

REGULAR COUNCIL MEETING
December 8, 2021
Approved Minutes

DATE: December 8, 2021
TIME: 4:30 p.m. – 6:42 p.m.
PLACE: Council Chambers – Public via Social Media

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO, and Director of Infrastructure; Blaine Yatabe, Town Planner; Jeremy Pierce, Director of Recreation, Culture, and Events; Kim O’Connell, Director of Finance and Technology; Jeannie Gallant, Project Manager; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

GUESTS: Constable Sanders, RCMP

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those who were viewing via social media.

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Derek Smith that agenda item 10 b) Island Gymnastics Academy Lease Agreement resolution be deferred to allow Council more time to review the document. The CAO noted that the draft lease was presented at the October Committee of the Whole meeting, and the comments made were passed along to our legal counsel. He added that the lease has been in the agenda package since Friday, December 3, 2021, but a few items were brought to his attention, and he made the changes and circulated the updated copy. Mayor Ogden asked if there would be any difficulty time wise if we defer the item, and the CAO replied that Island Gymnastics has not

received word on their funding yet. If they were to receive word tomorrow it could cause an issue, but if they don't hear anything for the next few weeks it should be okay. The CAO noted that if Island Gymnastics gets words on their funding, and Council is willing to call a special meeting to deal with the resolution it should be fine. Mayor Ogden agreed that if required we could hold a special meeting. Councillor Burrridge stated that if we are going to defer the resolution, we should set a date for a special Council meeting because this item has been lagging for some time. The CAO suggested that a special Committee of the Whole meeting be schedule within the next week to review the lease in detail so Council can get their questions answered. Councillor Burrridge felt comfortable with scheduling a special Committee of the Whole.

4. ADOPTION OF THE MINUTES

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Steve Gallant that the Regular Council Minutes of November 10, 2021, be approved as circulated. Motion Carried.

5. BUSINESS ARISING

Councillor Burrridge noted that Councillor Gallant had asked about a guard rail on the Keppoch Road by the trail and Jeannie had answered the question internally. However, Councillor Burrridge felt that the public would also like to know, and the reply was that the Department of Transportation standards does not require a guard rail in that location.

6. PRESENTATIONS FROM THE FLOOR

Nil

7. MAYOR'S REPORT

The report was included in the agenda package for Council to review. Mayor Ogden briefly reviewed the report as follows:

- Participated in a meeting of the Community Campus Planning Committee to discuss the new Stratford High School, the conceptual plan for placement of sports fields, recreational facilities, access points, and the business park expansion;
- Stratford and Area food drive was very successful and thank you to all residents for your kind donations
- Along with staff members Kim O'Connell and Jeremy Crosby, Councillor MacDonald, and Deputy Mayor Clow – met virtually with bankers and investors to discuss interest rate forecasts and the best approach for arranging Town financing;
- Met with Councillor Burrridge, Deputy CAO Jeremy Crosby, and project manager Jeannie Gallant to discuss infrastructure priorities;
- Helped welcome new physicians at a reception held in their honour in Charlottetown;

- Participated in a meeting of the shareholders of the Capital Area Development Corporation (CADC);
- Recorded Christmas message to convey holiday greetings on radio station Ocean 100;
- Helped with the Stratford and Area food drive to replenish the food bank;
- Participated in several meetings to finalize the process of hiring a new CAO;
- Attended meetings and a social event to discuss Stratford's involvement in the 2023 Canada Games;
- Had the honour of being part of the ceremony with members of the Jewish community to light the Town Menorah as part of Hanukkah celebrations;
- Attended the open house at Camp Gencheff to see the amazing work by staff and volunteers to provide much needed respite care for children and youth living with disabilities.

Took a moment to wish long time member of the community Ken MacDonald a happy birthday.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

The CAO reviewed his report as follows:

- Attended a virtual tour of the only remaining Indigenous Residential School in Canada – very moving. Thank you to Wendy for organizing it;
- Met with CRM representatives regarding the expansion of the property via the extension of the business park and with staff to review potential business park layouts;
- Attended several meetings regarding the CMHC Housing Supply Challenge;
- Reviewed the draft licensing agreement for the firefighter's club in the Emergency Services Facility to enable them to offer bar service during events at the facility and had a license agreement drafted for the Town rental space regarding same;
- Worked with the management team members to organize a staff Christmas party;
- Attended the Atlantic Asset Management (AIM) Conference in Dartmouth, NS;
- Chaired an AIM network Board meeting;
- Enjoyed a week's vacation;
- Attended internal meetings on various topics and attended to the day to day affairs of the organization.

Below is an agreement that I or my designate signed along on behalf of the Town since my last report as per the \$25,000 limit delegated to me by Council:

- CMHC Offer Letter re: Housing Demand Challenge

This is the last of some 250 or so regular Council meetings that I have attended as the CAO of Stratford. I want to publicly thank and acknowledge the support of Mayor Mike Farmer,

Mayor Kevin Jenkins, Mayor David Dunphy, and current Mayor Steve Ogden, and the many members of Council who were very dedicated and committed to making the Town a great place that I have had the pleasure of serving during the past 22 years. I would also like to thank the present and past members of staff that I have had the great pleasure to lead and collaborate with. I can say with confidence that the residents of Stratford are well served by their elected Council and their appointed staff representatives, both of whom work tirelessly, and with some success, to make Stratford the best community possible!!

Councillor Smith asked for an update on the AIM Conference that was held in Dartmouth recently and Councillor MacDonald replied that it was a fantastic conference and added that it is a collaborative effort between elected officials and staff working towards the asset management plans. Councillor Gallant and Councillor Burrige both agreed that it was definitely a worthwhile conference.

Mayor Ogden thanked CAO Robert Hughes for the 22 years of great service he has provided to our Town, with good humour, courage, vision, and marked by great achievements over the years. He has achieved things in our town that no other town in Prince Edward Island or the Maritimes have achieved, and even in Canada. He has created a welcoming culture, respect, and fact based decisions and he has done so with good humor and a positive outlook and by getting people to achieve their best potential. That is a key management ability, and he has done a fantastic job. He is one of the real pioneers and he has moved our town so far ahead. Our town is not that old. Robert joined the town in its' infancy, and we are really moving towards a full service community. Mayor Ogden thanked him for his excellent leadership and for providing Council with the information needed to make informed decisions.

Robert thanked Mayor Ogden for his kind words and added that it was a team effort.

9. SAFETY SERVICES

a) Report

Councillor Smith noted that the report was included in the package and if anyone has any questions he would be happy to answer them. He noted that the big item was updating the EMO plan. He thanked Jeremy and his staff for their work on the plan. A meeting will not be held in December; however, if something urgent arises the committee members will be contacted by email.

Councillor Gallant noted that the Home and School Association is looking for crossing guards. He noted that there was a near miss with one of the children and he asked if in the new year we could move forward on this issue. Deputy CAO noted that the Town did work with the Department of Transportation to get the rapid flashing beacons installed at the intersections we felt were an issue, along with information from the Home and

School Association. The Stratford/Keppoch intersection was not originally reviewed when the analysis was done. However, a letter was sent to the Department of Transportation to ask them to look at this particular intersection to see if something can be done to make it safer, but we have not yet received a reply. The Deputy CAO noted that we would like to see how the flashing beacons work out before we make a decision to try other measures. He added that so far we have been hearing positive things about the installation of the beacons.

Councillor Gallant stated that he is in support of crossing guards and noted that both Charlottetown and Cornwall have them. The Deputy CAO noted that Councillor Smith has asked that we contact Cornwall to see how the crossing guards are working for them and that is on his 'to do' list.

b) Street Lights

No Report

c) RCMP Report

The report for the month of November was included in the agenda package. Councillor Smith noted that there were nine motor vehicle collisions, with five having reportable damage. The collision locations were Georgetown Road - 1, Keppoch Road - 1, Trans Canada Highway (TCH) – 7, with six of the seven accidents being at the Esso Corner. Councillor Smith noted that six accidents at one location is a concern and something that might be addressed with the provincial government initiative for photo radar at intersections.

There were 11 tickets issued for the month of November for a total of \$2,426.00. Councillor Smith noted that in the month of November there were some serious files worked on by the RCMP which accounted for a number of hours on patrol.

It was also noted that our support staff clerk from the detachment has left, and a new clerk is currently being trained. Councillor Smith added that there are times when RCMP officers need to help out at the desk.

There were five calls under the Mental Health Act, and it is policy that members attend the scene, and they can be tied up for a number of hours on these calls.

Councillor Smith noted that under the Coroner's Act there was a drowning, and he doesn't want to get into any specifics of the case, but pointed out that the membership of the RCMP has access to mental health guidance if they feel stress after dealing with such an issue.

It was noted that there were 114 index checks in the month of October. There were 15 false alarms at individual homes and businesses. There were also 4 calls to assist other agencies which are calls from other government agencies both provincial and federal.

Councillor Smith noted that the Capture Program which is a video recording program is still being worked on but has not yet been implemented. Constable Sanders noted that it hit another snag in Ottawa, but it is still his plan to get it up and running in the new year.

Councillor Gallant asked about the mental health unit and Constable Sanders replied that there is a mobile mental health unit that has been implemented. However, the RCMP still attends to these calls, and he doesn't see that going away. If a call comes into the mental health unit, the RCMP still gets the call, but it is a work in progress.

Councillor MacDougall noted that Chief Superintendent Ebert is leaving, and he doesn't know what the status is for her replacement, but he felt that it would be a good time to have a serious discussion once they have identified her replacement. Councillor Smith noted that he is looking forward to sitting down with the new superintendent to discuss what we are going to need going forward because the Town is growing. Constable Sanders stated that the process to replace Chief Superintendent Ebert has started and the process to replace a Chief Superintendent is done fairly quick because they don't like to leave that position vacant for too long.

Mayor Ogden agreed that as soon as the new Chief Superintendent is in place and available, he would like to set up a meeting with him/her.

d) Humane Society Report

The report for the month of November was included in the agenda package for Council to review. It was a standard month for the Humane Society.

e) Transit

The transit graph report for the month of November was included in the agenda package for Council to review. Councillor Smith stated that the average ridership per day is up to 129 which is consistent with the numbers from other years during the same time period.

Councillor Smith noted that our new pilot project unfortunately is not being used and we are now at a point where we need to make a decision whether or not the money could be spent on another transit initiative. He noted that we did have a call from an area where residents might be interested in using a share ride system, but Council will need to make that decision.

Mayor Ogden asked if the next step would be to take it back to the Safety Services Committee for a recommendation and then a recommendation of Council, and Councillor Smith replied that the end date of the pilot project is coming up soon. The Deputy CAO noted that the transit provider called and would like to meet to determine the next steps. There may actually be some money coming back to the Town because they haven't used all the resources. They did need to set up the App and they needed to pay KARI the ride share company, but there was no uptake of the pilot project. The Deputy CAO noted that they are trying to meet with someone from the province regarding the rural transit initiative to see if there could be some spin-off by going through certain areas of ward 3. However, with Christmas so close it will likely be the new year before we can get a meeting setup. He added that it was disappointing that there was no uptake of the service.

Councillor Smith stated that the people who are using the transit system are very dedicated people. The Deputy CAO said you can see that the numbers for the regular routes are increasing every month and getting closer to where we were in 2019. He added that he just got back from a trade mission in Quebec that was put on by the Ministry of Quebec regarding transit busses, and they have a very aggressive program in place and plan to have their entire bus system electrified by 2025. Councillor Smith stated that we could consider electric bikes with a rebate program. The Deputy CAO stated that we are also looking into the bike assist program (rental of electric bikes) with the Town and the City of Charlottetown, especially with the new active transportation between the two communities.

Councillor Gallant noted that with everything that will be coming such as Island Gymnastics Academy and the high school, we just need to be patient and hopefully the ridership will come.

Deputy Mayor Clow would like to see another plan developed that would be cost effective.

Mayor Ogden asked that the results of the pilot program be evaluated by the committee and wondered why it didn't work. Is it because of the pandemic and the fact that many people are working from home, or is it because the demand just isn't there? We will continue to look for a solution for the unserved areas of the Town.

f) Cross Roads Fire Department

The report for the month of October was included in the agenda package. Councillor Smith noted that there have been repeated fire alarms at 140 Dale Drive. He also noted

that there was a fire in Orwell Cove and all of Cross Roads fire fighters were on the scene and Charlottetown covered off Stratford.

Councillor Smith noted that there was an Open house for people looking to join the fire department and 11 people tried out for the physical to join as a volunteer.

Councillor Smith took a moment to wish everyone Happy Holidays and Merry Christmas.

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package for Council to review. Councillor Gallant highlighted some of the items from the report as follows:

Committee Meetings – the committee met on December 2 and the agenda consisted of ICIP applications, winter planning, community campus, waterfront park, 2022 budget, events, program updates, and the 2023 Canada Winter Games.

Unfortunately, the Town was not approved for several ICIP funding applications namely the community campus outdoor field development and the curling club. It is disappointing that such a promising community development has been stalled. However, the Town shall push forward to ensure that this community development gets completed in a timely manner.

Arts and Culture – the next committee meeting will be held on December 9, 2021. While the Fall art programming has been offered online via Zoom, the intent for the winter 2022 art programming is to be a variety of in-person and online classes. There is optimism that in person programs can once again be considered the norm. Persons registered for in person classes shall be responsible to provide their vax pass and government issued photo ID to safely attend any in person classes.

Events - Christmas in the Park was held on Thursday, December 2 at Cotton Park. The Park has been beautifully decorated with lights for the holiday season and Santa visited more than 200 Stratford children and parents, giving them their first glimpse of him this winter. The Cross Roads Fire Department and RCMP ensured his safe delivery to and from Cotton Park. The second annual Santa Motorcade will be Friday, December 10 from 6:00 p.m. to 8:00 p.m. and Santa will have a mic and Christmas music for the motorcade thank to Richie Bulger.

The Events Sub-Committee commissioned a Hanukkah Menorah for the Town in January 2021 from Malpeque Fine Iron Works. On November 30, Mayor Ogden hosted the

lighting of the Menorah, along with members of the PEI Jewish Council. The Menorah will be lit for the eight days of Hanukkah.

Stratford Youth Centre and Council – The Youth Council and Youth Centre members laid two wreaths at the Stratford War Monument for Remembrance Day. This has become an annual tradition for the Youth Centre, one that allows our Stratford youth to learn and understand the many sacrifices made by the military over the years.

The Youth Council will be sponsoring a family of six who are in need over the holidays. The members are helping to raise money to purchase gifts for sick children in the hospital or for seniors that are alone during the holidays. To raise money, they are selling tickets for their Holiday Raffle.

Recreation Programs – The winter recreation programs open for registration on Monday, December 13 for Stratford residents, and Wednesday, December 15 for non-Stratford residents. The Town looks forward to some new programs starting in January.

Fitness Area and Gymnasium - The gymnasium and fitness area will operate on reduced hours on the numerous holidays and will be closed completely on Christmas Day.

Councillor MacDougall noted that we are maxed out of our current facilities, and it will impact the entire community. Young families have an expectation when they pay higher taxes. Councillor MacDougall would like to put together a committee and get things moving sooner than later. Councillor Gallant stated that he is looking at all levels of government to contribute to the campus itself. Deputy Mayor Clow agreed that we need to get moving on it and do whatever needs to be done.

11. FINANCE AND TECHNOLOGY

a) Report was included in the agenda package for Council to review. Councillor MacDonald highlighted some of the items in the report as follows:

- Working on new budget initiatives for Budget 2022-23;
- Budget requests have been received from residents and user groups;
- Attended Zoom meeting with RBC for discussion on global markets and the effects on interest rates;
- Worked on new budget initiative sheet that managers will use to prepare Budget 2022/23;
- Working on Draft Budget 2022/23 information;
- Staff attending Zoom meeting with GIS consultant to go over GIS requirements to classify consumption on row housing type of development;

- Attended AIM Asset Management conference in Dartmouth;
- Received updated contract pricing from the RCMP – still waiting on retroactive payment amounts;
- Attended meeting with provincial tax commissioner and other municipalities on commercial taxes;
- Looking at impact of 1% deed transfer tax on Stratford property sales;
- Drafting a tourism levy bylaw for the Town;
- Staff is busy with day to day work.

b) Financial Statements

Included in the agenda package. Councillor MacDonald briefly reviewed the financial statements.

c) Resolution FT014-2021 – Fees Bylaw, Bylaw #39 – Revised Schedule A for Electric Vehicle Charging Stations

Moved by Councillor Gail MacDonald

Seconded by Councillor Derek Smith

WHEREAS Council established a Fees Bylaw, Bylaw # 39, to set fees for licenses, permits, programs, facility rentals and other matters; and

WHEREAS Schedule A of the bylaw contains the fee amounts that can be amended by simple resolution; and

WHEREAS the Town of Stratford is rolling out electric vehicle charging stations for the public to use. A fee was needed to be established in Schedule A of the bylaw; and

WHEREAS it is desirable to amend the fee schedule to change:

Fee Type	Fee Amount	Minimum Charge
Electric Vehicle (EV) charging station rate	\$2.50 per hour	

Discussion: Nil

Question: **CARRIED**

Councillor MacDonald thanked Robert personally for all his guidance and help over the years and wished him much success in his future endeavours.

12. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the agenda package for Council to review. Councillor Burrridge briefly reviewed the report. She noted that there was one subdivision application from Chen Sun which is in the Low Density Residential Zone (R1) located off the Mason Road. It is for 22 single family dwellings and 6 semi-detached units. The main point of discussion at the committee level was that there was dedicated parkland within the development that the committee felt didn't have as much frontage as they would like to see for a park. There was also some discussion on whether or not this might be a development where you would look at parkland fees in lieu.

Councillor Burrridge noted that we have a lot of bylaw text amendments coming up, but a lot of it is just changing some language to make it easier to enforce the bylaw.

Councillor Burrridge noted that another item discussed by the committee was short term rentals. She noted that a goal for the official plan would be a policy that guides the direction of short term rentals in a way to regulate them, and not have any negative effects on any neighbourhoods.

It was noted that the planning department has had questions regarding temporary tarp buildings. Currently, these structures are not permitted, and the committee members agree that further research should be done regarding these structures. Mayor Ogden felt that public consultation is crucial on the short term rentals and the temporary tarp buildings.

Councillor Smith asked for an update on the IRAC hearing and Councillor Burrridge replied that the hearing is over. The planning director noted that it can be six months to a year before we have a decision. He added that there is a huge backlog, and they can't give us a definitive time frame. Mayor Ogden thanked the planning staff for preparing all the documents that were required for the hearing. Councillor Burrridge agreed that it is a lot of work to prepare and attend an IRAC hearing.

b) Permit Summary

Included in the agenda package for Council to review. Councillor Burrridge briefly reviewed the permit summaries noting that the year to date is near 47 million in development and more than 30 million is single family residential.

13. INFRASTRUCTURE

a) Report

The report was included in the package. Deputy Mayor Clow highlighted some of the items from the report:

Wastewater Treatment Plant Decommissioning – work on the project continues. The last few weeks of inclement weather have been more difficult and has slowed progress. The intent is to have the lagoon cells infilled and graded by the end of December.

Inflow and Infiltration Reduction Strategy – Eastern Trenchless has completed the pipe lining on East River Drive, Clifton Road and Bayside Drive. Approximately 300 meters of sewer main was renewed, with minimum disruption to residents, and completed within four days. This process is very efficient and cost effective and will most likely be used next year to renew other segments of sewer pipe.

Sewer Lift Station Upgrades - we have received confirmation of funding for phase 1; however, our application for funding for phase 2 was not approved. The work for phase 1 could be completed next construction season. A resolution will be brought to the next Council meeting to recommend award of the tender.

Keppoch Road Multi-Use Trail – the contractor is completing final tasks and addressing some deficiencies. Final landscaping will be completed in the spring.

SCADA System Upgrades – Phase 2 – Belanger Electric Ltd. continues with the upgrade work and will be fully complete by the end of the year.

Dry Storage Building – the tender closed on December 2, 2021, with two bids received. One bid was from Naddy Construction Ltd. in the amount of \$312,000 plus HST and one from Sperra Construction Group in the amount of \$417750 plus HSTY. A resolution is being brought forward tonight to recommend the contract be awarded to Naddy Construction in the amount of \$312,000 plus HST.

Infrastructure staff has been busy with the following:

- Christmas decorating;
- Salting, sanding, and snow removal operations have begun;
- Inspections and servicing of sewer lift stations;
- Water system maintenance and fall flushing;
- Water and sewer inspections and water turn-ons for new development; and
- Water turn-offs for seasonal properties.

Christmas decorations – Jeremy noted that we do buy new decoration every year to add to what we already have. If there is an area Council would like us to concentrate on just let us know.

Councillor Gail MacDonald left the meeting at this time.

b) Resolution INC004-2021 Stratford Dry Storage Building

Moved by Deputy Mayor Clow

Seconded by Councillor Derek Smith

WHEREAS the Stratford Dry Storage Building construction tender closed on December 2, 2021; and

WHEREAS the following tenders were received (HST excluded):

Contractor/Company	Tender Price (HST Excluded)
Naddy Construction Ltd.	\$337,000.00
Sperra Construction Group	\$437,750.00

AND WHEREAS a capital budget of \$400,000.00 was approved for the construction of a dry storage facility; and

WHEREAS surveying, geotechnical, consulting, and site preparation fees are estimated at \$55,660.00 (HST excluded); and

WHEREAS the total price of the project is estimated to be \$392,660.00 (HST excluded).

BE IT RESOLVED that the tender be awarded to Naddy Construction Ltd. in the amount of \$337,000.00.

Discussion: This resolution bears the recommendation of the Infrastructure Committee.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

a) Resolution CW012-2021 CAO Bylaw – 2nd Reading

Moved by Deputy Mayor Clow

Seconded by Councillor Jill Burridge

WHEREAS the Municipal Government Act stipulates the roles of Council as the governing body and the Chief Administrative Officer (CAO) as the head of the municipal corporation with responsibility for staffing; and

WHEREAS it is desirable to establish a CAO Bylaw to clearly articulate the duties, powers, and expectations of the CAO, and the process for the annual evaluation of the CAO, to ensure that the municipal corporation is achieving the goals set by Council.

BE IT RESOLVED that the CAO Bylaw, Bylaw # 53, be hereby read and approved a second time.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

b) Resolution CW013-2021 CAO Bylaw – Adoption

Moved by Deputy Mayor Clow

Seconded by Councillor Jill Burridge

WHEREAS the CAO Bylaw, Bylaw #53, was read and approved a first time on November 10, 2021; and

WHEREAS the CAO Bylaw, Bylaw #53, was read and approved a second time on December 8, 2021; and

WHEREAS the responsibility for hiring and managing staff is delegated to the CAO within the Municipal Government Act and the CAO Bylaw.

BE IT RESOLVED that the CAO Bylaw, Bylaw #53, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said bylaw passed.

BE IT FURTHER RESOLVED that the existing Hiring Policy, Policy #2004-HR-01, be hereby repealed.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

15. SUSTAINABILITY COMMITTEE

- a) Report was included in the package for Council to review. Councillor MacDougall noted that the highlight of the meeting was that it was the CAO's last meeting. Councillor

MacDougall took a few moments to thank Robert for everything he has done for the Town and for Council.

Councillor MacDougall briefly highlighted the meeting noting that the committee felt that the probability of someone defaulting on the PACE program was extremely low and that the \$154 fee to register a notice of a lean for each home along with the work that would be required by staff is not warranted. That was the committee's position on it.

It was noted that Maddy Crowell will be going off on maternity leave and we hope to have someone in place before Maddy leaves so she can update the new person on things.

b) Resolution SC006-2021 – Town Owned Tree Policy Approval

Moved by Councillor Darren MacDougall

Seconded by Councillor Jill Burridge

WHEREAS the Town recognizes the value of trees for wildlife, human health, carbon storage, shading and other beneficial services that they provide; and

WHEREAS the Town has a multi-year strategy to enhance awareness, tree preservation and tree planting, including showing leadership by protecting and preserving trees on town owned property; and

WHEREAS a policy was drafted and reviewed by the Sustainability Committee to protect and preserve trees on town owned property.

BE IT RESOLVED that the attached Town owned Tree Policy, Policy #2021-SC-01, be hereby adopted.

Discussion: This resolution bears the recommendation of the Sustainability Committee.

Question: **CARRIED**

16. ACCOUNTABILITY AND ENGAGEMENT

No Report

17. HUMAN RESOURCES

a) No Report

18. INQUIRIES BY MEMBERS OF COUNCIL

a) Nil

19. OTHER COMMITTEES

a) Stratford Community Seniors

The report was included in the agenda package for Council to review. Deputy Mayor Clow noted that everything is going well at the senior's complex.

b) Add Community Campus as a standing item.

It was noted that the Community Campus concept will be presented virtually to residents on December 14, 2021, from 6:30 p.m. to 9:00 p.m. and the consultant will take the resident through the whole design. Resident do need to go online to register and will be sent a link.

20. APPOINTMENTS TO THE COMMITTEE

Nil

21. PROCLAMATIONS

Nil

22. OTHER BUSINESS

The Santa Claus motorcade will take place on Friday, December 10, 2021, and Councillors are invited to participate.

23. ADJOURNMENT

There being no further business, the meeting adjourned at 6:42 p.m.

Mayor Steve Ogden

Robert Hughes, CAO