

REGULAR MONTHLY COUNCIL MEETING
January 13, 2021
Approved Minutes

DATE: January 13, 2021
TIME: 4:30 p.m. – 6:23 p.m.
PLACE: Council Chambers – Public Via Facebook Live

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO, and Director of Infrastructure; Kevin Reynolds, Director of Planning, Development, and Heritage; Jeremy Pierce, Director of Recreation, Culture, and Events; Kim O’Connell, Director of Finance and Technology; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

GUESTS: Corporal Glen Dudley

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those who may be viewing via Facebook.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Derek Smith that the agenda be approved as circulated.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Jill Burridge and seconded by Councillor Darren MacDougall that the Regular Meeting Minutes of December 9, 2020 be approved with one correction – under Finance Utility Expenses – it should read down 12%.

5. **BUSINESS ARISING**

Nil

6. **PRESENTATIONS FROM THE FLOOR**

Nil

7. **MAYOR'S REPORT**

Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- Chaired regular Committee of the Whole Council;
- Attended HR Committee meeting;
- Participated in online orientation session for new Town Committee members;
- Interviewed by media regarding our online engagement tool to determine resident opinions about priorities for infrastructure development;
- Recorded New Year's greeting for virtual Levee;
- Along with Wendy Watts, interviewed by MRSB about Stratford suggestions and input for the Charlottetown Area Development Corporation (CADC) Strategic Plan;
- Presented welcome gifts to two new Town businesses – Home Hardware and Nimrods;
- Attended to the day to day affairs of the Town.

Mayor Ogden recognized resident Sarah Steele who is going to be playing with *Toronto Six* – a women's professional hockey league, and Zach MacEwen, who is also a resident, and will be playing for the Vancouver Canucks – congratulations to both Sarah and Zach.

Councillor Burridge asked Mayor Ogden to elaborate on the interview by MRSB regarding CADC's strategic plan. Mayor Ogden noted that it is part of their strategic planning process to consult with stakeholders and shareholders. He and Wendy Watts spoke with the person doing the strategic plan and he gave the example of the possibility of a library being a part of the waterfront. Mayor Ogden also mentioned the issue of parking on the waterfront and asked that it be considered as part of their strategic plan process. He added that CADC was also interviewed as part of the Town's waterfront consultation process, and they provided input on their plans.

Mayor Ogden took a moment to mention the online tool on the Town's website where people can input some information to let the Town know where they would like to see their tax dollars go and in what order. It is very important that residents take part in the online exercise to help us determine what people prefer in terms of adding new infrastructure. The interactive tool will be available on the Town's website until January 22, 2021 and Mayor

Ogden hoped that residents would take the opportunity to tell us what they would like to see added to our Town and how much they are willing to pay for it.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

Report was included in the agenda package. The CAO highlighted the following items:

- Coordinated the development of an RFP for the master plan for the community campus and proposals are due January 22, 2021; however, some of the consultants have asked for more time, as it is a very comprehensive plan that we are looking for, so the proposal due date was changed to January 29, 2021;
- Received and rated the three proposals for the capital area housing demand study. A consultant will likely be chosen next week with our partners and we have awarded the contract to Stantec;
- Revised the PACE Program Bylaw, now branded as the Switch Program, based on Council and legal input. Also met with finance staff to review their role in the PACE program;
- Attended a Federation of PEI Municipalities (FPEIM) sponsored meeting with Maritime Electric regarding community solar farms. Our goal is to lower greenhouse gas emissions and to develop a net zero community campus, so it was indicated to Maritime Electric that the Town would be interested in a potential partnership.

9. SAFETY SERVICES

a) Report

The Committee did not hold a meeting in December.

Councillor Smith stated that before he starts his report, he wanted to inform the citizens of Stratford of our ongoing survey into the future of Stratford. This survey will help me, as well as the rest of Council, to get your input into how the Town will be moving forward in the coming years.

There are many points that we want your feedback on. As chair of the Safety Services Committee there are two parts of the survey that relates to this department. They are police services and the transit system. I believe that all departments in the Town have questions that need answers.

If you have already voted, thank you and your comments will be read and analyzed. If you could tell everyone about the survey, I would appreciate your help. If you haven't voted please try to do so. In doing this, your voices will be heard before any decisions are made for our growing community. Councillor Smith noted that 538 people have voted as of today.

b) Street Lights

No Report

c) RCMP Report

The report for the month of December was included in the agenda package.

The summary offence tickets (SOTS) were reviewed and Councillor Smith noted that it was a standard month for the RCMP. He also reviewed the additional information report which outlines what took place over the past month noting that the RCMP has taken on the task of checking up on people who came home for the holidays and had to isolate. The report also includes a graph that outlines the percentage of time spent on a particular activity and includes a category breakdown.

Deputy Mayor Clow has noticed that the visibility of the RCMP is up on the Trans Canada Highway and at the schools, especially in the mornings.

Councillor Burridge asked a question about response times that were included in the report and Corporal Dudley was called upon to answer the question. Corporal Dudley explained that priority one calls are urgent calls and the RCMP is dispatched immediately. Priority two is also urgent with the potential for escalation of violence or threat of injury and the average response time is 7 minutes and 50 seconds. Priority three is routine and the RCMP is dispatched as soon as reasonably possible. Priority three occurrences are ones that do not require immediate police presence, assistance or service, and the average response time for these calls is 11 minutes and 9 seconds. Corporal Dudley noted that they do a risk assessment depending on the call.

Councillor Smith advised Council and staff that our current clerk Janine is moving to a new posting and a new clerk will be in place on January 20, 2021.

Councillor MacDougall took a moment to congratulate ward two resident Staff Sgt. Graham Shaw who is retiring after 40 years of service and added that his services will be dearly missed.

d) Humane Society Report

The report for the month of December was included in the agenda package. Mayor Ogden noted that he was pleased to see there were six patrols over the past month.

e) Transit

Councillor Smith wanted to remind everyone that transit is on the survey and it is very important to Council to get the feedback from residents on this issue. He noted that the numbers are stable, but they were down in December as is the case every year.

For the record, Deputy Mayor Gary Clow noted that ward 3 is still looking for transit. Councillor Smith agreed that with the growth of the Town and the price of gas going up, we should start looking at transit now for ward 3.

f) Cross Roads Fire Department

The report for the month of December was included in the agenda package. Councillor Smith noted that he met with the fire department and they feel there will be a raise in coming in the rates.

For the month of December, the number of fires was down. There was a vehicle fire and although the truck was not saved, the fire company was able to save the equipment that was on the back of the truck.

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package. Councillor Gallant highlighted some of the items from the report:

Recreation, Culture, and Events Committee – the new Recreation, Culture and Events Committee will meet for the first time on Thursday, January 28.

Arts and Culture – the new Arts and Culture Sub-Committee met for the first time on Thursday, January 7. The committee reviewed the four proposals for the interactive public art piece for Pondside Park. The committee was updated on Arts and Culture programming, Artist in Residence programs, and various projects currently in the works. The RFP for 30 Indigenous musical instruments for Stratford Elementary School did not receive any proposals. The Town will continue to explore options for this initiative. The Artist in Residence Youth Visual Art program was awarded to local artist Ryan McAdam Young. The Youth Visual Art program provides two youth art programs for youth ages 6-9 and 10-12. The 10-12 year old group is currently at full capacity and there are only a few spots remaining for the younger group. These classes will be held in person on the stage area of the gym to permit proper distancing requirements. All other art programs continue to be offered online.

Stratford Youth Centre & Council – The Centre has been closed since early December due to the change in COVID-19 restrictions but reopened on January 11.

- The Youth Council and Youth Centre were still able to complete fundraising and their Helping Hands Projects for the Holidays. A family was sponsored through Glen Stewart

School for Christmas and 45 Homeless Care Packages were made and delivered to the My Place / Housing First Project of the Canadian Mental Health Association.

- The Youth Centre Annual Awards and holiday party was scheduled for December but was cancelled due to COVID-19 Restrictions. The event has been rescheduled for January 22 and will be held in three different groups at the Emergency Services Centre building. This will allow for proper social distancing with manageable participation numbers.
- Programs scheduled to restart in January at the Youth Centre include: 3 Drop in Days, Youth Council Meetings, Leadership Committee, Newspaper Club, Art Club, Drama Club, Dungeons and Dragons Club, and a movie day.
- There are currently 57 members at the youth centre. There are 18 in the grade 5 – 6 group, 20 in the Grade 7 – 8 group and 19 in the Grade 9 – 12 group. The maximum number of participants that can be accepted this season is 60 (20 in each group).

Events – the annual Stratford New Year’s Day Levee was postponed for this year. In lieu of this event, a New Year’s Day video message from the Mayor and Council was presented via the Town’s Facebook page on January 1, 2021. Plans are underway for a month-long WinterFest for the month of February. Activities and programs will encourage residents to embrace winter, indoors and outdoors, with activities such as snowshoeing, sledding, and public skates.

Trail Grooming – the Town grooms a selection of trails each winter for residents to enjoy outdoor activities. Groomed trails include Fullerton’s Creek Conservation Park, Robert Cotton Park, Mason Road to Jubilee Drive, Rosebank to Langley, and the Town Centre to Cotton Park. Deputy Mayor Clow asked if the trails were groomed every day and Councillor Gallant replied that they are groomed daily. Deputy Mayor Clow also noted that some of the residents would like to see cameras on the trails for safety reasons and Councillor Gallant agreed that cameras would be good for safety.

Events – Christmas in the Park ran from December 1, 2020 to January 6, 2021 and was a great success. There were many visitors and we received very positive feedback on the lights in the park and around the Town.

Councillor Gallant took a moment to ask residents to take part in the online survey. He noted that he supports the community campus and added that it is a great opportunity to grow the community.

11. FINANCE AND TECHNOLOGY

a) Report was included in the agenda package. Councillor MacDonald highlighted some of the items as follows:

- We are currently waiting to hear from the province on the Safe Restart Funding program for Covid related expenditures;
- The January utility billing is being processed and the due date will be February 18;
- There were disconnect notices for overdue accounts issued in early December to 12 customers and all have made suitable payment arrangements;
- Staff is currently reviewing tender documents for a unified communication phone system;
- Office 365 training sessions have been scheduled for three days in January and invitations were sent out to staff and Council;
- The capital project spreadsheets have been updated; and
- Staff is working on the asset management inventory to prepare for the introduction of the Townsuite Asset Management Module.

a) Financial Statements

Included in the agenda package. Councillor MacDonald briefly reviewed the Town and Utility financial statements. She noted that some of our Town rentals were lower than expected. However, the Town saved \$14,000 by not doing a June newsletter.

12. PLANNING, DEVELOPMENT AND HERITAGE

a) Report – The committee did not meet this month; however, Councillor Burrige noted that the planning director Kevin Reynolds prepared a year end document, and she reviewed some of the highlights from the report.

- The overall estimated construction value for 2020 was 38.9 million;
- There were 241 permit applications in 2020 which required 450 inspections; and
- In 2019 there were 161 permit applications which required 286 inspections.

With all the new development has come some issues around final grading of properties not being done in accordance with the approved grading plans. It is anticipated that the Town will be requiring post construction grading plans that will confirm that all grades have been completed as per design. This will be introduced prior to the spring construction season, and consultation with stakeholders will happen on this topic within the near future.

With input that he received from the various departments, the planning director, Blaine Yatabe, started to draft proposed revisions as part of the Official Plan review.

Blaine has also reached out to the PEI Institute of Professional Planners (PEIIPP) about innovative approaches to consultation, but none of the planners he consulted have any differing approaches.

It was noted that the budget forecast has been prepared and it is anticipated that we will have a shortfall of approximately \$25,000 in building permit revenue. Although there were more permits issued this year, a lot of the permits were for decks, fences and other small projects that don't have the same permit revenue as dwelling units and commercial.

Councillor BurrIDGE stated that the Heritage Sub-committee has not been able to meet since the Covid restrictions came into effect because all members did not have access to virtual meeting platforms. However, the new committee members all have access to Zoom and the first meeting will be held on January 19, 2021.

Councillor BurrIDGE noted that although the Heritage Sub-committee was not able to meet since March due to Covid, it was a busy year for heritage projects. There was the completion of the Interpretive Panel for the first Trans Atlantic Flight that departed from Tea Hill, and the Stratford Honour Roll project around the existing Cenotaph. Councillor BurrIDGE added that we are still waiting for the boots to arrive and be installed at the Cenotaph, as there were some issues with sourcing them. These boots are being installed for the people who did not come back from the First World War or died as a result of their injuries. Deputy Mayor Clow asked if there will be a plaque at the Cenotaph to explain the reason for the boots and Kevin replied that there will be an interpretative panel.

b) Permit Summary

Covered earlier in the agenda in the planning report.

Councillor MacDougall asked if the Town needed to hire another inspector referring to the number of inspections done in 2020, and Kevin replied that he didn't think that was necessary, but he would like to be able to have someone on a contract basis to call upon as required. Councillor MacDougall stated that from his own building experience our building inspector Carter Livingstone is doing a great job. He is thorough, consistent, and he is well known in the industry.

Councillor Smith asked about the affordable housing units (apartment building) on Dale Drive and Kevin replied that a full occupancy permit has been issued.

Councillor Smith asked the planning director if he had any indication what the permits will look like in 2021 and Kevin replied that the biggest problem he sees is people trying to find contractors. Deputy Mayor Clow added that he was speaking with someone who

informed him that some of the units in buildings are empty because there is a hold up on appliances and they can't get them delivered.

Mayor Ogden took a moment to note all the good work that has been done in the planning department. He noted that Blaine provided some good information on food trucks, short term rentals, and affordable housing, and these are three things that Council will need to look at over the next year by putting in place the necessary rules and regulations. Mayor Ogden added that Blaine has done the research and laid the ground work.

INFRASTRUCTURE

a) Report

Deputy Mayor Clow noted that there was no meeting held in December. The next meeting will be held later in January.

Wastewater Treatment Plant Update – The sludge removal project is complete, and we are in the process of preparing the system for decommissioning. Once the new pump station is operational, we will begin to de-water the system in preparation of in-filling the lagoons in the spring of 2021.

Wastewater Collection System to the Charlottetown Pollution Control Plant – Commissioning of the station has begun with the operation of the three new pumps in the pump station. The pumps were tested by pumping clean water through the force mains to the Charlottetown Pollution Control Plant. The production from the pumps was better than expected. The contractors are back on site after the Christmas break to complete any final items and prepare for the system startup, which is anticipated to be the end of January or the first of February.

Inflow and Infiltration Reduction Strategy – We are currently monitoring and reviewing the sewer system to identify any areas requiring repair.

Investing in Canada Infrastructure Program Update –

- **Sewer Lift Station Upgrades** – Coles Associates has submitted a revised design report, including high level construction estimates for the upgrades that they have identified. Staff is currently reviewing the information and cost estimates to determine the best way to proceed with this project.
- **Water Station Upgrades** – The scope of the project was reduced to meet the budget, and the project was awarded to Hansen Electric for \$201,100 plus HST.

Hansen Electric anticipates beginning the work as soon as materials are available and completed by the end of May.

Provincial Active Transportation Fund – The Georgetown Road sidewalk project has been completed with just landscaping to be done in the spring. Coles Associates is working on finalizing the design for the Keppoch Road multi-use path that is to be constructed in the spring.

Fullerton's Washroom Facility – The occupancy permit has been issued by the Town. However, there is an issue with the automatic door locking/unlocking system that needs to be resolved before the building is fully operational.

Fullerton's Natural Playground – The playground construction has been delayed until spring as the contractor completing the work is coming from Nova Scotia and the closing of the Atlantic bubble is causing travel issues.

During the month of December there were no major issues with the water distribution or the wastewater collection system.

It was noted that we might have someone who is interested in purchasing our blue frogs. Deputy Mayor Clow asked if we were still considering putting a blue frog at Pondsides and Jeremy replied that if the pond was dredged first it would help, but if not, it might cause more destruction. Jeremy added that he will be discussing it with the Town's environmental sustainability coordinator Maddy Crowell.

13. COMMITTEE OF THE WHOLE

Resolution CW001-2021 Community Campus Boundary Restructuring Proposal

Moved by Councillor Jill Burrige
Seconded by Councillor Derek Smith

WHEREAS an agreement has been reached with landowners to purchase two properties for the Stratford Community Campus; and

WHEREAS a portion of one of the parcels, PID 608141, currently owned by 101523 PEI Inc., as well as an adjoining parcel, PID 814095, are located beyond the town boundary in the unincorporated civic addressing community of Bunbury; and

WHEREAS a proposal has been prepared outlining the request to restructure the Town's boundary through the annexation of the aforementioned parcels.

BE IT RESOLVED that the Town apply to the Lieutenant Governor in Council to restructure to the Town boundary through the annexation of the portion of parcel number 608141 that is located beyond the town boundary, as well as an adjoining parcel number 814095, and that the Chief Administrative Officer be authorized to submit the attached Town of Stratford Municipal Restructuring Proposal and Application dated January 13, 2020 to the Island Regulatory and Appeals Commission for consideration in accordance with subsection 15(4) of the *Municipal Government Act*; and

BE IT FURTHER RESOLVED that the Town request that the Lieutenant Governor in Council amend Map #8 of Appendix A of the *Planning Act* Subdivision and Development Regulations to align the boundary of the Stratford Region Special Planning Area with the restructured town boundary as proposed.

Discussion: Mayor Ogden asked if this request just affects the Town and no one else, and the CAO replied that we don't think it will affect anyone else; however, it will result in the development of the Community Campus and it will be up to the residents of the area to let the Island Regulatory and Appeals Commission (IRAC) know how they feel when they hold their own consultation. Mayor Ogden noted that the document that accompanied the resolution stated that the proposed restructuring will have a positive impact on the community and the CAO agreed.

Deputy Mayor Clow asked if the proposal is over and above the original two pieces of property, and the CAO replied that the only addition would be the cost of the application to IRAC which was included in the supplemental capital budget that Council approved.

Question: CARRIED

14. SUSTAINABILITY COMMITTEE

Councillor MacDougall began his report with a resolution as follows:

Resolution SS001-2021 – Switch (PACE) Program Bylaw – 1st Reading

Moved by Councillor Darren MacDougall

Seconded by Councillor Derek Smith

WHEREAS Council adopted a Community Energy Plan which includes targets to reduce community greenhouse gas emissions; and

WHEREAS Stratford ran a pilot program (SPEAR – Stratford's Program for Energy Audits and Renewables) to make it easier for residents and businesses to reduce energy use through efficiency improvements and increase renewable energy production, based on the Property

Assessed Clean Energy (PACE) concept, whereby funds are advanced to property owners to cover the capital cost of improvements which are paid back from savings in electricity and fuel costs; and

WHEREAS Stratford has joined with the City of Charlottetown and the Town of Wolfville in Nova Scotia, and the PACE Atlantic Community Interest Corporation, to develop an application to FCM for loan and grant funding to offer a PACE program to the residents and businesses of these communities; and

WHEREAS the program in Stratford and Charlottetown will be branded as the Switch Program for promotional purposes.

BE IT RESOLVED that the attached Switch Program Bylaw, Bylaw Number 52, be hereby read and approved a first time.

Discussion: This resolution bears the recommendation of the Sustainability Committee and the Committee of the Whole.

Deputy Mayor Clow felt there were a lot of changes to the program since the last meeting and he asked why the name was changed from PACE to Switch and Councillor MacDougall replied that we still refer to it as PACE internally, but Switch will be used as a marketing/promotional tool. The CAO added that in order to promote the program, we engaged the services of a local consultant and that is the brand they came up with to promote it. He added that we will recover the costs once the Federation of Canadian Municipalities (FCM) application is approved.

Deputy Mayor Clow asked if this program would affect the budget in the upcoming year and the CAO replied that it will have a minimum impact on the Town's budget because the money will be coming from FCM. However, he added that it will take a little bit of staff time to process the applications.

Deputy Mayor Clow asked if we have a coordinator picked yet and the CAO replied that our environmental sustainability coordinator Maddy Crowell will be our in-house person if any issues come up. All technical questions will go to PACE Atlantic.

Deputy Mayor Clow asked who would be doing the background checks and the CAO replied that we will just be checking that property taxes and utility payments are up to date. PACE Atlantic will check with the province regarding the property taxes and the Town will check that the utilities are paid up to date.

Councillor MacDonald noted that in the Bylaw under 5.1 it states: *Council will annually, through the municipal budgeting process, establish the amount of*

funds that are available for the Switch Program. She asked if Council would be setting the amount right away or do we wait until the funds run out from FCM. The CAO stated that we will set it based on what we receive from FCM. When that funding runs out we will have to decide if we go to the market, the banks, or do we want to continue the program.

Councillor BurrIDGE asked if the residents will be using local contractors within our community and the CAO replied that the condition will be that they have to use contractors who have been approved by Efficiency PEI, because they have already done the leg work to see who is qualified on PEI to do this type of work.

It was noted that PACE is not very well known by residents and neither is Switch, but our goal is to educate them on the program.

Councillor MacDonald stated that 5.2 states: *An Owner of a qualifying property may apply to the Town to finance an Installation to a maximum value of 15% of the qualifying property's tax assessed value* and she noted that other communities set the dollar figure to \$10,000 or \$15,000. The CAO noted that it also stated under 5.2 in the bylaw that *subject to the dollar value limit established in the Switch Program Policy.* After second reading and adoption, we will have a policy that sets some of the details including the dollar limit. We decided to do it that way so the dollar limit could be changed over time without having to change the bylaw. It would just be a policy change and the policy will be drafted before the second reading and adoption.

Question: **CARRIED**

Councillor MacDougall noted that there was a Sustainability Committee meeting on January 6 and three new committee members were introduced. The CAO gave a talk on the mandate of the committee which was very informative for new and returning committee members. Following the CAO's talk there was some discussion. Before adjourning the meeting there was a brief discussion on the Charlottetown and Area Development Corporation (CADC) and it was noted that one of our committee members is now a member on the CADC board.

Councillor BurrIDGE asked if there was any update on the front yard tree program as she has received a lot of calls and emails from interested people. Wendy replied that the list is currently filled; however, an application has been submitted for some additional funding.

Councillor Gallant asked if there was any interest from the Sustainability Committee in regard to improving the signage on the highway for the business park, and Councillor MacDougall replied that he is not aware of any discussion on the issue, but it is something that could be discussed at the next meeting. Councillor BurrIDGE noted that we do have a signage bylaw that may impact what we want to do. The CAO added that the Town is not allowed to use

the provincial highway sign system. He added that we did a survey a few years ago of the businesses in the park and not many were interested in paying for signage, but we could revisit the issue. It was noted that there is a sign on the right hand side as you drive into the business park and maybe that sign could be revamped. However, it was noted dealing with signage is not as easy as one might think.

Mayor Ogden has always felt that a directional sign is needed to show people how to access the business park, because it is not obvious from the Trans Canada Highway. However, our argument has never been accepted by the province.

15. ACCOUNTABILITY AND ENGAGEMENT

No report – the committee did not meet in December.

16. HUMAN RESOURCES

No Report

17. INQUIRIES BY MEMBERS OF COUNCIL

Nil

18. OTHER COMMITTEES

a) Stratford Community Seniors

Deputy Mayor Clow noted that the first virtual meeting with the new committee was held on January 11 and two new members were welcomed. He noted that everything is going well at the complex and all the units are filled. Deputy Mayor Clow gave a shout out to Gerry O’Connell who is a ‘jack of all trades’ and noted that we are very lucky to have him working at the complex.

b) Community Campus

No Report

19. APPOINTMENTS TO THE COMMITTEE

Nil

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Mayor Ogden wished everyone a happy new year and thanked them for everything they have done over the past year in helping the Town move forward.

Councillor Smith noted that the Covid-19 vaccine roll out has started in PEI and he asked everyone to please consider getting the vaccine when it is their turn.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:23 p.m.

Mayor Steve Ogden

Robert Hughes CAO