

REGULAR MONTHLY COUNCIL MEETING

January 9, 2019

Approved Minutes

DATE: January 9, 2019
TIME: 7:30 p.m. – 8:36 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Kim O'Connell, Director of Finance and Technology; Jeremy Crosby, Director of Infrastructure; Jeremy Pierce, Director of Recreation, Culture, and Events; Kevin Reynolds, Director of Planning, Development and Heritage; Wendy Watts, Community Engagement Coordinator, and Mary McAskill, Recording Clerk

REGRETS: Nil

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi'Kmaq people, and we pay our respects to the indigenous Mi'Kmaq people of this territory past, present, and future.

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Derek Smith and seconded by Councillor Gary Clow that the agenda be approved as circulated. Motion Carried.

3. APPROVAL OF THE MINUTES

It was moved by Councillor Jill Burridge and seconded by Councillor Steve Gallant that the minutes of the Regular Monthly Meeting of December 12, 2019 be approved. Motion Carried.

It was moved by Councillor Derek Smith and seconded by Councillor Darren MacDougall that the Special Council Meeting of November 21, 2018 be approved as circulated. Motion Carried.

4. BUSINESS ARISING

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

No Report

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- December 13/18
 - CBC Island Morning
 - Sobey's - presented the Town's contribution to CBC 'Feed a Family Campaign' along with Councillors Gail MacDonald and Gary Clow
 - Attended the Volunteer Reception at the Town Centre
- December 14/18
 - Attended Christmas receptions at the Royalty Centre – Women's Network and the Canadian Legal Information Association of PEI (CLIA)
 - Salvation Army Kettle at Sobey's from 12:00 noon until 2:00 p.m.
- December 17/18
 - Along with the CAO, meet with Clifford Lee, Provincial Special Advisor on Affordable Housing
- December 20/18
 - Along with the CAO, met with solicitor to formally transfer property on Mason Road to CHANCES
- December 21/18
 - Attended MP Lawrence MacAulay's Christmas reception in Montague
- January 2/19
 - Attended public meeting on rezoning proposal for Dale Drive
- January 3/19
 - Attended inaugural meeting of the Arts and Culture Sub-committee
- January 7/19
 - Attended inaugural meeting of the Planning, Development and Heritage Committee

9. CHIEF ADMINISTRATIVE OFFICER (CAO)

Report included in the package. The CAO gave a brief overview noting that based on comments received from the Information and Privacy Office; he made revisions to the draft

Open Government Bylaw and prepared a synopsis for public consultation. There is now a page on the Town website where residents can go to review the draft bylaw and leave their comments. He noted that there is a consultation for the pre-budget meeting on the website as well.

Mayor Ogden stated that he neglected to include in his report that he and the CAO met recently with a developer and a representative of the Canadian Heritage to discuss a cultural/affordable housing proposal for Stratford.

10. SAFETY SERVICES

a) No Report

Councillor Derek Smith asked if anyone has a complaint regarding street lighting to please refer it to the infrastructure director Jeremy Crosby.

b) Street Light Report

No Report

c) RCMP Report

Report included in the package. Councillor Smith stated that for the record he was an RCMP for 30 years and he does have some concerns about policing, but he will consult with the Mayor, Councillors and the CAO before he makes any further comments.

At the last Council meeting the revenue from tickets was discussed and since that time Councillor Smith was able to acquire some information on the process of how the tickets are handled which he explained in detail. He noted that if the tickets are not paid by the court date noted on the ticket, and there is an unsatisfactory resolution, the information will be given to the Department of Highways, and people seeking a license renewal or vehicle registration will be told that their requests can't be processed until their tickets are paid. It was also noted that we are unable to find out how many tickets were processed, but this is being worked on.

Councillor Smith stated that he would like to see a letter written to the RCMP Commanding Officer and the local Member of Parliament for Cardigan that states the Town is interested in housing the new RCMP Headquarters, if and when the time comes. We would receive letters of reply and we would have them on record.

Councillor Smith felt that the RCMP is doing a good job, and he doesn't think that the additional information they submit is required.

Mayor Ogden would like to have a further discussion at the Committee of the Whole on this item, as he feels the additional report gives Council a better perspective of the amount of work being done over and above the summary offense tickets. Councillor Smith felt it might be a privacy concern. Deputy Mayor Clow stated that he personally likes the additional information and reiterated Mayor Ogden's comments of how it lets

everyone know what is taking place in the Town and it keeps everyone accountable. Deputy Mayor Clow also noted that at the end of every year, for a number of years, the Town would request the number of summary offense tickets issued, but to date we have been unable to get this information and he doesn't know why this has not been corrected.

d) Humane Society Report

The report for the month of December 2018 was included in the agenda package. Councillor Smith stated that the Humane Society is doing a good job.

e) Transit Report

The report for the month of December 2018 was included in the agenda package. Councillor Smith noted that he read the reports and he felt that that the complaints and breakdowns are not necessary reports for Stratford, because this is something that the transit company looks after. He also felt that the transit graph that is currently included in the report is not necessary.

f) Fire Company

The first meeting in 2019 will be held on Monday, January 14, 2019 and Councillor Smith will attend.

g) Resolution SS001-2019 Appointment of Directors to the Cross Roads Rural Community Fire Company

Moved by Councillor Derek Smith

Seconded by Deputy Mayor Gary Clow

WHEREAS the Town of Stratford has a right and a responsibility to appoint seven members to the Board of Directors of the Cross Roads Rural Community Fire Company.

BE IT RESOLVED that the following persons be appointed to serve on the Board of Directors of the Cross Roads Rural Community Fire Company for the year 2019.

Town Council Representative:

- Councillor Derek Smith

Community Representatives:

- David Milligan
- David Swan
- David Panton
- Norman MacDonald
- Ross Wheatley
- Carol-Anne Duffy

Discussion: Nil

Question **CARRIED**

Councillor Smith added that there is no report from the Citizens on Patrol, but he wanted to note that they are doing an outstanding job and he wanted to recognize them for their efforts and dedication to the program.

11. RECREATION, CULTURE AND EVENTS

a) Report

Councillor Gallant noted that the committee has not held a meeting yet, but the Arts and Culture Sub-committee held their first meeting for 2019 and it went very well. He noted that it was his first meeting with the group and staff member Tanya Craig did a fantastic job. He noted that there was some great discussion on numerous issues throughout the meeting.

It was noted that due to the bad weather the Levee had to be cancelled and that was a disappointment, but the safety of our residents was the main concern.

The Stratford Youth Centre held their Christmas party and the 2018 Youth Volunteer Awards Ceremony on December 19, 2019. Councillor Gallant stated that he observed Duane Pineau with the youth and noted that he does a great job with them.

The Guardian recently gave some well deserved recognition to the Youth Council for their efforts and contributions to local families over the holidays by providing them with gifts and care packages.

The Stratford Youth Council continues to work on fundraising projects for the Stratford Youth Centre, as well as fundraising for their leadership tour to Central Canada in August of 2019.

The Bunbury Rink and the new EZ Rink at Pondside Park are now operational for Stratford skaters. Weather permitting - outdoor skating will be available until early March.

The Stratford playschool instructor Marjane Sanayie has accepted a position with CHANCES starting in January 2019, and the recreation department was unable to find someone else on such short notice, so the playschool program has been cancelled. We thank Mrs. Sanayie for her efforts and commitment to the Stratford playschool, and wish her well. The recreation department will explore future possibilities for the program.

b) Resolution RCE001-2019 Committee Member Appointment

Moved by Councillor Steve Gallant

Seconded by Councillor Darren MacDougall

WHEREAS Council has established Special Committees and sub-committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

WHEREAS Pat Martel has put his name forward to serve as a member of the Events Committee.

BE IT RESOLVED that Pat Martel be appointed to the Events Committee for a two year term ending November of 2020.

Discussion: Nil

Question: **CARRIED**

Mayor Ogden noted that the Town of Stratford's Winter Fest will be held from February 16 to 18 and asked Councillors to mark their calendars.

12. FINANCE AND TECHNOLOGY

- a) No Report – the committee will hold its first meeting on Tuesday, January 15, 2019. Councillor MacDonald noted that there is a public pre-budget meeting being held on January 16 at 7:00 p.m. This is an opportunity to discuss with residents, in an informal environment, the funding priorities for the next few years. We would like each Councillor to attend and participate in the round table discussions. There will also be a citizen's reference panel on January 16 at 5:00 p.m., to discuss the long term spending priorities of the Town and the draft Open Government Bylaw.

It was noted that budget discussions with Council and management will begin on Monday, January 14, 2019. The finance and utility departments are working on the new meter bills and hope to have them out in the next few weeks.

The finance staff is busy with budgeting, year-end forecasting, government claims, and normal day to day tasks.

b) Financial Statements

Included in the package for Council to review.

13. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the package. Councillor Burrridge highlighted a few of the items discussed at the meeting. She noted that there are two returning committee members and four new members, and she felt that it will be a great committee going forward. A big part of the meeting was a review of the public meeting that was held for the rezoning application on Dale Drive, and most of Council and planning board attended that meeting. Mr. Banks gave a great presentation to those in attendance (approximately 50). Most were in favour of the rezoning, but there were some concerns regarding the storm water drainage, green space, and height, and these concerns will be addressed during the development stage.

Councillor Burrridge noted that the rezoning was modified following the public consultation.

Affordable housing was also discussed and there was some great insight from the committee members and they are excited about working towards the Affordable Housing Policy, and playing a role in it.

A planning board member had noted at the meeting that there was a difference between affordable housing and affordable living. Councillor Burrridge noted that defining affordable housing and the different levels of affordability will be a big part of the housing strategy.

Permit Summary

Included in the agenda Package.

- b) **Resolution PH001-2019 – Bylaw #45-A Official Plan and Zoning Amendment to Bylaw #45 – Dale Drive 1st Reading**

Moved by Councillor Jill Burrridge

Seconded by Councillor Derek Smith

WHEREAS an application has been received from Pan American Properties Inc. to rezone parcel numbers 518910, 398610, 538132, 538140, (approx. 4.05 acres) located on Dale Drive, from the Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU) under the Town of Stratford Zoning and Development Bylaw, Bylaw #45;

WHEREAS this re-zoning request will require the following amendments to be considered:

- Official Plan – an amendment to the official Landuse Map to change the current

Commercial Landuse designation to a Mixed Use designation.

- Zoning and Development Bylaw - an amendment to the official Zoning Map to change the current Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU) classification.

WHEREAS the proposed rezoning is to allow for the development of a 56 unit, 4 storey apartment building which contains 30 affordable housing units; and

WHEREAS twenty-Eight (28) notification letters were sent to property owners whose parcels of land are within 500 feet of the subject property on December 13, 2018 to solicit input on the proposed Official Plan and zoning amendment and notifying them of the public meeting to be held on January 2, 2019 and no written responses had been received; and

WHEREAS a public meeting was held on January 2, 2019 and approximately 46 residents attended presenting questions based around traffic, stormwater management, site amenities, greenspace and the proposed height of the building being 4 storeys. Generally the public were supportive of the proposal but requested the Town ensure all items above were addressed properly to improve the overall area; and

WHEREAS after holding a public meeting on January 2, 2019 and after a further review it has been identified that the MRMU Zone does not list Retail Stores as a permitted use. In order to ensure that the portion of the property adjacent to the TCH will still allow for retail uses in the future it is recommended that the rezoning application be modified to only cover the portion necessary for the proposed 56 unit building containing the 30 affordable housing units; and

WHEREAS the zoning amendment, as modified, will now be to rezone a portion of parcel numbers 518910, 398610, 538132, 482307, (approx. 1.3 acres) located on Dale Drive, from the Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU).

BE IT RESOLVED that a portion of parcel numbers 518910, 398610, 538132, 482307, (approx. 1.3 acres) be hereby designated as Mixed Use in Schedule “B” of the Town of Stratford Official Plan excluding it from its former designation of Commercial as indicated in the attached map for Bylaw #45-A; and

BE IT FURTHER RESOLVED that Bylaw #45-A, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, be hereby read and approved a first time.

Discussion: This resolution bears the recommendation of the Planning, Heritage, and Culture Committee. Councillor Burrige felt that it was a good fit. She noted that originally, we were zoning the whole parcel; however, we want to ensure that the commercial side does remain closer to the road.

For the purposes of clarification, the planning director Kevin Reynolds noted that the map on the overhead shows the entire property outlined in red and the section in purple will remain as Mason Road commercial. Referring to the map, the planning director noted that the only portion being rezoned is outlined in light green which will be enough to accommodate the 56 unit apartment building. There is a sketch that the developer provided at the public meeting and it was discussed at planning board on Monday, January 7, 2019 showing a potential of how the future property could be developed, with another retail building, and that is why we recommended to amend the actual rezoning to reduce it down to just the portion outlined in green. The section in green is changing in its land use designation which is attached to the official plan from commercial to mixed use, and it's changing in the zoning map which is attached to the Zoning and Development Bylaw from the Mason Road commercial zone to the Mason Road mixed use zone which allows for residential.

Councillor Smith took a moment to congratulate Councillor Burrridge, staff, and Mr. Tim Banks who answered all his questions over the past month. He felt that they did an outstanding job.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

No Report

15. INFRASTRUCTURE

a) Report

Deputy Mayor Gary Clow noted that some of the items being worked on by the infrastructure department are as follows:

Wastewater Treatment Plant Update – the facility continues to function well. During the month of December there were some higher than normal flows due to a couple of rain and snow melt events. Operations at the facility returned to normal shortly after the event.

Wastewater Collection System to the Charlottetown Pollution Control Plant – Stantec has advertised the five tender packages, including all of the work for the pump station and pipe lines to the Charlottetown Pollution Control Plant on January 3, 2019. The tenders will close on varying days – all by January 30, 2019, with anticipation of a resolution to Council for the February Council meeting.

Water Metering Program – Meters were read on January 2, 2019 for the last quarterly bill of 2018. Utility technician Billy Ramsay, along with help from Doucette Brothers Plumbing and Heating continue to reduce the list of accounts that were left from the Neptune contract.

Cross Roads Community Centre Energy Upgrades – the subcontractor that Entire Mechanical Contractors (EMC) was going to use to install the drop ceiling has indicated they cannot complete the work due to a busy schedule. EMC is attempting to find another contractor to do the work, and once it has been completed they will complete the lighting work. We are also awaiting paperwork from EMC on the heat pumps in order to submit the energy rebate application to Efficiency PEI.

Emergency Services Facility – the foundation has been installed and the contractor is waiting for the structural steel to be delivered. Work should resume sometime in January when the structural steel arrives on site.

Extension of Michael Thomas Way – the tender closed on December 19, 2018. We are reviewing the results and will have a recommendation to the Infrastructure Committee at their next meeting on January 15.

Georgetown Road Ditch Infill and Bike Lane – storm sewer, curb, and sidewalks are complete and the section of sidewalk is open for use. The base asphalt has been placed on the road and bike lanes, with the seal to be completed in the spring.

Inflow and Infiltration Strategy – the 516 manhole trays have arrived from the supplier and staff will be installing them throughout the Town over the next few months.

Community Campus Land Acquisition and Assembly – Turner Drake & Partners Ltd. has been awarded the work to acquire land for the extension of the business park, and assemble the 150 acres required for the Community Campus Vision.

Expression of Interest – thirty Expressions of Interest have been submitted to the provincial government for funding through the Investing in Canada Infrastructure Program, and the program will see provincial and federal government contributions of 73.33% to 83.33% of the project costs – depending on the category of funding available.

Gym Reception Desk – Chandler Architecture is coordinating with Richardson Associates to finalize the architectural and electrical drawings for the renovation of the space.

During the month of December 2018 there were no major issues with the water distribution system or the sanitary collection system.

Councillor Smith asked for a little more information on the manhole trays and Councillor Clow replied that it keeps a lot of gravel from getting into the system. The trays will catch anything that goes down the manholes. The infrastructure department did some testing with them and they worked quite well.

Deputy Mayor Clow was asked how many residents in the Town have water meters and it was noted that more than 90% of our 2500 water customers have water meters.

16. SUSTAINABILITY

No Report – Councillor MacDougall noted that the committee is scheduled to hold their first meeting on February 2, 2019.

17. ACCOUNTABILITY AND ENGAGEMENT

No report

18. HUMAN RESOURCES

No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

No Report- Councillor MacDonald stated that things are running smooth and the new generator is now in place.

20. PROCLAMATIONS

Whereas Eating Disorder Awareness Week will be from February 1 – 7, 2019; and

Whereas eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and

Whereas stigma, secrecy, and stereotypes still surround eating disorders causing many people who are suffering to refrain from seeking help; and

Whereas open supportive dialogue can help break the shame and silence that affects nearly one million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and

Whereas Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time

of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and

Whereas Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice and eating disorders are a serious and dangerous mental illness.

Therefore, Be it Resolved that I, Steve Ogden, Mayor of Stratford, do hereby proclaim February 1 – 7, 2019 as “Eating Disorder Awareness Week” in the Town of Stratford.

Do what we can to learn about the resources.

21. OTHER BUSINESS

Nil

22. ADJOURNMENT

There being no further business, the meeting adjourned at 8:36 p.m.

Mayor Steve Ogden

Robert Hughes, CAO