

REGULAR COUNCIL MEETING
August 10, 2022
Approved Minutes

DATE: August 10, 2022
TIME: 4:00 p.m. – 6:00 p.m.
PLACE: Council Chambers

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Kevin Reynolds, Director of Planning; Daniel Zhang; Finance Coordinator; Jeremy Pierce, Deputy CAO and Director of Recreation, Culture, and Events; Jeannie Gallant, Director of Infrastructure; and Mary McAskill, Recording Clerk

REGRETS: Jeremy Crosby, CAO and Kim O’Connell, Director of Finance

GUESTS: Corporal Lutley

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:00 p.m. and welcomed those who were viewing via social media.

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the Indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Derek Smith and seconded by Councillor Steve Gallant that the agenda be approved as circulated.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Derek Smith and seconded by Deputy Mayor Clow that the Regular Council Minutes of July 13, 2022, be approved as circulated. Motion Carried.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. PRESENTATIONS FROM THE FLOOR

Nil

7. MAYOR'S REPORT

The report was included in the agenda package for Council to review. Mayor Ogden reviewed his report as follows:

- Along with several staff members, Councillors MacDonald, Smith, and Gallant, had the honour of participating in the raising of the Pride Flag to mark 'Pride Week.' Immediately following the ceremony there was a very productive discussion with a representative from Pride PEI, and BIPOC (Black, Indigenous, and People of Colour), and we agreed to work together in the future to further mutual goals of inclusiveness and respect for diversity in our community;
- Was honoured to take part in the ceremony to formally rename Evelyn Meader Park in Kinlock Creek. Councillors Gallant and MacDonald were in attendance, as well as several staff members. Ther late Evelyn Meader was a wonderful resident of our community, and her family donated the land for the park to preserve the woodland around the park;
- Attended the Charlottetown Area Development Corporation (CADC) Annual General Meeting;
- Officially welcomed new business Zenflex Reflexology and Nursing Foot Care and presented them with a welcome package;
- Interviewed by CBC regarding the Home Occupation Bylaw review;
- Attended two public meetings to obtain resident input on the Home Occupation Bylaw review, and on a proposed new commercial development;
- Spoke to several residents to discuss various issues;
- Well done staff for the quick response and good work to accommodate ferry passengers who came to the Town Centre following the fire on the Holiday Island Ferry; and
- Extended congratulations to Jeremy Pierce on his new position as Deputy CAO – in addition to his position as Recreation Director, and to Jeannie Woodard, on her new position as Director of Infrastructure.

8. CHIEF ADMINISTRATIVE OFFICER (CAO) REPORT

In the CAO's absence, Deputy CAO Jeremy Pierce reviewed the report as follows:

- Department head meeting to discuss Town projects and initiatives;
- Community campus update meeting with representatives from the province;
- Community energy plan update meeting;
- Meeting with representatives of Gifts of the Heart Inc. regarding the potential placement of a community fridge in Stratford;
- Meeting with International Cities of Peace representatives regarding their initiatives;

- Meeting with Council to discuss topics and projects for the meeting with the premier and other provincial representatives;
- Met with the AIM network regarding the upcoming Climate Summit;
- Stratford Community Campus meeting with representatives from CBCL Limited and Maritime Electric regarding the upcoming construction of the main road through the campus;
- Attended the monthly Town Council meeting;
- Met with staff to discuss the Town's key performance indicators;
- Attended the department head meeting to discuss Town projects and initiatives;
- Attended the Canoe Procurement Group of Canada presentation;
- Attended the CAO department monthly staff meeting;
- Attended the Capital Area Transit Coordinating Committee meeting;
- Met with staff and CADC to review the waterfront boardwalk engineering proposals;
- Was contacted by the Provincial EMO to temporarily accommodate passengers from Northumberland Ferry Ltd until their hotel accommodations were ready. We had approximately 30 passengers at our Town Centre from 3:45 p.m. until 6:00 p.m.
- Met with the Gray Group regarding the next steps in their zoning application;
- Attended the Capital Area Transit Coordinating Committee meeting with representatives of the province, to discuss funding our upcoming Investing in Canada Infrastructure Program (ICIP) application submission and their rural transit initiative;
- Attended the public meeting regarding potential amendments to the Home Occupation section of the Town of Stratford's Zoning and Development Bylaw;
- Met with representatives from T3 Transit to discuss changes to the Transit Service Agreement; and
- Attended the community campus/high school construction meeting with representatives from the province, CBCL Limited and Nine Yards Studios regarding the progress of the road design and the school construction.

In addition to the above, the CAO worked on the organizational review request for proposals (RFP), updated the transit file, attended to planning related matters, infrastructure projects and timelines, reviewed bylaws/policies and staff HR related issues. Also attended to other Town and Utility related business as required.

9. SAFETY SERVICES

a) No Report – the committee did not meet in July.

b) Street

No Report

c) RCMP

Councillor Smith noted that there is a new speed sign on the Keppoch Road by Camp Gencheff, and we will be keeping track of the speeds in that area. There is also a new cross walk on the Kinlock and Keppoch Road and people can use this crosswalk to access the beach.

An emergency centre was setup in the Town Centre for the passengers of the Holiday Island Ferry as was noted by Mayor Ogden.

Councillor Smith stated that a resident sent an email to ask what the protocol would be if we had a serious incident of a person doing harm to our citizens. Councillor Smith passed this request on to Corporal Lutley who in turn contacted the complainant to alleviate his fears. Corporal Lutley added that the resident's concern was how would he be informed if an incident happened as he doesn't have a lot of technology in his home and that seems to be the way information is circulated. Corporal Lutley informed him that he was not the only person who had that concern and advised the resident that if there was a serious incident, the information would also be out on the radio and television, as well as all social media platforms.

Councillor Smith noted that we have seen an increase in bicycle thefts in the Town and Corporal Lutley agreed that there was a significant increase in the number of bicycle thefts in June and July. He added that it is believed to be related to some people who were tenting in some wooded areas off of the Confederation Trail. The RCMP has put a stop to it and since that time there have been no further bicycle thefts.

Councillor Gallant asked if we could get an answer for the next Council meeting regarding what portion of ticket revenue comes back to the Town. Mayor Ogden replied that we have had difficulty getting this issue resolved. He added that both the CAO and the finance director have been working diligently to try and resolve the issue, but ultimately it is up to the Provincial Department of Justice to provide the information. Mayor Ogden agreed that we need to do a reconciliation of the number of tickets written and the amount of revenue the Town receives. He added that he doesn't know what the problem is with obtaining this information, but if we can't soon get a satisfactory answer, he felt we would need to have a meeting with the Minister of Justice to resolve the issue.

Councillor Smith noted that Councillor Gallant's point is well taken. However, he wanted to note that the main purpose of policing is policing, and any revenue received will be put back into policing. Councillor Smith added that we have come a long way with visibility which is very important to our residents.

d) Humane Society Report

The report for the month of July was included in the agenda package.

e) Transit

The report for the month of July was included in the agenda package. Councillor Smith noted that we have some excellent news this month. We have recorded our second highest ridership month in the history of transit in the Town. The only month that was higher was in October of 2019.

f) Cross Roads Fire Department

The report for the month of July and the fire chief's report was included in the agenda package. Councillor Smith noted that the Cross Roads Fire Department was asked to respond to the Holiday Island Ferry. It was noted that when the Cross Roads Fire Department is called to assist with a fire outside of the Town, the Town is covered by another fire department. However, in this particular case Cross Roads still had a full complement on hand.

Councillor Smith noted that there will be a recruitment drive for fire fighters again on September 14, 2022, and it will be well advertised.

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package. The following is an overview of projects and items being worked on within the recreation department:

Stratford Youth Centre and Council - after two years of planning and Covid delays, the youth centre members were finally able to enjoy their annual trip. Members of the youth centre are able to participate in the planning and attend the annual trip provided they participated in fundraising and volunteered throughout the year. This year 11 youth travelled to Quebec City and Toronto under the supervision of Duane Pineau and Rachel Arsenault. From all accounts, it was a wonderful experience. Thank you to all our youth centre members for their volunteerism and fundraising efforts.

Events – the Stratford summer “movie series” continues to be offered on every second Tuesday evening in the summer.

The Young at Heart Theatre for seniors hosted a performance of “Fascinating Ladies” at Cotton Park on July 16, and 50 people attended the free performance.

Programs – summer programs are all entering the second half of their respective seasons. The Town is proud to have offered a variety of intro to sport type programs to allow young children their first foray into organized recreation programs.

Capital Projects – several capital projects are currently underway with additional projects slated for the fall. Some of the projects include the construction and installation of garbage boxes along the active transportation trails; the installation of a playground at Spruce Gove Park; the installation of a playground at Strawberry Hill Park; the installation of a garden and seating area at Foxwood Park; the replacement of a gazebo at the Butterfly Gardens at Cotton Park; new safety netting at the Bunbury field; and the installation of new soccer shelters at the soccer complex.

Sports Fields and Open Spaces – Minor sports such as soccer, softball, baseball, and lacrosse are entering their final month of summer competition. It has been a great summer for weather and field conditions.

The Town looks forward to potential future opportunities on the waterfront with work progressing on the infilling of the lagoons. The park should transition into being a year round destination for residents and visitors.

Active Transportation - the Town will be welcoming several new trails within the community this year – most prominently with the addition of the active transportation lane along the Trans Canada Highway that bisects the community. This new portion of trail will be a welcome addition that will connect the community from the Stratford Emergency Services Centre to the Hillsborough Bridge.

Councillor Gallant congratulated Jeremy Pierce on his new role as Deputy CAO in addition to his role as recreation director. He also congratulated Jeannie Woodard on her new role as director of infrastructure.

Mayor Ogden noted that he really welcomes the garbage boxes on our trails, and they will be appreciated by our residents as well. The Deputy CAO noted that we were able to partner with the REACH Foundation to have the garbage boxes built. He added that we started the project this year, and we hope to continue it next year on our network of trails.

Mayor Ogden asked if there was any progress on the benches to allow people to rest along the trails and the Deputy CAO replied that it is on their work plan. He stated that he doesn't have the list on hand, but noted that there will be six benches placed at various locations such as MacKinnon Drive, Glen Stewart Drive, one will be place just past the entrance of Fox Meadow, and two will be placed at Fullerton's.

Councillor MacDonald thanked Duane Pineau and Rachel Arsenault for taking the 11 youth members to Quebec City, Canada's Wonderland, and a Blue Jays game. She noted that her granddaughter was one of the 11 and she felt it was an excellent experience for the kids and they now have memories that will last a life time.

11. FINANCE AND TECHNOLOGY

- a) Report was included in the agenda package for Council to review. Councillor MacDonald highlighted some items that staff is currently working on:
- The auditors provided a draft set of statements and staff is reviewing them. A meeting will be set up with the auditors for later in August;
 - work is being done to revise the tourism levy based on comments from the Finance Committee and will be forwarded to the Sustainability Committee for their review;
 - there was a virtual meeting with Switch to discuss future options;
 - there was a virtual demonstration with Townsuite on the 311 service request module;
 - staff is researching what other municipalities are using for municipal software; and
 - staff is busy with day to day duties and also enjoying some summer vacation.

Councillor MacDonald noted that the committee met on July 19, 2022, and reviewed the Tourism Levy Bylaw in detail and recommended several changes. The finance director took the changes under advisement and the document will be reviewed again at the next meeting.

Councillor MacDonald noted that revenue sharing was also discussed. She noted that there has been no response from the province on the recommendations submitted by (FPEIM) Federation of Prince Edward Island Municipalities. She noted that we are going to ask the executive director of FPEIM John Dewey to write a letter requesting an update on the file.

Also discussed at the meeting was the possibility of using the Canoe Procurement Group of Canada. This new procurement vehicle was introduced by FPEIM, who is a member of the Group, and the Town would also qualify as a member of the group. Councillor MacDonald noted that this is something we could take advantage of but added that we are not obligated to do so. She also noted that we would be using local vendors. The finance director is going to check with the City of Charlottetown to see how their experience has been with the Group.

Councillor MacDonald noted that the committee also reviewed the financial statements.

b) Financial Statements

Included in the agenda package for Council to review. Councillor MacDonald briefly reviewed the statements.

Councillor Burrige asked if the Town's 10 year forecast is being kept up to date and Mayor Ogden replied that in his discussions with the CAO, he was advised that it is being kept up to date. The financial coordinator Daniel Zhang explained that he has changed the format, but he has not yet introduced the new format to the CAO or the finance director. Mayor Ogden added that we could have a discussion on the forecast at a future Committee of the Whole meeting.

12. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the agenda package for Council to review. Councillor MacDougall noted that the committee met on August 1. There was a presentation on the waterfront core area by the consulting firm Upland and the committee had a good discussion following the presentation. Councillor MacDougall noted that this is a very important development for our Town and everyone who attended the meeting was very much engaged.

Councillor MacDougall noted that the committee also had a good discussion on home occupation and added that there was a public meeting held on July 27, 2022, to solicit input on this issue from residents. However, he noted that there was only one response received, and there was no on-line presence or in-house presence at the public meeting.

Councillor MacDougall stated that the town planner Dale McKeigan, and the town planning and development technician Sarah Kennedy did a great job of amending the Home Occupation Bylaw. They produced a good working document, and the director of planning Kevin Reynolds was also involved, as he oversees everything.

b) Permit Summary

Included in the agenda package. Mayor Ogden noted that there has been a substantial increase over last year. The planning director noted that the row housing and apartments year to date are at 11.2 million dollars, and they were only at 3.9 million this time last year. This is directly attributed to the new Gray Group subdivision off of the Bunbury Road, and the other subdivision off of Rankin Drive where we have opened up a number of uses for townhouses and duplexes, and there will be some single family dwellings going in as well. Our single family dwellings are right on track to where they were last year, but we have seen a significant increase in the other forms of housing. We have been short on these other types of housing for a number of years, and we understand that Kelly Heights is proposed to go this year as well. The planning director

noted that as the cost of everything increases, the demand for different types of housing increases, and it is good to see some diversity coming into our market place.

Councillor Gallant asked if we could comment on the Mason Road subdivision, and the planning director replied that the subdivision has preliminary approval, but we don't have anything more than the design drawings at this point.

c) **Resolution PH028-2022 – New Street Name – Civic Addressing Issue - Henry Lane**

Moved by Councillor Darren MacDougall

Seconded by Deputy Mayor Gary Clow

WHEREAS the Town has received a request from the Department of Justice and Public Safety on April 15, 2021, to ensure that Henry Lane remains accessible year-round or to implement an alternative civic address for a section of Henry Lane that is currently not accessible by Emergency Services Vehicles; and

WHEREAS a private laneway has been constructed off Spruce Lane to access civic numbers 59 and 71 which used to be accessed via Henry Lane; and

WHEREAS the property owners who will be affected by the change have been contacted regarding the civic address change and will also be sent an additional notification letter before the change is implemented; and

WHEREAS two requests have been received to name this private laneway of Spruce Lane and has been recommended by the Heritage Sub-Committee:

- Louis Lane, after Louis Henry who owned and farmed the land the original laneway is on; or
- McLean Lane, after the McLeans who own the land that the new laneway is constructed over and owner of civic number 71.

BE IT RESOLVED that approval be granted to the following street name for the new access that will be off Spruce Lane on PID 538207.

- **McLean Lane**

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor Smith noted that this is regarding a safety matter. Emergency vehicles had been called to these addresses and they could not get to

them. For the health and safety of the people living in the area Councillor Smith stated that he will be voting in favour of the name change.

Question: **CARRIED**

d) Resolution PH029-2022 – Chen Sun Subdivision – Street Name Request

Moved by Councillor Darren MacDougall

Seconded by Deputy Mayor Gary Clow

WHEREAS a new subdivision is to be constructed off the Mason Road which will contain two new public streets; and

WHEREAS the Heritage Sub-Committee has researched the history of the land being subdivided and is providing the following suggestion:

- **Oliver Way**, after Oliver Mason who lived there roughly 1881-1907. Oliver Mason was the oldest child of George and Sophia Mason of Clifton Farm. He married in 1881 and acquired the farm previously owned by Fred Poole. Oliver was a prominent horse dealer, selling and shipping horses to United States. In 1907, Oliver was returning from Charlottetown with his horse and sleigh across the new Hillsborough Bridge. In the snowstorm, the horse went over the bridge embankment and Oliver tried to make it home on foot. He succumbed to the storm and was found the next day. His two sons headed west to Alberta, and his widow followed them in 1915. His son Gordon enlisted in the First World War from Alberta and was killed in action.
- **Gertie Gate**, after Gertrude Wood who lived there roughly 1915-1978. Caldwell and Gertrude Wood moved to Bunbury with their two children about 1915. They lived in the farmhouse on the property until 1959 at which time they sold the farm to Collins Wood (no relation). Caldwell and Gertie built a small house on the property just across the road from the Bunbury School. Caldwell died in 1960. Mrs. Wood was well known to a generation of children in the neighborhood. Children would go to Mrs. Wood's door and ring the bell. You would then see Gertie peeking out the kitchen window to see if it was the children. She would come to the door with a tin of maple leaf cookies to give one to each child. Locally, maple leaf cookies were known as "Mrs. Wood's cookies."

BE IT RESOLVED that approval be granted to the following street names for the new Chen Sun Subdivision to be constructed off the Mason Road:

- Oliver Way and
- Gertie Gate

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

13. INFRASTRUCTURE

a) Report

The report was included in the package. Deputy Mayor Clow noted that he would like to start his report by first congratulating Jeannie Woodard in becoming the new director of infrastructure for the Town. He noted that she is more than qualified, and he looks forward to working with her.

Deputy Mayor Clow highlighted some of the items from his report as follows:

Waterfront Park – the original maintenance building is scheduled to be painted to match the new pump station building next week. There was a delay in waiting for delivery of the paint.

Although much of the final grading was near complete, and the parkland taking shape, a spring was discovered in the parkland space that required a drainage pipe to be installed to convey the water over to the storm water outfall. This work is being scheduled and the remaining topsoil and hydroseed will be completed soon after.

Coles Associates has been awarded the design of the waterfront boardwalk and has begun the field collection data. They expect to have a concept plan ready for review in the next week or two.

Pondside Watershed Restoration – the tender has been issued for the rehabilitation work at Moore's Pond and the wetland on the north side of Stratford Road. A mandatory bidder's site meeting was held with three contractors attending. Tenders will be received until August 15, with work expected to be complete by the end of September or early October.

Keppoch Road Sidewalk Replacement – only one bid was received for this work and was over budget. The bidder, Earthform Landscaping, and the Town are reviewing the scope of work to see if there are any means of savings to bring the cost closer to the budget. We are hoping to negotiate successfully with Earthform Landscaping and have them begin the work later this month, if not, we will re-tender to see if other bidders might respond.

Corish Pump Station Upgrades – only one bid was received for this project and was significantly over budget. In order to proceed, either more funding must be obtained, or

the scope must be reduced to meet the available budget. As this is a project funded through the investing in Canada Infrastructure Program, discussions are being held with the Infrastructure secretariat for guidance on how to proceed, and options are being reviewed for finding savings with changes in the project. The forcemain component of this project is scheduled to begin this week. Landmark will be installing the forcemain along Kinlock Road between Governors Lane and Flourish Heights. This is anticipated to be complete by the end of October.

Community Campus Site Servicing – meetings involving the high school design team and our campus servicing design team have begun. This is critical to coordinate all aspects of the design between both teams and to share information among all involved. Information is still required from Maritime Electric to finalize the design of electrical servicing to the site, and from the Department of Transportation and Infrastructure on the road cross section and intersection at Bunbury Road to finalize the road design. The province has indicated that they may be prepared to begin construction of the high school in June 2023, and the road must be constructed to provide access to the site.

Kinlock Road Multi-Purpose Path – the RFP is being advertised now for design services of the trail and proposals will be received until August 19, 2022. Due to the lateness of funding approval, the construction will be pushed into the spring. Tendering the construction in January may be beneficial for a more competitive bidding process.

Infrastructure staff has been busy with the following:

- Grass cutting and maintenance of flower beds and planter boxes is ongoing;
- Sports field maintenance, playground maintenance, building maintenance, and trails and sidewalk maintenance are all ongoing;
- Speed hump installation and relocation;
- Bylaw complaints and investigations are ongoing;
- Sewer system monitoring and maintenance is ongoing;
- Water system sampling and maintenance is ongoing and fire hydrant maintenance and exercising is underway; and
- Water and sewer inspections and water turn-ons for new development is ongoing.

During the month of July there were no major sewer or water emergencies.

14. COMMITTEE OF THE WHOLE

a) Report

Included in the agenda package.

b) Resolution CW013-2022 Re-appointment of CADC Board Member

Moved by Councillor Jill Burridge

Seconded by Councillor Derek Smith

WHEREAS The bylaws of the Charlottetown Area Development Corporation (CADC) require the annual appointment of the corporation's directors at the Annual General Meeting; and
WHEREAS Michael Fleischman is our current representative and has represented us well; and

WHEREAS Michael Fleischmann, is a member of the Town's Sustainability Committee and has agreed to continue to serve as the Town of Stratford's representative.

BE IT RESOLVED that Michael Fleishmann be hereby re-appointed as the Town's representative on the CADC Board until the next Annual Meeting.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

c) Resolution CW014-2022 Transit Investing in Canada Infrastructure Program

Moved by Councillor Derek Smith

Seconded by Councillor Gary Clow

WHEREAS the Town of Stratford is party to an agreement with the City of Charlottetown, Town of Cornwall, and T3 Transit to operate a seamless transit service in the three municipalities, and

WHEREAS the Town of Stratford supports the applications to the Investing in Canada Infrastructure Program (ICIP) for the Transit Electrification and Fleet Refurbishment Program, which includes \$9,526,715 from federal funding, \$7,923,557.70 from provincial funding, and \$6,322,777.70 as the ultimate recipient contribution, which is cost shared with Charlottetown and Cornwall, and

WHEREAS the portion of the ICIP funding for the buses and fleet refurbishment is \$12,180,300 which includes \$4,872,120 from federal funding, \$4,059,693.99 from provincial funding, and \$3,248,486.01 as the ultimate recipient contribution, which is cost shared with Charlottetown and Cornwall, and

WHEREAS The Town of Stratford's share of this part of the ICIP project (new diesel, used diesel, electric buses, and capital refurbishing) will be \$487,272.90 (HST included) as the

Town covers 15% of the 26.67% paid by the ultimate recipient. Charlottetown will cover 75% and Cornwall 10% of the ultimate recipient contribution.

BE IT RESOLVED that the Town of Stratford supports the application to the Investing in Canada Infrastructure Program as outlined above.

BE IT FURTHER RESOLVED that, if the application is successful, the Town's contribution of \$487,272.90 (HST incl.) be incurred over four (4) fiscal years, beginning in the 2022-2023 and ending in the 2025-2026 fiscal year.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

15. SUSTAINABILITY COMMITTEE

No Report

Councillor Burrridge noted that the Town's Community Energy Plan is being updated by summer student Aston Dudley.

Councillor Burrridge noted that the natural asset inventory is something that our environmental sustainability coordinator Katie Sonier and her team are working on. She noted that there is a lot of funding right now for natural asset protection. Councillor Burrridge also added that natural assets provide a level of service at no cost.

16. ACCOUNTABILITY AND ENGAGEMENT

No Report

17. HUMAN RESOURCES

No Report

18. INQUIRIES BY MEMBERS OF COUNCIL

Nil

19. OTHER COMMITTEES

a) Stratford Senior's Complex

Deputy Mayor Clow noted that parts are on order for the broken washing machines at the complex; however, there is a long delay in the delivery of the parts. In the meantime, M&M Furniture has supplied us with loaner machines.

Quotes have been received for kitchen cabinets, counter tops, moldings, and cabinet handles for five of the units. Fine Line Woodworking was awarded the job, but the

cabinets are on order and will not arrive until late fall. Windows have also been ordered and we expect them to arrive in September.

Tenant tax information has been received and rent calculations for 2023 are currently being done.

b) Community Campus Implementation Committee

Councillor Burrige stated that she toured schools in Nova Scotia with the provincial Stratford High School design team. She noted that there were comparable schools that they visited with a community side built in, and they were able to see how the partnership between the school and the community worked. Councillor Burrige noted that the design of the school is coming along and our team from the Town is working hard to get the road built so when building of the school begins in the spring they have access to the site.

20. APPOINTMENTS TO THE COMMITTEE

Nil

21. PROCLAMATIONS

Nil

22. OTHER BUSINESS

23. ADJOURNMENT

There being no further business, the meeting adjourned at 6:00 p.m.

Mayor Steve Ogden

**Jeremy Pierce, Deputy CAO and
Recreation Director**