my time here with the Town of Stratford – thank you.”

13. INFRASTRUCTURE

- a) Report - The Report was included in the package for Council to review. Deputy Mayor Clow reviewed the report as follows:

The infrastructure staff remain very busy with the ongoing cleanup and repair work resulting from Hurricane Fiona. This will continue until the first snowfall. Staff is prioritizing areas that require trees or debris to be removed to ensure safety to our residents and facility users, including trails, parks, playgrounds, and greenspaces.

Infrastructure projects are resuming after a slight pause through the hurricane and aftermath. Projects currently under design are progressing well for tendering in January or February, such as the waterfront boardwalk, the Kinlock Road multi-purpose path, and the community campus site servicing. Coles continue to review options for changes in the scope for upgrades at the Corish sewage pump station. The hope is to re-tender through the winter and proceed with construction in the spring with a project that is closer to budget.

Earthform has completed the demolition of the Keppoch Road sidewalk and is now preparing to place a new concrete sidewalk. Birt & MacKay has completed the installation of seven hydrants along Glen Stewart Drive and MacKinnon Drive. These have been tested and commissioned and are now in service.

Eastern Trenchless Ltd. has been awarded a contract to renew two sections of concrete sewer main along MacDonald Road and East River Drive. This work will be completed in December.

Hynes Paving has been awarded a contract to resurface the parking lot at the school board side of the Town Hall, and a portion of the access at Robert Cotton Centre. The work may be complete this season if the weather continues to cooperate.

A tender has been re-issued for the exterior painting of the municipal complex with the intent to paint in the spring/summer. The tender had been advertised back in August

with a schedule to be completed this fall. There was only one bidder who proposed using an acrylic elastomeric membrane product which was more than triple the allotted budget. The hope is that painters are available now to review the tender and schedule the work for the spring.

Discussions continue with the supplier of the water reservoir for the twinning of the water tower project. A tender will be issued in the coming months for work to proceed in the spring/summer.

An RFP will be issued in the coming weeks to engage a consultant to complete and update the active transportation plan. The deliverables will be a document to serve as a guide in the expansion of active transportation infrastructure considering such factors as population density, safety issues, connectivity to other infrastructure, etc.

Two positions were filled in the infrastructure department in October. Willie Harding was hired for the permanent part-time maintenance worker position, and Errol Daley was hired for the part-time custodian position. We are very pleased to have both Willie and Errol on board.

Infrastructure staff has been busy with the following:

- Grass cutting and other summer seasonal equipment is being serviced and stored
- All seasonal buildings have been shut down and winterized
- Winter equipment is being readied – spreaders, blowers, and blades have been taken out of storage and prepared for installation
- Removal of meters from seasonal properties has begun, and will continue through the end of November
- Daily use vehicles are being serviced, inspected, winterized, and undercoated as needed
- Bylaw complaints and investigations are ongoing
- Sewer and water infrastructure maintenance and inspection is ongoing on a daily basis; and
- Water and sewer inspections and water turn-ons for new development is ongoing.

During the month of October there were no major sewer or water emergencies.

b) Resolution INC008-2022 Snow Removal Contract – Sidewalks, Trails, and Active Transportation Corridors

**Moved by Deputy Mayor Gary Clow
Seconded by Councillor Derek Smith**

WHEREAS tenders for snow removal, including HST, for sidewalks, trails, and active transportation corridors were received as follows:

MacRae's Backhoe and Trucking

Snow Removal from Town Sidewalks, Trails, and Active Transportation Corridors	PRICE	HST	TOTAL
Hourly Rate 2022/2023	\$120.00	\$18.00	\$138.00
Hourly Rate 2023/2024	\$125.00	\$18.75	\$143.75
Hourly Rate 2024/2025	\$130.00	\$19.50	\$149.50
Hourly Rate 2025/2026	\$130.00	\$19.50	\$149.50
Standby Rate 2022/2023 (Nov 15 – Dec 15)	\$175.00	\$26.25	\$201.25
Standby Rate 2023/2024 (Nov 15 – Dec 15)	\$175.00	\$26.25	\$201.25
Standby Rate 2024/2025 (Nov 15 – Dec 15)	\$200.00	\$30.00	\$230.00
Standby Rate 2025/2026 (Nov 15 – Dec 15)	\$200.00	\$30.00	\$230.00

AND WHEREAS MacRae's Backhoe and Trucking submitted the **only** tender bid for sidewalks, trails, and active transportation corridors.

BE IT RESOLVED that MacRae's Backhoe and Trucking be awarded the contract for snow removal from Town sidewalks, trails, and active transportation corridors, for the calendar years 2022/2023 and 2023/2024, with the option to extend the contract for two additional seasons.

Discussion: This resolution bears the recommendation of the Infrastructure Committee.

Question: **CARRIED**

c) Resolution INC009-2022 Snow Removal Contract – Town, Utility, and Seniors Properties

Moved by Deputy Mayor Gary Clow

Seconded by Councillor Derek Smith

WHEREAS tenders for snow removal for Town, Utility, and Seniors' properties were received as follows:

MacRae's Backhoe and Trucking

Snow Removal from Town Properties	PRICE	HST	TOTAL
Fixed Rate 2022/2022	\$38,000.00	\$5,700.00	\$43,700.00
Fixed Rate 2023/2024	\$39,500.00	\$5,925.00	\$45,425.00
Fixed Rate Optional Year 2024/2025	\$40,000.00	\$6,000.00	\$46,000.00
Fixed Rate Optional Year 2025/2026	\$41,500.00	\$5,700.00	\$43,700.00
Snow Removal from Seniors Property			
Fixed Rate 2022/2023	\$2,500.00	\$375.00	\$2,875.00

Fixed Rate 2023/2024	\$2,500.00	\$375.00	\$2,875.00
Fixed Rate Optional Year 2024/2025	\$2,750.00	\$412.50	\$3,162.50
Fixed Rate Optional Year 2025/2026	\$2,750.00	\$412.50	\$3,162.50
Snow Removal from Utility Property			
Fixed Rate 2022/2023	\$11,500.00	\$1,725.00	\$13,225.00
Fixed Rate 2023/2024	\$11,500.00	\$1,725.00	\$13,225.00
Fixed Rate Optional Year 2024/2025	\$12,500.00	\$1,875.00	\$14,375.00
Fixed Rate Optional Year 2025/2026	\$12,500.00	\$1,875.00	\$14,375.00
Hourly Rate for Additional Work			
2022/2023	\$160.00	\$24.00	\$184.00
2023/2024	\$160.00	\$24.00	\$184.00
Optional Year 2024/2025	\$170.00	\$25.50	\$195.50
Optional Year 2025/2026	\$170.00	\$25.50	\$195.50
Total Fixed Rate 2022/2023	\$52,000.00	\$7,800.00	\$59,800
Total Fixed Rate 2023/2024	\$53,500.00	\$8,025.00	\$61,525.00

PD Construction

Snow Removal from Town Properties	PRICE	HST	TOTAL
Fixed Rate 2022/2023	\$23,000.00	\$3,450.00	\$26,450.00
Fixed Rate 2023/2024	\$23,000.00	\$3,450.00	\$26,450.00
Fixed Rate Optional Year 2024/2025	\$24,000	\$3,600.00	\$27,600.00
Fixed Rate Optional Year 2025/2026	\$24,000.00	\$3,600.00	\$27,600.00
Snow Removal from Seniors Property			
Fixed Rate 2022/2023	\$7,000.00	\$1,050.00	\$8,050.00
Fixed Rate 2023/2024	\$7,000.00	\$1,050.00	\$8,050.00
Fixed Rate Optional Year 2024/2025	\$7,500.00	\$1,125.00	\$8,625.00
Fixed Rate Optional Year 2025/2026	\$7,500.00	\$1,125.00	\$8,625.00
Snow Removal from Utility Property			
Fixed Rate 2022/2023	\$13,000.00	\$1,950.00	\$14,950.00
Fixed Rate 2023/2024	\$13,000.00	\$1,950.00	\$14,950.00
Fixed Rate Optional Year 2024/2025	\$13,800.00	\$2070.00	\$15,870.00
Fixed Rate Optional Year 2025/2026	\$13,800.00	\$2070.00	\$15,870.00
Hourly Rate for Additional Work			
2022/2023	\$100.00	\$15.00	\$115.00
2023/2024	\$100.00	\$15.00	\$115.00
Optional Year 2024/2025	\$105.00	\$15.75	\$120.75
Optional Year 2025/2026	\$105.00	\$15.75	\$120.75
Total Fixed Rate 2022/2023	\$43,000.00	\$6,450.00	\$49,450.00
Total Fixed Rate 2023/2024	\$43,000.00	\$6,450.00	\$49,450.00

Downtown Landscaping

Snow Removal from Town Properties	PRICE	HST	TOTAL
Fixed Rate 2022/2023	\$28,000.00	\$4,200.00	\$32,200.00

Fixed Rate 2023/2024	\$28,000.00	\$4,200.00	\$32,200.00
Fixed Rate Optional Year 2024/2025	\$28,500.00	\$4,275.00	\$32,775.00
Fixed Rate Optional Year 2025/2026	\$28,500.00	\$4,275.00	\$32,775.00
Snow Removal from Seniors Property			
Fixed Rate 2022/2023	\$3,900.00	\$585.00	\$4,485.00
Fixed Rate 2023/2024	\$3,900.00	\$585.00	\$4,485.00
Fixed Rate Optional Year 2024/2025	\$3,950.00	\$592.50	\$4,542.50
Fixed Rate Optional Year 2025/2026	\$4,000.00	\$600.00	\$4,600.00
Snow Removal from Utility Property			
Fixed Rate 2022/2023	\$14,500.00	\$2,175.00	\$16,675.00
Fixed Rate 2023/2024	\$14,500.00	\$2,175.00	\$16,675.00
Fixed Rate Optional Year 2024/2025	\$15,000.00	\$2,250.00	\$17,250.00
Fixed Rate Optional Year 2025/2026	\$15,000.00	\$2,250.00	\$17,250.00
Hourly Rate for Additional Work			
2022/2023	\$115.00	\$17.25	\$132.25
2023/2024	\$115.00	\$17.25	\$132.25
Optional Year 2024/2025	\$120.00	\$18.00	\$138.00
Optional Year 2025/2026	\$120.00	\$18.00	\$138.00
Total Fixed Rate 2022/2023	\$46,400.00	\$6,960.00	\$53,360.00
Total Fixed Rate 2023/2024	\$46,400.00	\$6,960.00	\$53,360.00

AND WHEREAS PD Construction had the lowest overall tender bid for all properties combined.

BE IT RESOLVED that PD Construction be awarded the contract for snow removal from the Town, Utility, and Seniors' properties for the calendar years 2022/2023 and 2023/2024, with the option to extend the contract for two additional seasons.

Discussion: This resolution bears the recommendation of the Infrastructure Committee.

Question: **CARRIED**

Deputy Mayor Clow – *"I came on Council in 2004 – 18 years ago. I have worked under three Mayor's – Mayor Kevin Jenkins, Mayor David Dunphy, and our present Mayor Steve Ogden. I had the privilege of being Deputy Mayor for a term under Mayor Dunphy and under our present Mayor. Over the past 18 years a lot of Councillors came on board and every one of them were excellent. I had the pleasure of working with Town staff, and CAO Jeremy Crosby and I have been here since day one, and the Town is in good hands with CAO Crosby. I was quite happy with Jeremy's latest promotion of Jeremy Pierce to Deputy CAO. Congratulations to Jeremy Pierce on being named Deputy CAO. Jeannie Woodard was also promoted to Infrastructure Director – Congratulations to Jeannie. Going forward for the next four years it is going to be exciting and I wish I was going to be here for it.*

With the Gray Group and what they will bring to the Town is exciting and the population will likely explode. We worked very hard over a number of years to bring a school to the Town, and we are finally getting a senior high school.”

Deputy Mayor Clow – “when I look back when I became a Councillor there was only a little over 4000 people in Stratford and I think we are 12,000 to 13,000 now.

“I want to congratulate Mayor Ogden going forward for the next four years and congratulations as well to Councillor Steve Gallant on his re-election. I think we have done well with the new Councillors who are coming on board. You have your work cut out for you, but I know you will do well. It will be quite a learning experience for the first six months, but you will be in good hands with the Town staff.”

“I would just like to say thank you and I have enjoyed my time here.”

Mayor Ogden noted that Deputy Mayor Clow will always be remembered for solving the wastewater odour issue. It was one of the toughest things we had to do as a Council.

14. COMMITTEE OF THE WHOLE

Report was included in the agenda package for Council to review.

15. SUSTAINABILITY COMMITTEE

Report was included in the agenda package for Council to review.

Councillor Burrridge noted that we are signed on to do natural assets – Katie and her team have signed on to what is called the ‘natural roadmap.’ We will learn what value they bring into a community and the benefit the Town gets from the natural assets.

Councillor Burrridge noted that just before Hurricane Fiona there was a forest inventory done. We have a baseline of what we have, and we are going to continue on. We hope to hire some summer students to help us figure out what we lost.

Tree planting was another item that was discussed. Councillor Burrridge explained how it worked in the past. However, we will be taking a closer look at which type of tree would be best to plant to deal with climate change. It was felt that more robust trees such as Red Oak would be best due to the nature of their root network.

It was noted that a Signatory Request Policy is being developed to help deal with the many requests the Town receives from organizations and causes, and it will make what we do sign a little more meaningful. Mayor Ogden agreed that when we sign something, we get involved in it, so we want to pick the ones that line up with our goals and priorities.

Councillor Burrridge stated that she loved her time on Council and she is going to miss it.

16. ACCOUNTABILITY AND ENGAGEMENT

No Report – Mayor Ogden noted that this committee is going to be revamped and will become the Intergovernmental Affairs and Accountability Committee. He added that we have a number of key performance indicators that we have identified, and we measure our performance on a regular basis. Mayor Ogden stated that Wendy has been excellent on the engagement side – engaging the public on decisions and getting their input on items/issues that are being considered by Council.

17. HUMAN RESOURCES

No Report

18. INQUIRIES BY MEMBERS OF COUNCIL

No Report

19. OTHER COMMITTEES

a) Stratford Senior's Complex

No Report

b) Community Campus Implementation Committee

Councillor Burrridge stated that we need to wind up the Community Campus Implementation Committee. We had committee meetings to give directions of what we want the campus to look like in the end, but in the last six to eight months, the project has been in the hands of the engineers. The committee itself can be wrapped up at this time; although if required, it could be reinstated at some point.

She noted that when she was going door to door four years ago in Ward 2, we were trying to get a school in Stratford and we thought a junior high school would be the more urgent one, but when they ran all the projections, it was the senior high school that was needed the most. New projections will be coming out again in January of 2023 and she felt that the projections will show a need for a junior high, and as a Town we need to have this on our 'radar.' Councillor Burrridge noted that the Town has the land for a junior high school, and it is shovel ready, but there will need to be advocacy at some point.

c) Housing Supply Challenge

Councillor Burrridge noted that the Housing Supply Challenge looks at the pre-development in a community and what can be done to make that better.

The housing supply challenge has four components: planning and the planning process, zoning regulations, education, and community engagement. We are going to educate the community and we are going to give them tools on planning, and we are going to build a virtual platform. We are going to mine data from many different sources, so residents, Council, and staff can use this tool that has real data and can bring objectivity to these decisions. This will give people a greater sense of what these developments will look like down the road and how they will affect the community. Wendy Watts and her team put in an application, and we received 1.1 million dollars to build this infrastructure and to do an education campaign within our Town, and it is going to be a very powerful conversation. Councillor Burrridge felt that this is a very timely conversation for our community, and she noted that she will be staying on the committee moving forward.

Councillor Burrridge noted that Wendy will be starting the engagement process in the next few weeks because we only have 16 months to complete this project.

20. APPOINTMENTS TO THE COMMITTEE

Nil

PROCLAMATIONS

Nil

21. OTHER BUSINESS

Deputy Mayor Clow noted that Dale McKeigan is back as our town planner, and he is glad to see him back with the Town.

Mayor Ogden noted that this is 48 meetings and with a pandemic and a few hurricanes it has been quite a ride. We had a lot of great discussions and debates. We also made some great decisions and we always maintained respect for one another, and our discussions were always civil. Thank you all very much.

23. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:10 p.m.

Mayor Steve Ogden

Jeremy Crosby, CAO