

REGULAR COUNCIL MEETING
Approved Minutes

DATE: May 14, 2025
TIME: 4:30 p.m. – 7:00 p.m.
PLACE: Council Chambers

ATTENDANCE: Deputy Mayor Steve Gallant; Councillors Gordie Cox, Jody Jackson, Jill Chandler, Jeff MacDonald, Ron Dowling; Jeremy Crosby, CAO; Jeremy Pierce, Deputy CAO, and Recreation Director; Phil Rough, Town Planner; Kim O’Connell, Director of Finance and Technology; Jeannie Woodard, Director of Infrastructure; Wendy Watts, Community and Business Engagement Manager; and Mary McAskill, Recording Clerk

REGRETS: Nil

CHAIR: Mayor Steve Ogden

1. CALL TO ORDER

Mayor Steve Ogden called the Regular Monthly Council Meeting to order at 4:30 p.m. and welcomed those in attendance and those viewing via social media.

Mayor Ogden took a moment to acknowledge the land upon which we gather is the unceded territory of the Mi’Kmaq people, and we pay our respects to the Indigenous Mi’Kmaq people of this territory past, present, and future.

2. DECLARATIONS OF CONFLICT OF INTEREST

Nil

3. APPROVAL OF THE AGENDA

It was moved by Councillor Jeff MacDonald and seconded by Councillor Jody Jackson that the agenda be approved as circulated.

4. ADOPTION OF THE MINUTES

It was moved by Councillor Jeff MacDonald and seconded by Deputy Mayor Steve MacDonald that the regular monthly meeting of April 9, 2025, be approved as circulated.

5. BUSINESS ARISING

Nil

6. PRESENTATIONS FROM THE FLOOR

Nil

7. MAYOR'S REPORT

Mayor Ogden noted that he was away for most of the month of April; however, he stated that he and Deputy Mayor Steve Gallant had the opportunity to attend the Asian Heritage Month Celebrations at UPEI. He also took a moment to thank Deputy Mayor Gallant for acting in his absence.

Deputy Mayor Gallant stated that he attended the Meals on Wheels event (Stratford Chapter) and they are very thankful for the donation they received from the Town.

8. CHIEF ADMINISTRATIVE OFFICER (CAO) REPORT

The report was included in the agenda package for Council to review. The CAO reviewed his report as follows:

- In April, met with all department heads and CAO office staff to discuss their performance reviews. I also examined the performance reviews from all departments within the organization;
- Met with the chair of the Cross Roads Fire Department (CRFD) to discuss operations and funding for new vehicles and equipment;
- Along with the mayor, deputy mayor, and deputy CAO, met with the candidates running for the Cardigan riding in the federal election. These meetings provided a great opportunity to discuss various projects and initiatives for Stratford and explore how we can collaborate with the party that is elected;
- Attended the Official Plan and Development Bylaw review presentation put on by Upland Planning and Design;
- Met with the Stratford RCMP corporal to discuss ongoing files;
- Attended a follow-up meeting of the Revenue Sharing Committee to discuss the offer presented by the province;
- Attended and participated in the monthly Town Council meeting;
- In addition to planning, staff attended a meeting with a communications company that is planning to install infrastructure in the Town to improve cell phone communications;
- Met with a CRFD staff member to review the contract for this year;
- Attended a meeting with the infrastructure and recreation staff to discuss the procurement and construction of the outdoor amenities located on the community campus property;
- Chaired the bi-weekly department head meeting;
- Attended a meeting with the director of infrastructure and the deputy CAO/director of recreation, to review the proposed changes in organizational structure within both departments;
- Attended several meetings regarding negotiations with the transit operator and members of the Charlottetown and Area Transit Coordinating Committee (CATCC);

- Attended and participated in the monthly Committee of the Whole meeting; Attended the Federation of PEI Municipalities annual meeting. At the meeting there were some interesting speakers discussing topics on artificial intelligence (AI), community policing, climate action, and tariff proofing municipalities;
- Attended the monthly board meeting of the Charlottetown and Area Development Corporation;
- Participated in a meeting with the mayor, deputy CAO, and a resident interested in discussing Town heritage items and the upcoming 30th anniversary celebrations for the Town; and
- Attended the kick-off of the monthly staff barbeques held over the summer months.

In addition, I organized and led meetings with staff, developing detailed agendas, and provided relevant materials for various committee discussions to ensure everyone stays informed. I also assessed infrastructure projects, reviewed planning related issues, and efficiently managed various HR files. I handled correspondence, and responded to emails and letters from residents, stakeholders, government officials, and other relevant parties. Currently, I am focused on securing funding for the community campus health and wellness facility.

9. **SAFETY SERVICES**

a) **Report** – The report was included in the agenda package for Council to review. Councillor Dowling stated that the committee met on April 22, 2025.

b) **Street Lights**

No report

c) **RCMP**

The report for the month of April was included in the agenda package. Councillor Dowling reviewed the report noting that Corporal Paynter provided an overview of policing services within the community.

Corporal Paynter stated that for the month of April the RCMP in Stratford had 337 occurrences which is down slightly from the previous month. Of the 337 occurrences 56% were traffic offences and two impaired drivers were charged. There were nine motor vehicle collisions which is consistent with last month. There were 51 summary offence tickets issued and 35 of those were speeding related. There were also 67 warnings issued. There were 10 thefts and six of those were gas related. There were 15 mischief occurrences with five being noise complaints and another five were related to intoxicated people.

Community Involvement – Corporal Paynter stated that he, Constable MacDonald, and Corporal Pierce – along with his dog Nitro, attended CHANCES Daycare on Georgetown Road to visit with the children and staff. Constable MacInnis and outreach worker Brad Colit attended Stratford Elementary School to do a social media online safety presentation to parents and staff. Constable Dowling also attended Stratford Elementary School when the Easter Seals Ambassador was in attendance, and Constable Doucette attended the Citizens on Patrol meeting.

Corporal Paynter noted that the numbers are consistent with last month's numbers. He noted that things are going well and there have been no major issues.

Councillor Cox asked if there is a data base for PEI for the people (repeat offenders) whose credit/debit card didn't work at the gas pump. Corporal Paynter replied that there is a data base and the RCMP does track the license plate, the name of the person, and where the offence happened. When an offence happens the gas station will call and give the details of the car and the RCMP would then reach out to the registered owner and let them know that they didn't pay for their gas or their card did not go through and that they need to return to the gas station and pay their bill. Corporal Paynter added that a large percentage of incidents are accidental; the people tap their card and believe it went through.

Councillor Jackson stated that over the past two months we had a big drug bust in Reeves Estates. He asked how concerning is it that the city is not part of the joint enforcement team and Corporal Paynter replied that he is not sure where that stands. He added that ideally it would be great to have them as part of the team, as they do great work and they get great results.

Corporal Paynter noted that earlier in the month of April some unlocked cars on the Mason Road were rummaged through, and the RCMP was able to use the e-watch camera to identify the suspect.

Councillor Chandler stated that at one point there were comments made in regard to car theft and mischief and at that time everyone's cars that had been rifled through were not locked. She noted that she would like to get the message out that this is a preventable crime if people lock their cars. Corporal Paynter agreed noting that everyone is trying to get the word out because it is mostly unlocked vehicles and people are leaving keys and wallets in these cars.

d) Humane Society Report

No Report

e) Cross Roads Fire Department

The report for the month of April was included in the agenda package. Councillor Dowling stated that there were 21 calls and 20 were for Stratford and one was for Cross Roads. It was noted that year to date there are 96 calls and 72 of those calls were for Stratford, 3 for Hazelbrook, 14 for Cross Roads, 2 for Johnson's River, 4 for Veron River, and one mutual aid call. The fire department is looking at furthering the number of lock boxes for apartments. In the event of a fire this would save the fire department time waiting for someone with a key to arrive, as time is of the essence.

10. RECREATION, CULTURE AND EVENTS

Councillor Gordie Cox gave an overview of his report as follows:

Recreation, Culture, and Events – The Recreation, Culture and Events Committee met on April 24, 2025, to discuss a range of upcoming initiatives and seasonal planning. Key agenda items included updates on the community campus, review and coordination of spring and summer maintenance and program schedules, planning for major events such as Canada Day, Pride, and Remembrance Day. The committee also discussed sport court usage and maintenance, plans for new mural art installations, and received updates on ongoing recreation, culture, and youth programming.

Stratford Youth Centre and Youth Council – The youth centre had a busy and successful spring season. The youth centre drama club held its spring production from May 2 to May 4 at the Stratford Emergency Services Building. There were three showings featuring two groups performing at each showing. The event was well attended and showcased strong community support for the drama program. Looking ahead, the youth centre will host its annual Stratford Community Flea Market and Yard Sale on Saturday, June 7, 2025, from 8:00 a.m. to 12:00 p.m. Residents are invited to register their properties for yard sales or book flea market tables at the Town Centre. The youth centre's annual online auction will run from June 1 to June 8, 2025, offering another opportunity for community engagement and fundraising. Additionally, youth members and their families participated in the annual 'Roadside Cleanup' along Bunbury Road on Saturday, May 10, 2025, continuing their commitment to community and environmental stewardship.

Spring Maintenance and Planning – Favourable spring weather has allowed for an earlier than usual opening of several outdoor amenities. Upper MacNeill, Kinlock, and Bunbury ballfields officially opened on May 2, and pickleball courts opened to the public on April 17. Soccer fields are scheduled to open on May 9, 2025.

Trail improvements continue, with culvert repairs complete and tree trimming ongoing. Notably, the cricket field has undergone scoreboard repairs to ensure readiness for the season.

In the coming weeks, all sports fields are scheduled for rolling and fertilization to maintain optimal playing conditions.

Community and neighbourhood parks have been undergoing seasonal cleanup efforts with new picnic tables ordered which are set to be distributed shortly.

Facility Use for Federal Election – The Town Centre, the Stratford Emergency Services Centre, and the Robert Cotton Centre were all utilized as official voting locations for both the advance polls and election day voting during the recent federal election. These facilities played a key role in supporting a smooth and accessible voting process for residents across Stratford.

Staff worked closely with election officials to coordinate logistics and ensure that the buildings were ready and fully accessible for voters. The Town Centre in particular experienced a brief closure of four days to accommodate election setup and operations.

The community responded with a strong voter turnout, and feedback from election organizers indicated that the use of these municipal spaces contributed significantly to the successful administration of the vote.

Programs Update – A variety of recreation programs are underway or open for registration.

May/June Pickleball – A spring pickleball program is being offered with registration currently open and there is strong interest from participants.

Summer Camps – Registration is open for summer day camps which includes a diverse mix of outdoor play, arts, sports, and themed activities. Many camps are filling up quickly.

Intro to Sport & U4 Soccer – Registration opened May 1, 2025. These beginner level programs are geared toward younger children and focus on building foundational skills in a fun, supportive setting.

Tennis Programs – A range of tennis programs will be offered this season to accommodate different age groups and skill levels.

Suncatcher Workshop – A hands-on art based workshop was successfully held in May offering participants the opportunity to create decorative suncatchers. The session received positive feedback and contributed to ongoing community engagement in arts programming.

Fall Programming – Planning is currently underway for the fall season. Staff is reviewing feedback from previous sessions and identifying opportunities to introduce new and inclusive offerings tailored to various age groups and interests.

Art Projects – The Town of Stratford is moving forward with a series of vibrant mural art projects throughout the summer. The Pondside Park mural, created by Lacey and Layla Art, is scheduled for July 21 to July 27, 2025, followed by another installation by the same artists at the Waterfront Park from July 28 to August 4, 2025. The Cotton Park mural, led by artist John McPartland (also known as Absen) will take place from August 5 to August 19, 2025. In preparation, plywood will be installed on two walls of the barn during May and June to accommodate future mural installations. All mural projects will be submitted to Council for approval prior to commencement. Additionally, staff is currently developing a mentorship program and bursary to support a local emerging artist.

Poppy Project Tally – The poppy project continues to grow in scale and impact thanks to the overwhelming community support. Originally aiming to collect 4000 handmade poppies, the project has now set a new target of 8000. As of May 7, 2025, the poppy tally stands at 5775. In recognition of its community engagement, the Town of Stratford has been awarded a \$5000 Commemorative Partnership Program grant by Veterans Affairs Canada to support this initiative.

Skatepark Event May 24 – The Stratford skatepark will host a community skateboarding event on Saturday, May 24, 2025. The event is being organized by Town City Shop, Wise Skateboarding, and Skateboard PEI, and will include demonstrations, beginner instruction, and a celebration of local skate culture. This event is a great opportunity to bring youth and families together while promoting active lifestyles and community pride.

11. FINANCE AND TECHNOLOGY

a) The report was included in the agenda package for Council to review. Councillor Jackson gave an overview of his report as follows:

- The April Utility bills were due on May 12, 2025;
- Annual computer replacements for staff has been completed. This was done early due to the implications of tariff increases;
- Candidates were interviewed for the planning administrative clerk position and the successful candidate started on May 1, 2025;
- The Canada Community Building Audit was completed;
- The Financial coordinator position was advertised and closed on May 13, 2025;
- Attended a staff session on permit ready housing plans;

- Staff attended a 'Lunch n Learn' session on budgeting presented by RBC;
- Staff is working on the year end files for the audit. The auditors will be onsite the week of June 23, 2025;
- Working on the staff workplan for 2025/26;
- Utility collections – first and second letters will go out on May 15 with a due date of May 28, 2025. Disconnects will be done in early June;
- Staff within the department are training to learn new positions to cover off when other staff members are out of the office;
- Working on the Investing in Canada Infrastructure Program government claims for funding; and
- Staff is busy with day to day items.

b) Financial Statements

The financial statements were included in the agenda package for Council to review.

12. PLANNING, DEVELOPMENT AND HERITAGE

- a) The report was included in the agenda package for Council to review. Councillor MacDonald stated that there are a few resolutions coming forward and they are for second reading and adoption.
- b) The Building Permit Summary was included in the agenda package for Council to review. Councillor MacDonald briefly reviewed the summary.
- c) **Resolution PH015-2025-A001-25 Town of Stratford – Zoning and Development Bylaw Amendment, Bylaw #45-S - Non-Combustible Fire Separations – 2nd Reading**

Moved by Councillor Jeff MacDonald

Seconded by Councillor Ron Dowling

WHEREAS Planning staff is proposing a housekeeping text amendment to the Zoning and Development Bylaw #45 to reduce province wide confusion in the industry caused by referring to the vertical fire separation required for semi-detached and townhouse dwellings as a "firewall;" and

WHEREAS the proposed text amendments will not change building permit requirements or the ability to subdivide attached dwellings from what has been required since the Town first adopted the National Building Code of Canada in 2011; and

WHEREAS in accordance with Section 3.2.3. of the Zoning and Development Bylaw #45, notice of the amendments and public meeting occurred through the placement of an

advertisement in the local Guardian Newspaper on two separate editions (February 22, 2025, and March 3, 2025), and notice of the public meeting was posted on the Town's Facebook and YouTube page; and

WHEREAS a public meeting was held on March 5, 2025, at 6:00 p.m. at the Town Centre and was live streamed on the Town's Facebook page and YouTube. No questions or comments were received at the meeting and no written comments were received by the deadline of March 7, 2025.

BE IT RESOLVED that Bylaw #45S, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, be hereby read and approved a second time.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor MacDonald stated that this resolution is for second reading and hopefully adoption. This is to insure that within our municipality we are speaking the same language as other municipalities within the province, as well as our provincial officials. We wanted to bring in neutral language which is *non-combustible separation*.

Question: **CARRIED**

d) Resolution PH016-2025 – A001-25 Town of Stratford – Zoning and Development Bylaw Amendment, Bylaw #45-S – Non-Combustible Fire Separations - Adoption

Moved by Councillor Jeff MacDonald
Seconded by Councillor Jody Jackson

WHEREAS Bylaw #45-S, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, was read and approved a first time on April 9, 2025; and

WHEREAS Bylaw #45-S, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, was read and approved a second time on May 14, 2025.

BE IT RESOLVED that Bylaw #45-S, a bylaw to amend the Town of Stratford Zoning and Development Bylaw, Bylaw #45, be hereby adopted and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

e) **Resolution PH017-2025 – Mobile Vendors Bylaw #55 – 2nd Reading**

Moved by Councillor Jeff MacDonald

Seconded by Councillor Ron Dowling

WHEREAS the Town of Stratford Planning Department is proposing a new Mobile Vendors Bylaw, which would permit the sale of prepared refreshments by the way of a Mobile Vending Unit; and

WHEREAS the Mobile Vendors Bylaw, was previously drafted and advertised as the Street Vendors Bylaw, was changed to this new name out of comments from the province and due to locations of vendors to be located in parks and private parcels and not within the “streets;” and

WHEREAS in accordance with the Stratford Zoning and Development Bylaw #45, notice of this amendment application and public meeting occurred through the placement of an advertisement in the local Guardian Newspaper on 2 separate editions (February 22nd and March 1st) and notice of the public meeting was also posted on the Town’s Facebook page; and

WHEREAS a public meeting was held on March 5, 2025, at 6:00 p.m. MRSB Consulting who drafted the new Bylaw presented to those in attendance. Two attendees stood up and asked questions of the presenters, comments were recorded in the minutes; and

WEREAS this public meeting was live streamed on the Town’s Facebook pages and YouTube and residents were given until 12:00 p.m. (noon) on March 7, 2025, to submit their comments; and

WHEREAS planning staff received no written comments from residents or business owners; and

WHEREAS Mobile Vendors Bylaw #55, was read and approved a first time on April 9, 2025.

BE IT RESOLVED that the Mobile Vendors Bylaw #55, be hereby read and approved a second time.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor Cox asked if there was any discussion about eventually having an area where vendors could setup with picnic tables such as the boardwalk. Councillor MacDonald replied that he believed the boardwalk was one of the locations and he called up the map which showed the locations of the vendor

sites. He also asked the long range planner Scott Carnall to speak on the issue, and Scott asked if Councillor Cox was looking for further clarity on where the vendors would be located in the waterfront zone. Councillor Cox replied that he wondered what the vision was as we move forward with this bylaw, and Scott replied that parks are the locations for the food trucks. He added that we don't have a limit of how many food trucks can apply within a park; however, we will make sure there is no overcrowding. Scott stated that we do have one applicant who is waiting for the adoption so they can move into Pondside Park. He added that we are still in the very early stages and we will see how this year goes and see what kind of uptake there is for permits.

Councillor Cox noted that the reason he is asking is rather than having each vendor with a generator creating emissions - maybe we could control the electricity that goes to some of these units. Scott reiterated that we will know more once we see how the first year goes and we will then know what the numbers are going to look like, and the locations where people would prefer to setup.

Mayor Ogden stated that Councillor Cox's point was a good one to raise and he suggested that if this bylaw passes Councillors could attend the planning meetings to see how things are progressing and performing and to see if there are any issues such as too much noise.

Councillor MacDonald stated that we do need to control our public spaces and we need to do what's right to make sure the food trucks are properly managed. He added that there is some language in the resolution that will help up manage our public spaces.

Councillor Dowling noted that we will see how it all unfolds in the Michael Thomas Park; it will envision a larger area where we would have washrooms and perhaps some vendor stations and that might provide a template for group vendors together which could be transposed to other parks.

Councillor MacDonald stated that Councillor Chandler had discussed a site at Kinlock Beach be added to the list of permitted areas and in a very thoughtful response Town staff indicated that it is currently zoned R1 low density. Our Mobile Vendors Bylaw prohibits mobile vending units in that area. Also, it is not technically a park site, as it is currently zoned R1L. Councillor MacDonald added that Kinlock Beach is something that Council should look at as there

are some issues such as parking, and this may be something we can add to our workflow. Maybe get it into a different zone so it is protected and possibly allow for a very small scale mobile vending unit to be included.

Councillor Chandler stated that she appreciated Councillor MacDonald's updating as she wasn't aware of the particular zoning of the area. She noted that she felt there are more opportunities to be explored and added that the area is very well used.

Councillor Jackson asked if the vendors will be monitored adding that it might be a question for the fire company. He noted that in 2019 a food truck exploded out in New Glasgow and he asked if we could be extra diligent to make sure we are not adding risk. Scott replied that we will do a diligent review when these food trucks come in. There will be an application which requires a site plan and we will make sure there are no obstructions or any concerns regarding fire hazards. They are also mandated by the provincial government in regard to food safety.

Question: **CARRIED**

f) **Resolution PH018-2025 – Mobile Vendors Bylaw #55 – Adoption**

Moved by Councillor Jeff MacDonald

Seconded by Councillor Jill Chandler

WHEREAS the Town of Stratford Planning Department is proposing a new Mobile Vendors Bylaw, which would permit the sale of prepared refreshments by the way of a Mobile Vending Unit, and

WHEREAS Mobile Vendors Bylaw #55, was read and approved for a first time on April 9, 2025; and

WHEREAS Mobile Vendors Bylaw #55, was read and approved for a second time on May 14, 2025.

BE IT RESOLVED that the Town of Stratford adopt the Mobile Vendors Bylaw #55, and that the Mayor and Chief Administrative Officer be authorized to affix their signatures and the corporate seal of the Town thereto and to be formally declared the said Bylaw passed.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Question: **CARRIED**

g) **Resolution PH019-2025 – DP014-25 – What’s the Scoop? Inc. (c/o Craig Murphy) – 20 Irving Avenue (PID 398693) – Special Permit Use/Temporary Commercial Use (Food Trailer) – Decision**

Moved by Councillor Jeff MacDonald

Seconded by Councillor Ron Dowling

WHEREAS an application has been received from Craig Murphy on behalf of What’s the Scoop? Inc. to operate Ken’s Island Fries Food Trailer, a Temporary Commercial Use, located at 20 Irving Avenue (PID 398693) which is a Special Permit Use within the Mason Road Commercial (MRC) Zone where the Mason Road Core Area Design Standards are in effect; and

WHEREAS in accordance with section 8.34. TEMPORARY COMMERCIAL USES of the Zoning and Development Bylaw #45: temporary Development permits may be issued for a temporary commercial use subject to compliance with the following:

- (a) the Development shall not result in any traffic hazard;
- (b) the Development shall not interfere with the parking requirements of permanent users of the Lot on which the Development will be located;
- (c) the Development shall not create a public nuisance;
- (d) the temporary permit shall not exceed a twenty (20) week period;
- (e) the Applicant shall provide a letter of approval from the Property Owner of the Lot on which the temporary Development will be situated; and
- (f) where required, the Applicant shall satisfy Council that such Development complies with all health regulations.

AND WHEREAS pursuant to section 13.5.1. (b) in the Zoning and Development Bylaw #45, Council shall ensure that property owners within 61 m (200 ft.) of the subject property are notified in writing and asked to provide their comments; and ensure that a public meeting be held to allow residents to provide their input before making a decision; and

WHEREAS a public meeting was held on Wednesday, April 23, 2025, at 7:00 p.m. in order to provide an opportunity for the applicant to present the proposed use to residents and obtain their input regarding the Special Permit Use; and

WHEREAS in accordance with section 8.34 TEMPORARY COMMERCIAL USES of the Zoning and Development Bylaw #45: temporary Development permits may be issued for a temporary commercial use subject to compliance with the following:

- (a) the Development shall not result in any traffic hazard;
- (b) the Development shall not interfere with the parking requirements of permanent users of the Lot on which the Development will be located;
- (c) the Development shall not create a public nuisance;
- (d) the temporary permit shall not exceed a twenty (20) week period;
- (e) the Applicant shall provide a letter of approval from the Property Owner of the Lot on which the temporary Development will be situated;
- (f) where required, the Applicant shall satisfy Council that such Development complies with all health regulations.

BE IT RESOLVED That Council grants approval to application DP014-25, from Craig Murphy on behalf of What's the Scoop? Inc. for a Special Permit Use (Temporary Commercial) to operate a Ken's Island Fries Food Trailer, on parcel number 398693, located at 20 Irving Avenue within the Mason Road Commercial (MRC) Zone subject to the following conditions:

1. The Development shall not result in any traffic hazard;
2. The Development shall not interfere with the parking requirements of permanent users of the Lot on which the Development will be located;
3. The Development shall not create a public nuisance;
4. This temporary permit shall not exceed a twenty (20) week period;
5. This food truck shall be removed from the property once the Temporary Commercial Permit has expired unless a license has been obtained under the Town's Street Vendors Bylaw that permits this food truck to be located on the property;
6. Where required, the Applicant shall satisfy Council that such Development complies with all health regulations;
7. That the on-site waste area/garbage receptacles be screened from adjacent streets in accordance with Mason Road Core Area Designed Standards; and
8. That the vegetation barrier along the side of the Drive-Thru lane adjacent to the food truck trailer must be maintained for, at minimum, the length of time of this permit.

Discussion: This resolution bears the recommendation of the Planning, Development, and Heritage Committee.

Councillor MacDonald stated that they were an excellent tenant last year and there were no issues. He felt it was a good addition to the area as it did offer people some options and choices. He noted that they asked for a special permit use because they were just outside of our timing on our Mobile Vendor Bylaw which was just passed tonight. However, going forward they will not have to apply every year because they will fall under the Mobile Vendor Bylaw.

Mayor Ogden noted that he received comments from a few residents advising him that there seems to be a lot of garbage on Irving Avenue and he suggested putting a few more garbage receptacles in the area. Councillor MacDonald agreed that maybe some seating and some additional garbage receptacles would be a good addition to the area.

Councillor Chandler stated that she is in full support of this business. She noted that she had commented before because she had a concern, and she is aware it is private land, but it is the amount of people who are now moving in different ways whether it is to get ice cream or as a drive through of the parking lot. She is aware that there is an active transportation plan for the area; however, from a safety perspective and the nature of the clientele and kids walking – she still has serious concerns about the way traffic moves at the intersection of Irving and coming out of the Home Hardware parking lot and who has the right of way.

Councillor MacDonald stated that he agrees and noted that the issue was brought up by a few members of the planning staff at the planning board meeting. He asked if we should address it by forwarding it to the Safety Services Committee or the Infrastructure Committee to discuss the issue. Councillor Chandler stated that she doesn't have the solution and doesn't necessarily know what the process should be, but the issue has been raised several times. We could now question what are the next steps. She asked if it would be beneficial to reach out to the business owner to advise that there is a concern because residents have also commented on the issue. Councillor Chandler stated that she would like to have it addressed and know that we are working on something - than to find out a child on a bike was struck by a car coming through the parking lot.

Mayor Ogden felt that one of the levels of complexity is that it is private property. Maybe we need to have a discussion with the province to see if they have any jurisdiction to delineate a through route. He noted that the resolution before us is for food trucks and the safety issue is a bigger discussion. Mayor Ogden suggested forwarding the issue to the Safety Services Committee to start the discussion and maybe engage the province through infrastructure to see if there may be a possibility of working with the property owner to resolve the situation.

Councillor Jackson suggested putting in temporary speed humps on Irving to slow construction traffic down and to keep folks from using it to get to the old Storemart. The CAO stated that he went through there today and there was a vehicle getting a tire repaired, and he added that it is difficult to know where to

go once you come off of Irving Avenue. He felt that there needed to be some landscaping islands and some curbing to direct the public. He felt that it would be a matter of working with the department of transportation and the land owner. The CAO stated that the department of transportation is already aware that there is an issue in this location. He added that staff will discuss it further with the department of transportation to see what we can be done to help resolve the issue.

Question: **CARRIED**

13. INFRASTRUCTURE

- a) The Report was included in the package for Council to review. Deputy Mayor Steve Gallant reviewed the report as follows:

Three tenders were received on April 11, 2025, for the installation of additional hydrants in the core area. A resolution will be brought forward this evening to recommend awarding the project to the low bidder. Six proposal submissions were received on April 10 for the design services of the Sewer Lift Station Standby Generators project with CBCL Limited scoring the highest in the evaluation process. A resolution is being brought forward to recommend awarding the project to CBCL Limited.

Tender documents are being prepared for the construction of the extension of Myrtle Street to allow servicing for two additional lots. The tender is anticipated to be advertised by the end of the month with construction anticipated to begin in July.

We are coordinating with the Provincial Department of Transportation and Infrastructure (DTI) to host a public information session at the end of the month. DTI will present the plan for the Glen Stewart Drive roundabout project set to begin in June, along with updates on other initiatives planned within the Town. Once the date is confirmed, we will send an invitation to Council and also advertise on our social media.

We would like to remind our Utility customers, both residential and commercial, that the Sump Pump Redirection Rebate program is ongoing and we encourage customers to call for more information on the eligibility of the program. After a strong start to the program, it seems to have gone quiet, although we fully expect to see a ramp up with the rainy fall weather. We recommend signing up now while things are quiet to take advantage of the funding still available.

Infrastructure staff has also been busy with the following:

- Casual staff interviews and hiring is underway. We have five returning seasonal staff members back to work, and a few others that will be coming back in the next few weeks;
- Grass cutting has begun at all properties;
- Speed radar signs have been deployed to assess for temporary speed hump locations;
- Assisted with the setup and tear down for water school;
- Hosted the quarterly meeting of the capital region active transportation working group;
- Spring cleanup and repair work of all properties is nearly complete;
- Maintenance projects have begun at the seniors facility on Mutch Drive;
- Acquisition of a new utility tractor and zero turn mower were delivered earlier this month;
- Sewer lift station cleaning has begun with approximately 10 stations completed;
- Water has been turned on at all of our seasonal buildings except Tea Hill, which will be turned on in June;
- Emptying and preparing to move two water buildings from Mullaghmore Drive and Sundance Lane – they will be relocated to the Fullerton’s wellfield site and used for storage;
- Prepping to have a contractor address the repairs needed to damaged infrastructure components that require excavation, such as manholes and valve boxes;
- Water and sewer inspections, meter installations, and water turn-ons for new development are ongoing;
- Ongoing inspection and maintenance of water and sewer systems and facilities; and
- Managing ongoing customer and resident inquiries and concerns.

During the month of April there were no sewer or water emergencies.

b) **Resolution INC003-2025 Engineering for Sewer Lift Station Standby Generators**

Moved by Deputy Mayor Steve Gallant

Seconded by Councillor Jeff MacDonald

WHEREAS proposals were received on April 10, 2025, from engineering consultants to complete the design, tendering, contract administration, record drawings and site observation for the Sewer Lift Stations Standby Generator projects consisting of five permanent generators to be installed at the following locations: Bayside, East Keppoch, Stonington, Skye Lane and Battery Point sewage lift stations; and

WHEREAS six submissions were received and were evaluated by a team of three, who ranked each submission out of a total score of 100 with the following results:

Consultant	Total Score
Green PI Inc.	67.69
Coles Associates Ltd.	69.37
Fundy Engineering & Consulting Ltd.	70.79
EA Engineering	79.17
WSP Canada Inc.	79.17
CBCL Limited	80.72

AND WHEREAS CBCL Limited, having the highest score, submitted a total estimated price for the design, tendering, contract administration, record drawings and site observation during construction of \$158,500.00 (HST excluded), which is in line with what was expected for this service; and

WHEREAS a capital budget of \$1,000,000.00 (HST excluded) was approved and carried for the project, which includes funding from the Local Leadership for Climate Adaptation initiative of the Green Municipal Fund in the amount of \$400,000.00.

BE IT RESOLVED that the design, tendering, contract administration, record drawing generation and site observation be awarded to CBCL Limited at the approximate amount of \$158,500.00 (HST excluded).

Discussion: This resolution bears the recommendation of the Infrastructure Committee via an email poll.

Councillor Dowling asked if the million dollar budget is anticipated to be sufficient for the purchase and installation of the five generators, or is it going to be a case by case basis where we have a prioritized list for those five sites. Infrastructure director Jeannie Woodard stated that we are certainly hoping that the million dollars will be sufficient for the five locations that we have identified. Once we get estimates from our consultant and we have a better idea, we may need to scale back and cut it to three or four locations. We will need to look at it once we have the estimates, but these are the top five that we have identified as priorities. Jeannie stated that we do hope to continue this program with funding further on in the future. She stated that the five noted above have been prioritized and it would be a matter of taking off the fifth one (they are in priority order) if we only had enough budget for four.

Mayor Ogden asked about maintenance and operating costs for these generators and if the generators would be diesel and Jeannie replied that we haven't identified that as of yet. Part of the exercise will be to find which would suit them best – propane or diesel. Mayor Ogden stated that the overall maintenance cost is something that will be dealt with as part of our normal operational costs for the utility and Jeannie replied that is correct.

Question: **CARRIED**

c) **Resolution INC004-2025 Additional Hydrant Supply and Installation in the Core Area**

Moved by Deputy Mayor Steve Gallant

Seconded by Councillor Gordie Cox

WHEREAS three tenders were received on April 11, 2025, for the supply and installation of ten hydrants along Shakespeare Drive and Williams Gate, with results as follows:

Contractor	Bid Excluding HST
Landmark Construction	\$196,210.00
Island Coastal Services	\$216,464.40
Birt & MacKay Backhoe Services Ltd.	\$247,875.00

WHEREAS \$300,000 was approved in the capital budget for this project; and

WHEREAS a scope change was negotiated with low bidder Landmark Construction to add four hydrants - two on Dale Drive, one on St. John Avenue, and one on Holland Drive; and

WHEREAS Landmark Construction agreed to supply and install the additional hydrants for \$96,000 (excluding HST), bringing the total cost for 14 hydrants to \$292,210 (excluding HST).

BE IT RESOLVED that the tender for Additional Hydrant Supply & Installation in the Core Area be awarded to Landmark Construction for \$196,210 (excluding HST);

BE IT FURTHER RESOLVED that the contract be amended to include the additional four hydrants at a cost of \$96,000 (excluding HST).

Discussion: This resolution bears the recommendation of the Infrastructure Committee.

Deputy Mayor Gallant stated that because the tender came in under budget, we added four additional hydrants for a total of 14 hydrants.

Councillor MacDonald stated that he received correspondence from a member of the community who had significant concerns about the lack of hydrants/firefighting systems in ward 2 areas such as Partridge Lane, Anne Crescent, Brandy Lane, and some of the older neighbourhoods. Councillor MacDonald stated that the resident makes a good point that it is an older very established neighbourhood of the Town. He noted that we must put our needs in front of our wants and firefighting equipment is certainly a 'need.' He noted that first he wants to be absolutely sure that we can commit to everyone in the Town, no matter where they live, that there is adequate firefighting equipment. Secondly, if there is a plan to implement hydrant systems within the areas identified being Partridge Lane, Anne Crescent, and Brandy Lane.

Deputy Mayor Gallant stated that he understands Councillor MacDonald's concerns and he spoke with infrastructure director Jeannie Woodard regarding this issue. He noted that he looked at the area mentioned by Councillor MacDonald, and staff spoke with the fire department and these are the areas that they approved. Jeannie stated that we do have a plan and we do acknowledge that we have gaps in spacing throughout the Town for hydrants to meet the standards. Our initial plan was to address the core area and we are probably two years, following this year, to fulfill that mandate. At that point, we would move into the subdivision areas and identify priorities based on where the biggest gaps are found. Jeannie stated that in three years we should be addressing those subdivision areas unless a decision is made to change direction and abandon the core area and move to residential areas sooner.

Councillor MacDonald stated that he doesn't take issue with the plan. He noted that he is reassured that there is a plan, and as long as we can commit to sticking to it there is a rationale starting with the core area and moving out from there. He added that the plan is well reasoned, and we can communicate to our residents that there are gaps and we are committed to filling them.

The CAO added that in response to Councillor MacDonald's question about adequate coverage throughout the Town, we do have adequate coverage with the superior tank shuttle service. The fire department has the ability to use their tankers and this is the way they have been doing it for quite some time. The CAO noted that it was actually the fire company who identified the

core area first due to the larger buildings. They were quite concerned about the larger buildings because they are more difficult to fight.

Councillor Dowling wondered if a plan had been completed for the entire Town, and if not, maybe it should be so we can have a prioritization list based on equitable standards and identify the biggest gaps. This way the public would know where they stand on the priority list. It is also important for Council to determine how much should be budgeted each year for this particular project, and what grants might come into play to help us along. The infrastructure director stated that we haven't looked at what the entire Town needs, but she added that it was a great idea. We can start on a plan to identify how many hydrants are missing and when planning the budget each year we will have an idea of how many hydrants we can install. This way we would know what kind of a budget we would need to set each year.

Question: **CARRIED**

Councillor Jackson stated that we are elected by the people in our wards and we do owe them, if not action, at least an explanation as to where they are in regard to a certain project. He noted that he would like us to speak with the fire department about what their needs are in regard to infrastructure because he is not sure that we have ample fire hydrants. Councillor Jackson stated that he is going to make a request at the Safety Services meeting to have some kind of a study done in conjunction with the fire company to lay out a plan of what they are looking at and how we can help.

14. COMMITTEE OF THE WHOLE

a) Resolution CW005-2025 – Canada Housing Infrastructure Fund

Moved by Deputy Mayor Steve Gallant

Seconded by Councillor Jody Jackson

WHEREAS on April 16, 2024, the Government of Canada announced \$6 billion over 10 years for the Canada Housing Infrastructure Fund (CHIF) to support housing-related water, wastewater, stormwater, and solid waste infrastructure; and

WHEREAS Housing, Infrastructure and Communities Canada has allocated \$86.2 million over 10 years to Prince Edward Island through the CHIF Provincial/Territorial stream to fund community infrastructure aligned with federal housing goals; and

WHEREAS the Town of Stratford is committed to supporting housing growth, as shown through participation in the Housing Supply Challenge and Housing Accelerator Fund, and

has approved two eligible capital projects: the Reeves Estates Water Distribution System Upgrade and Mason Road Sewer Lift Station Upgrades.

BE IT RESOLVED that applications be submitted under the CHIF Provincial/Territorial stream for 83.33% funding for the following projects:

Project Title	Total Estimated Cost
Upgrading of Water Distribution System in Reeves Estates	\$4,637,430.20
Mason Road Sewer Lift Station Upgrades	\$2,153,250.00

BE IT FURTHER RESOLVED that Council commits to funding the Town's share of eligible costs and assumes responsibility for all ongoing operating and maintenance costs.

Discussion: Councillor MacDonald stated that if this resolution is passed do these projects go to tender, and Mayor Ogden replied that this is an application for a grant as we have already passed the resolution to move ahead with these projects. Jeannie agreed that this resolution is to apply for the funding and noted that we have already approved the design phase of the Reeves Estates system, which is almost ready to go to tender, but we can't go to tender until we have the funding. Jeannie added that nothing has been done yet in regard to the Mason Road project, but if we receive the funding, we will put out request for proposals to begin the design work. She added that once that has all been completed it will come back to Council for approval.

Councillor Dowling asked if this was the estimated cost that we are looking for from the Canada Housing Infrastructure Fund (CHIF) stream, and Jeannie replied that the prices in the resolution are the total estimated costs of the projects. She added that 16.66% of the total amount would be the Utility's responsibility. Councillor Dowling wondered if we were telegraphing somewhat from the best price scenario to bidders as to what we have available, and would we be more likely to see prices come in towards the upper end. Councillor Dowling stated that he didn't know what other option we would have by way of getting approval for the CHIF application or whether that needs to go through Council in this format with those specific cost estimates before we go to the actual work. Jeannie stated that we do need to submit costs with the application. She asked Councillor Dowling if his concern was that we are putting out the estimated costs before the capital budgets that we approve every year and noted that the budget is public information and we always have an estimated project value. Councillor Dowling stated that we have estimated total budget allocations for projects,

but we don't pair it down to specific projects. He asked if we have specific costs per project in the budget prior. Jeannie replied that we would have in our budget document, in our five year plan, the Reeves Estates upgrade listed as one project, and we would perhaps have four million dollars as our total project cost approved in our budget document. The Mason Road upgrades would also be identified as a project with a dollar value for a total project cost in our budget documents.

Councillor Dowling stated that \$4,637,430.20 seems very specific and Jeannie agreed that it is very specific. It is because we are almost through of the entire design process with the consultant on this particular project, and they were able to give us this cost estimate based on the design they have completed to date. Jeannie added that it would be a very good estimate compared to what we normally have when we are going through the budget process.

Jeannie stated that in regard to the Mason Road lift station upgrades it is a little higher level based on what we feel the project will be because we haven't had anyone do the costing for us at this point.

Mayor Ogden stated that he understands Councillor Dowling's point, but in order to get the funding we need to include the costs.

Councillor Jackson understands that the amounts must be included in the application for funding, but he asked if it is necessary to include the amounts in the resolution. Jeannie stated that coming back to our budget document – it is public information for specific projects and project costs.

Question: **CARRIED**

Councillor Jackson stated that when we talk about fire hydrants – when we see the bid come in well under budget, is it our instinct to always try to find more that we can do with the same budget, or do we just realize that we came in under budget and use the funds in other areas. He felt that if we were to come in \$100,000 under budget on something – shouldn't we move those dollars onto something else that is a priority. The CAO stated that when there is funding involved, we would lose a portion of that funding. The funding is very specific about what we are doing with a project. The CAO noted that in the past when we did water and sewer expansions to certain subdivisions, we would always try to do a little more linear pipe in those areas to use up the actual funding. When there is funding involved, we try to utilize as much funding as we can.

15. SUSTAINABILITY COMMITTEE

- a) Councillor Chandler noted that the committee meets every second month and gave an overview of the report as follows:

The Town is planning to relaunch the Stratford business group with a meeting date to be announced in the near future. We will be inviting business community members to join us for a brainstorming and planning session. This session will be facilitated with an intention to provide direction and programming to staff and the business community to move forward with positive relationships amongst business community members and with the Town. All interested members of the business community are encouraged to attend when they see the date promoted.

The Diversity and Inclusion Sub-Committee's launch of the Town's 30th Anniversary Legacy Book is planned to coincide with the 30th Anniversary celebration. We hope the community will come out to reflect, share stories and memories, and join us as we also look ahead to our future.

Water School – This year's 'Water School Program' successfully wrapped up for grade 5 classes in Stratford, Charlottetown, and Cornwall. The program continues to be a valuable hands-on experience for teaching how we use water at home to how it moves through our environment. A new feature this year was the inclusion of a stream table, loaned to the Town by the PEI Watershed Alliance. This interactive model helped students understand the importance of well-designed infrastructure and how well planned infrastructure can reduce the impacts of climate change on our waterways.

Residential Tree Planting Program – Site visits for the 'Residential Tree Planting Program' are currently underway, with three plantings scheduled to begin in mid to late May. This year's trees are being sourced from the Wood Group nursery. Many participants have expressed excitement about receiving their tree and several residents are requesting more than one.

Summer Staff – We have hired two summer students who will support the implementation of the Residential Tree Planting Program, assist with forest management plan actions, and help carry out other environmental projects over the coming months. Their support will be key as we move into a busy spring and summer season.

Councillor MacDonald stated that he always appreciates the radio ads for the Stratford businesses as he felt that they have an impact. He added that the Town is fully behind the Stratford business community and we are always looking to see it grow.

Councillor Jackson noted that people are excited about the residential tree planting program and asked if there were any extra trees. Community and business engagement manager Wendy Watts replied that she doesn't have the exact number as our sustainability coordinator Khidaf Aijaz looks after that file; however, she stated that there were a handful of trees left and Khidaf was going to follow-up with a few people who may be able to get a second tree. Wendy added that we will definitely use up the 50 trees.

Councillor Jackson stated that the Stratford Area Watershed Improvement Group (SAWIG) will be holding their annual general meeting on Wednesday, May 21, 2025. He added that he is not sure if they are doing it this year, but in past years they sold memberships and had a small tree giveaway. Wendy noted that in talking with SAWIG staff, it is her understanding that a lot of people are struggling to get trees right now because the province is rolling out a lot of their own programs. She doesn't know if there will be a tree planning event, but they are checking to see what other sources they might be able to utilize.

Councillor Cox stated that he used the tree planting program over the past two years and if he wasn't moving he would use it again.

b) Transit

The transit graph was included in the agenda package. Councillor Chandler noted that the ridership this year has been consistently lower than 2024 in the same months. However, we are showing a gradual month over month increase which is positive and if that trend continues the projection would be that we will surpass last year's ridership. Councillor Chandler stated that she will keep Council updated on the transit numbers. She also noted that there will be a meeting with the transit provider in the very near future to discuss changes to allow residents to travel easier within the community.

16. INTERGOVERNMENTAL AFFAIRS AND ACCOUNTABILITY (IAA)

The report was included in the agenda package for Council to review. Councillor Chandler gave a brief overview of her report:

The Intergovernmental Affairs and Accountability Committee has made significant progress on various initiatives and maintained active communication with our provincial and federal partners to support Stratford's strategic goals.

The committee led the creation of the recent federal election written forum questions which were distributed via email to all six candidates running for the Cardigan riding. These questions were also shared with the Eastern Chamber of Commerce in advance of their in person debate for the riding.

We are engaged in ongoing discussions with Charlottetown and Cornwall regarding opportunities for shared services, particularly in the areas of transit, active transportation, and climate action.

We are exploring digital tools to enhance citizen engagement and improved feedback collection on Council and committee initiatives.

Last month we participated in the annual meeting of the Federation of PEI Municipalities (FPEIM). Key discussion topics included climate action, land use, transportation, residential development and housing, local innovation through practical AI solutions, and strategies for tariff proofing municipalities.

The mayor and staff continue to work with provincial and federal representatives to identify funding opportunities and finalize the municipal revenue – sharing agreement. We have recently met with our Stratford MLA's to discuss the new revenue sharing agreement, community campus development, junior high school spacing requirements, the e-watch program, waterfront park development, the active transportation fund, and several new planning developments. Additionally, we plan to schedule a meeting with the newly elected federal MP, Kent MacDonald, to continue discussions on funding for the new health and wellness facility, as well as other important projects and initiatives for the Town.

Staff is currently updating our results matter key performance indicators (kpi's), and hope to have more to report at the next meeting.

The annual resident survey closed in late April and the consultant expects to have the data ready for presentation to Council and staff sometime in June before it is released publicly.

Senior staff attended the Eastern PEI Chamber of Commerce Business and Community Awards Gala held in St. Peter's. The consultant who worked on our Shape Stratford project was nominated for an award providing excellent exposure for the Town at this event. It was also a great opportunity to connect with eastern PEI business owners and the newly elected federal MP Kent MacDonald.

Councillor Dowling asked where we are with the revenue sharing agreement and the CAO replied that we did bring that issue up with the Minister of Finance and although we don't have an agreement in place yet, we do have the numbers and we know what we will be receiving. We also requested that if there is a point where the agreement is not negotiated that there be some type of retroactive amount for the Town and they were going to look into it and that may be why we haven't yet received the agreement. Mayor Ogden added that he also brought this

issue up to the Federation of PEI Municipalities (FPEIM) board of directors as well. He also noted that we brought up the issue with the MLA's that we need to start negotiating right away because this is a two year bridging agreement which we hope will lead to a permanent agreement.

Mayor Ogden noted that we have a new member of parliament for the Cardigan riding and we did have a meeting before the election, and he was very supportive of the Stratford initiatives, especially the community campus. He noted that we are hoping to meet with the new MP as soon as possible to finalize the federal contribution to the funding for the community campus. We already have a wellness centre at the community campus and we already have an agreement of support from the provincial government. Mayor Ogden added that the fundraising has been very successful with commitments from many donors to contribute money, but it is pre-conditioned on the federal contribution. He added that he also met with another Island MP who is also very supportive of the community campus.

17. INQUIRIES BY MEMBERS OF COUNCIL

Nil

18. OTHER COMMITTEES

a) Stratford Senior's Complex

Deputy Mayor Gallant noted that the following is an overview of projects and items being worked on:

- Working with the infrastructure department to plan capital projects based on the Building Assessment Report;
- Met with infrastructure staff to discuss maintenance items for the spring;
- Infrastructure staff has started on the spring maintenance on the gardens at the front entrance of the complex;
- Received finalized statements for the seniors complex for December 31, 2024;
- We received new agreement forms from Canada Mortgage and Housing Corporation (CMHC). Kim and Paulette met with CMHC to go over the new requirements for the agreement;
- Apartment five is now vacant and we are in the process of showing the unit to people on the waiting list;
- Reviewing replacement reserve funds to figure out which capital projects can be completed in the current year; and
- There are currently 31 people on the waiting list.

Deputy Mayor Gallant noted that he and Ed Robillard, who is a member of the Senior's Committee, met with residents to talk about tenants insurance. He noted that there were

only two or three people who didn't have it, but everyone in the building now has tenants insurance.

19. APPOINTMENTS TO THE COMMITTEE

Nil

20. PROCLAMATIONS

Huntington Disease Awareness Month

Whereas *Huntington Disease (HD) is an inherited genetic brain disorder that grips a number of families here in PEI; and*

Whereas *Huntington Disease causes cells in parts of the brain to die and as the brain cells die, a person with HD becomes less able to control movements, recall events, make decisions, and control emotions. It is described as having ALS, Parkinson's, Schizophrenia, and Alzheimer's all at the same time; and*

Whereas *each child of a parent with Huntington Disease has a 50% chance of developing it themselves; and*

Whereas *to date there are no drugs to slow or stop the progression of Huntington Disease, only specific drugs available to ease some symptoms. However, research within Canada and globally is ongoing and holds promising options for treatments for the future.*

Therefore,

Be it Resolved *that I, Steve Ogden, Mayor of the Town of Stratford, do hereby proclaim **May 2025 as Huntington Disease Awareness Month**, and urge my fellow citizens to learn more about this disease, and for those living with, or with a loved one living with this disease, encourage you to find support through the Huntington Society of Canada PEI Chapter.*

In Witness,

Whereof *I have set my hand and caused the seal of the Town of Stratford to be affixed hereto.*

Melanoma and Skin Cancer

Whereas *it is imperative that communities across Canada be reminded of the important of sun safety; and*

Whereas *over exposure to UV radiation is one of the major causes of melanoma and non-melanoma skin cancers; and*

Whereas *skin cancer is the most common of all cancers. One in six Canadians born in the 1990's will get skin cancer in their life time; and*

Whereas *many people seek sun without taking the advisable precautionary measures and are unaware that any darkening of skin colour, including a tan, is indicative of UV damage; and*

Whereas *skin self examination should be performed on a monthly basis because skin cancers are highly treatable when detected early; and*

Whereas *Save your Skin Foundation is dedicated to the fight against non-melanoma skin cancers, melanoma, and ocular melanoma through nationwide education, advocacy, and awareness initiatives.*

Therefore,

Be it Resolved *that I, Steve Ogden, Mayor of the Town of Stratford do hereby proclaim **May 2025 as "Melanoma and Skin Cancer Awareness Month"** in Stratford.*

In Witness,

Whereof *I have set my hand and caused the seal of the Town of Stratford to be affixed hereto.*

Councillor Chandler stated that she lost her husband almost 12 years ago and many people think that he died as a result of brain cancer; however, he actually died as a result of melanoma that had metastasized to his brain. At that time, he was in his 40's and they were in Nova Scotia and Councillor Chandler noted that she thought it was a very unique circumstance, but when they were at the hospital there were three other men in their 40's all with the same diagnosis. Just to drive the point home - Prince Edward Island and Nova Scotia have the highest instances of melanoma in the country.

21. OTHER BUSINESS

Deputy Mayor Steve Gallant noted that this week is National Nurses Week and we are very proud of the people who are in this profession.

Councillor Cox took a moment to congratulate his daughter who recently graduated from UPEI with a nursing degree.

The CAO stated that we had two new staff members start work with the planning department and they are Isuri Gunarathna, our new GIS technician, and Veronica Arredondo, our new planning clerk and we are happy to have them join our team.

23. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:00 p.m.

Mayor Steve Ogden

Jeremy Crosby, CAO