

REGULAR MONTHLY COUNCIL MEETING
February 20, 2019
Approved Minutes

DATE: February 20, 2019
TIME: 7:30 p.m. – 9:23 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Kim O’Connell, Director of Finance and Technology; Jeremy Crosby, Deputy CAO and Director of Infrastructure; Jeremy Pierce, Director of Recreation, Culture, and Events; Kevin Reynolds, Director of Planning, Development and Heritage; Wendy Watts, Community Engagement Coordinator, and Mary McAskil, Recording Clerk

REGRETS: Robert Hughes, CAO

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

Mayor Ogden would like to change item #5 Presentations to Item #3. It was moved by Councillor Jill Burridge and seconded by Councillor Gail MacDonald that the agenda be approved as amended. Motion Carried.

3. APPROVAL OF THE MINUTES

It was moved by Councillor Derek Smith and seconded by Councillor Gary Clow that the minutes of the Regular Monthly Meeting of January 9, 2019 and the Special Council meeting of January 23, 2019 be approved as circulated. Motion Carried.

4. BUSINESS ARISING

Nil

5. **PRESENTATIONS**

Heritage Award Presentation to the Town

Mayor Ogden took a moment to speak about the event that took place last evening (February 19) at the Beaconsfield Heritage Building. It was part of the Heritage Awards Program put on by the Prince Edward Island Museum and Heritage Foundation. Mayor Ogden stated that he was pleased and honoured to be there, along with the members of the Stratford Heritage Committee, who as a group was awarded the *Publication of the Year Award* in recognition of an outstanding contribution to the preservation of the Heritage of Prince Edward Island. The award was presented by the Lieutenant Governor and it was a well deserved award. It was a result of the publication of a book called *We will remember them: Stratford Heroes of the First World War*. It is a book written about 46 Stratford residents who served in the First World War and their stories. Mayor Ogden reiterated that he was honoured to be in attendance and he is very proud of the Stratford Heritage Committee for the work they did to obtain this award.

Brown and Hood Heritage Award

The Brown and Hood Heritage Award is presented by the Town of Stratford to an individual, group, organization, or company who strives to preserve Stratford's heritage – whether it is in the form of built architecture, the written word, or through volunteer efforts to promote the values of heritage.

The family of Lana Beth Barkhouse, Andrew Trivett, and their daughter Emma Trivett are deserving nominees of the Town of Stratford's Brown and Hood Heritage Award.

In 2008, the family house at 22 Duncan Avenue in Stratford was listed on the register of Canada's Historic Places. The house is valued for its Georgian architectural style and for its association with the history of shipbuilding and tourism in the province.

Andrew and James Duncan, two of the Island's foremost shipbuilders at the time, built the house around 1840. In 1922, W.H.V. Dunbar operated the property as a summer resort. It continued to operate as a resort until 1965. The house remained abandoned for many years until 1973, when Thomas and Charles McMillan purchased it, moving it half a mile to its current location and saving it from demolition. Andy Trivet and Lana Beth Barkhouse, as the current owners, have continued to maintain and enhance the historic character of the house.

Lana Beth joined the Stratford Heritage Committee in 2009, just recently stepping down after 10 years of volunteer service. During her lengthy tenure on the committee, Lana Beth was an integral player in many of the heritage projects working quietly behind the scenes.

Lana Beth was a valuable committee member during the development of the Town's Heritage bylaws, serving as a key voice in the heritage incentive program and heritage covenants. More recently, Lana Beth was a driving force behind Stratford's recent publication *We will remember them: Stratford heroes of the First World War*. She undertook many of the critical, behind the scenes work, writing, finding and acting as liaison with the book's editor, and making contact with experts on the history of the PEI and the First World War.

Andrew and Lana Beth's daughter Emma Trivett also deserves a share of this award. In 2013, Emma was a UPEI history student who was hired by the Heritage Committee to assist in the writing of the Stratford First World War Veterans' project. Over the summer Emma researched the service files of the Stratford veterans linking their service into the units War Diaries. Emma's writing gave the book a major boost permitting its publication five years later.

It is with great pleasure that I present Lana Beth Barkhouse, Andrew Trivett, and Emma Trivett with the Town of Stratford's 2018 Brown and Hood Heritage Award.

At this time Mayor Ogden presented Lana Beth, Andrew Trivett and Emma Trivett with the Heritage Award and photos were taken of the presentation.

Mayor Ogden asked Ms. Barkhouse if she would like to say a few words and she took a moment to say thank you for the honour of receiving the award.

Thank you to Jane McKinney – Retired Stratford Librarian

Mayor Ogden noted that Jane McKinney retired late in 2018. However, due to the bad weather she had been unable to attend a Council meeting until this evening. Council can now thank her formally for everything she has done for the Town.

Mayor Ogden noted that Jane worked for many years as the librarian at the Stratford Library, and we wanted to do something to mark her retirement. Ms. McKinney provided invaluable service to Stratford residents and was instrumental in the success of the Stratford Library. Mayor Ogden presented Ms. McKinney with a gift and photos were taken of the presentation. Ms. McKinney thanked Mayor Ogden and added that retirement is wonderful.

6. CARI REPORT

Kim O'Connell noted that CARI will be holding an open house on April 4, 2019. She noted that they are also in the process of passing their operational and capital budgets.

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

Jan 11

- Met with the Hon. Lawrence MacAulay regarding federal support for affordable housing in Stratford

Jan 14

- Met with CHANCES representative about a possible expansion
- Attended the age-friendly communities meeting

Jan 15

- Attended the finance and infrastructure meetings

Jan 16

- Met with the Hon. Adam Vaughan regarding announcement of new Affordable Housing Program for PEI
- Citizens Reference Panel
- Public Budget Meeting

Jan 17

- Attended the Diversity and Inclusion Committee
- Attended the Accountability and Engagement Committee

Jan 18

- Attended the Capital Area Mayor's meeting

Jan 19

- Attended the FPEIM meeting in Kinkora

Jan 21

- Attended the Safety Services Meeting

Jan 22

- Council and staff re: budget
- Heritage

Jan 23

- Committee of the Whole
- Proposed Reddin subdivision open house

Jan 24

Recreation

Jan 28

- Videotaped Lunar New Year greeting for Chinese-Canadian community

Jan 29

- El forum at the Delta

Jan 30

- Welcoming newcomer strategy session at the Confederation Centre – it was about how to make newcomers feel welcome in our community
- Council and staff budget meetings

Jan 31

- Committee of the Whole
- Met with QEH representatives

Feb 4

- HR
- Planning

Feb 5

- Active Transportation Committee

Feb 6

- Sustainability

Feb 7

- Council and staff budget meeting
- Stratford business representative regarding possible expansion and other issues
- Arts and Culture

Feb 11

- Met with legal counsel regarding business park lot closing
- Along with Robert, Councillor Burrige, and members of staff, met with CMHC representative regarding affordable housing funding programs
- Along with Robert and members of staff, met with an ACOA representative and a developer regarding potential housing/cultural studio project

Feb 12

- Open door breakfast at the Charlottetown Hotel
- Attended the Seniors meeting
- Attended the A&E meeting; and
- Attended the Referendum open house

9. CHIEF ADMINISTRATIVE OFFICER (CAO)

The Deputy CAO noted that the report was included in the package and asked if anyone had any questions. There were no questions.

10. SAFETY SERVICES

- a) Councillor Smith noted that the committee held their first meeting and it went very well. He noted that we had a request for new signs in the Rankin/Wren subdivision and he was happy to report that two yield signs in the subdivision were changed to stop

signs. He noted that he received some calls from residents and they are pleased with the changes.

Councillor Smith stated that we hope to include some traffic tips in future issues of the Stratford Town Talk.

b) Street Light Report

No Report

c) RCMP Report

The report for the month of January 2019 was included in the agenda package. Councillor Smith noted that one concern he had was the 70 index checks under Common Police Activities. This means that residents must take their application to Maypoint (and pick them back up at a later date) which costs people time and money. He hopes that once the new detachment is up and running in Stratford this will no longer be an issue.

Deputy Mayor Clow noted that that the SOT's are down significantly from last month and Councillor Smith reported that the RCMP has started putting up check points at certain stop signs in subdivisions that have been identified as problem areas. The first time around they are issuing a verbal warning.

Councillor Smith noted that the Safety Services Committee meets next Monday and we will ask why the stats are down. Councillor MacDougall pointed out that the index checks are an administrative function and not a police function. Deputy Mayor Clow noted that the Town pays for a half time admin person and that may be why it was included in the report.

d) Humane Society Report

The report for the month of January 2019 was included in the agenda package. Councillor Smith felt that the Humane Society does a good job for the Town.

Mayor Ogden asked if there was anything to report about the ongoing dog issue and the Deputy CAO replied that there was a dog issue that we had been dealing with for some time, but there is nothing new to report at this time.

e) Transit Report

The report for the month of January 2019 was included in the agenda package. It was noted that ridership was up in January from previous years. Councillor Smith stated that he, Mayor Ogden and Jeremy Crosby attended a meeting with TRIUS, and Charlottetown and Cornwall were in attendance. TRIUS did a presentation and spoke about the future. TRIUS wants to implement electric busses and the biggest concern regarding electric busses was that although it sounds good in principle – what would happen if we bought

some electric busses and they broke down - would we have someone capable of fixing them? We suggested to TRIUS that if they want to start out with electric busses to just start with one or two. They should also reach out to a municipality who is currently using electric busses and find out how they are working out for them and what kind of problems they may be experiencing - before anything is purchased.

Deputy Mayor Clow stated that the RFP is ready to go out for the pilot project for a car to take people to the bus stop. The Deputy CAO noted that the RFP closed and we received one submission which will be discussed at the Safety Services Committee meeting. Several taxi companies were contacted but they didn't show any interest.

f) Fire Company

Councillor Smith briefly reviewed the report. He noted that he attended a fire company board meeting last week and he wanted to put it on record that Dave Swan and his Board, and the members of the Cross Road Fire Company, are doing an outstanding job.

Mayor Ogden took a moment to remind people to keep their vents clear of snow because it can cause a dangerous buildup of carbon monoxide.

11. RECREATION, CULTURE AND EVENTS

a) Report

Included in the agenda package. Councillor Gallant noted that the committee met twice in January. The initial meeting was an opportunity for introductions, reviewing the terms of reference and providing an overview of the up-coming year. A second meeting was highlighted by a formal discussion pertaining to affiliated and non-affiliated rates, a synopsis of the potential Community Campus project and a review of the community playgrounds.

The Arts and Culture Sub-Committee met on February 7, and held a lengthy discussion on the 2019-2020 budget for arts and culture. Also discussed was the Public Art Policy and a revision has been suggested for the draft of the Policy which will be forwarded to both the Planning and Finance Committees for their consideration.

The Town has received numerous art submissions from residents for the first Art Expo. The submissions are proudly being displayed in the Town Centre foyer for the month of February. The Committee will explore additional opportunities to showcase area artists with similar type events.

Youth Centre – the Stratford Youth Centre continues to have strong number on drop in days (Mondays and Wednesdays). The Centre will be introducing new programs such as a Videography Club for grades 5-6, and Leadership Sessions for youth in grades 7-12.

The Stratford Winter Fam Fest ran from February 15-18. A variety of events and activities were held over the four day period. The pancake breakfast was a great success.

Stratford Youth Council – The Stratford Youth Council continues to meet regularly. Currently, they are collecting donation items for their online auction scheduled for the end of February.

Stratford Parks – The Town of Stratford and the Charlottetown Islanders of the Quebec Major Junior Hockey League teamed up to host two very successful skates at Pondside Park and Bunbury Rink. Stratford youth were provided a unique opportunity to skate with Islander players at Pondside, and to play shinny hockey at Bunbury Rink. The Town and the Islanders envision this becoming an annual event.

Stratford Programming – The *I Love to Skate Program* was offered for a second session and began on January 19. The six week program is held at the Pownal Sports Centre and has 45 kids registered. Thank you to program instructors Cory Barlow and Rachel Arsenault for teaching these kids how to skate.

Councillor Gallant gave a ‘Shout Out’ to Zach MacEwen who is now playing in the NHL.

Councillor Smith stated that Fam Fest, especially the pancake breakfast, was very well run and the two rinks were well utilized.

Mayor Ogden agreed that Fam Fest was a great success - compliments to Jeremy Pierce, Director of Recreation, Duane Pineau, Rachel Arsenault, Tanya Craig (recreation) and Community engagement coordinator Watts (community engagement coordinator) who all did a fantastic job. He also noted that there were 30 young people from the youth centre working at the Fam Fest and a thank you goes out to them as well.

Councillor Smith noted that he and Mayor Ogden attended the gymnastic competition which was a great event, and the gym was packed with spectators.

12. FINANCE AND TECHNOLOGY

a) Report

Councillor MacDonald noted that the Finance Committee held their first meeting on January 15 and the report is included in the package. She noted that the pre-budget

public meeting was held on January 16, 2019. There was a low turnout this year, but those in attendance were very much engaged in the process.

It was noted that budget talks were started with Council and directors over the past few weeks and the plan is to have the budget ready to go to the March Council for approval.

Councillor MacDonald noted that we put forward 29 Expressions of Interest under the new Investing in Canada Infrastructure program for various capital projects. However, we may not hear anything back until the summer on most of them.

Councillor Ogden thanked Councillor MacDonald for the great job she did presenting at the pre-budget public meeting, and he looks forward to the budget presentation in March.

b) Financial Statements

Included in the package for Council to review.

13. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the package. Councillor Burrridge gave a brief overview of the report. She noted one main item was Reddin Meadows. There is a developer looking to develop Reddin Meadows as a sustainable subdivision, and so far there has been one public meeting, but additional meetings are planned.

Councillor Burrridge noted that in regards to secondary suites, the Town will need to amend the bylaw to fit with the official plan.

The town director and the town planner are looking to see what other communities have done in regards to affordable housing and what the Town can do moving forward. The questions were put to the residents on the Planning, Development and Events Committee, and all the residents really put some thought into it and sent their information to the planning director.

b) Permit Summary

Included in the agenda Package.

c) Resolution PH002-2019 – Bylaw #45-A Official Plan and Zoning Amendment to Bylaw #45 – Dale Drive 2nd Reading

Moved by Councillor Jill Burrridge

Seconded by Deputy Mayor Clow

WHEREAS an application has been received from Pan American Properties Inc. to rezone parcel numbers 518910, 398610, 538132, 538140, (approx. 4.05 acres) located on Dale Drive, from the Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU) under the Town of Stratford Zoning and Development Bylaw, Bylaw #45; and

WHEREAS this re-zoning request will require the following amendments to be considered:

- Official Plan – an amendment to the official Landuse Map to change the current Commercial Landuse designation to a Mixed Use designation.
- Zoning and Development Bylaw - an amendment to the official Zoning Map to change the current Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU) classification.

AND WHEREAS the proposed rezoning is to allow for the development of a 56 unit, 4 storey apartment building which contains 30 affordable housing units; and

WHEREAS twenty-Eight (28) notification letters were sent to property owners whose parcels of land are within 500 feet of the subject property on December 13, 2018 to solicit input on the proposed Official Plan and zoning amendment and notifying them of the public meeting to be held on January 2, 2019 and no written responses had been received; and

WHEREAS a public meeting was held on January 2, 2019 and approximately 46 residents attended presenting questions based around traffic, stormwater management, site amenities, greenspace and the proposed height of the building being 4 storeys. Generally the public were supportive of the proposal but requested the Town ensure all items above were addressed properly to improve the overall area; and

WHEREAS after holding a public meeting on January 2, 2019, and after a further review it has been identified that the MRMU Zone does not list Retail Stores as a permitted use. In order to ensure that the portion of the property adjacent to the TCH will still allow for retail uses in the future it is recommended that the rezoning application be modified to only cover the portion necessary for the proposed 56 unit building containing the 30 affordable housing units; and

WHEREAS the zoning amendment, as modified, will now be to rezone a portion of parcel numbers 518910, 398610, 538132, 482307, (approx. 1.3 acres) located on Dale Drive, from the Mason Road Commercial Zone (MRC) to the Mason Road Mixed Use Zone (MRMU); and

WHEREAS an amendment to the official Land use Map to change the current Commercial Land use designation to a Mixed Use designation was approved by Council on January 9, 2019.

BE IT RESOLVED that Bylaw #45-A, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, be hereby read and approved a second time.

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Kevin noted that the updated site plan is included in the package.

Question: **CARRIED**

d) Resolution PH003-2019 – Bylaw #45-A Official Plan and Zoning Amendment to Bylaw #45 – Dale Drive - Adoption

Moved by Councillor Jill Burridge

Seconded by Councilor Darren MacDougall

WHEREAS Bylaw #45-A, a bylaw to amend the Town of Stratford Official Plan and the Zoning and Development Bylaw, Bylaw #45, was read and approved a first time on January 9, 2019; and

WHEREAS Bylaw #45-A, a bylaw to amend the Town of Stratford Official Plan and the Zoning and Development Bylaw, Bylaw #45, was read and approved a second time on February 20, 2019.

BE IT RESOLVED that Bylaw #45-A, a bylaw to amend the Town of Stratford Official Plan and the Zoning and Development Bylaw, Bylaw #45, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

e) Resolution PH004-2019 – Colin Atkinson – Accessory Building within Front Yard – 113 Rosebank Road

Moved by Councillor Jill Burridge

Seconded by Councillor Derek Smith

WHEREAS an application has been received from Colin Atkinson to place an accessory building within the front yard of his cottage property on parcel number 329763, located at 113 Rosebank Road; and

WHEREAS in accordance with section 8.1.1. Accessory Buildings and Structures shall be permitted on any Lot but shall not: (b) be located within the Front Yard or Flanking Side Yard of a Lot; and

WHEREAS notwithstanding subsection (b) above, Council may issue a Development Permit for an accessory Use, Building or Structure located within the Front Yard or Flanking Side Yard of a Lot, where the Town is satisfied the Structure includes Building design components such as Building material, scale, and form are consistent with surrounding Development; and

WHEREAS this property backs onto the Charlottetown Harbour and most property owners along this street already have their accessory buildings located on the road side of their cottages rather than the water side of the property and the applicant is requesting approval from the Town to place his accessory building within an area that is consistent with what is already established within the neighborhood.

BE IT RESOLVED that approval be granted to an application from Colin Atkinson to place an accessory building within the front yard of his cottage property on parcel number 329763, located at 113 Rosebank Road.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

14. **COMMITTEE OF THE WHOLE**

a) **Resolution CW001-2019 Community Campus Planning Committee Terms of Reference and Committee Member Appointments**

Moved by Councillor Jill Burridge

Seconded by Councillor Darren MacDougall

WHEREAS the province has announced plans to build a new high school in Stratford; and

WHEREAS Stratford is planning to develop a Community Campus, in conjunction with the province, which would house school and community facilities so that students have access to community facilities to improve their learning and wellness opportunities and

community members have access to school facilities to improve lifelong learning and wellness opportunities.

BE IT RESOLVED that the attached Terms of Reference for the Community Campus Planning Committee be approved.

BE IT FURTHER RESOLVED that the following persons be appointed as members of the Community Campus Planning Committee:

- Chair – Councillor Jill Burridge (Chair of Planning, Development and Heritage)
- Vice-chair – Councillor Steve Gallant (Chair of Recreation, Culture and Events)
- Deputy Mayor Gary Clow (Chair of Infrastructure)
- Mayor Steve Ogden
- Fred Horreht (Public Schools Branch representative)
- Kathy Campbell (Resident, home and school representative)
- Dylan Mullally (Resident and secondary school teacher)
- Thomas Hogan, (Resident and Secondary School student)
- Cory Gray, (Resident, businessman with construction experience)
- Robert Hughes (Chief Administrative Officer - non-voting)
- Jeremy Crosby (Deputy CAO and Director of Infrastructure - non-voting)
- Jeremy Pierce (Director of Recreation, Culture and Events - non-voting)

Discussion: This resolution bears the recommendation of the Committee of the Whole as discussed at a meeting held on January 31, 2019.

Councillor Smith noted that he was pleased to see that a student and a teacher are members of this committee and felt that it was very insightful. Try to involve the youth council said Mayor Ogden as another way to engage them and the recreation director thought that would be a fantastic idea.

Question: **CARRIED**

b) Resolution CW002-2019 Committee Member Appointment

Moved by Councillor Jill Burridge

Seconded by Councillor Derek Smith

WHEREAS Council has established Special Committees and Sub-Committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

WHEREAS Michelle Braidwood has withdrawn her name as she is unable to attend at the appointed meeting times; and

WHEREAS the Diversity and Inclusion Committee is now in need of a member; and

WHEREAS Angela McNally has agreed to serve as a member of the Diversity and Inclusion Sub-Committee.

BE IT RESOLVED that Angela McNally be appointed to the Diversity and Inclusion Committee for the two year term ending November 30, 2020.

Discussion: The community engagement coordinator explained how items like this are dealt with when there is not enough time to take it to the committee for approval.

Question: **CARRIED**

15. INFRASTRUCTURE

a) Report

Deputy Mayor Gary Clow noted that some of the items being worked on by the infrastructure department are as follows:

Wastewater Treatment Plant Update – the facility continues to function well. Some minor fluctuations due to the colder than normal temperatures.

Wastewater Collection System to the Charlottetown Pollution Control Plant – three of the five tenders have closed. The remaining two tenders are due to close February 21, 2019. Further information will be available at the next meeting.

Water Metering Program – meters were read on January 2, 2019 for the last quarter bill of 2018. It appears as through the majority of customers water consumption is below the average – resulting in a lower bill and a slight decrease in revenue. Utility technician Billy Ramsay, along with help from Doucette Brothers Plumbing and Heating, continues to reduce the list of accounts that was left from the Neptune contract which is now approximately 34 properties remaining to have a meter installed.

Cross Roads Community Centre Energy Upgrades – EMC has confirmed that they engaged another subcontractor to complete the drop ceiling work. A final schedule of completion should be provided this week.

Emergency Services Facility – the foundation has been installed and the structural steel has been delivered to the site. There was an issue identified with the anchor bolt locations on the foundation. This issue is currently being resolved and the structural steel erection will take place shortly.

Extension of Michael Thomas Way – there is a resolution in the agenda package recommending the awarding of this work.

Inflow and Infiltration Reduction Strategy – to date, 80 of the 516 manhole trays have been put in place decreasing the flow into the sewer system. A wireless Doppler radar sensing flow meter is being researched and priced. This would be used to obtain additional flow data to assist with identifying areas of high inflow and infiltration.

Community Campus Land Acquisition and Assembly – a start-up meeting was held on January 25 with Turner Drake & Partners Ltd. and the selection committee. The selection committee is comprised of Town staff Robert Hughes, Jeremy Pierce and Jeannie Gallant, and provincial representatives are Parker Grimmer and Tyler Richardson. Turner Drake & Partners has committed to having options to purchase on the two preferred sites for the Community Campus by September.

Gym Reception Desk – four quotes were received with the work being awarded to the low bidder, Naddy Construction Ltd. for \$18,400 plus HST. Naddy Construction began work on the renovation on January 23, 2019.

Water Model and Storage Requirements – a meeting was held with CBCL to discuss work remaining to complete the update to the water model, and to determine whether or not the reservoir storage needs to be twinned for future capacity in the system. This work will take place over the next few months.

Infrastructure maintenance staff has been busy with snow removal and salting operations. Staff continues to be busy keeping the rinks up and running.

Utility staff is continuing with maintenance of sewer lift stations and inspection of the sewer collection system. They have also been busy planning and preparing for the upcoming water school this spring.

Installation of the manhole trays has started and will continue as weather permits. The Deputy CAO noted that we do own the rights to the particular type of manhole covers we are using.

During the month of January there were no major issues with the water distribution system or the sanitary collection system.

b) Resolution INC001-2019 Michael Thomas Way Extension 2019

Moved by Deputy Mayor Clow

Seconded by Councillor Derek Smith

WHEREAS the Michael Thomas Way Extension construction tender closed on December 19, 2018; and

WHEREAS the following tenders were received (HST included):

Contractor/Company	Tender Price (HST Included)
Duffy Construction Ltd.	\$670,296.85
Island Coastal Services Ltd.	\$671,183.54
Birt & MacKay Backhoe Services Ltd.	\$695,783.02

AND WHEREAS a capital budget of \$900,000 was approved for the acquisition of additional parkland on the waterfront, which included \$404,000 for the extension of Michael Thomas Way; and

WHEREAS Pan American Properties Inc. will be contributing \$98,722.00, including engineering for costs relating to the reconstruction of the portion of road being adjusted to lower the elevation of the road, to accommodate the new 79-unit apartment building; and

WHEREAS the engineering design, construction services, and project testing for our portion of the project is \$16,000 (HST excluded); and

WHEREAS after the HST rebate the total price of the project is \$601,806.83 (HST excluded).

BE IT RESOLVED that a supplemental budget in the amount of \$198,000.00 be approved.

BE IT FURTHER RESOLVED that the tender submitted by Duffy Construction Ltd. in the amount of \$670,296.85 (HST included) be accepted.

Discussion: This resolution bears the recommendation of the Committee of the Whole. For clarification, Mayor Ogden wanted to confirm the amount that Pan American Properties will be contributing and Deputy Mayor Clow replied that the amount is \$98,722.00 and the Deputy CAO added that we also have a letter of commitment from Pan American Properties.

For the record, Councillor MacDonald asked the Deputy CAO to explain how the amount went from \$404,000 to today's quote, and he replied that the estimate of \$404,000 is approximately a year old from the time we originally started. He noted that both he and the planning director looked at the original construction documents that were created for Michael Thomas Way. We took the unit rates for this section of road and we applied the unit rates we felt would be adjusted to the current year (2018) and then we added a percentage to that. Unfortunately, the fact is that there is a limited number of qualified contractors, and an abundance of work, so the Town is getting pricing that is quite a bit higher. The consultant who is doing the work did an estimate two weeks before the project tender closed and they based some of the pricing from what they are seeing in Alberta. We are looking at about \$100,000 more than we expected.

Question: **CARRIED**

Recognition of Resident Ray Murphy

Councillor MacDougall took a moment to recognize the accomplishments of Ray Murphy, who recently received the Order of Canada. We all know Ray, and he is an outstanding member of the community, a philanthropist, a business man, a community leader and a friend.

Mayor Ogden stated that he has nothing but respect for Ray Murphy and what he has done for Town of Stratford.

16. SUSTAINABILITY

Councillor MacDougall thanked Councillor MacDonald for chairing the last meeting in his absence due to a work commitment.

The committee has three new members and the CAO took the time to familiarize them with the committee's mandate.

Councillor MacDougall noted that the Natural Area Lens has resumed after a change in staff in June of 2018, and watershed coordinator Maddy Crowell is now up to speed on the project.

Maddy is working with the planning department to review existing bylaws, guidelines, regulations, permits, procedures, etc. from other jurisdictions in order to see how the Town of Stratford can be an active part of the solution to the issues of stormwater quality and sediment erosion in the Town.

Kelly's Pond and Moore's Pond - an Expression of Interest was submitted to the 'Investing in Canada Infrastructure Program' to complete the rehabilitation project at Kelly's Pond and Moore's Pond. Funding would ideally be granted to update the water control structures, dry excavate the two ponds, and excavate one sediment trap and one wetland area, as per the recommendations from the 2018 report. Maddy has also applied for funding from DFO's Coastal Restoration Fund to remove the berm at Stewart's Cove and rehabilitate the estuary. If this funding is granted, public consultation will be needed.

Councillor MacDougall noted that he gave an interview to CBC's Nancy Russell regarding water bottles. In our on-going efforts he advised her that we do not hand out water bottles at our meetings. We make every effort to ensure we are a sustainability community, and our water is Town water that we put into our own water coolers.

Mayor Ogden noted that on the business side of things there has been a lot of economic development in the Town. He noted that we are actively investigating how we can encourage this even more, and he appreciates the efforts that Councillor MacDougall is making on this front.

17. ACCOUNTABILITY AND ENGAGEMENT

- a) Report was included in the agenda package. Mayor Ogden noted that the annual online version of the resident survey has been out for a while and the paper copy of the survey has been delivered to all households in Stratford. The community engagement coordinator has periodically sent out reminders asking people to fill out the survey, as the deadline is March 1, 2019.

Mayor Ogden noted that we are all looking forward to an early March launch of the new website.

Councillor Smith asked if the survey numbers were the same or up from previous years and the community engagement coordinator replied that it is hard to answer at this time. She added that it will take about six weeks or so for the consultant to finalize the report.

b) Resolution AE001-2019 Open Government Bylaw, Bylaw #44 – 1st Reading

Moved by Councillor Darren MacDougall

Seconded by Councillor Derek Smith

WHEREAS the Town of Stratford has been implementing improvements to our governance process in order to increase accountability, engagement, transparency and sustainability; and

WHEREAS the province has mandated that Stratford, Charlottetown, Summerside and Cornwall will be subject to the Freedom of Information and Privacy Protection Act, effective April 1, 2019; and

WHEREAS Council has decided to adopt an open by default approach wherein there is a presumption that town data, information and dialogue is open and should not be restricted unless there is a need to protect personal information, privacy or confidentiality. The open by default approach and the freedom of information and privacy protection requirements will be executed through a new Open Government Bylaw which seeks to:

- Improve the engagement of residents and other stakeholders in the town decision making process, which improves the understanding and acceptance of town decisions;
- Improve the evidence upon which town decisions are made;
- Improve the transparency of the town decision making process;
- Improve the free and open access to town information and data for public and private use, which can lead to increased engagement of citizens and stakeholders, beneficial apps for the public good and innovation/economic development by the private sector; and
- Improve the protection of personal information in the custody of the town.

BE IT RESOLVED that the attached Open Government Bylaw, Bylaw #44, be hereby read and approved a first time.

Discussion: This resolution bears the recommendation of the Accountability and Engagement Committee and the Committee of the Whole.

Mayor Ogden asked if everyone had a chance to look over the bylaw and is everyone comfortable with it and everyone was. The Deputy CAO felt that there will be a learning curve.

Councillor MacDonald asked if a staff member has been identified yet to work with The Freedom of Information and Protection of Privacy (FOIPP) requests and the Deputy CAO replied that we haven't identified anyone yet. There will be a discussion and there could be a lot of work involved.

Question: **CARRIED**

18. HUMAN RESOURCES

Deputy Mayor Clow noted that there was a meeting held to discuss the Hay System and there will be a follow-up meeting.

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that the complex is running well. There are still a number of people (37) on our waiting list. A few minor repairs have been completed recently to the heat valves and some of the outdoor lighting. Councillor MacDonald noted that we are currently preparing for the yearly audit. She also noted that Paulette delivered some paperwork to BDO and they will be doing some onsite work over the next few weeks.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

It was suggested that we should acknowledge people such as Ray Murphy with a shout out on our website. However, the community engagement coordinator felt the place for this would be social media, and if it is something of a very significant nature, we could have them attend a Council meeting and present them with a plaque or gift.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 9:23 p.m.

Mayor Steve Ogden

Deputy CAO Jeremy Crosby