

SUBMISSIONS FOR NEW SEMI-DETACHED DWELLING

Forms

- ☐ Application for Development – ***Front and Back***
- ☐ Letter of Authorization – Required if applying on behalf of the registered property owner
- ☐ Application for an Entrance Way/Highway Access (driveway) – **Front and Back**
- ☐ Stratford Utility Corporation Application (Water and Sewer)
- ☐ Deck Pamphlet – fill out middle table for any decks on your house

Other items for submission: (electronic submissions to planning@townofstratford.ca)

- ☐ Site/grading plan from a certified surveyor – ***submit hard copy and electronic if available***
- ☐ Full set of building plans including elevations, floor plans, cross sections, & fire separation detail
 - ***Preliminary plans will not be accepted – submit hard copy and electronic if available, to scale for 11x17***
- ☐ Truss package including layout and individual engineer-stamped truss design
 - ***preliminary plans will not be accepted – send electronically***
- ☐ If you have any steel beams, tall walls, etc., please submit the engineer stamped design
- ☐ New Home Construction Energy Assessment Report if required (Foxwoods & Forest Trails only)

Fees due upon approval:

- ☐ Entrance Way Fee - \$1500 – **Check Only** - payable to “*The Minister of Finance*”
- ☐ “*Town of Stratford*” Building Permit Fee - \$3.00 per \$1000.00 of estimated construction value – payable by Visa, MC, Debit, Check, Cash
- ☐ “*Stratford Utility Corporation*” - \$100 per water hookup, \$50 per Sewer hookup - payable by Visa, MC, Debit, Check, Cash