

REGULAR MONTHLY COUNCIL MEETING

August 14, 2019

Approved Minutes

DATE: August 14, 2019
TIME: 4:30 p.m. – 6: 42 p.m.
PLACE: Stratford Town Centre, 234 Shakespeare Drive

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Pierce, Director of Recreation, Culture, and Events; Kim O’Connell, Director of Finance and Technology; Wendy Watts, Community Engagement Coordinator; and Mary McAskill, Recording Clerk

REGRETS: Jeremy Crosby, Director of Infrastructure; and Kevin Reynolds, Director of Planning, Development and Heritage

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance.

2. DECLARATIONS OF CONFLICT OF INTEREST

Robert noted that this is a new item that comes from our Council Procedural Bylaw and this is where a member of Council would declare any conflict of interest of any item included in the agenda.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Derek Smith and seconded by Councillor Jill Burridge that the agenda be approved as circulated.

4. ADOPTION OF THE MINUTES

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Gail MacDonald that the Regular Meeting Minutes of July 10, 2019, be approved as circulated. It was moved by Councillor Jill Burridge and seconded by Councillor Steve Gallant that the Official Plan Public Meeting Minutes of July 24, 2019 be approved as circulated.

5. BUSINESS ARISING

Regular Council Minutes August 14, 2019

Councillor Smith noted that residents were pleased with the action taken by Council in regards to the unsightly premises on Millennium Drive. Everything has been cleaned up and the residents who live at premises are back, so no further action shall be taken.

6. **PRESENTATIONS FROM THE FLOOR**

Nil

7. **MAYOR'S REPORT**

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- along with the CAO met with MP Lawrence MacAulay.
- was in Ontario from July 13 – 21 (Mayor Ogden thanked Deputy Mayor Clow for filling in during his absence).
- along with the CAO met with Peter Bevan Baker, Leader of the Opposition, and Michelle Beaton, MLA to discuss a number of issues, and always at the top of the list is the wastewater treatment plant. Everyone was briefed on the background and the current status. Mayor Ogden noted that the meetings went quite well.
- did a CBC interview and a Guardian interview.
- attended the community campus meeting.
- attended the ribbon cutting ceremony at Murphy's new Kinlock Pharmacy, along with Deputy Mayor Gary Clow, Councillor Gail MacDonald, and Councillor Steve Gallant.
- presented Town pins at the MacCallum family reunion.
- participated in a Skype call with PhD candidate researching municipal use of social media.
- attended the Accountability and Engagement Committee meeting.
- attended transit announcement by all three levels of government coming together to purchase busses which is a great step forward for transit.

Claire and Robert Walker were presented a framed certificate of congratulations on their 50th Wedding Anniversary by Councillor Derek Smith on Mayor Ogden's behalf.

Deputy Mayor Clow noted that he attended the ribbon cutting ceremony at the new Shopper's Drug Mart and it went over quite well. He also attended the 60th Wedding Anniversary of Gene and Anne Kenny and presented them with a framed certificate of congratulations.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

The report was included in the package. Robert noted that he is working with fellow CAO's in Charlottetown and Cornwall on a regional housing demand study (and it will include the supply and demand of AirB&B's) and an application is being put together to submit to the strategic component of the Gas Tax Fund to fund the study. Mayor Ogden added that there was a study done in 2011 which was instrumental in the development that has happened in Stratford.

Robert noted that he met with Bob Creed, the new Deputy of Fisheries and Communities, and gave him an overview of what we are doing in Stratford and some of the and issues that we have.

It was noted that the Town is starting to receive approval for some of the infrastructure applications that were submitted. The three that have been approved so far are: our # 2 - the pumping station upgrade for Pondside, Bayside and Court; and #7 – which is the multi-use courts at Pondside Park; and #11 – which is the washroom and natural playground at Fullerton's Creek.

9. SAFETY SERVICES

a) The Safety Services Committee did not meet in the month of July. The next meeting will be held on the last Monday of August.

b) Street Light Report

No Report

c) RCMP Report

The report for the month of July 2019 was included in the agenda package. The SOT numbers are down and we will hopefully find out why when we meet with the RCMP later in the month.

Councillor MacDougall stated that 'theft under' is showing 30 and that is a significant number. Corporal Dudley was asked to comment and he noted that people are forgetting to pay for their gas. He added that this issue was discussed in the past, and it was suggested that people be made to pay for their gas before they can pump it.

Corporal Dudley also noted that there is some theft from unlocked cars and people are again reminded to lock their cars.

Deputy Mayor Gary Clow noted that we are down a member and asked for an update. Corporal Dudley stated that we are not actually down a member – there is a member on light duty who is scheduled to have surgery, and she will be replaced on the 21st of this month.

Regular Council Minutes August 14, 2019

Corporal Dudley stated that he felt that policing in Stratford is judged by the number of tickets given to people and he felt that is a real disconnect, because everything that the RCMP does is not seen as a SOT. He also noted that they only received three complaints for traffic related offenses for the month.

Deputy Mayor Clow felt that the Town is also doing a good job helping slow down the speeders with speed bumps and radar signs.

Mayor Ogden thanked Corporal Dudley for everything he does for the Town.

d) Humane Society Report

The report for the month of July 2019 was included in the agenda package. Councillor Smith noted that there was an issue with a German Shepard but it has been resolved.

e) Transit Report

Report included in the agenda package. It was noted that we have passed 240 riders a day (244). The goal was 150 and that has been surpassed for the past three months.

Deputy Mayor Clow asked if the Town would be getting Saturday service and Robert replied that the Town will be getting Saturday service starting in September.

Deputy Mayor Clow felt that the residents of ward 3 should also have transit. Robert noted that TRIUS will be doing a pilot run in ward 3 once the mini busses arrive. Councillor Smith stated that what he needs from the Council is patience. It has taken this long to get our ridership where it is and when transit is introduced to ward 3 the numbers will be low for the first two or three years. However, the numbers will pick up over time.

f) Fire Company

No Report

It was noted that Bill Hogan is currently doing a study for the fire company.

11. RECREATION, CULTURE AND EVENTS

a) Report

The following is an overview of projects and items being worked on within the recreation, culture and events department:

Recreation, Culture and Events Committee – the committee did not have a meeting in July. The next meeting will be held on August 22, 2019.

Regular Council Minutes August 14, 2019

Arts and Culture Sub-Committee – the committee will hold their next meeting on September 5.

Events Sub-Committee – the committee will hold their next meeting on August 27, 2019.

Arts and Culture – several new summer art programs were attempted this summer, but unfortunately, the lack of enrollment numbers prevented the new classes from taking place. Art programming will start again in September.

The Artist in Residence deadline was August 1, 2019. One proposal was received for the Stratford Elementary Enrichment Program and a subsequent proposal was received for the Stratford Adult Art Programming. Both proposals shall be reviewed by the Arts and Culture Sub-Committee at the September meeting. Unfortunately, there was no submission for the Glen Stewart Primary School Visual Arts Enrichment Program again this year. The Recreation, Culture, and Events Committee will be reviewing this program to determine if an alternative program can be designed and implemented for K-2 students.

The Town will be waiting for submissions for the Public Art RFP which has a deadline of November 1, 2019.

Stratford Youth Council – the Youth Council will be leaving for their annual leadership tour to Ontario and Quebec on August 11, and returning on August 16. Recreation coordinators Duane Pineau and Rachel Arsenault will be leading the tour for our young leaders.

Youth Centre – the Youth Centre Drop-In Program is closed for the summer, but planning is on-going for the September 11 re-opening. The Stratford summer day camp is using the Youth Centre as a host location for their summer programming. Summer camp is currently in week seven, with two more weeks remaining in the program.

Stratford Programming – Stratford hosted a ‘Come try Pickleball’ event on Thursday, August 8 as part of the GoFor it! program through Go!PEI. This growing sport continues to see growing participation numbers. The recent addition of Pickleball courts at the Kinlock Park multi-use courts have proven popular. Saturday, August 10 was National Pickleball Day and our local Pickleball group hosted a morning event at the Kinlock tennis court.

Regular Council Minutes August 14, 2019

Stratford Sport Fields – Stratford Baseball hosted the provincial U15 “AA” eliminations tournament at the Kinlock field July 26-28. Congratulations to Stratford U15 “AA” team on winning the tournament, and the team will be representing Stratford and Baseball PEI at U15 “AA” Championship in Newfoundland and Labrador this September.

Bunbury and upper MacNeill fields will play host to 12 teams competing in the U12 girls Provincial Softball Championships. The tournament will run from September 6 – 8.

Stratford Parks and Trails – new trails have been established at William’s Gate Park from Heron Drive to the Community Gardens and from Creekside Drive in Keoughan’s Subdivision over to Calloway Close. In total, these three new trails have added almost 2.5 km of new trails to the existing Stratford trail network.

Capital improvements continue in parks around Stratford and will continue through the fall season. Items recently completed include:

- Lantz Park – new basketball net
- Zakem Park – new swing set and bench
- Partridge Lane Park – new playground apparatus, independent play piece and bench
- Splashpad – new signage and two shaded tables
- Skatepark – warranty repairs to damaged concrete and new signage

Additional renovations, installs, and upgrades are scheduled for Clearview, Horton, Starling, Emmalee, Reeves, Kinlock, and Keppoch (among others) throughout the remainder of the summer and fall seasons.

The Town has issued a Call for Quotes for the construction and installation of playground borders to surround existing play structures within seven Stratford parks. The work is intended to be completed prior to November 15.

It was noted that the Paver Stone Project for the Skatepark was completed in mid-July. The Town of Stratford is very appreciative of residents and local businesses that supported this youth driven initiative.

12. FINANCE AND TECHNOLOGY

a) No Report

Councillor MacDonald noted that the committee did not meet in July.

b) Financial Statements

Councillor MacDonald gave an overview of the financial statements.

Regular Council Minutes August 14, 2019

c) Resolution FT015-2019 – Commercial Credit Cards

Moved by Councillor Gail MacDonald

Seconded by Councillor Derek Smith

WHEREAS the current credit card provider (CUETS MasterCard) for the Town of Stratford and Stratford Utility Corporation has discontinued business; and

WHEREAS proposals were requested for credit card services from the following financial institutions:

- Bank of Montreal
- CIBC
- Royal Bank
- Scotia Bank
- TD Bank
- Canadian Tire

AND WHEREAS the following quotes were received:

Bank	TD	TD	RBC	RBC	RBC	BMO	BMO	BMO	CIBC	CIBC
Name	Aeroplan	Business Trav	Business	Avion	Avion Infini	Not-for-Profi	Airmiles	Cashback	Bizline	Aventura
Type	Visa	Visa	Visa	Visa	Visa	Master	Master	Master	Visa	Visa
Interest Rate For Late Pay	14.99%	19.99%	19.99%	19.99%	19.99%	1.75% + \$40	1.75% + \$40	1.75% + \$40	1.5%-14.5%	19.99%
Annual Fee										
--- Main Card	\$149	\$149	\$12	\$120	\$175	\$0	\$50	\$45	\$0	\$120
--- Each Additional Card	\$49	\$49	\$12	\$50	\$75	\$0	\$50	\$45	\$0	\$50
Welcome Bonus	0000 Miles	None	None	20000 Points	25000 Points	None	None	None	None	20000 Points
Earning										
--- \$1 spending	1-1.5 Miles	\$1.5 cents	None	1 Point	1.25 Points	None	0.05 Mile	\$1 cent	None	1.point

AND WHEREAS the borrowing limits for the credit cards under short term borrowing is \$58,000 for the Town of Stratford, and \$30,000 for the Stratford Utility which is within the 50% of the total estimated revenue of the municipality as set out in the 2019/20 operating budget; and

WHEREAS an analysis of the points earned based on historical usage reveals that the best option is the RBC Avion Visa when the points are used for future council/staff travel or gift cards.

BE IT RESOLVED that the commercial credit services contract be awarded to RBC for the RBC Avion Visa card.

Regular Council Minutes August 14, 2019

Discussion: Councillor Smith asked why Canadian Tire was asked to bid on this and the finance director Kim O'Connell replied that one of the directors asked if one of the options could be the Canadian Tire Master Card, so they were contacted, but they did not put in a bid because they only have cards for individuals.

Question: **CARRIED**

13. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

The report was included in the package. Councillor Burrridge gave a brief overview of the report. It was noted that the attendance noted on the report was incorrect, and will be corrected on the original set of minutes.

b) Permit Summary

The permit summary was included in the package and was reviewed by Councillor Burrridge.

b) Resolution PH013-2019 – SD003-19 – Maki MacLean Sustainable Subdivision Aintree Drive

Moved by Councillor Jill Burrridge

Seconded by Councillor Darren MacLean

WHEREAS an application has been received from Maki MacLean for a Sustainable Subdivision on parcel number 399725 (approx. 6.45 acres) located on Aintree Drive; and

WHEREAS the developer has proposed 1.62 acres (25.1% of total area) for parkland dedication to the Town of Stratford pursuant to Section 4.9 of the Town of Stratford Zoning and Development Bylaw #45, including the area proposed for stormwater management; and

WHEREAS the development scheme is proposing 4 single dwellings, 2 two-unit semi-detached and 2 six-unit townhouse units for a total of 20 units in total on 7 proposed lots; and

WHEREAS the applicant has organized three open public open house sessions, which led to the proposal of a Development Scheme showing proposed lots, parkland dedication, streets, housing types as well as preliminary stormwater management area; and

Regular Council Minutes August 14, 2019

WHEREAS the proposed scoring package has been reviewed by Town staff and has met the requirements to be considered for a “Certified Sustainable Subdivision” (71% of applicable points).

BE IT RESOLVED that preliminary subdivision approval be granted to an application from Maki MacLean for a Sustainable Subdivision on parcel number 399725 (approx. 6.45 acres) located on Aintree Drive which is currently zoned Low Density Residential Zone (R1), proposing a total of 20 units (4 single dwellings, 2 two unit semi-detached and 2 six-unit townhouses) to be approved as a Sustainable Subdivision including a Development Scheme and Preliminary Evaluation Table, subject to the following conditions:

- A. Conformance with the Plan of Survey (Development Scheme) showing 20 units (4 single dwellings, 2 two unit semi-detached and 2 six-unit townhouses) prepared by ISE dated August 1, 2019.
- B. That a stormwater management plan be designed by a licensed engineer using Low Impact Development guidelines approved by both DOTIE and the Town of Stratford.
- C. That the proposed parkland area, as shown on the plan of survey, be deeded to the Town of Stratford as parkland dedication, totaling 70,661sq.ft. (25%).
- D. That the concept design must meet all the Department of Environment requirements and a plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.
- E. That proposed public roads shall be designed in accordance with the provincial road standards of the P.E.I. Department of Transportation, Infrastructure and Energy and that a subdivision road agreement shall be executed.
- F. That the sewer and water systems shall be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement shall be executed along with the payment of all applicable capital contribution fees required by the Utility Corporation.
- G. That the developer makes an agreement with Canada Post and meets Canada Post’s requirements for establishing Community Mail Box(s) in new subdivisions.
- H. That the proposed subdivision meets all other relevant requirements of the Town of Stratford Zoning and Development Bylaw #45 except for the lot standards which are being approved as part of the development scheme. (See condition A. above).
- I. That the developer complete the requirements based on the sustainable subdivision scoring table.
- J. That the Preliminary approval shall be valid for a period of 3 years.

Regular Council Minutes August 14, 2019

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Councillor Smith noted that he appreciated that the presentation for this subdivision was professionally done and all questions from residents were answered.

Deputy Mayor Clow asked why there was so much green space and Councillor Burrridge replied that because it is a sustainable subdivision they receive points for the amount of greenspace provided. It was noted that there is a lot of trees already on the greenspace and they will be retained. Town Planner Blaine Yatabe noted that a recommendation was made to the applicant to put in a trail.

There was some discussion on the stormwater management being included in the parkland dedication; and Councillor MacDonald asked if we have the breakdown of just the parkland dedication and Councillor Burrridge replied that the parkland dedication is 25.1% which exceeds the requirement. It was noted that in this case it can include the stormwater retention area because it far exceeds the parkland dedication requirement of 10%.

Councillor Smith stated that in the future the Safety Services Committee may have to look at the intersection of Aintree and Kinlock Road to relieve traffic in the area.

Mayor Ogden asked if the recent traffic study included this new subdivision and Robert replied that he didn't think so. Mayor Ogden asked if the traffic study could be included in any future projections for the Aintree/Kinlock intersection. Robert stated that they would have looked at general traffic increases. He believes that what is coming from this subdivision would be counted in a general way – they just wouldn't have specifically identified it. Robert noted that this subdivision will hopefully have another access point.

Question: **CARRIED**

c) **Resolution PH014-2019 – SD015-19 – Concord Properties Subdivision Concept Plan – Bunbury Road**

Moved by Councillor Jill Burrridge

Seconded by Councillor Derek Smith

Regular Council Minutes August 14, 2019

WHEREAS an application has been received from Concord Properties to subdivide parcel number 393000 (18.59 hectares or 45.9 acres in total area) into 117 lots located off the Bunbury Road / Heron Drive / Squire Lane within the Medium Density Zone (R2); and

WHEREAS the concept plan has been revised based on comments received from Planning staff as well as Recreation Department staff; and

WHEREAS within the Medium Density Zone (R2) a developer is permitted to have up to 40% of the units within the block to be Duplex, Semi-detached, or Townhouse Dwelling units with the remaining to be single dwellings. The developer is proposing 72 single dwellings, 36 semi-detached and 9 three-unit townhouses; and

WHEREAS the developer has proposed 18,600m² (10.01% of total area) for parkland dedication to the Town of Stratford pursuant to Section 4.9 of the Town of Stratford Zoning and Development Bylaw, excluding the 2,060m² area proposed for stormwater management; and

WHEREAS the Recreation Department have reviewed the proposed subdivision and are recommending that parkland should be provided as part of this subdivision and are satisfied with the proposed parkland dedication areas; and

WHEREAS the proposed stormwater management system is required to be designed to meet DOTIE's approval.

BE IT RESOLVED that preliminary approval be granted to an application from Concord Properties to subdivide parcel number 393000 (18.59 hectares or 45.9 acres in total area) into 117 lots located off the Bunbury Road / Heron Drive / Squire Lane within the Medium Density Zone (R2) subject to the following conditions:

1. Conformance with the Preliminary Plan showing Lots 1 to 117 prepared by CBCL Ltd., Drawing No. 192627, dated July 31, 2019.
2. That a stormwater management plan be designed by a licensed engineer using Low Impact Development guidelines approved by both DOTIE and the Town of Stratford.
3. That the proposed parkland area, as shown on the preliminary plan, be deeded to the Town of Stratford as parkland dedication, totaling 18,600m² (10.01% of total area) for parkland dedication to the Town of Stratford pursuant to Section 4.9 of the Town of Stratford Zoning and Development Bylaw, excluding the 2,060m² area proposed for stormwater management.
4. That the concept design must meet all the Department of Environment requirements and a plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.

Regular Council Minutes August 14, 2019

5. That proposed public roads shall be designed in accordance with the provincial road standards of the P.E.I. Department of Transportation, Infrastructure and Energy and that a subdivision road agreement shall be executed.
6. That the sewer and water systems shall be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement shall be executed along with the payment of all applicable capital contribution fees required by the Utility Corporation.
7. That the developer makes an agreement with Canada Post and meets Canada Post's requirements for establishing Community Mailbox(s) in new subdivisions.
8. That all other relative provisions of the Town of Stratford Zoning and Development Bylaw, Bylaw #45 are met.
9. That Preliminary approval shall be valid for a period of 3 years.

Discussion: Councillor Smith had a concern regarding additional bridge traffic at certain times of the day (morning and afternoon) and Mayor Ogden agreed that Councillor Smith's point was valid. However, he noted that this is something that will be discussed with the Department of Transportation, Infrastructure and Energy (DOTIE).

Councillor Gallant was happy to learn that there is going to be additional playground equipment added to the current playground in the area, and the addition of a trail system.

Robert noted that a number of years ago DOTIE hired a consultant and did an assessment of the bypass, including the Hillsborough Bridge, to determine what future traffic flows would be and what upgrades would be required. The bridge has a lot of capacity – it is the intersections at either end of the bridge that is the issue. Robert noted that he will go back to DOTIE and talk to them about it, because they do have a long term plan to handle the traffic growth in Stratford.

Mayor Ogden stated that it might be advisable for Councillors of the area to let the nearby residents know about the development as a courtesy.

Question: **CARRIED**

d) Resolution PH015-2019 – (A001-19) Official Plan Amendment Secondary Suites

Moved by Councillor Jill Burridge

Seconded by Councillor Darren MacDougall

Regular Council Minutes August 14, 2019

WHEREAS when the Town of Stratford adopted the new Zoning and Development Bylaw #45 it was noted that there were two conflicts created regarding Secondary Suites within the Town's Official Plan; and

WHEREAS a public meeting was held on July 24, 2019 to discuss the necessary changes to the Official Plan P to allow for Secondary Suites without requiring the occupants of the suite to be related to the owner of the dwelling. No negative comments were received from 12 residents in attendance of the public meeting; and

BE IT RESOLVED that Council grant approval to amend to the Town of Stratford's 2014 Official Plan as follows:

On page 58, Chapter 11 Land Use Planning: 3 (f)
by delete the words "Allow the addition of an accessory apartment to a single family dwelling provided that the apartment is solely for the use of a relative and the visual appearance of the residence retains an appropriate single family appearance" and replace it with the words "Allow the addition of a secondary suite to a single dwelling, provided that it is not rented for less than one month and the visual appearance of the residence retains an appropriate single dwelling appearance."

On page 62, Chapter 12 Moving Forward-Implementation and Action Plan: 12.2.2. (2)
Delete the words "Allow non-income apartment units within existing homes for family and caregiver occupants" and replace it with the words "Allow secondary suites within existing homes."

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Deputy Mayor Clow asked how we can enforce this bylaw and Councillor Burridge replied that we are not going to be inundated with a number of applications, but as far as compliance, it will be complaint driven. If a complaint is received staff would speak with the land owner and outline their options. Mayor Ogden added that that the way we deal with most of our bylaws is complaint driven.

Question: **CARRIED**

e) **Resolution PH016-2019 – Bylaw #45-B General Amendments – Town of Stratford Zoning and Development Bylaw #45 – 1st Reading**

Moved by Councillor Jill Burridge

Seconded by Deputy Mayor Gary Clow

Regular Council Minutes August 14, 2019

WHEREAS since the Zoning and Development Bylaw #45 has been approved, there have been a number of minor amendments that have been identified which were recently discussed at a public meeting held on July 24, 2019. No negative comments were received from 12 residents in attendance of the public meeting.

BE IT RESOLVED that Bylaw #45B, a Bylaw to amend the Zoning and Development Bylaw #45, be hereby read and approved a first time.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

14. INFRASTRUCTURE

a) Report

Deputy Mayor Gary Clow noted that some of the items being worked on by the infrastructure department are as follows:

Wastewater Treatment Plant Update – the facility appears to have completed the spring turnover. We are seeing significant improvement with our latest samples and odour issues have also improved significantly.

Wastewater Collection System to the Charlottetown Pollution Control Plant – the project, including some design modifications, is being tendered this week and expected to close by the end of the month. The Town appreciates the frustration and patience of residents, and is hopeful that the project will come in on budget enabling construction to begin this year.

Emergency Services Facility – work continues on the building which is anticipated to be completed by fall.

Extension of Michael Thomas Way – the underground infrastructure and road construction are complete. The light standards are currently being installed.

Inflow and Infiltration Reduction Strategy – installation of manhole trays and recording of flow continues. Quotes are being received from contractors for installing floating frames on sewer manholes that are in asphalt. The floating frame will rise with the surrounding ground during frost heave so that the cover does not sit in a depression and collect surface water.

Regular Council Minutes August 14, 2019

Subdivision/Development Projects:

- Marshall MacPherson Shakespeare Drive Units – under construction
- Emergency Services Facility – under construction
- Kinlock Plaza - under construction
- APM Waterfront Apartment Building - under construction
- Dale Drive Apartment Building - under construction
- Southside Greens Subdivision Lot 3 - under construction
- Concord Properties North Phase – preliminary plans submitted for review
- Forest Trails Phase 3 - preliminary plans submitted for review
- Maki MacLean Subdivision - preliminary plans submitted for review

Utility staff is busy with maintenance and adjustments to the wastewater treatment facility. Pump station cleaning and sewer main flushing is being coordinated, and anticipated to be complete by October.

15. COMMITTEE OF THE WHOLE

Resolution CW017 – 2019 – Emergency Services Facility Name

Moved by Councillor Darren MacDougall

Seconded by Councillor Derek Smith

WHEREAS the town is constructing a new emergency services facility which will house the Stratford RCMP, the Crossroads Rural Community Fire Company and Island EMS.

BE IT RESOLVED that the new emergency services facility be officially named the “Stratford Emergency Services Centre.”

Discussion: This resolution bears the recommendation of the Committee of the Whole.

Question: **CARRIED**

16. SUSTAINABILITY

Report included in the package. Councillor MacDougall noted that there was a presentation by Equilibrium Engineering on the possibility of joining a group of Nova Scotia and PEI Municipalities who are seeking to offer property assessed clean energy financing to residents and businesses to reduce their energy costs and carbon footprint. Councillor MacDougall noted that the presentation was a lengthy one, but the committee was very engaged. He noted that Robert gave the background information on the Stratford Program for Energy Audits and Renewables (SPEAR) Pilot Program that was funded by the Federation

Regular Council Minutes August 14, 2019

of Canadian Municipalities (FCM). It was designed to deliver turn-key energy retrofits and renewable energy installs, to reduce the barriers to participation. However, at the time there were a number of concerns raised by the committee and they felt there would be a risk with cost and were not prepared to take the next step. It was noted that this new approach of working together with other municipalities will reduce the administrative cost and the risk to the Town and is recommended by Town staff. Councillor MacDougall stated that at this point we are still in the discussion stage.

Economic Data for the website – Councillor MacDougall noted that one of the items that was identified as a priority for the website was the development and display of economic and demographic data in order to provide information that site selectors and others who are considering establishing a business in Stratford could easily access. This opportunity presents a quick and efficient way of gathering and displaying the economic and demographic data on our website, and approval was recommended by staff as the first year would be at no cost to the Town. After the first year the Town could decide whether to continue or not.

CADC – The new provincial administration has signaled that they would like to see CADC continue and they are establishing a process to examine what the new version of CADC should look like.

Robert noted that he met with Neil Stewart who is the former Deputy Minister of Finance and he has been tasked with reviewing and revising CADC. He asked Mr. Stewart if he could get the property ‘unfrozen’ because there are people interested in the waterfront land and the Town would like to get it back.

PEI Connectors Program Renewal – The Town has sponsored the PEI Connectors Program at the Silver Sponsorship Level (\$2500) since its inception. A request was received asking the Town to renew its sponsorship for 2019/20 and the committee agreed to renew.

Councillor Smith suggested that in regards to the PACE program - the Town could talk to the Credit Union – the Town could be the co-signer and if the resident/business defaulted the Town would be responsible to pay off the loan, but put a lean on their taxes. He asked that this be brought back to the committee for consideration.

Mayor Ogden asked if the business group has had a recent meeting and Robert replied that Wendy Watts attended that last meeting and the group has decided to focus more on networking, but they are still active.

Regular Council Minutes August 14, 2019

17. ACCOUNTABILITY AND ENGAGEMENT

Mayor Ogden noted that the Committee met last week and is in the process of reviewing the key performance indicators (KPI's), and another meeting will be held to finish the review.

18. HUMAN RESOURCES

No Report

19. INQUIRIES BY MEMBERS OF COUNCIL

Deputy Mayor Clow asked that the information of what took place be provided to Council when meetings are held with provincial ministers.

20. APPOINTMENTS TO THE COMMITTEE

It was noted that this will be a new standing item on the agenda. This is where Council would appoint a new person(s) to a committee.

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that there was one vacancy in the complex, but it will be filled on September 1, 2019. It was also noted that new sidewalks are going in around the Mutch Drive complex and the work will be completed by mid-September.

b) Community Campus Report

Report included in the package. Robert noted that we are also waiting for the province to confirm in writing that they are going to be a partner before we can move forward to negotiations with land owners.

Councillor Burrridge noted that a report was created from all of the consultations that were held. The committee prioritized the 'needs' and the 'wants' and forwarded a copy to the Public Schools Branch.

It was noted that we had hoped to acquire the land by the end of August, but Robert noted that realistically it will likely be October or November.

Councillor Smith thanked Councillor Burrridge for taking on the community campus file noting that it is a big file and there is a lot of work involved. Mayor Ogden also thanked her for all her work and leadership on the community campus file. Councillor Burrridge thanked Councillor Smith and Mayor Ogden, but replied that it is a team effort.

Councillor Burrridge noted that Jeremy Pierce is arranging a visit to some of the community campus sites in the Maritimes for September.

Regular Council Minutes August 14, 2019

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Mayor Ogden would like to add an item to the next Committee of the Whole Agenda. He would like to discuss having the August Council meetings fall on a week other than Old Home Week.

Councillor Smith noted that he does like the 4:30 p.m. time slot and he hoped it would continue into the fall and winter. Mayor Ogden stated that he would support the 4:30 p.m. start time year round.

Councillor Burrridge would like to set a date for the strategy session for some time in September. Mayor Ogden noted that he has asked Robert to make arrangement for the session.

Councillor MacDougall took a moment to recognize Stratford resident Forbes MacPherson who is the head coach of the UPEI Panthers (the head of the hockey program) and he successfully brought the CIS men's hockey championships to PEI.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:42 p.m.

Mayor Steve Ogden

Robert Hughes CAO