REGULAR MONTHLY COUNCIL MEETING
July 11, 2012
Approved Minutes

<u>DATE</u>: July 11, 2012
<u>TIME</u>: 4:40 p.m. – 5:52 p.m.
<u>PLACE</u>: Stratford Town Centre, 234 Shakespeare Drive

<u>PRESENT</u>: Deputy Mayor Gary Clow; Councillors Steve MacDonald; Diane Griffin; Emile Gallant; Randy Cooper; Steve Ogden; Robert Hughes, CAO; Jeremy Crosby, Manager Public Works and Utility; Kim O'Connell, Manager of Finance and Administration; Vahid Ghomoshchi, Director of Planning; and Mary McAskill, Recording Clerk

<u>REGRETS</u>: Joanne Weir, Assistant Recreation Director

<u>CHAIR</u>: Mayor David Dunphy

1. <u>CALL TO ORDER</u>
Mayor Dunphy called the Regular Monthly Council Meeting to order at 4:40 p.m. and welcomed the members from the Watershed Association.

2. <u>APPROVAL OF THE AGENDA</u>
The agenda was approved as circulated.

3. <u>MINUTES</u>
It was moved by Councillor Griffin and seconded by Councillor Ogden that the June 13, 2012, Regular Council Meeting Minutes be approved as circulated.

It was moved by Deputy Mayor Clow and seconded by Councillor Cooper that the Public Meeting Minutes of June 27, 2012, be approved as circulated.

4. <u>BUSINESS ARISING FROM MINUTES</u>
Nil

5. <u>PRESENTATIONS FROM THE FLOOR</u>

a) Presentation of the Watershed Display Board to the Town of Stratford by Don MacNeil, President of the Hillsborough River Association

Mayor Dunphy welcomed Mr. MacNeil to the meeting.

Mr. MacNeil thanked Mayor Dunphy stating that this is a great opportunity for us. It is really interesting to stand here because there are a lot of people who used to be part of us at one time, and probably still are within their heart and soul, but we have gone through a lot of things in my 13years with the Hillsborough River Association.

The reason we are here today, is to present to you a new watershed display board replacing the 4' x 8' board that was originally put here. Through communication with Ron Fisher and yourself Mr. Hughes, we eventually got through to the Mayor at the time, Michael Farmer, and we were given permission to take the 4' x 8' foot board and put it *in the foyer. It was here for many years and it was wonderful to us. I am the only one who does these boards, and I go all over the place with them and try to get the point across about heritage rivers. It is like the book is written, but the facts are different, so you have a hill to climb and it is quite a big hill. My experience before I ever came into this was 26 years in the navy running my own ships as a chief engineer, and then working for Nova Corporation in Edmonton as a senior technologist.*

Here we are now, and if I could just spend a little time to thank Mr. Farmer. Mr. Farmer gave us the privilege and opportunity to come and do anything we wanted here and I thank you. You paved a big road for us. Mr. Dunphy, thank you so much for the opportunity to be here this evening. Mr. McNeil noted that the 4' x 8' sheet will now go back to the Eco Centre.

It was noted that in July 2013 the Canadian Heritage River Conference will take place at the Delta Prince Edward.

At this time some photos were taken of the group and the watershed display board.

Mayor Dunphy thanked Mr. MacNeil for his presentation.

6. CARI REPORT

No Report

7. CORRESPONDENCE

Included in the package is a list of all correspondence sent and received since the last Council meeting.

8. MAYOR'S REPORT

Included in the package for Council to review. Mayor Dunphy gave a brief overview of his report noting that since the last Council meeting he attended the following events and meetings:

- attended the fishing derby at Pondside Park – Councillor Cooper stated that he attended as well, and it was a great event.
- attended Stratford Business Mixer at Phinley's
- attended the CADC Annual Meeting
- attended the Pride PEI Flag Raising
- along with Robert, toured the various public access locations to shore land in Stratford
- attended the opening of the newly renovated Tea Hill Park Cricket Grounds that was organized by the Prince Edward Island Cricket Association.

Councillor Cooper asked if there was any discussion around the waterfront development at the CADC Board meeting, and Mayor Dunphy replied there were some comments, but there is nothing concrete yet.

9. CHIEF ADMINISTRATIVE OFFICER

Included in the package for Council to review. Robert gave an overview of the report noting the Act Review Sub-committee has completed and reviewed the first draft of the Act. It has been sent for legal review and when the legal comments are received, the Sub-committee will review it again. The Steering Committee will then review it and a consultation process will be undertaken.

Robert noted that the Revenue Sharing Committee had been on hiatus since our revenue was cut by 5%, but the committee has now met twice in the last few weeks, and hopefully, we are 'back in business.'

10. SAFETY SERVICES

a) Report

Included in the package for Council to review. Councillor Gallant gave a brief overview of the report noting that most of the items discussed at the meeting were also discussed at the Committee of the Whole.

Mayor Dunphy asked what the discussion was about the 911 calls at the meeting, and Councillor Gallant replied that the RCMP asked if there was any need to continue to provide the 911 call reports. Councillor Gallant stated that the message we are sending back is that we want them to develop a report that will be acceptable to both parties.

Councillor Ogden asked about the two stop signs that were to be installed about a month ago, and Councillor Gallant replied that he spoke to Robert on this issue and he indicated that they would be done either this week or early next week.

b) Street Light Report

No Report

c) RCMP Report

Included in the package. Councillor Cooper noted that fines are down from last year. Councillor Gallant noted that there is no traffic division any longer and this is an issue we will have to discuss. Councillor Gallant stated that the committee will meet with the RCMP to find out where things are going.

d) Humane Society Report

Included in the package.

e) Transit Report

Included in the package. Councillor Gallant stated that we will be meeting with Trius to see what will take place in regards to promotions.

11. PUBLIC WORKS

a) Included in the package for Council to review. Councillor MacDonald gave a brief overview of the report.

- Sidewalk and Bike Lane Construction 2012 – the RFP for engineering consulting services for the Park Lane to Bonivista section has been awarded to CBCL Limited. The design will be started immediately and hopefully construction can begin in August – pending the approval of the PEI Department of Transportation and Infrastructure Renewal (TIR). Public works is also working with TIR to complete several road widening areas for additional bike lanes within the Town.

- Trans Canada Trail – the design for the trail section on Shakespeare Drive has been completed and tendered. Construction should begin in late July or early August.

- Municipal Maintenance Building - construction is underway and the building addition should be finished by November 2012.

- Repairs to the exterior of the Town Hall are essentially complete - further work will be taking place on the drainage and landscaping around the building.

Maintenance staff is busy landscaping, grass cutting and watering trees throughout the Town.

12. <u>STRATFORD UTILITY CORPORATION</u>

a) Report

Included in the package for Council to review. Councillor Ogden gave a brief overview of the report.

- Rain Barrel Program – the final stages of this program are being developed, and if all goes well, the barrels will be available in September. Information regarding the barrels will be sent out to the utility customers in their July bills – and the barrels will only be available to utility customers. More information on this program will be available in the coming weeks.

- Trial Metering Program – we have approximately 30 residents who have volunteered for the program. The meters have been ordered and we hope to have them installed in September.

- Fullerton's Creek Wellfield Development – preliminary design of the wellfield and infrastructure is prepared, and we will be meeting with Coles Associates next week to identify any issues or concerns we have. Tendering of the work should take place in August.

In addition to the above, the utility staff has been busy with the following item:

- waste water treatment plant maintenance and odour control
- pumping station maintenance
- valve exercising program
- scheduled water sampling; and
- emergency call out as they occur.

There were no major issues with the sanitary collection system or the water distribution system during the past month.

Councillor Cooper stated that we have had some issues with the plant regarding the odour at the plant and he has received a few comments from residents. Councillor Ogden stated that any open lagoon system will have some odour at certain times of the year, and things are working as well as they can with the technology we have. Jeremy added we cannot guarantee that there will not be odour again, but we feel that the system is working properly now.

b) Financial Statements
Included in the package for Council to review.

13. RECREATION AND ENVIRONMENT

a) Report
Included in the package for Council to review. Councillor Griffin gave a brief overview of the report.

- GO PEI still has an ongoing partnership with the Town and we will be offering healthy cooking classes each week to the youth who are registered in our summer camp.
- The Stratford Army Cadets held their first annual ceremonial review on May 31, 2012 at the Stratford gymnasium and there are now 30 cadets in the group.
- Councillor Griffin noted that the Town of Stratford will be playing host to several games of the 2012 Canadian National Old-times Baseball Championship.
- The Town is again offering a summer day camp this year. The camp is offered to youth between 8 – 12 years of age. Registration is $125 per week, or $99 for the full summer (nine weeks) and each week there will be a different theme.
- The minor soccer program is now well underway and to date the number of registrants in the Stratford Soccer Club has reached 630.
- The recreation department welcomed nine summer students for summer employment this year.
- Funding support of $2800 was received from the National Canada Day Committee of our Canada Day festivities. There was a lot of activity at Tea Hill Park. Kendall Docherty was in attendance providing musical entertainment, and there was also entertainment from the diversity and inclusion groups.
- The Strawberry Festival was held this past weekend with a big pancake breakfast.
- On September 29, 2012 we will be holding our annual community expo.
- In partnership with our local Rotary Club, we will be hosting the annual hit an hunt golf tournament on September 15, 2012.
- A youth dance was held on June 1 at the Town Centre and the Youth Can Do partnered with the PEI Newcomers to Canada Youth Group on this dance.

The youth room closed for the summer on June 23, and will reopen on September 4. The youth room will be used for the summer day program during July and August.

Councillor Griffin stated that the Stratfords of the World Reunion is being held in September and the committee is still looking for billets.

Councillor Cooper stated that the Tea Hill Canada Day event went off great and wanted to congratulate all the organizers.

14. <u>FINANCE AND ADMINISTRATION</u>

a) No Report

Councillor Cooper noted that the Finance and Administration Committee held their meeting yesterday. He noted that expenses are down and we are coming in with a healthy surplus. He noted that all departments are coming in under budget or at budget.

b) Financial Statements

Included in the package for Council to review.

15. <u>PLANNING AND HERITAGE</u>

a) Report

Included in the package for Council to review. Deputy Mayor Clow gave a brief overview of the report noting that the committee will be meeting again Monday, July 16.

b) Permit Summary

Included in the package for Council to review. Deputy Mayor Clow noted that he is pleased to report that we are well ahead of last year on single family dwellings and multi-family dwellings.

Mayor Dunphy stated that we are up almost double on single family residential year to date, and significantly up on multi-family year to date.

Councillor Ogden stated that he wanted to thank Vahid for organizing a meeting with several developers who had some issues regarding the building code, and Vahid added that he feels it was a successful meeting and that all issues were addressed.

Councillor Cooper stated that many changes came into effect when we adopted the new building code and it seemed extremely excessive, so it is great that we adopt these things, but it is also great that that we can bring in professionals to help make changes where needed.

c) <u>Resolution PH011-2012 Child Care Facility – 26 Wren Drive – Special Permit Use</u>

Moved by Deputy Mayor Clow
Seconded by Councillor Griffin

WHEREAS an application has been received from Jacalyn Ferguson to open a "Child Care Facility" at her own residential property located on 26 Wren Drive; and

WHEREAS the proposed home is located in an R2 Zone and Section 10.3 of the Town's Development Bylaw classified "child care facility" under "Special Permit Use" in R2 zone; and

WHEREAS pursuant to Section 10.3 of the Development Bylaw a notification letter was sent to the neighbouring property owners and the planning department received one letter of support and one objection letter; and

WHEREAS a public meeting was held on June 27, 2012, and residents had an opportunity to provide their comments on the application.

BE IT RESOLVED that approval be granted to Jaclyn Ferguson's application to open a Child Care Facility at her own property subject to the following conditions:

1. Meet all related Provincial and the Town of Stratford's requirements and regulations.
2. Restrict the capacity of the proposed child care facility up to 15 children, including the applicant's own children, at any time of operating the business.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.
Question: **CARRIED**

d) <u>Resolution PH012-2012 Landfest Co. Ltd. – 6 Unit Townhouse on Parcel Numbers 847400 and 847392</u>

Moved by Deputy Mayor Gary Clow
Seconded by Councillor Steve Ogden

WHEREAS an application has been received from Landfest Co. Ltd. to develop a 6 unit Townhouse Dwelling on parcel No.847400 with the area of 0.4 acre and parcel No. 847392 with the area of 0.27 acre; and

WHEREAS these two parcels are currently approved lots located in the Two Family Residential Zone (R2) off Stratford Road behind the Stogie's Convenience Store; and

WHEREAS the developer is proposing to consolidate the two lots and build a 6 unit townhouse on the new lot with an area of 0.67 acre. The access road would be private, and the units would be sold as condominiums; and

WHEREAS the Planning & Heritage Committee is on the opinion of this proposal will create higher density in the area and will affect the character of the existing neighborhood;

BE IT RESOLVED that approval be granted to Landfest's application to develop a six unit Townhouse Dwellings on the proposed lots.

Discussion: It was noted that this resolution does not bear the recommendation of the Planning and Heritage Committee or the Committee of the Whole.
Deputy Mayor Clow stated that this is a piece of property behind Stogie's that is zoned R2 for two duplexes and the request is a six unit townhouse dwelling. Planning discussed it at great length and they felt it would change the harmony of the neighbourhood.

Question**:** **DEFEATED** (**4 Against** – Deputy Mayor Clow, Councillor Gallant, Councillor Ogden, and Councillor MacDonald - **2 in Favour** – Councillor Griffin and Councillor Cooper)

16. COMMITTEE OF THE WHOLE

a) Resolution CW007-2012 Development of a New Long-term Federal Plan for Municipal Infrastructure Funding

Moved by Councillor Diane Griffin
Seconded by Councillor Steve Ogden

WHEREAS the Building Canada Plan and a number of important federal-provincial transfer agreements vital to Canada's cities and communities will expire in March 2014; and

WHEREAS Federal investments over the last few years have helped to slow the decline of our cities and communities, and the Government of Canada has committed to develop a new long-term plan for municipal infrastructure funding in consultation with municipal and provincial/territorial governments; and

WHEREAS a seamless transition from the Building Canada Plan to a new long term plan is necessary to ensure that municipalities can continue planning their capital spending effectively; and

WHEREAS the Federation of Canadian Municipalities (FCM) has launched a campaign to ensure the new plan reflects municipal priorities across the country and asks its member municipalities to pass a Council resolution supporting the campaign; and

WHEREAS the Town of Stratford has continuing infrastructure needs including more than thirty million dollars that is required to complete the extension of water and sewer to all areas of the Town and to replace the existing sewer treatment plant, and these needs can only be met with through the kind of long-term planning and investment made possible by a national plan that is cost shared by the federal, provincial and municipal sectors;

THEREFORE BE IT RESOLVED that the Stratford Town Council endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of cities, Towns and communities; and

BE IT FURTHER RESOLVED that Council urges the Minister of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the federal Minister of Transport, Infrastructure and Communities, to the provincial Minister of Finance and Municipal Affairs, to the Minister of Transportation and Infrastructure Renewal, to the Hon Lawrence MacAulay, to the Federation of Canadian Municipalities and to the Federation of Prince Edward Island Municipalities.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.
Question: **CARRIED**

b) <u>Resolution CW008-2012 Finance and Administration Committee Member Appointment</u>

Moved by Councillor Randy Cooper
Seconded by Councillor Emile Gallant

WHEREAS Carol Ann Duffy has submitted her resignation as a member of the Finance and Administration Committee; and

WHEREAS Nicole Phillips has put her name forward to serve as a member.

BE IT RESOLVED that Nicole Phillips be appointed to serve on the Finance and Administration Committee for the remainder of the current two year term ending December 31, 2012.

Discussion: It was noted that this resolution bears the recommendation of the Committee of the Whole.
Question: **CARRIED**

Resolution CW009-2012
It was moved by Councillor Griffin and seconded by Deputy Mayor Clow that resolution CW009-2012 be removed from the agenda, as it does not require a resolution.
Question: **CARRIED**

17. <u>ECONOMIC DEVELOPMENT</u>

a) Report
Included in the package for Council to review. Mayor Dunphy noted that the committee met on June 28 and continues to discuss economic issues regarding the Town and what we can do to spur on economic development. We discussed the business survey that was conducted a few months ago, and we are currently working on a business brochure to highlight the things in the Town that we feel would interest businesses. Other items of discussion were buy local and clustering.

18. HUMAN RESOURCES
No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Included in the package for Council to review. Councillor MacDonald noted that everyone in the complex is very pleased with the new cleaner Mae Affleck who is doing an excellent job. He also noted that we invited Anne Arsenault from CMHC to our last meeting to discuss having an extra disabled parking space at the complex.

20. PROCLAMATIONS
Nil

21. OTHER BUSINESS
Nil

22. ADJOURNMENT
There being no further business the meeting adjourned at 5:52 p.m.