REGULAR MONTHLY COUNCIL MEETING
July 10, 2019
Approved Minutes

DATE: July 10, 2019

TIME: 4:30 p.m. – 6:40 p.m.

PLACE: Stratford Town Centre, 234 Shakespeare Drive

ATTENDANCE: Deputy Mayor Gary Clow; Councillors Derek Smith; Darren MacDougall; Jill Burridge; Steve Gallant; Gail MacDonald; Robert Hughes, CAO; Jeremy Crosby, Deputy CAO and Director of Infrastructure; Jeremy Pierce, Director of Recreation, Culture, and Events; Kevin Reynolds, Director of Planning, Development and Heritage; Kim O'Connell, Director of Finance and Technology; Wendy Watts, Community Engagement Coordinator; Jade Veera, Research and Engagement Coordinator, and Mary McAskill, Recording Clerk

REGRETS: Nil

CHAIR: Mayor Steve Ogden

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi'Kmaq people, and we pay our respects to the indigenous Mi'Kmaq people of this territory past, present, and future.

1. **CALL TO ORDER**

   Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance.

2. **APPROVAL OF THE AGENDA**

   It was moved by Councillor Derek Smith and seconded by Councillor Gail MacDonald that the agenda be approved as circulated.

3. **APPROVAL OF THE MINUTES**

   It was moved by Councillor Darren MacDougall and seconded by Deputy Mayor Gary Clow that the Regular Meeting Minutes of June 12, 2019 and the Special Council Meeting Minutes of June 26, 2019 be approved as circulated.

4. **BUSINESS ARISING**

   Mayor Ogden asked if T-3 Transit had a meeting with the residents of Andrews of Stratford and Jeremy Crosby replied that a meeting date has not yet been set.

5. **PRESENTATIONS FROM THE FLOOR**
Nil

6. **CARI REPORT**
Kim noted that she sent Council an information package containing the annual report, the operating budget, and the audited financial statements via email last week.

7. **MAYOR'S REPORT**
Following is a list of meetings and events attended by the Mayor since the last Council meeting:

- met with the Stratford and Area Watershed Improvement Group (SAWIG) President Dave Barrett to discuss some joint issues.
- met with UPEI representatives to discuss possible partnership opportunities.
- attended a meeting in Victoria called the Municipal Partners in Immigration, as a goal to look at best practices in including persons with diverse backgrounds into the community.
- met with the Premier, the leader of the official opposition, and the leader of the third party to discuss Stratford issues.
- attended Bus Gay's 96th birthday celebration.
- participated in Vital Signs Focus Group along with a number of community leaders from the Charlottetown area, to discuss community issues such as housing, young people in the political process, and a number of other issues. Mayor Ogden noted that he will share the report once it is completed.
- took part in Tim's foodbank fundraiser, and he thanked the Councillors who also took part in the event.
- attended the Camp Gencheff barbeque which was to recognize the contribution by the Town to the camp. Mayor Ogden felt it is money well spent because the camp provides a very valuable respite for parents and a great camp for the kids.
- attended the capital area mayors' meeting which was also attended by Premier Dennis King, MLA James Aylward and Minister Fox. There were a number of issues discussed, but at the top of the list for Stratford was the wastewater treatment plant. Mayor Ogden noted that a few days later he met with the Premier and he felt there was a lot of goodwill towards helping the Town solve the problem.
- attended a community campus meeting.
- attended the Canada Day trivia at Fox Meadow.
- Mayor Ogden thanked the staff members who were involved in making Canada Day such a success.
- visited a number of new businesses and presented them with the Town welcome package.

- had the privilege of presenting a cheque to the school playground group – the Town's $15,000 contribution for the fiscal year.

8. CHIEF ADMINISTRATIVE OFFICER (CAO)

The report was included in the package. Robert noted that he accompanied Mayor Ogden to most of the meetings with provincial officials. He also noted that he was busy also with the Community Campus and legal agreements.

Council Burridge asked what was discussed at the Capital Area Mayors' meeting and Robert replied that the sewer treatment plant was one of the issues. CADC was also discussed – whether or not it would continue and there was strong endorsement from the Mayors, the Premier and the Ministers to see it continue.

Mayor Ogden added that policing was discussed, as well as some discussion on a regional wastewater utility. Cornwall and Charlottetown are both interested in pursuing this issue. There also seemed to be interest from the provincial government, although there were no commitments were made.

Mayor Ogden noted that we should share the agenda of the Capital Area Mayors' meetings before the meetings are held so Council can give their input. It was noted that the agenda from the last meeting will be circulated to all of council.

Deputy Mayor Clow stated that we need some firm dates on the wastewater issue and Mayor Ogden replied that the big issue is whether or not the funding program will be extended, and added that the Deputy Minister on the provincial side is dealing with the federal government.

Robert stated that we can't do anything without funding, but we do have a willing partner with the Department of Transportation, Infrastructure and Energy (DOTIE) – they have joined their work to our tender so there will be one tender to try and bring the cost down and remove the uncertainties. However, we need an extension from the federal government and we will be meeting with Federal Minister Lawrence MacAulay to try and move that along. We are a lot closer today then we were three weeks ago; we have a plan in place and a partner in the provincial government.

The current funding is good until March 2020 and the work would have to be finished by that date and that is not possible, so that is why an extension is required.

Councillor Smith agreed with Deputy Mayor Clow and noted that it is past a money issue. He noted that we now need to push through and make a decision. Robert stated that whatever we decide to do has to be approved by the province. On the money issue, the rates would be at least twice the amount of everyone else on PEI if we were to attempt to do this on our own. Robert agreed that residents are frustrated, but he doesn't feel that they would want us to double or triple their sewer rates in order to get the project done.

Mayor Ogden stated that we are having consultations with both levels of government and we are briefing everyone so they understand the issue. We have also asked for decisions which he believes are forthcoming. Once we have the decision we will proceed with the plan to either build our own plant or ship to Charlottetown.

Infrastructure director Jeremy Crosby noted that there are some things we can do in the interim. We are going to do a sludge assessment to see if there is extra sludge that can be removed. He added that it won't help for this year, but hopefully the turnover will be done soon, and the effluent quality is improving. Jeremy stated that the sludge removal program will be started in the fall. It was noted that the sludge has to come out at some point for the decommissioning. It was noted that other communities are experiencing the same issues with their plants.

Mayor Ogden stated that we currently have a legal agreement with the City of Charlottetown and we have a funding agreement that we signed. Robert noted that we are trying to complete the commitment that we made, but if we find that we are unable to due to cost or extension then we would have to go back to the 'drawing board' and make a decision. That would also mean we would have to ask the City of Charlottetown to let us out of the agreement, and the province would have to approve whatever it is we identify. It would also mean that the provincial and federal governments would have to provide infrastructure funding for the identified solution.

Robert noted that things are looking better than they have in a long time, so his recommendation is to stay the course and see if we can do what we set out to do. He added that in all the meetings that we have had, the Mayor has made it clear that the sewer treatment plant is our number one issue and the province agrees that it is a big issue and that they need to help us.

Mayor Ogden asked if the senior engagement coordinator has been hired yet and Robert replied that Angela McNally has been hired and the first meeting with the Seniors Steering Committee has been held. The committee members are very engaged in the community and very engaged in the project. They provided some very good ideas about how to develop the program and roll it out.

9. <u>SAFETY SERVICES</u>

a) Report included in the agenda package. Councillor Smith noted that the new crossing sign is now up at the Sobey's/Murphy's Pharmacy location on the Kinlock Road.

Councillor Smith noted that the cost of new radar signs are $3200 per unit. They are also a data collector as well as a speed sign, and the data collection cost is free for the first year. Deputy Mayor Clow asked about the data that is collected and Jeremy Crosby replied that some staff members are currently on holidays, but we will be going through the data soon. Jeremy added that there is a representative from the Department of Transportation, who has asked for access directly from the cloud, and we do want to keep the RCMP and the Department of Transportation involved. It was noted that it may be fall before staff is able to analyze the information, but with this information, we should be able to make some good decisions on how we are going to tackle speeding.

A resident of Creekside has requested a three way stop and Jeremy Crosby is following up on this request.

Councillor Smith noted that there have been some coyote sightings within town limits. They have a trail system that runs from Fullterton's Creek through Clearview Estates down through Bellevue Road along the beach and up around the Langley Road area.

Councillor MacDougall stated that he received a text from Constable Saunders who is on a call, so he will be late arriving to the Council meeting.

Constable Saunders arrived at this time.

b) Street Light Report

No Report – Councillor Smith noted that there is one situation where a resident is a little concerned about a street light and we have looked into it. He noted that there is a possibility that the light pole might be a little crooked and therefore the light might be a little crooked, but we are trying to get the issue resolved.

c) RCMP Report

The report for the month of June 2019 was included in the agenda package.

Councillor Smith noted that before he starts the report he wanted to note that Blake Pierce, who is the son of Jeremy Pierce, submitted a name to the RCMP to name a police dog. There were 34,000 entries and Blake's name was picked as the winner to name the dog which he named 'Magnum.'

Councillor Smith noted that the first item is the summary offence tickets (sots). He noted that he felt that the speed radar signs are working and slowing people down.

Councillor Smith continued to review the report and noted that there were two vehicles stopped for high speed racing and both drivers were found to be impaired, and he was very pleased with the action of the RCMP.

Councillor Gallant noted that we have 20 tickets and this time last year 63 tickets were issued which would bring in approximately $12,000 a month, and this month we are taking in $2,000. We have a budget of $55,000 - $60,000 a year from ticket revenue, but if the number of tickets continues to be down we will be short this year. Councillor

Smith stated that he has a concern about the amount of money being raised. Mayor Ogden stated that he did look at the financial report and it appears that we are actually ahead of what was forecast for the year to date for ticket revenue. Councillor Smith added that tickets are meant as a deterrent, and he believes that the RCMP is doing the same amount of enforcement, but people are slowing down because the radar signs are working.

Councillor Gallant asked if the area (street) where the speeding tickets are given could be included in the report. Mayor Ogden stated that we can note the request. He added the question was also asked at last month's meeting and the reply was that it would take a lot of time to collect and prepare that data and we would rather have the RCMP spend their time policing. Constable Saunders noted that he does personally does note where he writes his tickets, but it is not a requirement of the court.

Mayor Ogden stated that we will make a request to the RCMP to see how much work it would be to provide us with that information, but if it is time consuming, we would rather have the officers spend their time policing.

Councillor Gallant asked if the Town receives any money for background checks that are conducted, and Robert replied that the Town does not receive any revenue from the way the background checks are structured; the revenue goes to the federal government. However, there is an ability, by bylaw, to put a price on background checks if it is a municipal employee doing the checks. However, he is not sure if we could impose the bylaw if it is a civilian employee doing the checks. He also noted that it would be addition to the RCMP charge, so our residents would have to pay $75 instead of $50.

Mayor Ogden noted that the last time we met with commanding officer Jennifer Ebert, we requested some information from her, and we felt it would be more beneficial to schedule a meeting once the information available.

d) Humane Society Report

The report for the month of June 2019 was included in the agenda package. Councillor Smith noted that it was a typical month and the Humane Society is doing a great job.

Mayor Ogden asked if there was any update on the dog at large on Bonavista and Councillor Smith replied that a ticket was issued.

Councillor MacDougall did have some complaints regarding a German Shepard and Jeremy Crosby replied that it is the same issue we have been dealing with for the past year and as noted by Councillor Smith a ticket has been issued.

e) Transit Report

The report for the month of June 2019 was included in the agenda package. Councillor Smith hopes that we will be able to bring services to the whole of Stratford and add a Saturday run; however, a cost analysis will need to be done.

Deputy Mayor Clow noted that ward 3 is looking forward to transit coming to the area in the near future.

f) Fire Company

The report for the month of June 2019 was included in the agenda package. Councillor Smith noted that there has been an on-going study within the Cross Roads Fire Department, but it is still in the preliminary stages. Once the report is completed he will ask Bill Hogan who is the author of the report, to do a presentation to Council.

Councillor Smith noted that there have been a number of complaints regarding the property at 50 Millennium Drive and there is a resolution to deal with the issue.

g) <u>Resolution SS003-2019 – Unsightly Premises Cleanup – 50 Millennium Drive</u>

Moved by Councillor Derek Smith
Seconded by Councillor Steve Gallant

WHEREAS the property at 50 Millennium Drive has been left abandoned for several months and has been classified as unsightly under the terms of the Town of Stratford's Dangerous and Unsightly Premises Bylaw, Bylaw # 22, with the grass exceeding 8" in length; and

WHEREAS clean up orders have been posted on the property and not complied with and a number of attempts have been made to contact the property owners without success; and

WHEREAS residents in the immediate area would like to see the grass cut; and

WHEREAS Bylaw # 22 allows Council, by resolution, to authorize any person to enter onto the owner's property to carry out the terms of a clean-up order that has not been complied with, the cost of which shall be charged to the property owner and shall, until payment is made, constitute a lien on the property.

BE IT RESOLVED that the Town Contractor be authorized to enter onto the property at 50 Millennium Drive to cut the grass, the cost of which shall be charged to the property owner.

Discussion: Councillor Smith noted that there are ticks in Stratford and they can carry Lyme disease. He is not sure if there are ticks on this property or not, but he wanted to bring the issue to everyone's attention. Councillor Smith would also like to see the bylaw reviewed so issues such as these can be dealt with right away. Mayor Ogden agreed that the bylaw needs to be reviewed in the near future.

Robert stated that we may want to amend the resolution so it is not restricted to just one cut. If we can't contact the landowner or if they are a non-resident we may need to cut the grass again.

The mover and seconder agreed to a friendly amendment.

The last paragraph will read as follows:

BE IT RESOLVED that the Town Contractor, in an on-going effort to cut the grass, be authorized to enter onto the property at 50 Millennium Drive for the season, to cut the grass and any take any other action that may be required - the cost of which shall be charged to the property owner, until the property owner complies with the bylaw.

Councillor Gallant asked if a bylaw ticket is issued to the homeowner and Robert stated that there may be a provision for a ticket in the bylaw, but typically we have not issued one in the past. Mayor Ogden stated that we also look at it ticketing when we review the bylaw.

Question: **CARRIED (Amended Resolution)**

11. RECREATION, CULTURE AND EVENTS

a) Report

The following is an overview of projects and items being worked on within the recreation, culture and events department:

Recreation, Culture and Events Committee - items discussed at the June 27 Recreation, Culture and Events Committee meeting included guest safety at Tea Hill Park (and other sport and recreation fields in Stratford) holiday hours of operation; Gymnasium holiday hours; RFP's pertaining to Arts and Culture programming and art installations; an update of the community campus planning; and a review of the Canada Day event.

Arts and Culture Sub-Committee - The Arts and Culture Sub-Committee met on June 6 with a full slate of topics on the agenda which included the release of three RFP's to identify a local artist in Residence to offer art programs at Glen Stewart primary, Stratford Elementary and to Stratford adults and seniors. A fourth RFP for a public art installation for Fullerton's Creek Conservation area was also presented.

Events Sub-Committee – held a discussion meeting and reviewed the plans for Canada Day.

Canada Day – due to inclement weather, the Canada Day festivities were held in the Stratford Town Centre and more than 500 people attended.

Congratulations go out to Maggie Stokes who was presented with the Stephen J. McQuaid Memorial Youth Award; to Rudy Terstege who was chosen as the recipient of the Neil and Gail MacDonald Adult Volunteer of the Year Award; and to Douglas Murray for being honoured with the Everett MacDougall and Walter MacIntyre Senior Volunteer of the Year which was presented to Mr. Murray at his home.

Stratford Programming – the Stratford summer camp began on Tuesday, July 2. The week long themed camps run through to the end of the summer.

Stratford Parks and Recreation Facilities – the lower MacNeill ball field hosted the MacLean-Craswell Baseball tournament over the weekend of June 28 – 30. Inclement weather did cause field closures on Saturday, June 29; however, the tournament continues to serve as a wonderful memorial for the two young baseball players.

The Tea Hill Cricket Pitch – the cricket pitch will host an Atlantic Cricket Tournament the weekend of July 19 to 21. Cricket is growing in Stratford and it is great to see Tea Hill being showcased as a sport recreation destination.

Paver Stone Project - the paver stone project for the skate park is near completion. The stones will be available for pick up the second week of July and can be installed along the skate park path from the parking lot.

Wild Child Program – the wild child program continues to offer sessions and programs at Cotton Park this summer. The program is a project of the Sierra Club Canada Foundation. The program focuses on exposing children of all ages to nature and the outdoors.

Mayor Ogden noted that volunteering is the backbone of our community and he took a moment to congratulate the volunteers who were presented with awards on Canada Day.

Councillor Smith noted that there are a lot of events in the Town and he wondered if there was enough funding for all of them or should the budget be increased. Councillor Gallant replied that he is aware that the issue has been raised over the last few years. He added that the committee and staff does what it can, but Canada Day, Remembrance Day, the Christmas Social and the New Year's Levee are all growing bigger each year. Councillor Gallant suggested that the budget be looked at in the fall.

Deputy Mayor Clow stated that at the last minute the venue for Canada Day had to be changed and it was tremendous to watch staff work and get the word out to residents. Mayor Ogden agreed that it was fantastic the way staff looked after things.

Councillor Gallant agreed noting that we have great people on staff and on our committees.

Councillor Smith asked for an update on the Cricket Pitch incident where an errant ball hit a vehicle. Jeremy Pierce stated that it was an unfortunate incident, but luckily no one was injured. He added that the Recreation, Culture, and Events Committee discussed it at the last meeting, but a decision has not yet been made. Some of the items discussed were signage, fencing, and netting. Jeremy stated that they recently took steps to put up fencing at the soccer complex and we could look at doing something similar at Tea Hill.

12. <u>FINANCE AND TECHNOLOGY</u>

a) Report

The report was included in the agenda package. Councillor MacDonald noted that during the meeting Mayor Ogden gave an update on the sewer treatment plant project.

Councillor MacDonald noted that committee member Khalid Shami provided an in-depth presentation on the age of digital transformation and how it has changed over the last five years and how it will affect our municipalities in the future. She has asked that Mr. Shami share his information with the CAO and suggested that Council may also be interested in seeing it, as it was a very interesting presentation.

Councillor MacDonald noted that the committee is starting to look at the tax rate for the next fiscal year and it will be brought forward to the Committee of the Whole in September. It was noted that the committee will not meet in July, but will hold a meeting in August.

b) Financial Statements

Councillor MacDonald gave an overview of the financial statements. She reviewed the donations to date which included two $300 prizes to two graduating high school students. She noted that we hope to increase these prizes next year.

Councillor Smith asked if staff contacts other municipalities when planning the budget and Kim replied that no, we do not contact other municipalities, but we do have their tax rates.

Councillor Burridge noted that we had discussed investigating what other municipalities are doing regarding taxes. The Town has a fairly simple tax platform and we were going to study other municipalities and she asked if that was being done. Councillor MacDonald replied that the discussions were started at the June meeting and they will continue. She noted that with an extra person in the finance department she hoped there would be more time to work on it. Councillor MacDonald stated that she hopes to bring a report to the Committee of the Whole in September. It was noted that if we wish to introduce a new tax structure, we must have it submitted to the provincial government by December.

Councillor Burridge felt it would be a good approach to use the website to engage citizens and present them with some options. She noted that because in Stratford the assessments are so high people don't realize that our rates are actually low, and this could be clarified on the website. Councillor Burridge stated that we could have a page dedicated to tax rates and the comparison to Cornwall and Charlottetown. Mayor Ogden noted that residents, especially new residents, may not be aware that we only receive 39% of the property tax and the remainder goes to the province.

Mayor Ogden noted that we could also use the website to introduce a new tax structure that would be based on best practices. Councillor Burridge noted that this is something that could easily be explained on a dedicated page on our website.

Councillor MacDonald took a moment to congratulate committee member Khalid Shami, who was awarded the Outstanding Volunteer of the Year Award for the PEI Association of Newcomers.

Mayor Ogden noted that we also had a National Volunteer of the Year Award presented to Stratford resident Debbie Reid. She was awarded the Sovereign's Medal by the Governor General and congratulations go out to Ms. Reid.

Councillor MacDonald stated that she will have the winners of both awards included in our newsletter.

13. <u>PLANNING, DEVELOPMENT AND HERITAGE</u>

a) Report

The report was included in the package. Councillor Burridge gave a brief overview of the report. She noted that the Aintree subdivision is going through as a sustainable subdivision and two public meetings have been held and a third one is scheduled for July 24.

There will also be a meeting on July 24 to deal with secondary suites in the official plan to reflect what is stated in the bylaw. The occupant of the secondary suite will no longer need to be related to the owner.

b) Permit Summary

The permit summary was included in the package and was reviewed by Councillor Burridge.

b) <u>Resolution PH012-2019 – Pan American Properties – 61 Unit – 4 Storey Apartment Building – Dale Drive</u>

Moved by Councillor Jill Burridge
Seconded by Councillor Derek Smith

WHEREAS approval was granted by Council on March 13, 2019 to an application received from Pan American Properties to construct a 56 unit, 4-storey Apartment Building on parcel numbers 518910, 398610, 538132 and 482307 (approx. 1.3 acres) which is located at 140 Dale Drive.; and

WHEREAS the applicant has applied for an increase from 56 units to 61 units, which will be accommodated by redesigning the interior layout of the units and no increase in footprint or height will be made to the building; and

WHEREAS the lot size meets the bylaw requirements and the additional parking spaces have been added to the site plan.

BE IT RESOLVED that approval be granted to Pan American Properties to construct a 61 unit 4-storey Apartment Building, including a height exemption to 55 feet and parking ratio of 1 space per unit, on parcel numbers 518910, 398610, 538132 and 482307 (approx. 1.3 acres) which is located at 140 Dale Drive subject to the following conditions which were outlined in the original resolution:

1. Parcel numbers 518910, 398610, 538132 and 482307 shall be consolidated together prior to any building permits being issued.

2. The design and construction are in accordance with the Town of Stratford plans submitted from Pan American Properties;

3. The Building contains an operational sprinkler system with adequate fire rated central water pressure or an internal standpipe system with adequate water capacity and pressure;

4. In accordance with comments obtained from the Crossroads Rural Community Fire Company:

   a) Unobstructed access to the site must be maintained during the construction of the building and after completion of the road indicated on the building plans.

   b) The building design must be reviewed by a third party for fire protection and risk assessment to ensure that the building design is in line with NFPA 1141.

Discussion: This resolution bears the recommendation of the Planning, Development and Heritage Committee.

Deputy Mayor Clow asked if the additional units were going to be affordable units, and Mayor Ogden replied that he understood that the number of affordable units (30) would stay the same.

Kevin gave an overview of the request. He noted that they were able to gain one additional unit per floor by changing three bedroom units to two bedroom units and six additional parking spaces were added. Kevin also noted that the waste water management plan was approved by the province.

Question: **CARRIED**

14. INFRASTRUCTURE

a) Report

Deputy Mayor Gary Clow noted that some of the items being worked on by the infrastructure department are as follows:

Wastewater Treatment Plant Update – the facility is still in the final stages of the spring turnover. We are seeing some significant improvement with our samples that indicate things should soon return to normal.

Wastewater Collection System to the Charlottetown Pollution Control Plant – we are currently making the necessary changes to the project so it can be retendered. We understand the frustration of residents regarding this project and we appreciate their patience. The Town is committed to solving the issue and plans are to start construction this year.

Emergency Services Facility – work continues on the building and we plan to have it completed by fall.

Extension of Michael Thomas Way – Duffy Construction has completed the installation of the storm sewer, sanitary sewer, and water main. They are currently installing the underground electrical and then will finish with the road. The expected completion was June 30, although due to a late start because of the rain they have requested an extension to July 12. This may also be delayed slightly due to some wet weather during construction.

Inflow and Infiltration Reduction Strategy – Installation of manhole trays and recording of flow continues.

Gym Reception Desk – the project is complete.

Investing in Canada Infrastructure Program – we are still waiting to hear back on approval for funding for this program.

Georgetown Road Sidewalk and Bicycle Lane - the project is complete and ready for a walk through by the consultant to identify any deficiencies that may need to be addressed.

Water Meter Program - there are currently 29 properties remaining that have not cooperated with the program to have a meter installed. Doucette Brothers Plumbing & Heating are still assisting with installations that require adjustments to the plumbing. Properties in Eastern Realties who were given an extension for connecting to the water supply and have not connected yet, will now be invoiced the $50 quarterly penalty fee for refusing water meter installation, effective July 1, 2019.

SCADA Software and System Control Upgrades - funding has been approved through the Municipal Strategic Component of the Gas Tax for $50,000 (half of the budget amount) to proceed with the work. The project will include upgrades to the newer version of software for the SCADA system, and re-programming to ensure all critical parameters are included in the monitoring and reporting on the new system. Reprogramming will ensure the most efficient and effective monitoring is done at all water and sewer pump stations. Stations that are still currently on leased-line communication will be switched to Ethernet communication, which will provide increased reliability in maintaining communications with the stations. Stations may require some hardware upgrades to accommodate the changes. Failure to complete the software and system controls upgrades carries the risk of water and sewer station malfunctions or abnormal operation going unnoticed thus removing the opportunity to be proactive with trouble-shooting.

Subdivision/Development Projects:

- Marshall MacPherson Shakespeare Drive Units – under construction
- Emergency Services Facility – under construction
- Kinlock Plaza – under construction
- APM Waterfront Apartment Building – under construction
- Dale Drive Apartment Building – under construction
- Southside Greens Subdivision Lot 3 – under construction

Utility staff is busy with maintenance and adjustments to the wastewater treatment facility during the spring turnover. We do recognize that there are some odours at the facility during this time of year, but the system should return to normal shortly. We appreciate the resident's patience during this time.

Utility staff is also busy with water and sewer connection inspections. Work continues with our valve exercising program and water distribution maintenance. Infrastructure staff is busy cutting grass, maintaining trails, sport fields, and parks.

During the month of June there were no major issues with the sanitary collection system. We did have an issue with one of the wells at the Fullerton's Creek wellfield, but staff quickly diagnosed the issue and had the system back up and running quickly. There was no interruption in service during the repair.

b) Resolution IN005-2019 Sewer Back-Up – 20 Marjorie Crescent

Moved by Deputy Mayor Gary Clow
Seconded by Councillor Derek Smith

WHEREAS On October 27, 2018 a sewer back-up occurred at 20 Marjorie Crescent; and

WHEREAS the homeowners requested financial compensation for the sewer back-up into their home in the amount of $5000 for the cleanup and restoration; and

WHEREAS at a meeting of the infrastructure Committee held on May 22, 2019 information was presented regarding the sewer back-up. After considerable discussion the committee agreed that the Stratford Utility Corporation was not negligent in their duties and operations, however as a goodwill gesture recommended that $2500 be provided to the homeowner to help with the clean-up and restoration with the knowledge that the Utility was not accepting any responsibility and;

WHEREAS at meeting of the Committee of the Whole held on June 26, 2019 the information was presented, along with the motion to provide $2500 toward the clean-up and restoration. After a careful review of the information presented to the Committee of the Whole, the Stratford Utility Corporation was deemed not to be negligent regarding the operation of the wastewater collection system; and

WHEREAS it states in the Stratford Utility Corporation Customer Service Regulation (Bylaw 21 Section 20).

20. Service Interruption

(a) In the case of service interruption, the cause of such interruption or other condition shall be removed or corrected and normal operating conditions restored as soon as is reasonably possible.

(b) the utility shall not be responsible for any damage, direct or consequential, loss or liability, that a customer may sustain by reason of interruption of service, variation of pressure or on account of the turning off or turning on of the water for any purpose, drawing a vacuum on the system by fire pumpers, intermittent flow of the sanitary sewer system or flooding of basements as a result of stoppages in the sanitary sewer system unless caused by the negligence of the utility.

(c) Interruptions in service shall not relieve the customer from any charge for service.

BE IT RESOLVED that the Stratford Utility Corporation provide up to $2500 as a goodwill gesture to the homeowner to help with the clean-up and restoration with the knowledge that the Utility is not accepting any responsibility for the sewer back up that occurred at 20 Marjorie Crescent.

Discussion: It was noted that this resolution bears the recommendation of the Infrastructure Committee; *however; it does not bear the recommendation of the Committee of the Whole.* Deputy Mayor Clow stated that the Committee of the Whole discussed the issue and felt that because the Utility was not negligent, the $2500 should not be given.

Question: **DENIED**

c) <u>Resolution IN006-2019 RCMP Office Fit-Up (New Emergency Services Facility)</u>

Moved by Deputy Mayor Gary Clow
Seconded by Councillor Gail MacDonald

WHEREAS the general contractor for the Emergency Services Building was asked to provide pricing for the interior fit-up of the portion of the building to be utilized by the RCMP; and

WHEREAS the contractor MacLean Construction went through an open book tendering process where they provided at least two and in most cases three prices from all the sub-trades contacted; and

WHEREAS based on the open book pricing received of $518,408 the Architect's recommendation that we are receiving the best pricing based on the current state of the industry and the abundance of work in the Province at this time. He also advised that there is a strong possibility that prices could come back even higher than what is proposed if we tender for the RCMP fit-up; and

WHEREAS based on the security clearance required to construct this type of space and the tight timeline to have the building completed prior to the old facility being decommissioned we recommend proceeding with the current contractor; and

WHEREAS within our procurement policy there are two sections that will allow us to accept this price without retendering listed below:

Negotiation: *Negotiations with one or more suppliers for the supply of goods and/or service would take place when any of the following conditions exist:*

i. due to market conditions, goods and/or services are in short supply;

ii. the minor extension, or reinstatement of, and existing contracts would be more cost effective or beneficial to the Municipality.

*iii. **Sole Source Purchases**: This occurs when there is only one available supplier of a required product or service that meets the needs of the Municipality. Negotiation is the method of purchase used to complete the terms and conditions for this purchase. A sole source purchase occurs:*

iv. for matters involving security, police matters, or confidential issues, a purchase may be made in a manner that protects the confidentiality of the contractor or the Municipality. Such purchases may be made as a sole source purchase. Purchases of this nature must be approved by the CAO. Contracts over the value of $50,000 must be reported to Council when appropriate; and

WHEREAS the total price including architectural and engineering design, and construction services, for this portion of the project is $542,258 (HST excluded); and

WHEREAS the amount of $375,000 was approved in the 2019/2020 capital budget, however when budgeting for the entire building there was a $700,000 engineering and contingency allowance built into the price that would allow us to do extra work if needed. Based on the above information there is enough in the budget to cover the additional $168,000 to complete the work for the RCMP portion of the project;

BE IT RESOLVED that the price submitted by MacLean Construction Ltd. in the amount of $518,408 (HST excluded) for the fit-up of the RCMP space in the Emergency Services Facility be hereby accepted.

Discussion: This resolution bears the recommendation of the Committee of Whole.

Councillor Smith stated that the Town owns the RCMP building and a question was asked earlier about background checks - if the Town owns the building and the police checks are done within the building, is that an avenue we should be pursing. Deputy Mayor Clow asked Councillor MacDougall, who is still active within the police department, his thoughts on criminal checks. Councillor MacDougall stated that there are some scenarios where there are no fees for background checks and there are some scenarios where there are fees. He added that a lot of revenue is generated from background checks.

Deputy Mayor Clow stated that we may want to negotiate with the RCMP regarding background checks if the Town is going to have their own clerk. Robert stated that it would still be the same situation as was stated earlier; the federal government still takes the revenue. However, the Town can, by bylaw, add an additional charge.

Question: **CARRIED**

15. <u>COMMITTEE OF THE WHOLE</u>

Report was included in the agenda package.

16. <u>SUSTAINABLITY</u>

No report

17. <u>ACCOUNTABILITY AND ENGAGEMENT</u>

No Report

18. <u>HUMAN RESOURCES</u>

It was noted that there were a few meetings held over the past month to deal with a few issues.

19. OTHER COMMITTEES

a) Stratford Seniors Complex

Councillor MacDonald noted that Senator Diane Griffin provided a new Canadian Flag and attended the flag raising ceremony at the complex.

It was noted that there is one vacant unit at the complex and work is being completed to get it ready for the next occupant.

It was noted that tenders are being reviewed to replace the outdoor lighting at the complex, and tenders are also being reviewed to replace the sidewalk from the parking lot to the exit doors closest to Mutch Drive.

b) Community Campus Report

Report was circulated via email. Councillor Burridge gave a brief update on the report noting that Turner Drake has submitted their report and they have assessed the four potential sites, and based on criteria they have narrowed the sites down to two. Councillor Burridge noted that there were a few things we wanted 'tweaked' so we turned it back to Turner Drake to re-rate and we should have the report back soon.

Councillor Burridge noted that Jeremy is identifying some facilities in the Maritimes that we can visit and she extended an invitation to Council to also visit the facilities.

Councillor Burridge noted that Deputy Mayor Clow pointed out that we should also be talking to the province with regards to the school and the site location, and we will have that discussion.

20. PROCLAMATIONS

Nil

21. OTHER BUSINESS

Councillor Smith noted that the Safety Services Committee will not hold a meeting in July and the August meeting will be held at the end of August.

Councillor Gallant wanted to give a 'shout out' to Jeremy Neuffer who has a four year scholarship to the University of New Brunswick and will join their Cross Country Track and Field Team for 2019/20. Jeremy Neuffer, running out of Charlottetown Rural High School, won the 800, 1500, and 3000-metre events at the 2019 Prince Edward Island School Athletic

Association's Track and Field Championships. In winning the 1,500-metres, Neuffer established a new meet record and narrowly missed records in the 800 and 3000.

Neuffer also competes with the Charlottetown Bluephins and P.E.I.'s Legion Team. He was also a member of P.E.I.'s Canada Games triathlon team. He's the current provincial record holder in the senior men's 1,500 metres.

22. ADJOURNMENT

There being no further business, the meeting adjourned at 6:40 p.m.

______________________________________ ______________________________________

Mayor Steve Ogden **Robert Hughes CAO**