

REGULAR MONTHLY COUNCIL MEETING

April 10, 2019

Approved Minutes

DATE: April 10, 2019
TIME: 7:30 p.m. – 9:04 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO and Director of Infrastructure; Jeremy Pierce, Director of Recreation, Culture, and Events; Kevin Reynolds, Director of Planning, Development and Heritage; Wendy Watts, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

REGRETS: Kim O'Connell, Director of Finance and Technology

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi'Kmaq people, and we pay our respects to the indigenous Mi'Kmaq people of this territory past, present, and future.

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 7:30 p.m. and welcomed those in attendance.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Derek Smith and seconded by Councillor Gary Clow that the agenda be approved as circulated. Motion Carried.

3. APPROVAL OF THE MINUTES

It was moved by Councillor Gail MacDonald and seconded by Councillor Steve Gallant that the Regular Meeting Minutes of March 13, 2019 and the Special Council Meeting Minutes of March 27, 2019 be approved as circulated.

4. BUSINESS ARISING

Nil

5. PRESENTATIONS FROM THE FLOOR

Nil

6. CARI REPORT

No Report

Mayor Ogden noted that he attended the tour of the facility; it is a nice facility and it is being well used.

7. CORRESPONDENCE

A list of all correspondence sent and received since the last Council meeting was included in the meeting package.

8. MAYOR'S REPORT

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

March 13

Met with a resident regarding Pickleball concerns. Subsequent to the meeting the recreation director had several meetings with the Executive and changes requested will be presented to the Recreation Committee.

March 14

- Diversity and Inclusion Committee
- Met with Provincial Deputy Minister of Municipal Affairs

March 15

- Immigration, Mobility and Economy Forum at UPEI

March 19

- Senior's Committee

March 26

- PEI Connectors
- Developer re: affordable housing proposal

March 27

- Announcement in Kensington about Partnership for Growth – Economic Action Plan for PEI
- Committee of the Whole

- Special Council meeting to pass the 2019/2010 budget

March 28

- CBC Interview

March 29

- Met with PC candidate James Alyward
- CGI – RAB impact, parking issues, retention of staff who are immigrants and crosswalk safety and improve communication with the Town
- Glen Stewart Playground Committee
- Met with the CO of the RCMP

March 30

- Holi Celebration – Deputy Mayor

April 1

- Met with Green Party candidate Michele Beaton
- Planning

April 3

- Met with PC candidate Mary Ellen McInnis
- Met with Liberal candidate Randy Cooper
- Sustainability

- Stratford Business Group

April 4

- Met with Liberal candidate David Dunphy
- CARI Reception

- Committee of the Whole

April 6

- Glen Stewart playground fundraising Bingo

Holi Celebration – Holi Celebration is an outdoor festival of colour celebrated to welcome spring in Hindu culture. It has been spread through Asia, as well as some other parts of the world. Deputy Mayor Clow noted that he attended the celebration and there were representatives from all over the world in attendance.

Deputy Mayor Clow also attended, along with many other Councillors, the Elimination of Racial Discrimination event on March 21. He noted that it was a well-attended and interesting event, and there were five panelists from all over the world in attendance. Deputy Mayor Clow thanked Wendy Watts for doing such a great job organizing the event.

9. CHIEF ADMINISTRATIVE OFFICER (CAO)

The report was included in the package. Robert noted that the Community Campus Committee is busy working behind the scenes. He noted that there is an RFP out for assistance with the public engagement portion of it. The Chair of the Committee and some of the staff will meet to develop the agenda for next week. There are two meetings scheduled and Council was asked to check the calendar for the dates. One session will be an education related session and the second one will be more of a facilities and economic development related session around the campus.

Robert explained that he met with each staff member about the new job classification system that came into place at the beginning of April. He received good feedback from staff and they were happy to see the process come to an end.

Robert noted that he has two Holland College students who are in the Human Resources Program and they are doing a capstone project to develop a casual employee policy and handbook for the Town.

Another student who is doing her Diploma at Grant MacEwen College, also in Human Resources, is surveying different municipalities to see what their permanent staff receive in terms of benefits, and what programs they have to support their employees. Mayor Ogden would like to see us as an employer of choice, so we will find out where we stand, and what if anything we need to do to be attractive and to retain the employees we have.

10. SAFETY SERVICES

- a) Councillor Smith noted that a group of Town employees met with the RCMP Commanding Officer Jennifer Ebert on March 29. There was a good discussion on the present RCMP service and the future of policing within the Town.

The Town received approval to install speed signs that indicate how fast a driver is going, and to date we have purchase six. Councillor Smith felt that this option is better than the speed bumps as they are costly and time consuming.

Infrastructure director Jeremy Crosby noted that the speed signs are currently being put together at the maintenance building. He also noted that he would like to see a policy development that staff can refer to when a request comes in for various areas of the Town. One good feature of the speed signs is that the data can come back to the Town in real time and this will be a help in determining the problem areas.

Deputy Mayor Clow asked if a date was set for the RCMP to meet with the Committee of the Whole and Councillor Smith replied that a date has not yet been set, but we are hoping to meet sometime in May.

Councillor Jill Burridge asked if the speed signs are going to replace the speed bumps and Councillor Smith replied that they are not replacing them at this time, because we need to determine which works better, the speed bumps or the speed signs. He felt that if it turns out the speed signs work better that would be the correct option.

b) Street Light Report

No Report

c) RCMP Report

The report for the month of March 2019 was included in the agenda package. It was noted that the impaired calls to date are 11 and this is higher than the previous two years.

Councillor Smith noted that Corporal Dudley took a course for Initial Critical Incidents Response and Corporal Dudley gave an explanation of how it works.

Both Councillor MacDougall and Mayor Ogden took a moment to commend Corporal Dudley for taking the course and for his presentation.

Deputy Mayor Clow noted the year to date numbers did not add up and Corporal Dudley will bring that information back.

Councillor Smith noted that under additional information there is one incident listed under Boating - someone walked on the ice, and with the program that Corporal Dudley spoke about they were able to coordinate their efforts and the individual was found.

d) Humane Society Report

The report for the month of March 2019 was included in the agenda package. Councillor Smith noted that things may get a little busier as we move into better weather.

e) Transit Report

The report for the month of March 2019 was included in the agenda package. Once again the number of riders was up.

Andrews of Stratford has requested additional bus services at their location and there are discussions being held on the request.

It was noted that ward 3 is not covered by transit and we need to look into getting something done for the people in ward 3. One avenue we visited turned out to be quite costly to the point where it would drain the Town of Stratford's budget.

Deputy Mayor Clow stated that the previous Council set a goal of 160 riders and we haven't reached it yet, but if there was transit in ward 3 we would be able to reach our goal. Councillor Smith cautioned that it took 5 – 6 years to get the ridership to 148. It may take another 5 years to get ward 3 used to having a transit system. There is a curve and we are going to have to deal with low numbers of riders at first, but they will steadily build.

f) Fire Company

The report for the month of March 2019 was included in the agenda package. Councillor Smith briefly reviewed the report.

Councillor Smith noted that there has been a request for crossing flags at the intersection of Mason Road and Bunbury Road and that request will go to the Safety Services for consideration.

11. RECREATION, CULTURE AND EVENTS

a) Report

The following is an overview of projects and items being worked on within the recreation, culture and events department:

Recreation, Culture and Events Committee – the Recreation Culture and Events Committee did not meet in March. The next meeting is scheduled for April 25.

Arts and Culture Committee – the Arts and Culture Committee met on April 4 with a lengthy agenda that included an update on the Public Art Policy draft, updates on current art programs and classes, art and photography expos, and proposed youth songwriters sessions. The Public Art Policy draft has been presented to the Finance Committee, Sustainability Committee, Planning Committee, Diversity and Inclusion Sub-committee, and the Heritage Sub-committee.

The Arts and Culture Sub-committee appreciated all the positive input they received for the Public Art Policy draft. There are minor changes required prior to the draft returning to the Recreation, Culture and Events Committee for review and approval.

Events Committee – the Events Committee did not meet in March. The next meeting is scheduled for April 23.

Youth Centre – there are currently 63 registered youth centre members (between grad 5 – 12) with an average 20 kids dropping into the centre on a daily basis. Recently, six youth members raised money for and participated in the Bowl for Kids Sake raising \$1930 for the event. The Leadership Program has started at the youth centre with kids attending every second Monday evening.

Active Transportation - Stratford is working on signage that will help our active population navigate their way through and around our many trails in the Town. In the near future, the intent is to better link the various trail networks to promote our residents to enjoy the many great trails within our community.

Stratford Youth Council – the online auction finished on March 28 and the total raised was \$2007 which was just over the \$2000 goal. The Youth Council has continued to work on their two mini libraries that will be finished within the next week, and the Youth Council is currently preparing for their Walkathon Event in May.

On May 3 and 4 the Stratford Youth Council be host their third Annual Walkathon. The group will be collecting donations in support of their initiatives in person and online. They begin walking on the track at the Stratford Town Centre at 12 noon on Friday, May 3, and for 24 hours there will always be one member of the Youth Council walking until 12 noon on Saturday, May 4. This year the Youth Council will also be setting up satellite location in Stratford to collect donations.

April is a busy month for program registration. Stratford residents are able to enroll in numerous recreational programs, including flag football, U4 soccer, T-ball, Rally Cap, and Intro to Sports. Spring cleanup is underway in numerous parks. Most parks experience good winters with minimal spring maintenance required.

On Saturday, May 11, the Stratford Youth Centre members will be hosting their annual Roadside Cleanup along the 4 kms of the Bunbury Road (From Horton Park to the Addiction Centre). Each year the Youth Centre partners with the Lions Club to clean this section of Stratford Road.

Arts & Culture – Spring art sessions have begun with near, to full capacity enrollment in most programs. The Art Club, Water Colour Painting, Felting and All Ages Art Activity are full programs. The Youth Art Club, spring session began March 12 to May 7 with 6 youth registered.

Councillor Smith felt that the portable rink at Pondsides was money well spent and he wondered if the Town could purchase additional rinks and Jeremy replied that the department is looking at that possibility.

Councillor Gallant noted that the grooming of the trails was great and he has heard a lot of positive comments. He added that hopefully we will be able to add more to it next year.

12. FINANCE AND TECHNOLOGY

a) Report

Included in the package for Council to review. Councillor MacDonald noted that the 2019/2020 budget was passed at a special council meeting on March 27, and added that there will be no tax increases this year.

Mayor Ogden noted that he may have unintentionally misled residents regarding the funding amount that he had mentioned (\$243,000). He noted that we saved some of it from constraints and cutting back, but we also identified funding opportunities so we were able to balance our budget.

13. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the package. Councillor Burrige gave a brief overview of the report. She noted that Keith MacLean had an open house last week on the Aintree development up behind Sobey's and there were two options on the table – a sustainable subdivision or a traditional subdivision. It was a very open process and people were leaning in favour of the sustainability subdivision because it would save a lot of trees. There was a concern about traffic, but hopefully that will get worked out.

There is also a seven lot subdivision at 252 Stratford Road in an R2 Zone and the resolution is forthcoming. However, Councillor Burrridge noted that she is aware that some Councillors may not feel comfortable because of letters still coming in regarding the development. Councillor Burrridge asked Kevin about the letters and he replied that one additional letter was received past the deadline and is included in the agenda package.

Mayor Ogden noted that his understanding from Robert's Rules of Order is that you can withdraw the resolution, make a motion to defer it, or present it for a vote. He also noted that Council has not had a chance to discuss this issue at the Committee of the Whole.

Councillor Burrridge asked the planning director Kevin Reynolds for his thoughts on the issue. Kevin replied that the issue was discussed at the Planning Board Committee meeting last week, and although all the letters were not in at that point, because the deadline had not been reached, the committee didn't anticipate that any further responses were going to change; the pile might just get a little bigger. The Planning Board felt that they had enough information to provide their recommendation in favour of the development, and that is what they did.

Councillor Burrridge stated that she felt we should defer the resolution. Robert explained that it is not the chair who withdraws the resolution. The resolution and agenda item is in the package, so if Council is not comfortable with proceeding someone on Council needs to make a motion to defer the resolution.

RESOLUTION – Motion to Defer

It was moved by Deputy Clow and seconded by Councillor Gail MacDonald that the 7 lot subdivision resolution be deferred until the next Council meeting, and that it also be put on the agenda for the next Committee of the Whole meeting.

Discussion: Councillor Burrridge noted that this development was recommended by the Planning, Development and Heritage Committee and it does diversify our housing. It was noted that the developer also plans to put in a public park that would be owned by the Town. It does diversify our housing and it has its own access

Deputy Mayor Clow felt that we have to look at the letters very seriously and he didn't feel that the Planning Board had the chance to do that. He also wanted to know why we went from 40% to 100%, and Councillor Burrridge didn't feel that going from 14 units to 20 units was a huge jump.

Question: **CARRIED**

b) Permit Summary

The permit summary was included in the package and was reviewed by Councillor Burridge.

14. INFRASTRUCTURE

a) Report

Deputy Mayor Gary Clow noted that some of the items being worked on by the infrastructure department are as follows:

Waste Water Treatment Plant – the facility continues to function well. There were some minor fluctuations due to the change in temperature in the system.

Waste Water Collection System to the Charlottetown Control Plant – All five tender packages have closed. Pipework on the Stratford side (package A), the pipework on the Charlottetown side (package B), the directional drilled pipework (package C), the sewage pumping station (package D), and the pipework on the bridge (package E). There were no bids submitted for package E. Package E has been re-tendered and we are hoping there will be more interest this time. The tender is scheduled to close on April 16, 2019.

Cross Roads Community Centre Energy Upgrades - the work is now complete and the building is back in full operation.

Emergency Services Facility – the project is going well with all the structural steel in place. Work has begun on the roof, walls, and the geothermal heating system. Site work will recommence hopefully by the end of the month, but is weather dependent.

Extension of Michael Thomas Way – work is scheduled to begin early in May.

Inflow and Infiltration Reduction Strategy – installation of the manhole trays continues as weather permits. A wireless Doppler radar sensing flow meter has been purchased and staff is getting it ready to be deployed within the system immediately. This will be used to obtain additional flow data to assist with identifying areas of high inflow and infiltration.

Gym Reception Desk – renovations are ongoing with just the flooring and desk to be completed. The project should be completed by the end of the month.

Battery Point Room – Pricing is being acquired from Eastern Electric to install power and USB ports in the boardroom table, as well as an HDMI port for future connection to a monitor for presentations.

Water Model and Storage Requirements – CBCL and a student from Holland College, Amin Abomonasar continues to work on this report. We hope to have the draft report sometime in May.

Infrastructure maintenance staff has been busy preparing equipment and buildings for the upcoming summer season. They have also been busy getting the six new speed radar signs assembled and ready for installation. We will be reviewing speeding complaints and traffic data prior to selecting the locations.

Utility staff is busy checking equipment at the wastewater treatment facility in preparation for the spring turnover that occurs every year. First quarter meter reads were completed with no issues. They have also been busy planning and preparing for the upcoming water school this spring.

Installation of the manhole trays continue as weather permits.

During the month of March there were no major issues with the water distribution system or the sanitary collections system.

Mayor Ogden noted that he understands that the new building is being built to post disaster standards and the infrastructure director replied that it needs to be built that way.

b) Resolution IN003-2019 – Committee Member Appointment

Moved by Deputy Mayor Gary Clow

Seconded by Councillor Gail MacDonald

WHEREAS Council has established Special Committees and Sub-Committees to those Special Committees in Bylaw #33, the Stratford Committee Bylaw, to advise and assist Council in its deliberations; and

WHEREAS the Bylaw provides for the appointment of residents by Council to provide public input to Council in its deliberations; and

WHEREAS David Barrett has resigned from the Committee; and

WHEREAS the Infrastructure Committee is now in need of a member; and

WHEREAS Malcolm MacKenzie has agreed to serve as a member of the Committee.

BE IT RESOLVED that Malcolm MacKenzie be appointed to the Infrastructure Committee for the two year term ending November 30, 2020.

Discussion: Councillor Smith felt that Mr. MacKenzie would be a good addition to the committee.

Question: **CARRIED**

c) Resolution IN004-2019 – Awarding of the Grass Tender

Moved by Deputy Mayor Gary Clow

Seconded by Councillor Derek Smith

WHEREAS the Grass Cutting tender closed on April 8 2019; and

WHEREAS the following tenders were received (HST included):

Summary of totals:							
Company Name:		Town Properties	Seniors Property	Utility property	Business Park	Total	
Earthform	2019	\$42,044.00	\$2,300.00	\$4,600.00	\$1,150.00	\$50,094.00	
	2020	\$42,464.90	\$2,323.00	\$4,646.00	\$1,161.50	\$50,595.40	
Hourly Rate:	2021	\$42,889.29	\$2,346.00	\$4,692.00	\$1,173.00	\$51,100.29	
Year 1 Year 2 Year 3 Year 4	2022	\$42,889.29	\$2,346.00	\$4,692.00	\$1,173.00	\$51,100.29	
\$75 \$76 \$79 \$80	Total 4 Years	\$170,287.48	\$9,315.00	\$18,630.00	\$4,657.50	\$202,889.98	
Company Name:		Town Properties	Seniors Property	Utility property	Business Park	Total	
Exact Lawn Care	2019	\$24,092.50	\$1,903.25	\$3,291.30	\$391.00	\$29,678.05	
	2020	\$24,092.50	\$1,903.25	\$3,291.30	\$391.00	\$29,678.05	
Hourly Rate:	2021	\$24,092.50	\$1,903.25	\$3,291.30	\$391.00	\$29,678.05	
Year 1 Year 2 Year 3 Year 4	2022	\$24,092.50	\$1,903.25	\$3,291.30	\$391.00	\$29,678.05	
\$79 \$79 \$79 \$85	Total 4 Years	\$96,370.00	\$7,613.00	\$13,165.20	\$1,564.00	\$118,712.20	
Company Name:		Town Properties	Seniors Property	Utility property	Business Park	Total	
101553 PEI Inc. Just Lawns	2019	\$32,963.75	\$1,437.50	\$4,669.00	\$1,656.00	\$40,726.25	
	2020	\$32,963.75	\$1,437.50	\$4,669.00	\$1,656.00	\$40,726.25	
Hourly Rate:	2021	\$34,114.75	\$1,495.00	\$4,807.00	\$1,713.50	\$42,130.25	
Year 1 Year 2 Year 3 Year 4	2022	\$34,114.75	\$1,495.00	\$4,807.00	\$1,713.50	\$42,130.25	
\$65 \$65 N/A N/A	Total 4 Years	\$134,157.00	\$5,865.00	\$18,952.00	\$6,739.00	\$165,713.00	
Company Name:		Town Properties	Seniors Property	Utility property	Business Park	Total	
Twins Lawn Care	2019	\$87,126.87	\$1,265.00	\$4,427.50	\$460.00	\$93,279.37	
	2020	\$87,126.87	\$1,265.00	\$4,427.50	\$460.00	\$93,279.37	
Hourly Rate:	2021	\$88,869.41	\$1,290.30	\$4,516.05	\$469.20	\$95,144.96	
Year 1 Year 2 Year 3 Year 4	2022	\$88,869.41	\$1,290.30	\$4,516.05	\$469.20	\$95,144.96	
\$85 \$85 \$87 \$87	Total 4 Years	\$351,992.56	\$5,110.60	\$17,887.10	\$1,858.40	\$376,848.66	

AND WHEREAS Exact Lawn Care submitted the lowest overall price for the four year term.

BE IT RESOLVED that the tender for grass cutting services for 2019, 2020, 2021, and 2022, be awarded to Exact Lawn Care Services based on tender submission pricing shown above, and subject to the terms and conditions set out in the Independent Contractor Agreement document.

Discussion: This resolution bears the recommendation of the Infrastructure Committee. This is a four year contract with a performance clause included so if they don't perform, the contract can be cancelled.

Question: **CARRIED**

15. COMMITTEE OF THE WHOLE

a) Resolution CW005-2019 Investing in Canada Infrastructure Application

Moved by Councillor Darren MacDougall

Seconded by Councillor Jill Burridge

WHEREAS applications are due on April 26 for projects that can start in 2019 or 2020 under the Investing in Canada Infrastructure Program (ICIP); and

WHEREAS the following capital projects have been identified for ICIP funding in the 2019 and 2020 town five year capital plan, in priority order:

Priority	Project Description	Total Capital	ICIP Funding Stream
1	Community School Campus - multi-purpose facility	\$15,000,000	recreation
2	Pumping Station Upgrades - Pondside/Bayside/Corrish	\$1,000,000	green - environmental quality
3	Kelly's Pond Watershed Restoration	\$307,600	green - adaption and resilience
4	Pondside Water Station Upgrades	\$290,000	green - environmental quality
5	Cotton Centre Energy Retrofits	\$38,100	green - climate change
6	Install Solar Energy System for Fullerton's Marsh Pumping Station	\$453,100	green - climate change
7	Multi-Use Courts- Pondside Park	\$75,000	recreation
8	Decommission Reeves Estates Pump Station	\$500,000	green - environmental quality
9	Water Reservoir	\$700,000	green - environmental quality
10	Re-circulation pump for Splash Pad	\$100,000	green - environmental quality
11	Fullerton's Creek Washrooms/Natural Playground	\$240,000	recreation
12	Mason Road Shore Access	\$500,000	rural

13	Install Solar Energy System for Pondside/Altitude Valve	\$493,100	green - climate change
14	Reeves Estates Water Distribution Replacement	\$2,500,000	green - environmental quality
15	Langley Estates Sewer	\$750,000	green - environmental quality
Total		\$22,946,900	

BE IT RESOLVED that the Town of Stratford apply to the Investing in Canada Infrastructure Program for the above noted projects in the priority order shown. In addition, Council understands and commits that it will be responsible for its' designated share of the eligible costs of the project, and will assume responsibility for any and all operating and maintenance costs resulting from the project.

Discussion: This resolution bears the recommendation of the Committee of the Whole.

After discussions with residents and the primary results from the resident survey, the projects are all listed in order of priority.

Councillor Smith asked what happens to the remaining projects if we were to get funding for the first 10 projects, and Robert replied it would be up to Council to decide if they wanted to reprioritize the projects or not. It was noted that it is multi-year funding for a period of 10 years.

Question: **CARRIED**

16. **SUSTAINABILITY**

Report was included in the agenda package. Councillor MacDougall noted that Robert gave an update on the Immigration, Refugees, and Citizenship Canada (IRCC) Application for the proposed welcome centre which included the funding application which is due in mid-April. It would be used free of charge for any group holding an event under the diversity and inclusion banner. It was also discussed that on days it is not in use it could be rented out to offset the operating costs. There would also be a new welcome program included to allow the Town to track and remain in contact with new residents and solicit feedback and provide more concrete data than is available to us now.

It was noted that supervisors would see their gym positions expand to cover duties of the Welcome Centre (40% of salary expense would be included as part of the funding application). There would also be one new position created which would be the manager of the event space.

Councillor MacDougall noted that there was a presentation by the Stratford Business

Group (SBG). Juliana MacEwen is the co-chair along with Travis Stewart who was unable to attend, but business group member Richard Russell was in attendance. The SBG has a small core group who is dedicated to the SBG and continue to move things along in Stratford, and is appreciative of the Town's support. The group is also interested in learning more from the Town about potential funding that they may be able to access from the Atlantic Canada Opportunities Agency (ACOA) or the province.

It was noted that the SBG is looking for such things as a networking space - a space where a boardroom could be used free of charge by Stratford businesses, particularly those who work from home.

Other items discussed were the duties of the economic development position, Ducks Unlimited Plan for Fullerton's Marsh, and the CADC Waterfront.

Referring to the welcome centre, Councillor Smith noted that inclusion takes in much more than Stratford. It also applies to Charlottetown and Cornwall, so if Charlottetown or Cornwall were to make application to the Town for rooms for meetings would there be a cost or fee. Robert replied that the proposal is that any diversity and inclusion group that operates in the area, and not just Stratford, would be able to use it free of charge; it would be subsidized by IRCC funding.

17. ACCOUNTABILITY AND ENGAGEMENT

a) No Report – No meeting was held in March.

Mayor Ogden noted that the new website is expected to go live on Wednesday, April 17, 2019 and it will be a great tool for providing information for businesses that may be looking to locate in Stratford. Wendy added that it will be a work in progress for the first while.

Mayor Ogden noted that we intend to brief Council on the results of the resident survey in early May. Robert stated that we should have a draft report of the results the week of April 15 – 19, 2019.

Councillor Burrridge asked about the agendas and the new website, and Robert replied that the company we use for our agendas and minutes has a portal that will allow residents to see both the agenda and minutes on our website (including agenda items), so they will be able to see what we see. Councillor Burrridge felt that this would be much better for anyone interested in attending meetings. They can see what is on the agenda and if there is something of interest to them.

18. HUMAN RESOURCES

No Report

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that the report from the last meeting was included in the agenda package. She noted that things are running well at the complex.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Councillor Smith noted that Doug Murray who is a longtime volunteer (Active Transportation Committee) with the Town is having some health problems, and wished him all the best in his recovery. Mayor Ogden also offered his good wishes to Mr. Murray. He has contributed a lot to the Town and he is a great committee member and a great resident.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 9:04 p.m.

Mayor Steve Ogden

Robert Hughes CAO