

REGULAR MONTHLY COUNCIL MEETING
May 12, 2021
Approved Minutes

DATE: May 12, 2021
TIME: 4:30 p.m. – 6:23 p.m.
PLACE: Council Chambers – Public Via Facebook Live

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO, and Director of Infrastructure; Kevin Reynolds, Director of Planning, Development, and Heritage; Jeremy Pierce, Director of Recreation, Culture, and Events; Kim O’Connell, Director of Finance and Technology; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

GUESTS: RCMP Representative Corporal Dudley

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:33 p.m. and welcomed those who were viewing via social media as well as those in attendance.

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

No declarations were made.

3. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Gary Clow and seconded by Councillor Darren MacDougall that the agenda be approved as circulated. Motion Carried.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Gail MacDonald and seconded by Councillor Jill Burridge that the Regular Meeting Minutes of April 14, 2021, be approved as circulated. Motion Carried.

5. **BUSINESS ARISING**

Nil

6. **PRESENTATIONS FROM THE FLOOR**

Nil

7. **MAYOR'S REPORT**

The report was included in the agenda package for Council to review.

Tribute to Two Volunteers who Recently Passed Away

Cheryl Duffy

Mayor Ogden took a moment to pay tribute to two Stratford volunteers who recently passed away. The first one was Cheryl Duffy who was a member of the RCMP and stationed in Stratford. She was one of the driving forces behind our current youth centre and really helped the youth of our Town. The youth centre became a great treasure for the youth ever since its inception. Cheryl was very active in the community and went above and beyond in so many ways. On behalf of Council, Mayor Ogden expressed condolences to her family on this great loss to our community.

Neil MacDonald

The second great loss we had this past week was Neil MacDonald who although he had recently moved to Charlottetown, was a long time resident of Stratford. He was a great volunteer, and he was the person who started the Canada Day celebrations in the Town. Neil was a force behind a lot of our great Town events. Mayor Ogden noted that he volunteered so much that our volunteer award is named the Gail and Neil MacDonald Award to recognize volunteers every year in our community. On behalf of Council, Mayor Ogden expressed condolences to his family on this great loss to our community.

Recognition of Robert Hughes, CAO

Mayor Ogden recognized the Town's chief administrative officer Robert Hughes. He noted that Robert has been recognized by the Canadian Association of Municipal Administrators (CAMA) for 25 years of municipal service. On behalf of Council, Mayor Ogden congratulated Robert and thanked him for all his contributions over the past number of years.

Recognition of a Town Resident

In recognition of Moe Rodgeron, who with his family, restored Mill Brook Farm. The Kelly-Rodgeron Association, with the property known as Mill Brook Farm, began on April 21, 1886, when Edward Kelly acquired the property from Edward Picton, son of Major John Picton Beete. The sale for \$7,575 included the land, ponds, house, and out buildings.

John Picton Beete acquired the property in 1850 from Chief Justice Peter Stewart. It was referred to as Mill Brook Cottage. Beete returned to England in 1886 – passing the property to his son Edward, who then sold it to Edward Kelly.

Edward “Yankee Ned” Kelly relocated from Lake Verde to Southport in 1886. Joseph Kelly (Edward’s son) and his wife Winnifred MacDonald carried on with mixed farming. In 1938, Mill Brook Farm passed to Joe and Winnifred’s daughter Emma and her husband LeRoy Rodgeron. With the passing of LeRoy in 1998, the original house passed to their youngest child Maurice “Moe” Rodgeron.

The house features an Island stone foundation and locally made brick. Many of the original design features such as large central dormer with eave returns, six-over-six windows, central entrance door with transom and sidelights, decorative verandah, and interior woodwork remain.

The Mill Brook farmhouse is an important heritage resource in Stratford, not only for its age and condition, but perhaps more so for its connection to Major John Picton Beete. In the 1850’s, Major Beete, a prominent citizen, proposed and lobbied to have the name of Southport changed to Stratford. Though he was unsuccessful at the time, due to Beete’s efforts, the name was later given to the principal road through the community, and in 1995 to the newly amalgamated Town. Moe Rodgeron, great-grandson of Edward Kelly, has been responsible for the restoration and maintenance of this property. Due to Moe’s on-going efforts Mill Brook house remains a gem in the community. In 2008, the property was registered as a ‘Provincial Heritage Place’ recognizing its role in the history and development of the community. It was for this reason that Mr. Moe Rodgeron received the Town of Stratford’s Brown and Hood Heritage Award. Mr. Rodgeron was nominated by Mr. Doug Kelly, Chair of the Town’s Heritage Committee.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

The report was included in the agenda package for Council to review. The CAO highlighted a few items noting that he met with the Reach Foundation president regarding their future plans. He noted that the Foundation has become very successful in helping kids get their life back on track.

The CAO thanked Council and staff who were involved in the ICIP funding applications, especially project manager Jeannie Gallant who prepared the applications.

The CAO also thanked Council for the acknowledgement of his 25 years of municipal service and added that he did receive his 25 year pin directly from CAMA.

Mayor Ogden also thanked the staff for all the work they did on the ICIP funding applications. He noted that it is very important work, as it is the funding we receive from the federal and provincial governments to put in place infrastructure that is needed in the Town. Mayor Ogden stated that staff went above and beyond to put our proposals forward.

Councillor Smith asked the CAO if he was asked to speak at the Federation of Canadian Municipalities (FCM) conference this year, and the CAO replied that he was invited to speak specifically for information on the PACE Program.

9. SAFETY SERVICES

a) Report

The report was included in the agenda package for Council to review. Councillor Smith noted that there was some discussion at their last meeting regarding Maritime Electric and solar panels.

Corporal Dudley attended the Safety Services meeting and spoke on restorative justice. Restorative justice is an old program that has found new life.

Crosswalks and lighting were also discussed. There was also an update on the crossing flags. Mayor Ogden asked if the crosswalk lights would be added soon, and the infrastructure director replied that he has been in email discussions with the Minister of Transportation James Aylward, who in turn had a conversation with their chief engineer, and it was felt that the lights would be installed by the end of June. Councillor Gallant asked if the Town would look at crossing guards if we find the crosswalk lights are not working, and the infrastructure director replied that it is something we could look at in the future.

b) Street Lights

No Report

c) RCMP Report

The report for the month of April was included in the agenda package. Councillor Smith noted that he would like to take a moment before starting his report, to pay tribute to Cheryl Duffy.

I wish to speak about retired RCMP Cst. Cheryl Duffy, who recently passed away. Many citizens of PEI knew Cheryl over the years. This is especially true for the people of Stratford and this Council. Cheryl was posted within the Town of Stratford, and while she was here she did many important tasks. One of these tasks was to help set up the Town youth group which is still going today.

Also, Cheryl and her family were involved in this community in sports, fundraising, and many other programs.

Cheryl's husband Greg was an auxiliary constable for many years. In short, the Duffy family, as with other families, believe in Stratford and helped out whenever and wherever possible.

I would like to personally thank the Duffy family for Cheryl's service to the Town and to acknowledge the efforts of the whole family to the Town of Stratford.

Councillor Smith noted that he was stationed with Cheryl for a number of years, and he also did many ride-along programs over the years with her husband Greg.

Monthly Report

Councillor Smith reviewed the statistics report for the past month noting that there were 8 collisions which is due to the increased traffic flow that we are seeing. Under Provincial Statutes – Municipal Bylaws – 8 which refers to the Quarantine Act and a parking issue that occurred in the Town. Under Common Police Activities – index checks were 67; false alarms – 8 (many businesses) it was noted that new employees are setting the alarm off in the mornings and don't know how to reset it. There were also a number of gas thefts in the area last month, but that it is currently being dealt with through the court system. It was also noted that the officers are making an effort to drive through subdivisions in the Town, in addition to the main streets.

d) Humane Society Report

The report for the month of April was included in the agenda package for Council to review. It was noted that 18 patrols were done over the past month.

Councillor Smith stated that ticks carrying Lyme Disease are now on PEI. Reports have been received that a number of dogs have been found with Lyme Disease since last year. These ticks are found in grassy areas but can also be found in grass that has been cut. Anyone who has been bitten by a tick please seek medical help, and if necessary please be tested for Lyme Disease. Lyme Disease in dogs has been reported in the Stratford area.

e) Transit

The report for the month of April was included in the agenda package for Council to review. Councillor Smith noted that he reviewed the area, growth, study groups, and housing needs assessments. Under 5.8 it states that in order for young people to move to this town, it was recommended that the trail system be maintained, and that transit is kept here. This is due in part to vehicles. Because of the cost of housing, it was felt that

young people will try to make do with one car. Councillor Smith stated that a large amount of savings can be had if there is only one vehicle and the report states that it will lower the cost for young people to live in the community.

Councillor Smith stated that T-3 brought one of the new busses to the Town Centre for everyone to view it.

Deputy Mayor Clow wanted to note for the record that Ward 3 is still waiting. The infrastructure director noted that the on-demand pilot program will likely start in September. Councillor Smith stated that when we are talking about current numbers, and we need to think about tomorrow's numbers, because there is every indication that the population will grow. However, he did note that unfortunately, Covid has a lot of people still working from home who would normally take the bus to get to work.

Councillor Gallant noted that there are areas of ward 1 and 2 that are not serviced. He agreed that ward 3 is the biggest area but added that all wards could use an increase in services.

f) Cross Roads Fire Department

The report for the month of April was included in the agenda package. Councillor Smith noted that seven new recruits were enrolled in the Level 1 training at the provincial fire school, and seven fire fighters successfully completed Level 2 training. Five new fire fighters were hired recently and will receive in-house training and orientation and will attend Level 1 training starting in January of 2022.

It was noted that the fire chiefs and deputy fire chiefs of Cross Roads, Vernon River, and Montague fire departments met recently with Amanda Landry of EMS to discuss fire district boundaries for mutual aid responses to Vernon River. The boundaries will be clearly identified and agreed upon to ensure adequate response and to limit any overlap between departments.

Councillor Smith noted that the fire department has put in a request for funding from the province for the purchase of new radios, rescue tools, and air packs.

The fire department responded to 19 calls with an average of 25 fire fighters attending. One of these calls was a structure fire and Vernon River Fire Department provided mutual aid with two water tankers.

Councillor Smith stated that a number of years ago Bill Hogan did a report on behalf of the Town of Stratford and the Cross Roads Fire Department, to address ongoing issues

with the Department. These issues have now been taken under consideration and a committee has been formed by the Cross Roads Fire Department to try and deal with them.

At the last Board meeting Cooke Insurance attended to discuss the insurance needs of the fire department.

Recognition of Corporal Dudley

Mayor Ogden took a moment to recognize Corporal Glen Dudley for his service to Stratford. Corporal Dudley has received a well deserved promotion and will be leaving Stratford soon.

10. RECREATION, CULTURE AND EVENTS

a) Report

The report was included in the agenda package for Council to review.

Recreation, Culture, and Events Committee – the committee met on April 8 and again on April 22 and some of the items discussed were the community campus, waterfront park, active transportation, recreation capital planning, personal training in the Town Centre, spring and summer maintenance programs, and an update on all the programs.

Arts and Culture - the 30 Indigenous musical instruments that have been purchased from the Lenox Island Cultural Centre Artisans have arrived and will be delivered to the Stratford Elementary School to be incorporated into their music program.

Art programs continue to be offered online with Art Club and Beginner Watercolour painting class. The popular Brush Stop pre-school story time and arts and crafts is offered each Tuesday at no cost.

Events – the committee met on April 15 and is in the planning stages for the Annual Stratford Canada Day celebrations.

Stratford Youth Centre and Council – the Youth Council Walkathon took place on May 7 – 8 at the Town Centre walking track and it was in a different format. The Youth Council challenged the Youth Centre Leadership Committee (grades 8-9) to participate and see which group can walk the furthest over a 24-hour period.

Councillor Gallant reiterated that former RCMP member Cheryl Duffy passed away in late April. Cheryl was a key volunteer in starting the Stratford Youth Centre and she requested that donations in her honour be made to the Stratford Youth Centre. The Youth Centre

group is discussing ways to honour her memory in thanks for all she has done. Councillor Gallant also noted that we are going to establish a bursary in Cheryl's name that would be awarded on an annual basis to a graduating Youth Centre member.

Courts and Sport Fields – Stratford staff is currently overseeing the spring maintenance program for sport fields. All fields have been aerated and will be fertilized and rolled prior to a May 21 opening for baseball, softball, soccer, lacrosse, cricket, and flag football.

Councillor Gallant wanted to recognize Gordie Dwyer. Gordie was the coach of the under 18 World Hockey Championship, and they won in Texas beating Russia in the final game.

Programs – residents will be offered an expanded spring and summer list of programs either through Town programming or minor sport programming.

Mayor Ogden asked if the Town had enough fields and Councillor Gallant replied that we are maxed out, and the recreation director added the bench mark we established a month ago was the long weekend in May and we are still on track with some slight revisions. We fully anticipate with our existing schedule of baseball, softball, along with soccer and flag football, we are going to be maxed out.

Councillor MacDougall stated that there is lots of activity regarding the community campus noting that the land has been secured. He noted that Councillor Burrige has put in a lot of time and effort into helping develop and implement her vision.

11. FINANCE AND TECHNOLOGY

a) Report was included in the agenda package for Council to review. Councillor MacDonald highlighted what department staff is working on:

- the finance department has been busy getting the utility bills out;
- working on year end files for the auditors;
- the auditors were in to do the New Deal Gas Tax funds audit;
- staff attended a revenue sharing meeting with the province and other PEI municipalities;
- staff is reviewing the water supply and sewer treatment charges for new development;
- working on GIS and utility information to get planning information into Townsuite;
- inputting information into the new Asset Management module;
- reviewing records management requirements;
- attended a bids n tenders webinar on electronic tendering processes.

b) Financial Statements

Included in the agenda package. Councillor MacDonald briefly reviewed the statements.

Councillor MacDonald took a moment to extend her sympathy to the families of Neil MacDonald and Cheryl Duffy – both wonderful volunteers and people in their own right and they will be truly missed.

12. PLANNING, DEVELOPMENT AND HERITAGE

a) Report

The report was included in the agenda package for Council to review. Councillor BurrIDGE noted that most of the discussion will be coming up in the resolutions. However, there was one discussion that was outside of the resolution. It was the meeting that the Government of PEI, Real Estate Association, the Canadian Real Estate Association, the PEI Construction Association, the Newcomers Association of PEI, as well as a few other groups had. The meeting was called *Building PEI Communities* and a lot of people in ‘the know’ of what is going to happen in the future on PEI. PEI projects to have 10,000 additional residents every five years which is significant. She felt that from a planning perspective, density will be a big topic. Councillor BurrIDGE noted that we are working together with Charlottetown and Cornwall on a housing needs study and there is a dire need for starter homes; we need to keep these things on our mind and prepare ourselves.

Mayor Ogden noted that if we are looking at building rapidly every five years, we will also need the infrastructure such as medical, education, recreation, and servicing.

Deputy Mayor Clow felt we may have to look at extending our boundaries so we can have more development in outlying areas. He added that he was told that we have some affordable units in Stratford that are not filled, and he was surprised to hear that. He noted that St. John Place has two units that they haven’t been able to fill for two months.

Mayor Ogden wanted to assure neighbouring communities that we have absolutely no plans to extend our boundaries; it is not in our plans. Councillor BurrIDGE added that the best planning principles are guiding principles and they would say don’t sprawl. We need to work within the limits we have because we don’t want to take over agricultural land. We want to try and protect it as much as we can.

Councillor Smith felt that we are prepared and somewhat ready for the development that is coming. Growth is coming and when it does we will have to look at hiring more staff, more police, more fire fighters, as well as a number of other things.

Councillor MacDonald noted that she was at the planning meeting, but it is not reflected in the minutes. She noted that affordable housing for young families was discussed, and the housing study should reflect that. The two vacancies at St. John House and the seniors

complex that we look after has a requirement of income – it has a maximum income of \$30,000 and every once in a while it may take a month or two to fill a unit.

b) Permit Summary

Included in the agenda package for Council to review. Councillor Burrridge briefly reviewed the permit summary.

c) Resolution PH005 – 2021 – (SD007-21) – Z & C Flourish – Foxwoods Revised Development Scheme – Major Subdivision

Moved by Councillor Jill Burrridge

Seconded by Deputy Mayor Gary Clow

WHEREAS in May of 2017 Z & C Flourish International received preliminary approval to subdivide parcel number 398552 into 154 lots including 129 Single Dwelling lots and 25 Semi-Detached lots, for a total of 179 Units to be approved as a Sustainable Subdivision; and

WHEREAS early in 2019 the developers began the process to revise the original development scheme changing the number of units to 110 Single Dwelling lots and 47 semi-detached lots, for a total of 204 units; and

WHEREAS On August 29, 2019, an open house was held to present the proposed revisions to the Development Scheme; and

WHEREAS the area off the end of Windsor Drive was presented having 5 lots in 2019 but has further been revised to now have 6 lots; and

WHEREAS the area off the end of Windsor Drive and the two new lots on Cardiff Lane are acceptable to both the Town and Department of Transportation and Infrastructure (DOTI) so it has been suggested that this area be forwarded for preliminary approval and the remaining lands will be back for consideration after the necessary revisions have been made.

BE IT RESOLVED that preliminary approval be granted to an application received from Z&C Flourish International Inc. to revise the Foxwoods Subdivision Development Scheme for the new Phase 2 section on parcel number 398552 to create 8 Single Dwelling lots as a Sustainable Subdivision, subject to the following conditions:

1. Conformance with the Development Scheme (Phase 2) showing Lots 150 to 157 prepared by CBCL Limited, Drawing SK1 (CBCL File Number 212619.00), Issued for Approval dated March 30, 2021, including the lot requirements for this development.
2. That the proposed subdivision meets all other requirements of relevant Town of Stratford bylaws and policies except for the lot standards which are being approved as part of the development scheme. (See condition 1. above)
3. That a stormwater management plan be designed by a licensed engineer using Low Impact Development guidelines approved by both DOTI and the Town of Stratford.
4. That the proposed parkland areas, as shown on the Development Scheme, be deeded to the Town of Stratford as parkland dedication.
5. That the concept design must meet all the Department of Environment requirements and a plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.
6. That proposed public roads shall be designed in accordance with the provincial road standards of the P.E.I. Department of Transportation, Infrastructure and Energy and that a subdivision road agreement shall be executed.
7. That the sewer and water systems shall be designed in accordance with the Stratford Utility Corporation Servicing Standards and that a Utility Agreement shall be executed along with the payment of all applicable capital contribution fees required by the Utility Corporation.
8. That the developer makes an agreement with Canada Post and meets Canada Post's requirements for establishing Community Mailbox(s) in new subdivisions.
9. That all other relative provisions of the Town of Stratford Zoning and Development Bylaw, Bylaw #45 are met.
10. That Preliminary approval shall be valid for a period of 3 years.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

The planning director stated for clarification that this is the resolution that was brought to Council last month but was deferred. Council felt there should be some consultation, so the developer took the letters door to door (a copy of the letter was attached to the resolution, as well as a copy of the replies). The planning director noted that the biggest concern was related to construction type activity such as construction vehicles, noise, and dust. There was not much concern regarding the additional lot in the cul-de-sac. Tree removal was another concern raised, but there are protection measures within the subdivision to protect the trees, and they added a 15 meter buffer to the back of the two lots on Cardiff Lane.

Deputy Mayor Clow noted that he was surprised that the developer took the letters door to door, as he thought it was the Town who sent out the letters. The planning director noted that because it is a sustainable subdivision it is up to the developer to do the consultation.

Councillor Smith took a moment to thank the developer for understanding Council's position. It was appreciated.

Question: **CARRIED**

d) Resolution 007-2021 – DP052-21 – Affordable Canadian Movers – Self Storage Facility – 33 Hollis Avenue

Moved by Councillor Jill Burridge

Seconded by Deputy Mayor Clow

WHEREAS an application has been received from Affordable Canadian Movers Ltd. to construct 4 self-storage buildings, in phases, on parcel number 1106012 (approx. 1.67 acres in total area) located at 33 Hollis Avenue within the Stratford Business Park; and

WHEREAS phase 1 will consist of a 4,300 sq. ft. Commercial Building and will be fully serviced with municipal sewer and water and contain surface parking for 9 vehicles; and

WHEREAS this development is located within the Mason Road Core Area (MRCA) and it must be designed in accordance with the Design Standards for the Business Park Zone (M2). All aspects of the conceptual design plans submitted have been reviewed and meet the design guidelines for the M2 Zone.

BE IT RESOLVED that approval be granted to Affordable Canadian Movers Ltd. to construct 4 self-storage buildings, in phases, on parcel number 1106012 (approx. 1.67 acres in total area). subject to the following:

1. Conformance with the conceptual drawings attached to the application submitted to the Town.
2. A detailed servicing plan must be submitted for approval to the Stratford Utility Corporation.
3. A detailed stormwater management plan must be prepared by a qualified engineer and approved by both the Town of Stratford and DOTI.
4. A detailed landscaping plan must be submitted by a qualified expert outlining the details and quantities of the materials to be used.

5. A detailed Erosion and Sedimentation plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.
6. All other relevant provisions of the Town of Stratford Zoning and Development Bylaw #45 are met.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor MacDonald asked if there will be room for people to pull their vehicles up to the doors of each storage unit, and the planning director replied that there would be enough room.

Question: **CARRIED**

e) Resolution 008-2021 – DP52-21 – inlock EZ Storage – Self Storage Facility – 15 MacKinnon Drive

Moved by Councillor Jill Burridge

Seconded by Darren MacDougall

WHEREAS an application has been received from Kinlock EZ Storage to construct 2 self-storage buildings, in phases, on a portion of parcel number 328039 (approx. 1.29 acres in total area) located at 15 MacKinnon Drive; and

WHEREAS Phase 1 will consist of a 4,150 sq. ft. Commercial Building and will be fully serviced with municipal sewer and water and contain surface parking for 6 vehicles; and

WHEREAS this development is located within the Town Centre Core Area (TCCA) and it must be designed in accordance with the Design Standards for the Town Centre Commercial Zone (TCC). All aspects of the conceptual design plans submitted have been reviewed and meet the design guidelines for the TCC Zone.

BE IT RESOVLED to grant preliminary subdivision approval to an application received from Kinlock EZ Storage to construct 2 self-storage buildings, in phases, on a portion of parcel number 328039 (approx. 1.29 acres in total area) located at 15 MacKinnon Drive subject to the following:

1. Conformance with the conceptual drawings attached to the application submitted to the Town.
2. A detailed servicing plan must be submitted for approval to the Stratford Utility Corporation.

3. A detailed stormwater management plan must be prepared by a qualified engineer and approved by both the Town of Stratford and the Department of Transportation and Infrastructure (DOTI).
4. A detailed landscaping plan must be submitted by a qualified expert outlining the details and quantities of the materials to be used.
5. A detailed Erosion and Sedimentation plan must be prepared showing how erosion and sedimentation will be controlled and contained during construction.
6. All other relevant provisions of the Town of Stratford Zoning and Development Bylaw #45 are met.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor Smith asked if this was the building that was going to be a fence around it, and the planning director replied that there is a discussion of a gate. He demonstrated with the aid of the overhead projector noting that there has been some consultation back and forth and there is a proposal for an automatic gate. There is an easement in favour of the DOTI for a stormwater pipe that goes from MacKinnon Drive down into the Town's swale area. There was some discussion on how the gate could go across the easement, so they still have some things to sort out as they will need permission from the province. The planning director noted that they were told that when the two buildings are placed at the back of the property there may be an additional fence added for security reasons.

Councillor MacDonald asked about the landscape plan and the planning director replied that a landscaping plan is a requirement. He added that before they get final approval they have to submit their plan.

It was noted that this request meets all the requirements of the bylaw.

Question: **CARRIED**

13. INFRASTRUCTURE

a) Report

Deputy Mayor Clow noted that the committee met on April 19, 2021, and the minutes are included in the package.

Wastewater Collection System to the Charlottetown Pollution Control Plant – We have completed the pumping of the lagoon liquid to the Charlottetown Pollution Control Plant. The liquid has been drawn down to near empty, and we are in the process of testing the sludge remaining in the cells to determine how we will dispose of it. The contractor, who

is from New Brunswick, is facing more challenges to come to the island after the most recent changes to travel restrictions due to COVID-19. We are waiting to hear when they will be able to continue with the decommissioning work.

Inflow and Infiltration Reduction Strategy – we continue to monitor and assess the sanitary sewer collection system to identify any areas requiring repair that will reduce the amount of surface and groundwater entering the collection system.

Investing in Canada Infrastructure Program Update

- Sewer Lift Station Upgrades – The department is working through options with Coles for the first phase of the work.

- Water Station Upgrades – Hansen Electric are progressing well with the work at the Pondside water station.

- Six applications for the second call of Investing in Canada Infrastructure Program funding have been submitted. There were three applications under the Environmental Quality stream, two under the Community, Culture & Recreation stream and one under the Adaptation, Resilience and Adaptation Mitigation stream.

Provincial Active Transportation Fund

The Keppoch Road multi-purpose path project tender closed on April 27 and four bids were received. The low bidder was Landmark with a price of \$1,711,616.90 including HST, and the recommendation is being put forward to Council to award the project to Landmark. Construction is anticipated to begin in June.

Infrastructure staff has been busy with the following:

- working on trails and preparing sports fields for the upcoming season;
- preparing equipment for the grass cutting season;
- some speed humps have been installed and the portable radar trailer is in use;
- the sewer pump station cleaning and water valve exercising is underway, and
- the repairing of misaligned or broken water valve boxes is also underway.

The two seasonal maintenance technicians were hired to assist with the repairs and maintenance to the water and sanitary sewer system. These are 26 week term positions.

During the month of April there were five sewer lateral blockages reported – not caused by issues in the sewer main, and with no major damage occurring to properties. After video inspection it was determined that three of the blockages were within the Utility

owned portion and two were within the owner's portion. One of the areas of concern appears to be serious enough to warrant a new lateral being installed and is being reviewed by staff.

b) Resolution INC001- 2021 Keppoch Road Multi-Purpose Path

**Moved by Deputy Mayor Gary Clow
Seconded by Councillor Gail MacDonald**

WHEREAS the Keppoch Road Multi-Purpose Path construction tender closed on April 27, 2021; and

WHEREAS the following tenders were received (HST included):

Contractor/Company	Tender Price (HST Included)
9421491 Canada Inc. operating as Landmark	\$1,711,616.90
Birch Hill Construction Ltd.	\$2,178,868.78
Island Coastal Services Ltd.	\$2,459,723.90
Birt & MacKay Backhoe Services Ltd.	\$2,658,917.73

AND WHEREAS a capital budget of \$2,100,000 was approved for the construction of active transportation paths and sidewalks; and

WHEREAS funding through the Province of PEI's Sustainable Transportation Action Plan, for fifty percent of the project costs up to \$1,050,000.00 will be contributed toward the project; and

WHEREAS engineering design, construction services and project testing fees are \$47,610.00 (HST included); and

WHEREAS the total price of the project is \$1,759,226.90 (HST included).

BE IT RESOLVED that the tender be awarded to 9421491 Canada Inc. operating as Landmark in the amount of \$1,711,616.90 (HST included).

Discussion: This resolution bears the recommendation of the Infrastructure Committee. Councillor Burrige asked where the starting point is on the project, and the project manager replied that the start point is right at Kinlock Road. It was noted that they will start in June and should finish up by the end of August.

Mayor Ogden noted that he has not heard of this company before and asked if it was a local company and the project manager replied that they are located on the Island and they had good references.

Question: **CARRIED**

14. COMMITTEE OF THE WHOLE

- a) Report was included in the agenda for Council to review.

15. SUSTAINABILITY COMMITTEE

- a) Report was included in the agenda package for Council to review. Councillor MacDougall noted that he didn't attend the last meeting due to a work commitment, but he briefly reviewed the minutes included in the agenda package. He noted that the federal government is introducing a program to give loans to residents at 0% interest, and this is basically the same as the Switch Program that the Town plans to implement with a low interest rate. He noted that there will be some further discussion on the issue.

Councillor MacDougall noted that the eastern PEI strategy that is being spearheaded by Councillor Smith was also discussed, and Councillor Smith had a report from Three Rivers that outlined their plan for the next three years.

Another item of discussion was the Maritime Electric solar program. We are going to put in applications to install solar panels or solar fields on the roofs of our buildings to bring us closer to net zero.

There was an update on the new transit busses. Councillor MacDougall noted that at the time of the tendering process two years ago, we had to decide between diesel and electric, and at that time diesel was the best choice. We received two 40 foot busses and two mini busses for our pilot program that we hope to start in September.

Councillor Smith noted that Maddy has taken the lead on the water school this year and it is currently underway at the Stratford Emergency Services building.

It was noted that there will be a business survey next year. Councillor Smith stated that we sent an RFQ out to six firms, but we only received one reply. Our budget was \$5000, but the cost came in over the budgeted amount. Wendy explained that we worked it as an initial one year, with options for years two, three, and four. It is not unexpected for the initial year to cost to be more because the consultant will need to start from scratch.

Councillor Smith stated that in regard to the Eastern PEI initiative, he has made contact with two Councils that are on Town borders, as well as the Montague activity group. He

noted that we are just in the initial stages and if we can find things in common, we will set up an agenda and meet with everyone. Mayor Ogden added that it is designed to be a 'win win' where we can look at areas where savings can be had for both communities as well as provide better services and stressed that it is not about amalgamation. It is about common projects – how can we help each other.

16. ACCOUNTABILITY AND ENGAGEMENT

a) No Report

b) Resolution AE002 – 2021 Procedural Bylaw Amendments – 2nd Reading

Moved by Councillor Gail MacDonald

Seconded by Councillor Darren MacDougall

WHEREAS there are new requirements in the Municipal Government Act for the conduct of electronic meetings which must be enabled in the Council Procedural Bylaw; and

WHEREAS it is desirable to enable the consolidation of bylaws for ease of reference by users which must be enabled in the Council Procedural Bylaw; and

WHEREAS a number of minor wording mistakes were identified during the review of the Council Procedural Bylaw for the previous items.

BE IT RESOLVED that the attached Bylaw # 47-A, a bylaw to amend the Council Procedural Bylaw (Bylaw # 47), be hereby read and approved a second time.

Discussion: Nil

Question: **CARRIED**

c) Resolution AE003 – 2021 Procedural Bylaw Amendments – Adoption

Moved by Councillor Gail MacDonald

Seconded by Councillor Darren MacDougall

WHEREAS Council read and approved the Council Procedural Bylaw Amendment for the first time on April 14, 2021; and

WHEREAS Council read and approved the Council Procedural Bylaw Amendment for the second time on May 12, 2021.

BE IT RESOLVED that the attached Council Procedural Bylaw Amendment, Bylaw #47-A, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to

affix their signatures and the corporate seal of the Town thereto and to be formally declared the said bylaw passed.

Discussion: Nil

Question: **CARRIED**

17. HUMAN RESOURCES

No Report

18. INQUIRIES BY MEMBERS OF COUNCIL

Nil

19. OTHER COMMITTEES

a) Stratford Community Seniors

Report is included in the agenda package. Deputy Mayor Clow stated that the committee met on May 11. Ostridge Bros. will start to replace the patio doors at the complex by the end of May. The draft financial statements are on the Committee of the Whole agenda for approval. The Doucette Bros. completed the work to replace the copper pipe, and all the units are currently rented.

20. APPOINTMENTS TO THE COMMITTEE

Nil

21. PROCLAMATIONS

Nil

22. OTHER BUSINESS

The CAO thanked the recreation director Jeremy Pierce for working on the ICIP applications along with project manager Jeannie Gallant.

Mayor Ogden complimented the Youth Centre on their Walkathon noting that they raised \$4000.

Councillor Burrridge noted that her daughter attended the water school this year and she loved it. Thanks to Maddy and her team – they did a great job.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:23 p.m.

Mayor Steve Ogden

Robert Hughes CAO